

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **MONDAY, 11 NOVEMBER 2019** commencing at **6.00pm**.

Present:

Mr DS Whyte
Ms KM Bredenbeck
Mr DRM Cork
Mr GB McCutchan
Mr LR Wootton
Cr S Lynch

Attending:

His Worship the Mayor, Mr AM Sanson

Mr GJ Ion (Chief Executive)
Ms V Jenkins (People & Capability Manager)
Mr S Toka (Iwi and Community Partnerships Manager)
Ms L van den Bemd (Community Development Advisor)
Mrs T Hancock (Senior Communications & Engagement Advisor)
Mrs LM Wainwright (Committee Secretary)

Ms H Mahon (Lakeside Christian Life Centre)
Mr D Maskell (Waikato Enterprise Agency Charitable Trust)

The Chief Executive opened the meeting in accordance with clause 21, Schedule 7 of the Local Government Act 2002, and welcomed the elected members.

The Iwi and Community Partnership Manager welcomed Board members-elect, the Mayor, Councillors, staff and guests with a karakia and whakatau.

The Chief Executive chaired the meeting until the completion of the declarations. He confirmed the process for the first meeting.

DECLARATION OF MEMBERS

Each elected and appointed member present read and signed the declaration required under clause 14, Schedule 7 of the Local Government Act 2002.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Bredenbeck/Mr Wootton)

THAT an apology be received from Cr F McNally and Ms E Wawatai.

CARRIED

HCB1911/01

CONFIRMATION OF AGENDA

Resolved: (Cr Lynch/Mr Whyte)

THAT the agenda for a meeting of the Huntly Community Board held on Monday, 11 November 2019 be confirmed and all items therein be considered in open meeting;

AND THAT the following matters be discussed in item 8.6 [*Other Business*] at an appropriate time during the course of the meeting:

- Builtsmart Limited - Private Plan Change,
- Flags in the Huntly Main Street, and
- Goals and Aims.

CARRIED

HCB1911/02

DECLARATIONS OF INTEREST

Ms Bredenbeck advised members of the Board that she would declare a non-financial conflict of interest in item 8.5 [*Waikato Enterprise Agency Charitable Trust*].

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

Resolved: (Mr Wootton/Cr Lynch)

THAT the report from the Chief Executive be received;

AND THAT Mr David Whyte is appointed Chairperson of the Huntly Community Board;

AND THAT Mr Red Wootton is appointed Deputy Chairperson of the Huntly Community Board.

CARRIED

HCB1911/03

DECLARATION OF CHAIRPERSON

Mr Whyte, as elected Chairperson, read and signed the declaration required under clauses 14 and 21, Schedule 7 of the Local Government Act 2002.

PRESENTATION BY THE MAYOR

His Worship the Mayor welcomed guests and addressed the Board and members of the public, and outlined how to work effectively as a Community Board.

SCHEDULE OF MEETINGS

The Chief Executive outlined the rationale for the proposed six-weekly meeting cycle.

Resolved: (Mr Whyte/Cr Lynch)

THAT the report from the Chief Executive be received;

AND THAT the Huntly Community Board holds its meetings for the remainder of the 2019-22 triennium on a six-weekly cycle commencing at 6:00pm on Tuesday, 18 February 2020, with the remainder of meetings in 2020 to be held at 6:00pm on the following dates:

- **Tuesday, 31 March 2020;**
- **Tuesday, 12 May 2020;**
- **Tuesday, 23 June 2020;**
- **Tuesday, 4 August 2020;**
- **Tuesday, 15 September 2020;**
- **Tuesday, 27 October 2020; and**
- **Tuesday, 8 December 2020.**

CARRIED

HCBI911/04

REPORTS

Explanation of Statutory Matters affecting Elected Members
Agenda Item 8.1

The Chief Executive summarised the report.

Resolved: (Mr Whyte/Mr Wootton)

THAT the report from the Chief Executive be received.

CARRIED

HCBI911/05

Discretionary Funding Guidelines
Agenda Item 8.2

The Chief Executive summarised the report and the guidelines for determining discretionary funding applications. The Community Development Advisor also explained how the Council can assist with community groups seeking funding from alternative sources.

Resolved: (Mr Whyte/Mr McCutchan)

THAT the report from the Chief Executive be received.

CARRIED

HCBI911/06

Discretionary Fund Report to 21 October 2019
Agenda Item 8.3

Resolved: (Mr Whyte/Mr Wootton)

THAT the report from the Chief Executive be received.

CARRIED

HCBI911/07

Lakeside Christian Life Centre & Community Centre
Agenda Item 8.4

Ms Mahon summarised the application and answered questions on the cost of the temporary air conditioning unit.

Resolved: (Ms Bredenbeck/Mr Wootton)

THAT the report from the General Manager Community Growth be received;

AND THAT an allocation of \$3,000.00 is made to the Lakeside Christian Life Centre & Community Centre towards the cost of their Community Christmas Carols at the Lakeside 2019 and funding a temporary air-conditioning unit.

CARRIED

HCBI911/08

Waikato Enterprise Agency Charitable Trust
Agenda Item 8.5

Mr Maskell summarised the application and answered questions on the construction of Santa's Grotto and the storage of items for future use.

Resolved: (Mr Whyte/Mr McCutchan)

THAT the report from the General Manager Community Growth be received;

AND THAT an allocation of \$1,993.99 is made to the Waikato Enterprise Committee Charitable Trust cost towards Santa's Grotto/ Wonderland.

CARRIED

HCB1911/09

Other Business

Add. Item 8.6

The following items were discussed [*HCB/91/02 refers*]:

- Builtsmart Limited - Private Plan Change – the Chairperson would forward a suggested submission to Board members for feedback before presenting the submission to the Council.
- Flags in the Huntly Main Street – Ms Langlands, the Board’s previous Chairperson, would complete a handover to Mr Whyte on this matter.
- Goals and Aims – this matter would be discussed at an informal meeting of the Board in December.

There being no further business the meeting was declared closed at 7.28pm.

Minutes approved and confirmed this day of 2019.

DS Whyte
CHAIRPERSON