

Minutes of a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 2 DECEMBER 2019** commencing at **9.30am**.

Present:

Cr JM Gibb (Chairperson)
His Worship the Mayor, Mr AM Sanson
Cr JA Church
Cr CA Eyre
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith
Cr CT Woolerton

Attending:

Mr R MacLeod (Deputy Chairperson, Raglan Community Board)

Mr G Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Mrs S O’Gorman (General Manager Customer Support)
Mr C Morgan (General Manager Community Growth)
Mr R MacCulloch (Acting General Manager Service Delivery)
Ms A Diaz (Chief Financial Officer)
Mr J Quinn (Communications, Engagement and Marketing Manager)
Ms J Dolan (Economic and Community Development Manager)
Mr N Johnston (Funding and Partnership Manager)
Ms D Dalbeth (Business Improvement Analyst)
Mrs RJ Gray (Senior Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Sedgwick/Smith)

THAT an apology be received from Councillor Bech and Councillor Thomson.

CARRIED

S&F1912/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Lynch/Church)

THAT the agenda for a meeting of the Strategy & Finance Committee held on Monday 2 December 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT the Deputy Chair of the Raglan Community Board, Mr Bob MacLeod, be given speaking rights for the duration of the open section of this meeting.

CARRIED

S&F1912/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

REPORTS

Economic and Community Development Update – Work Programme
Agenda Item 4.1

The report was received [*S&F1912/02 refers*].

The report was taken as read. In speaking to the report, the Economic and Community Development Manager highlighted the following points:

- The report combined economic community and youth development work.
- Engagement with senior citizens – stakeholder conversations were being undertaken. A database would feed into the engagement and customer strategies and work was currently underway.
- Defined role in social development including cost benefit and scope were discussed. It was advised that a draft Social Development Strategy would be compiled by mid-January 2020 for Council's consideration.
- Tourism - Connecting Open Ngaruawahia with Franklin's tourist group.
- Creating business interaction with Council included small business setting up in the district, a 'one-shop model'.
- Inclusion of rural aspirations and needs to be considered in future reports.
- Hampton Downs – working to build up the cluster group to be more refined. A feasibility discussion was taking place noting that this was not promoting Hampton Downs as a business.

- Youth and Council engagement. Staff were looking to expand the programme initiated with Ngaruawahia High School and would involve the relevant councillors.

Funding and Partnerships Update – Work Programme
Agenda Item 4.2

The report was received [*S&F/19/12/02 refers*].

The report was taken as read. The Funding and Partnership Manager highlighted, and responded to questions, on the following matters:

- \$370,000 was received from Responsible Camping Fund. This would enable more thorough enforcement and compliance from a monitoring perspective for responsible camping across the district.
- Whatawhata Community Hub - funding was over half-way towards the target.
- Work had been developed on the local community funds concept to build strong enduring partnerships with the community.
- Glen Afton Community Centre – there had been discussions on the role of supporting the Centre’s services and how to apply for funding from external sources.
- Crime Prevention Technology Trust – installation of cameras in Huntly. It was clarified that a commitment was made by WEL to provide power, the work for which had yet to be done. The delay in installation was not due to funding.
- The steering group reviewing Council funding would explore projects to include scope for external philanthropic opportunities.

Waikato District Council/Hamilton City council Governance Meeting 30 September 2019
Agenda Item 4.3

The report was received [*S&F1912/02 refers*].

The Chief Operating Officer took the report as read and noted that Hamilton City Council would provide papers explaining the requirement for additional land in terms of their growth strategy at a meeting scheduled for the week commencing 9 December 2019.

Treasury Risk Management Policy – Compliance Report at 30 September 2019
Agenda Item 5.1

The report was received [*S&F1912/02 refers*] and discussion was held.

