

**MINUTES** of a meeting of the Creative Communities Assessment Scheme Committee held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **THURSDAY, 18 JUNE 2020** commencing at **10.01am**.

**Present:**

Cr S Henderson  
Cr R McGuire  
Ms H Cunningham  
Ms C du Bosky – *from 10.03am*  
Ms C Lang  
Ms J Muru  
Ms A Pihama  
Ms A Taylor  
Ms M (Tilly)Turner  
Mr M Vincent

**Attending:**

Ms Monique Heward (Twin Rivers Community Art Centre Items 6.1, 6.3 and 6.4)  
Ms Pianika Duncan (Twin Rivers Community Art Centre Item 6.2)  
Ms Jean Carbon and Ms Katy Armstrong (Raglan Art to Wear Item 6.6 via audio-visual)  
Ms Mary Marshall (Raranga Workshop - Whatu Korowai and Kete Item 6.7)  
Ms Jacqueline Anderson (Raglan - H2 Preschool to Youth Item 6.10 via audio-visual)  
Ms I-Jay Huirama (Ngaruawahia Squash Racquet Club - Item 6.8)  
Ms Lauren Hughes (Te Kauwhata Community House Item 6.11)  
Ms Evelyn Sheaf (Friendship House (HCCT) - Creative Huntly Item 6.12 via audio visual)  
Mr Aaron Mooar (Raglan Youth Band Wars Item 6.13 via audio visual)  
Ms Margherita Allan (Cutting Edge Textiles Item 6.14 via audio visual)

Mr G J Ion (Chief Executive)  
Ms L van den Bemd (Community Development Advisor)  
Ms G Brady (Democracy Advisor)  
Ms S van der Westhuizen (Team Administrator)  
Mr B Stringer (Democracy Manager)

The Chief Executive opened the meeting and summarised the process for the appointment of the Committee's Chairperson and Deputy Chairperson. He acknowledged the work undertaken by the previous chairperson, Cr McGuire.

### **APPOINTMENT OF CHAIRPERSON**

The Chief Executive called for nominations. Cr Henderson was nominated by Cr McGuire and seconded by Ms M Turner.

**Resolved: (Ms J Muru/Cr McGuire)**

**THAT nominations for the appointment of Chairperson be closed.**

**CARRIED**

**CCS2006/01**

**Resolved: (Cr McGuire/Ms M Turner)**

**THAT Cr Henderson be appointed as the Chairperson of the Creative Communities Assessment Scheme Committee.**

**CARRIED**

**CCS2006/02**

### **APPOINTMENT OF DEPUTY CHAIRPERSON**

The Chief Executive called for nominations. Ms A Pihama was nominated by Ms Muru and seconded by Ms M Turner.

**Resolved: (Ms H Cunningham/Cr McGuire)**

**THAT nominations for the appointment of Deputy Chairperson be closed.**

**CARRIED**

**CCS2006/03**

**Resolved: (Ms Muru/Ms M Turner)**

**AND THAT Ms Pihama be appointed Deputy Chairperson of the Creative Communities Assessment Scheme Committee.**

**CARRIED**

**CCS2006/04**

Ms Du Bosky joined the meeting at 10.03am during the above item and took part in voting.

The Chief Executive withdrew from the meeting following the appointment of the Chairperson and Deputy Chairperson.

Each Committee member introduced themselves to their fellow Committee members.

## **APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

## **CONFIRMATION OF STATUS OF AGENDA**

**Resolved: (Ms Muru/Ms du Bosky)**

**THAT the agenda for a meeting of the Creative Communities Assessment Scheme Committee held on Thursday 18 June 2020 be confirmed and all items therein be considered in open meeting;**

**AND THAT all reports be received;**

**AND FURTHER THAT the Committee resolves that Item 6.5 *Application for Funding – Anne Ramsey - Ngaruawahia Community House Inc - Craft Classes* be withdrawn from the agenda**

**CARRIED**

**CCS2006/05**

## **DISCLOSURES OF INTEREST**

Ms du Bosky advised members of the Committee that she would declare a non-financial conflict of interest in item 6.11 (Te Kauwhata Community House - Toi Ako Te Kauwhata Community Arts Programme T2 and T3).

Ms Cunningham advised members of the Committee that she would declare a non-financial conflict of interest in item 6.10 (Raglan Community Arts Council 2020 - H2 Preschool to Youth).

## **CONFIRMATION OF MINUTES**

Tabled item: Updated Minutes – 11 June 2020

The Democracy Advisor advised the Committee that an updated set of minutes from the Committee's initial meeting on 11 June 2020 had been circulated, to reflect some minor procedural amendments.

**Resolved: (Cr McGuire/Ms Pihama)**

**THAT the minutes of a meeting of the Creative Communities Assessment Scheme Committee held on Thursday 11 June 2020 be confirmed as a true and correct record of that meeting.**

**CARRIED**

**CCS2006/06**

## **CREATIVE COMMUNITIES SCHEME ASSESSMENTS**

Each applicant was provided an opportunity to present to the Committee.

