

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 4 NOVEMBER 2019** commencing at **6.06pm**

Present:

Mr J Ayers
Ms D Firth
Mr G Wiechern
Ms R Kirkwood
Ms K Morgan
Ms V Rice
Cr JM Gibb
Cr E Patterson

Attending:

His Worship the Mayor, Mr AM Sanson

Mr GJ Ion (Chief Executive)
Mr K Abbot (Projects and Innovation Manager)
Mr S Toka (Iwi and Community Partnership Manager)
Ms L van den Bemd (Community Development Advisor)
Ms M Glassey (Interim Monitoring Team Leader)
Mrs T Hancock (Senior Communications and Engagement Advisor)
Mr B Stringer (Democracy Manager)

Members of the public

The Chief Executive opened the meeting in accordance with clause 21, Schedule 7 of the Local Government Act 2002, and welcomed the elected members and guests.

The Iwi and Community Partnership Manager welcomed Board members-elect, the Mayor, Councillors, staff and guests with a karakia and whakatau.

The Chief Executive chaired the meeting until the completion of the declarations. He confirmed the process for the first meeting.

DECLARATION OF MEMBERS

Each elected and appointed member present read and signed the declaration required under clause 14, Schedule 7 of the Local Government Act 2002.

APOLOGIES

All members were present.

CONFIRMATION OF AGENDA

Resolved: (Cr Gibb/Ms Morgan)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Monday 4 November 2019 be confirmed and all items therein be considered in open meeting; and

AND FURTHER THAT the following item be discussed at an appropriate time during the meeting:

- **Strategic Planning Workshop**

CARRIED

NCBI911/01

DECLARATIONS OF INTEREST

There were no disclosures of interest.

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

The Chief Executive called for nominations for Chairperson. Mr Greg Wiechern was nominated by Ms K Morgan and Mr J Ayers.

Resolved: (Cr Gibb/Cr Patterson)

THAT the nominations for Chairperson of the Ngaruawahia Community Board be closed.

CARRIED

NCBI911/02

Resolved: (Ms Morgan/Mr Ayers)

THAT the report from the Chief Executive be received;

AND FURTHER THAT Mr G Wiechern is appointed Chairperson of the Ngaruawahia Community Board.

CARRIED

NCBI911/03

The Chief Executive called for nominations for Deputy Chairperson. Ms K Morgan was nominated by Ms Rongo Kirkwood and Mr Greg Wiechern.

Resolved: (Ms Rice/Ms Firth)

THAT the nominations for Deputy Chairperson of the Ngaruawahia Community Board be closed.

CARRIED

NCBI911/04

Resolved: (Ms Kirkwood/Mr Wiechern)

THAT Ms K Morgan is appointed Deputy Chairperson of the Ngaruawahia Community Board.

CARRIED

NCBI911/05

DECLARATION OF CHAIRPERSON

Mr Greg Wiechern, as elected Chairperson, read and signed the declaration required under clauses 14 and 21, Schedule 7 of the Local Government Act 2002.

PRESENTATION BY THE MAYOR

His Worship the Mayor addressed the Board and members of the public, and outlined how to work effectively as a Community Board.

DATE & TIME OF MEETINGS

Agenda Item 7

The Democracy Manager introduced the report and explained the rationale for the six-weekly meeting cycle. A revised draft meeting schedule for 2020 was tabled for consideration.

Tabled: Revised 2020 Meeting Schedule – NCB

The Board discussed holding a strategic planning workshop in December 2019.

Resolved: (Mr Wiechern/Ms Morgan)

THAT the report from the Chief Executive be received;

AND THAT the Ngaruawahia Community Board holds its meetings for the remainder of the 2019-22 triennium on a six-weekly cycle commencing at 6:00pm on Tuesday 11 February 2020, with the remainder of meetings in 2020 to be held at 6:00pm on the following dates:

- Tuesday, 24 March 2020
- Tuesday, 5 May 2020
- Tuesday, 16 June 2020
- Tuesday, 28 July 2020
- Tuesday, 8 September 2020
- Tuesday, 20 October 2020
- Tuesday, 1 December 2020

CARRIED

NCB1911/06

REPORTS

Explanation of Statutory Matters affecting Elected Members
Agenda Item 8.1

The Democracy Manager and Chief Executive summarised the report. The Chief Executive explained the purpose of, and difference between, workshops and meetings.

Resolved: (Ms Morgan/Cr Gibb)

That the report from the Chief Executive be received.

CARRIED

NCB1911/07

Discretionary Funding Guidelines
Agenda Item 8.2

The Chief Executive summarised the report and the guidelines for determining discretionary funding applications. The Community Development Advisor also explained how the Council could assist with community groups seeking funding from alternative sources.

His Worship the Mayor advised the Board on the following matters:

- the funding review that was about to commence; and
- to avoid 'holding over' the Board's discretionary fund allocation to successive financial years.

Resolved: (Cr Patterson/Ms Morgan)

That the report from the General Manager Community Growth be received.

CARRIED

NCB1911/08

Discretionary Fund Report to 21 October 2019
Agenda Item 8.3

Background information on the Board's current commitments from November 2018 was discussed for the benefit of the new Board members. These commitments were connected with the Blueprints programme of works.

- Te Mana o Te Rangi Reserve – the process under the Reserves Act had been completed. The proposed opening ceremony had been postponed on several occasions. Councillors Gibb and Patterson would obtain a status update on this matter.
- Entranceways – related to the bridge entrance to Ngaruawahia.
- Railway Bridge – related to community programmes as an alternative for youth jumping into the river from the railway bridge. An invoice was due shortly for the Board subsidising the Ngaruawahia pool entrance fee for the 2018/19 summer season. For the 2019/20 summer season, the pool was expected to open late November/early December.
- Platform at the Point – The pro bono work undertaken by the Whetu Group was noted. An alternative platform location, from that proposed, was suggested on safety grounds.

ACTION: Cr Patterson to invite Mr James Whetu to the next Board meeting to provide an update on the proposed platform.

Resolved: (Cr Gibb/Ms Rice)

THAT the report be received;

AND THAT the Board approves allocation of funding to subsidise the entrance fees of Ngaruawahia pool at 50% of the advertised price for the 2019/20 summer, such allocation to come from the existing Ngaruawahia Railway Bridge commitment [ref NCB1811/04].

CARRIED

NCB1911/09

His Worship the Mayor retired from the meeting (7:10pm) during discussion on the above item.

Parking Time Restrictions – Martin Street, Ngaruawahia
Agenda Item 8.4

The report was received [NCB1911/02 refers]. The Interim Monitoring Team Leader summarised the report, seeking support from the Board to recommend an amendment to the Public Places Bylaw. The following matters were discussed:

- Concern with non-restricted parking spaces taken by Council staff and options to address this issue.

The Board agreed to monitor parking as an ongoing issue.

Resolved: (Cr Gibb/ Mr J Ayers)

THAT the report be received;

AND THAT the Ngaruawahia Community Board recommends to Council, or the appropriate Council committee, to approve the proposal to create two 30-minute parks outside of the Ngaruawahia Post Shop located on Martin Street (as identified in Attachment 2 of the staff report).

CARRIED

NCB1911/10

There being no further business the meeting was declared closed at 7:40pm.

Minutes approved and confirmed this _____ day of February 2020.

Mr G Wiechern
CHAIRPERSON