

**MINUTES** of a meeting of the Waters Governance Board Meeting of the Waikato District Council held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **THURSDAY, 23 JULY 2020** commencing at **12.55pm**.

**Present:**

Ms R Schaafhausen (Chair)  
Mr D Wright  
Mr G Dibley  
Mr GJ Ion (Chief Executive, Waikato District Council)  
Ms J Colliar (Intern)

**Attending:**

Mr I Cathcart (Special Infrastructure Projects Manager)  
Ms C Nutt (Waters Contract Relationship Manager)  
Mr V Ramduny (Strategic Projects Manager)  
Mrs C Pidduck (Legal Counsel)  
Mr B Stringer (Democracy Manager)

Ms S Danks (Waikato Business Manager, Watercare)  
Mr R Pullar (Infrastructure Delivery Manager – Waikato, Watercare)  
Ms P McFall (Network Planner, Watercare)  
Mr R Kumar (Commercial Advisor – Waikato, Watercare)  
Mr P Kapasilli (Treatment Planner, Watercare)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Schaafhausen/Mr Ion)**

**THAT** the agenda for a meeting of the Waters Governance Board Meeting held on Thursday, 23 July 2020 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be discussed with the public excluded.

**CARRIED**

**WGB2007/01**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Ms Schaafhausen/Mr Ion)**

**THAT the minutes of a meeting of the Waters Governance Board Meeting held on Tuesday, 23 June 2020 be confirmed as a true and correct record of that meeting.**

**CARRIED**

**WGB2007/02**

## **REPORTS**

Actions Report  
Agenda Item 5.1

The following updates were made to the Actions Register:

- Financial reporting and audit process – deferred to August 2020.
- Te Kauwhata watertake consents strategy – deferred to September 2020.
- Maramarua Wastewater Treatment Plant Compliance – completed.
- Minister’s visit – deferred to August 2020.
- Water NZ funding – deferred to August 2020.
- Benchmarking other councils in relation to engagement with mana whenua:
  - The Chief Executive advised further work was required with the Councillors on this matter following an initial discussion.
  - Deferred to August 2020
- Raglan discharge – update provided at the meeting.
- Risk Register – staff working on this; deferred to August 2020.

**Resolved: (Mr Ion/Mr Dibley)**

**THAT the report from the Special Infrastructure Projects Manager be received.**

**CARRIED**

**WGB2007/03**

Register of Interests  
Agenda Item 5.2

**Resolved: (Mr Dibley/Mr Wright)**

**THAT the report from the Special Infrastructure Projects Manager be received.**

**CARRIED**

**WGB2007/04**

## Three Waters Performance Report – June 2020

### Agenda Item 5.3

The Special Infrastructure Projects Manager and Ms Danks spoke to the report. The following matters were noted:

- Raglan overflow – some minor improvements were made; a good turnaround.
- Health & Safety
  - contractual site audits had commenced, with a trial site for health & safety induction to be undertaken within the next week.
  - Near miss in relation to caustic soda delivery to Ngaruawahia with failure to clean up lime. Also contractor blocked driveway at Te Kauwhata wastewater plan; contractors had been advised to keep access clear and tidy. Issue with ongoing reinforcement with drivers.
- KPIs
  - continued challenges on meeting timeframes with travel distances to Raglan.

**ACTION:** KPI adjusted for urgent callouts to be one hour for Raglan only, aligned to the Long Term Plan.
- Treatment plants
  - Watercare working through deferred maintenance programme. Summary provided on the testing work undertaken.
  - Huntly wastewater treatment plant nearing its electrical capacity. Watercare reviewing as part of maintenance/upgrade.
  - Back-up mechanisms for treatment plants.
- Networks
  - Overflow in Raglan discussed. No adverse feedback from community following shut-down of harbour.
  - Meremere reservoir works completed.
  - Travers Road culvert – Watercare Waikato undertaking maintenance work; issues with connection with rail corridor.
- Planning – projects had been initiated and were in the implementation phase, to support growth and Asset Management Plans.
- Abatement Notice
  - Letters sent to Waikato Regional Council to seek extension of abatement notice to enable new treatment plants to be constructed for Meremere and Te Kauwhata.
  - Te Kauwhata Treatment Plan
    - i. new treatment plant to take approximately 2 to 3 years to complete; some minor improvements had commenced. Challenges to expedite the solution.

- ii. Waikato Regional Council were planning formal investigation on compliance issues; a plan had been provided to WRC on how issues would be addressed by December 2022.
- iii. Council/Watercare endeavouring to meet with mana whenua. Waikato Regional Council had responded to mana whenua's request to take action
  - Stormwater abatement notice in Raglan – progress by October 2020 expected; some historical issues with WRC; not an easy fix.

**ACTION:** Letter to be sent to WRC to request time for abatement notice be moved, as with other abatement notices.

- Shared Services – The Chief Executive provided an update.
- Compliance – no significant changes noted.
- Strategic Resource Consents
  - Raglan WWTP Resource consent – update on proposed timing to align with Matariki.
  - Stream discharge (Raglan) – MBR option favoured by iwi but concerns expressed by other stakeholders; a higher risk option.
- Building consents – Building new sewer. Process to be agreed between Council and Watercare on ownership and delegation; work underway.

**Resolved: (Mr Wright/Mr Dibley)**

**THAT the report from the Special Infrastructure Projects Manager be received.**

**CARRIED**

**WGB2007/05**

### **EXCLUSION OF THE PUBLIC**

Agenda Item 6

**Resolved: (Gavin/Ruku)**

**THAT the public be excluded from the following parts of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item 2.1 Actions Report		
Item 2.2 Waters Financial Report Results – June 2020		
Item 2.3 Mid-Waikato Water & Wastewater Servicing Strategy dated June 2020		
Item 2.4 Watercare Interim Business Plan 2020-2021		
Item 2.5 Three Waters Reform Programme		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
I		Refer to the previous Public Excluded reason in the agenda for this meeting.
2.1		Refer to the previous Public Excluded reason in the agenda for this meeting.
2.2	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
2.3	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
2.4	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
2.5	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.