### Application for Funding – Jane Stevens - Twin Rivers Community Art Centre - Term Two Holiday Programme Animal Antics

Agenda Item 6.1

Ms Monique Heward gave a verbal presentation and answered questions of the Committee. The following points were discussed:

- Details were given on the project, including positive effects for participants and the community.
- The holiday programme was a success. Children had joined other projects run by the centre. The community reach to others was continually growing.

### Application for Funding – Jane Stevens - Twin Rivers - Te Whare Toi o Ngaruawahia Inc - Ngaruawahia Performing Arts School Stars are Born

Agenda Item 6.2

Ms Pianika Duncan gave a verbal presentation and answered questions of the Committee. The following points were discussed:

- The capacity of the event centre where the show was normally held and how long the children were in training before the show was presented.
- Ms Duncan presented a video slide of the previous arts school performance and gave details on the growth and engagement of the young participants, as well as the community.

### Application for Funding – Jane Stevens -Twin Rivers Community Art Centre - Term Three Holiday Programme 31 Sizzling Summer

Agenda Item 6.3

Ms Monique Heward gave a verbal presentation and answered questions of the Committee.

### Application for Funding – Jane Stevens - Twin Rivers Community Art Centre - Twin Rivers Tamariki Art Club

Agenda Item 6.4

Ms Monique Heward gave a verbal presentation and answered questions of the Committee.

Application for Funding – Anne Ramsey - Ngaruawahia Community House Inc - Craft Classes

Agenda Item 6.5

This application was withdrawn from the Agenda [ref CCS2006/05].

Application for Funding – Jean Carbon - Raglan Community Arts Council - Raglan Art to Wear

Agenda Item 6.6

Ms Jean Carbon and Ms Katy Armstrong gave a verbal presentation via audio-visual and answered questions of the Committee. The following points were discussed:

- There were several beneficial links with the community, schools, and local businesses and that significant growth could be seen for all participants.
- All applicants were accepted to the event, so as to be as inclusive as possible. The closing date was not fixed to allow for this.
- Due to popular request, three shows were intended for the next event. Creative Communities funding had traditionally been the main funder. The applicants would seek funding elsewhere, if necessary.
- The applicants confirmed that the photographer was local and that they intended to produce more video content for promotional purposes.

Application for Funding – Mary Marshall - Raranga Workshop - Whatu Korowai and Kete

Agenda Item 6.7

Ms Marshall gave a verbal presentation and answered questions of the Committee. The following points were discussed:

- Income from students was \$390. Students contributed what they could afford with an average of \$5 per session. Students continue from their first course to develop to different levels and extend their learning.
- A diverse range of course participants across age, ethnic and community backgrounds attended the classes. Courses were six weeks in duration with flexible start dates to encourage participation.

Application for Funding – Jacqueline Anderson & Rodger Gallagher - Raglan Community Arts Council 2020 - H2 Preschool to Youth

Agenda Item 6.10

Ms Jacqueline Anderson gave a verbal presentation via audio visual and answered questions of the Committee. The following points were discussed:

- Three workstreams of clay workshops for different age groups, including one whanau group, was presented.
- A new clay workspace had recently opened, following several years' of fundraising.
- Additional funding had been received from Raglan Supervalu's Community Cash Grant, through selling totem polls at local businesses in Raglan town and via the Lion's Club grant.
- Main costs were the kiln, tutor fees and venue hire.

Application for Funding – Jae Margaret Parker - Tuakau Youth Centre - Matariki Wearable Arts

Agenda Item 6.9

Apologies were given on behalf of the applicants who had other commitments at this time. The Community Development Advisor gave a verbal presentation on behalf of the Tuakau Youth Centre and answered questions of the Committee.

The following points were discussed:

- The Youth Centre was supported by their community.
- The Committee expressed concern about the applicant's approach to funding in the past. The Community Development Advisor noted that this was a new group that had sought help from Council and funders for the development of a clear project objective moving forward.
- The purpose of the low ticket cost was to encourage all community members to come to the event. Council staff had encouraged the applicant to increase the entry fee.

Application for Funding – I-Jay Huirama - Ngaruawahia Squash Racquet Club - Stage 2 of Mural Project with Mr G

Agenda Item 6.8

Ms Huirama gave a verbal presentation and answered questions of the Committee. The following points were discussed:

- Ms Huirama noted her interests as both a Council employee and as a committee and club member of the Ngaruawahia Squash Racquet in presenting the application on behalf of the club.
- Mr G is a well-known artist who worked in New Zealand and overseas. He had completed the original project of the first wall of the club building, which currently remained tag-free, reflecting its respect and value to the community. City Care had sponsored and graffiti-guarded this wall mural.
- This application was to request funding for the remaining three wall spaces, to be painted one at a time. This phase had a budget of \$25,000; \$7,000 of which had been secured from WEL Energy funding.

