

Minutes of a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 18 MARCH 2020** commencing at **9.30am**.

Present:

Cr JM Gibb (Chairperson)
His Worship the Mayor, Mr AM Sanson *[from 9.32am until 10.28am and from 10.49am]*
Cr AD Bech *[from 9.33am until 10.28am and from 10.50am]*
Cr JA Church
Cr CA Eyre
Cr SL Henderson *[until 10.28am and from 10.48am]*
Cr SD Lynch *[until 9.55am and from 9.58am]*
Cr RC McGuire *[until 10.28am and from 10.48am]*
Cr FM McNally
Cr EM Patterson *[until 10.28am and from 10.50am]*
Cr JD Sedgwick
Cr NMD Smith *[until 9.39am and from 10.50am until 11.23am]*
Cr LR Thomson
Cr CT Woolerton *[until 10.28am and from 10.50am]*

Attending:

Mr P Stubbs (Chairperson, Waikato Local Authority Shared Services)
Mr K French (Chief Executive, Waikato Local Authority Shared Services)
Mr J Dawson (Chief Executive, Hamilton & Waikato Tourism)
Mr R Odom (Chairperson, Pokeno Community Committee – by telephone)

Mr G Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Mr R MacCulloch (General Manager Service Delivery)
Mrs S O’Gorman (General Manager Customer Support)
Mr J Ebenhoh (Planning & Policy Manager)
Ms A Diaz (Chief Financial Officer)
Mr C Bailey (Finance Manager)
Mrs J Dolan (Economic and Community Development Manager)
Mr M King (Economic and Community Development Officer)
Ms D Dalbeth (Business Improvement Analyst)
Ms G Brady (Democracy Officer)
Mrs LM Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

There were no apologies.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Thomson/Church)

THAT the agenda for a meeting of the Strategy & Finance Committee held on Wednesday, 18 March 2020 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded; subject to the inclusion of the updated information tabled at the meeting:

- **Waikato Local Authority Shared Services Half Yearly Report to Shareholders – Attachment to Item 7.2**

AND THAT all reports be received;

AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with agenda items 7.1 [*Draft Statement of Intent for Waikato Local Authority Shared Services Limited 2020/21*] and 7.2 [*Waikato Local Authority Shared Services Limited Interim Accounts*] being considered after agenda item 5 and that other items be considered as appropriate during the course of the meeting;

AND FURTHER THAT Mr Odom, chair of the Pokeno Community Committee be given speaking rights for item 6.4 [*Request for Community Committee Grant – Pokeno Community Committee*] for the duration of the open section of this meeting.

CARRIED

S&F2003/01

DISCLOSURES OF INTEREST

Cr Church advised members of the Committee that she would declare a non financial conflict of interest in item 7.4 [*Waikato District Community Wellbeing Trust – Draft Statement of Intent for the year ending 30 June 2021*] and item 7.5 [*Waikato District Community Wellbeing Trust – Financial Statements for the six months ended 31 December 2019*].

His Worship the Mayor joined the meeting at 9.32am.

Cr Bech joined the meeting at 9.33am.

CONFIRMATION OF MINUTES

Resolved: (Crs Thomson/Patterson)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday, 5 February 2020 be confirmed as a true and correct record of that meeting.

CARRIED

S&F2003/02

CONFIRMATION OF HEARING MINUTES

Resolved: (Crs McNally/Woolerton)

THAT the hearing minutes of the meeting of the Strategy & Finance Committee held on Tuesday, 11 February 2020; Wednesday, 12 February 2020 and Tuesday, 10 March 2020, be confirmed as a true and correct record of that meeting.

CARRIED

S&F2003/03

REPORTS

Draft Statement of Intent for Waikato Local Authority Shared Services Limited 2020/21
Agenda Item 7.1

The report was received [*S&F2003/02 refers*]. In speaking to the report, the Chairperson and Chief Executive, Waikato LASS, highlighted the following matters:

- The 3 strategic topics for WLASS.
- Ensuring the wellbeing of the Waikato district.
- Resources within LASS.
- Risk awareness.
- Shared services within the region.

It was noted that Mr Ion's comments in discussion of this item was in his capacity as a director of WLASS

Resolved: (Crs Lynch/Henderson)

THAT pursuant to section 64 of the Local Government Act 2002 the Strategy & Finance Committee will provide feedback on the Waikato Local Authority Shared Services Limited Draft Statement of Intent for 2020/21 no later than 30 April 2020.

CARRIED

S&F2003/04

Cr Smith withdrew from the meeting at 9.39am during discussion on the above item and re-entered the meeting at 9.50am and was present when voting took place.

Cr Lynch withdrew from the meeting at 9.55am during discussion on the above item and re-entered the meeting at 9.58am and was present when voting took place.

Waikato Local Authority Shared Services Limited Interim Accounts
Agenda Item 7.2

The report was received [*S&F2003/02 refers*] and taken as read.