The Chief Financial Officer took the report as read and provided an overview of the report, noting, and responding to questions on, the following issues:

- Staff would review financial reporting to align with the new 6-weekly committee meetings;
- Multi party funding arrangements from a cash flow perspective;
- 2 policy limit breaches were explained; measures taken to remedy the variance for the current financial year;
- Staff were currently working on the carry forward trend for capital works programme for the 2019/20 year compared with the last financial year.

Resolved: (Crs Sedgwick/McInally)

THAT the Committee note two breaches against the Treasury Risk Management Policy for the quarter regarding actual to budgeted borrowing costs and fixed to floating interest rate controls being exceeded.

CARRIED

S&F1912/03

2019-2020 First Quarter Non-Financial Performance Report
Agenda Item 5.2

The report was received [S&F/9/2/02 refers] and discussion was held.

The Business Improvement Analyst, supported by the Communications, Engagement and Marketing Manager, gave a brief overview of the report and responded to questions on the following matters.

- The staff report provided tracking of performance of the LTP Key Performance Indicators and the Resident Satisfaction Survey.
- Concern expressed on trend of negative public satisfaction in relation to Council's basic core services. Teams now meet quarterly to analyse data, present to staff and ask what can be done to improve the data received. Staff believed investment in resources recently should result in improvements over time.
- Potable Water – can track satisfaction/dissatisfaction compared to other district councils.
- Unsealed roads – The challenge was to understand the key requirements of communities and why they continued to be dissatisfied despite increased investment and a positive review by NZTA. Staff would explore option of enquiring on reasons for dissatisfaction in the survey.

Civic Financial Services Limited – Half Yearly Accounts
Agenda Item 5.3

The report was received [*S&F1912/02 refers*].

The Chief Financial Officer took the report as read and provided a brief overview.

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Crs Patterson/Henderson)

THAT the public be excluded from the meeting to enable the Strategy & Finance Committee to deliberate and make decisions on the following item of business:

REPORTS

a. Raglan i-SITE Tender Review Subcommittee

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:	Ground(s) under section 48(1) for the passing of this resolution is:
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Section 7(2)(b)(ii), (j)

Section 48(1)(a)

CARRIED

S&F1912/04

Resolutions S&F1912/05 – S&F1912/06 are contained in the public excluded section of these minutes.

Having resumed open meeting the following item was released into open meeting:

Raglan i-SITE Tender Review Subcommittee

Agenda Item PEX 1.1

It was resolved [S&F1912/05] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

Resolved: (Crs Sedgwick/Smith)

THAT pursuant to Schedule 7, clause 30 of the Local Government Act 2002, the Committee appoints the following Subcommittee – i-SITE Tender Review Subcommittee – to report directly to the Strategy & Finance Committee;

AND THAT the Committee appoints the following members as members of the Subcommittee:

*His Worship the Mayor Sanson (Chair);
Councillor Gibb, as Chairperson of the Strategy & Finance Committee; and
Councillor Patterson, as Chairperson of the Infrastructure Committee;*

with a quorum required of two members;

AND FURTHER THAT the Committee delegates the following responsibilities, duties and powers to the i-SITE Tender Review Subcommittee:

- a. To award a contract in relation to the Raglan i-SITE, including an extension to the existing contract for the Raglan i-SITE;
- b. To decide on any servicing or operational requirements for the Raglan i-SITE, including location, staffing and other resources;
- c. To vary the scope of services offered at the Raglan i-SITE;
- d. To close the Raglan i-SITE;
- e. To agree any partnership arrangement for providing services at the Raglan i-SITE;
- f. To decide on any other matters relating to the Raglan i-SITE that give effect to the above delegations;

AND FURTHER THAT the Committee notes that the Governance Structure 2019-22 will be updated to reflect the re-establishment of the Subcommittee;

AND FURTHER THAT the resolution of Committee be recorded in the open meeting but that the staff report remain confidential and unavailable to the public.

CARRIED'

There being no further business the meeting was declared closed at 11.05am.

Minutes approved and confirmed this day of 2020.

Cr JM Gibb
CHAIRPERSON