Application for Funding – Jo Mako & Lauren Hughes - Te Kauwhata Community House - Toi Ako Te Kauwhata – Community Arts Programme T2 and T3  
Agenda Item 6.11

Ms Lauren Hughes gave a verbal presentation and answered questions of the Committee. The following points were discussed:

- The group had sought funding to help sustain their programme over the next two terms.
- Four elements that brought the community together were contained in the programme.
- The programme encouraged people to use skills they already had while also encouraging master crafters to run courses for the public. Some of the courses were oversubscribed.
- The programme supplied the public with platforms to access materials and skills they would not normally be able to afford.

Application for Funding – Victoria Kemp - Friendship House (HCCT) - Creative Huntly  
Agenda Item 6.12

Ms Evelyn Sheaf gave a verbal presentation via audio visual and answered questions of the Committee. The following points were discussed:

- Funding was sought to encourage youth, particularly young teens, to participate in local and different art forms. Workshops and classes would be offered to enable participants to learn techniques, histories and skills.

Application for Funding – Aaron Mooar - Raglan Community Radio Inc - Raglan Youth Band Wars  
Agenda Item 6.13

Mr Aaron Mooar gave a verbal presentation via audio-visual and answered questions of the Committee. He shared a PowerPoint presentation demonstrating photographic footage of the previous Band Wars. The following points were discussed:

- Concern existed in the community for the U16 to U18 age group in Raglan and the lack of activities for them. The Youth Band Wars was tailored to this age group and their needs. Parent and teacher support for the event was very strong.
- Funding was requested for lighting, sound engineering, administration, advertising and security.
- Mooar detailed that in 2019 there had been a door charge to the adult bands but not for the junior groups. The main objective had been to incentivise all age groups and he believed that charging may deter youth from attending. The Committee suggested a gold coin donation at the door to cover some costs and to look at food and drink sales in addition to door sales.

Application for Funding – Margherita Allan - Cutting Edge Textiles - Not Your Mothers  
Polymer Clay - 2 Day Workshop

Agenda Item 6.14

Ms Margherita Allan gave a verbal presentation and answered questions of the Committee. The following points were discussed:

- Ms Allan sought to run a polymer clay workshop in September 2020. Funding was required to make the cost of the workshops and classes more affordable.
- The Committee sought information as to how workshops were promoted. Ms Allan stated that local participants were preferred first. 15-20% of participants were outside the area from locations such as Auckland, Wellington and New Plymouth, which brought revenue to the community.

The meeting adjourned at 12.11pm for the Committee to deliberate on the applications.

The meeting resumed at 12.38pm



## **REPORTS**

### Creative Communities Scheme Assessments - Update May 2020

#### Agenda Item 7.1

The Community Development Advisor confirmed that due to the withdrawal of application 6.5, the total amount of funds available by the Creative Communities Scheme Assessment Committee was amended to be \$36,401.96

**Resolved: (Ms Cunningham/Ms du Bosky)**

**THAT the Creative Communities Scheme Assessment Committee gave consideration to all applications and allocated funding as follows:**

<b>GROUP NAME (including Agenda Item No.)</b>	
<b>6.1</b> Jane Stevens - Twin Rivers (Animal Antics)	<b>\$236.27</b>
<b>6.2</b> Jane Stevens - Twin Rivers (Bernie Wood)	<b>\$2500.00</b>
<b>6.3</b> Jane Stevens - Twin Rivers (Sizzling Summer)	<b>\$236.27</b>
<b>6.4</b> Jane Stevens - Twin Rivers (Tamariki Art Club)	<b>\$943.24</b>
<b>6.5</b> Anne Ramsey - Ngaruawahia Community House Inc - Craft Classes- <b>WITHDRAWN</b>	<b>\$0.00</b>
<b>6.6</b> Jean Carbon - Raglan Community Arts Council - Raglan Art to Wear	<b>\$5000.00</b>
<b>6.7</b> Mary Marshall - Raranga Workshop - Whatu Korowai and Kete	<b>\$1100.00</b>
<b>6.8</b> I-Jay Huirama - Ngaruawahia Squash Racquet Club - Stage 2 of Mural Project with Mr G	<b>\$4000.00</b>
<b>6.9</b> Jae Margaret Parker - Tuakau Youth Centre - Matariki Wearable Arts	<b>\$850.00</b>
<b>6.10</b> Jacqueline Anderson & Rodger Gallagher - Raglan Community Arts Council 2020 - H2 Preschool to Youth	<b>\$1000.00</b>
<b>6.11</b> Jo Mako & Lauren Hughes - Te Kauwhata Community House - Toi Ako Te Kauwhata – Community Arts Programme T2 and T3	<b>\$6500.00</b>
<b>6.12</b> Victoria Kemp - Friendship House (HCCT) - Creative Huntly	<b>\$2821.35</b>
<b>6.13</b> Aaron Mooar - Raglan Community Radio Inc - Raglan Youth Band Wars	<b>\$2000.00</b>
<b>6.14</b> Margherita Allan - Cutting Edge Textiles - Not Your Mothers Polymer Clay - 2 Day Workshop	<b>\$500.00</b>
<b>Total</b>	<b>\$27,687.13</b>

**CARRIED**

**CCS2006/07**

There being no further business the meeting was declared closed at 2.15pm.

Minutes approved and confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

Cr Henderson  
**CHAIRPERSON**