Hamilton & Waikato Tourism Six Monthly Report
Agenda Item 6.1

The report was received [*S&F2003/02 refers*] and taken as read. In speaking to the report, the Chief Executive, Hamilton & Waikato Tourism highlighted the impacts and response of COVID-19 on the tourism industry.

The meeting adjourned at 10.28am and resumed at 10.47am.

Submission on the Urban Development Bill
Agenda Item 6.3

The report was received [*S&F2003/02 refers*] and taken as read.

Resolved: (Crs Smith/Thomson)

THAT the Strategy & Finance Committee notes that the approved submission on the Urban Development Bill (as attached to the staff report) was lodged with Parliament's Environment Select Committee on 14 February 2020.

CARRIED

S&F2003/05

Cr Henderson re-entered the meeting at 10.48am during discussion on the above item and was present when voting took place.

Cr McGuire re-entered the meeting at 10.48am during discussion on the above item and was present when voting took place.

His Worship the Mayor re-entered the meeting at 10.49am during discussion on the above item and was present when voting took place.

Te Waka Six Monthly Report July to December 2019
Agenda Item 6.2

The report was received [*S&F2003/02 refers*]. The Economic and Community Development Manager introduced the report and advised that Mr Basset-Foss was unable to attend as he would be attending a meeting on COVID-19. Discussions were held on the following matters:

- Value-add from Te Waka to Waikato District Council.
- Issuing of capability vouchers to businesses in the last 12 months.

Cr Bech, Cr Patterson and Cr Woolerton re-entered the meeting at 10.50am during discussion on the above item.

Request for Community Committee Grant – Pokeno Community Committee
Agenda Item 6.4

The report was received [*S&F2003/02 refers*]. Mr Odom attended the meeting via telephone conference call. Discussion was held on the following matters:

- Pokeno Community Committee would require funding to consult with the community on the Munro development.
- The Committee would apply for further funding under a Discretionary & Funding application.
- The current application met the criteria of the Administration Costs Budget.
- A review of Council funding was being undertaken. .

Resolved: (Crs Church/Henderson)

THAT an allocation of \$2,000.00 is made to the Pokeno Community Committee towards the costs associated with the running of the Committee.

CARRIED

S&F2003/06

2019-2020 Second Quarter Non-Financial Performance Report
Agenda Item 7.3

The report was received [S&F2003/02 refers]. The Business Improvement Analyst took the report as read. Discussions were held on the following matters:

- Trend graphs (2nd Quarter Survey Trend Graph) had not been included in the agenda. These would be provided if required.
- 100 residents had been surveyed for the quarter.
- Concern raised with the 10% dissatisfied response on Council's piped water supply. Committee members noted this was a core function of Council and must be addressed.

Cr Smith retired from the meeting at 11.23am during discussion on the above item.

Waikato District Community Wellbeing Trust – Draft Statement of Intent for the year ending 30 June 2021
Agenda Item 7.4

Councillor Church declared a conflict of interest and did not take part in any discussion, or voting, on this item.

The report was received [S&F2003/02 refers] and taken as read.

Resolved: (Crs Thomson/Eyre)

THAT pursuant to section 64 of the Local Government Act 2002 the Strategy & Finance Committee will provide feedback on the Waikato Local Authority Shared Services Limited Draft Statement of Intent for 2020/21 no later than 30 April 2020.

CARRIED

S&F2003/07

Waikato District Community Wellbeing Trust – Financial Statements for the six months ended 31 December 2019
Agenda Item 7.5

Councillor Church declared a conflict of interest and did not take part in any discussion, or voting, on this item.

The report was received [S&F2003/02 refers] and taken as read.

Local Government Funding Agency Half Year Report to 31 December 2019 and 2020/21
Draft Statement of Intent
Agenda Item 7.6

The report was received [*S&F2003/02 refers*]. The Finance Manager took the report as read and advised that LGFA had requested Council to cease borrowing funds that are not essential at this time.

Waikato Regional Airport Limited Interim Accounts
Agenda Item 7.7

The report was received [*S&F2003/02 refers*] and taken as read.

Approved Counterparty Review
Agenda Item 7.8

The report was received [*S&F2003/02 refers*] and taken as read.

Submission on the Infrastructure Funding and Financing Bill
Agenda Item 7.9

The report was received [*S&F2003/02 refers*] and taken as read.

Resolved: (Crs Patterson/Sedgwick)

THAT the Strategy & Finance Committee notes that the approved submission on the Infrastructure Funding and Financing Bill (as attached to the staff report) was lodged with Parliament's Transport and Infrastructure Committee on 5 March 2020.

CARRIED

S&F2003/08

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs Eyre/Church)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
I.1 Board Director Appointments – Waikato Regional Airport Limited (WRAL) I.2 Waikato Regional Airport Limited Draft Statement of Intent for 2020/21	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
I.1	7(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
I.2	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

CARRIED

S&F2003/09

Resolutions S&F2003/10 – S&F2003/12 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 12.02pm.

Minutes approved and confirmed this day of 2020.

JM Gibb
CHAIRPERSON