

MINUTES of a meeting of the Waters Governance Board Meeting of the Waikato District Council held in Committee Rooms 1 & 2, 15 Galileo Street, Ngaruawahia on **THURSDAY, 22 OCTOBER 2020** commencing at **9.36am**.

Present:

Ms R Schaafhausen (Chairperson)
Mr D Wright
Mr G Dibley [*until 12.54pm, during the public excluded portion of the meeting*]
Mr GJ Ion (Chief Executive, Waikato District Council)
Ms J Colliar (Intern) [*from 10.06am*]

Attending:

Mr M Bridge (Acting Chief Executive, Watercare)
Ms S Danks (Waikato Business Manager, Watercare)
Mr R Kumar (Commercial Advisor – Waikato, Watercare)
Mr G Tupuhi (Chairperson, Ngaa Muka Development Trust)
Mr P Kingi (Kaumatua, Ngaa Muka Development Trust)
Mr T Nikau (Member, Ngaa Muka Development Trust)
Mr R Tukiri (Member, Ngaa Muka Development Trust)
Ms L Tomuli (Member, Ngaa Muka Development Trust)
Ms G Waru (Member, Ngaa Muka Development Trust)

Mr I Cathcart (Special Infrastructure Projects Manager)
Ms C Nutt (Waters Contract Relationship Manager)
Ms C Pidduck (Legal Counsel)
Mr V Ramduny (Strategic Projects Manager)
Mr R Ashley (Community Assets Manager)
Mr S Toka (Iwi and Community Partnerships Manager)
Mr J Quinn (Communications, Engagement and Marketing Manager)
Mrs LM Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

APPOINTMENT OF CHAIRPERSON

Resolved: (Mr Ion/Mr Dibley)

THAT Mr David Wright be nominated as Chairperson for item 6.1 [*Consenting Strategy – Te Kauwhata Wastewater Treatment Plan Discharge Consents (Renewal)*].

CARRIED

WGB2010/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Dibley/Mr Wright)

THAT the agenda for a meeting of the Waters Governance Board Meeting held on Thursday, 22 October 2020 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded;

AND THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.3 [*Hamilton-Waikato Metropolitan Area Wastewater Project Update*] being considered after agenda item 5.

CARRIED

WGB2010/02

DISCLOSURES OF INTEREST

Ms Schaafhausen advised members of the Board that she would declare a non-financial conflict of interest in item 6.1 [*Consenting Strategy – Te Kauwhata Wastewater Treatment Plan Discharge Consents (Renewal)*].

CONFIRMATION OF MINUTES

Resolved: (Mr Ion/Ms Schaafhausen)

THAT the minutes of a meeting of the Waters Governance Board Meeting held on Tuesday, 25 August 2020 be confirmed as a true and correct record of that meeting.

CARRIED

WGB2010/03

REPORTS

Actions Register Agenda Item 5

The Special Infrastructure Projects Manager and the Waters Contract Relationship Manager noted the following matters:

- Financial Reporting and audit process – completed. Item to be removed from the register.
- DIA had allocated \$60,000 of the reform stimulus funding towards data collection.

Resolved: (Ms Schaafhausen/Mr Wright)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2010/04

Hamilton-Waikato Metropolitan Area Wastewater Project Update Agenda Item 6.3

The Strategic Projects Manager summarised the report and no discussion was held.

Resolved: (Ms Schaafhausen/Mr Wright)

THAT the report from the Chief Executive be received;

AND THAT the Board approves the growth assumptions and wastewater performance standards proposed for the long list option assessment as detailed on page 5 and page 7 of the staff report;

AND FURTHER THAT the Board notes:

- a. the long-list wastewater servicing options detailed in the Economic Case of the staff report.**
- b. the long-list commercial, funding and financing options as detailed in Attachments 2 and 3 of the staff report.**

CARRIED

WGB2010/05

The meeting adjourned at 9.57am and resumed at 10.06am.

Consenting Strategy – Te Kauwhata Wastewater Treatment Plant Discharge Consents (Renewal)

Agenda Item 6.1

Ms Schaafhausen declared a conflict of interest in this item, vacated the Chair and did not speak to or vote on this item. Mr Wright assumed the Chair for this item.

The Iwi and Community Partnerships Manager opened the item with a karakia, welcomed members from the Ngaa Muka Development Trust and introduced the Watercare representatives to the trust members.

Discussions were held on the following matters:

- Short term solution at the wastewater treatment plant.
- Purchase of UV equipment to be brought forward.
- Establishment of the Terms of Reference for the Co-Governance Group.
- Engagement with mana whenua.
- Landscape surrounding Lake Waikare.

ACTION: A letter be sent to the Ngaa Muka Development Trust outlining the commitment made to mana whenua, the joint co-governance structure and the draft terms of reference.

The meeting adjourned at 11.10am and resumed at 11.26am.

Resolved: (Mr Wright/Mr Dibley)

THAT the report from the Special Infrastructure Projects Manager be received;

AND THAT the Waters Governance Board approves the Te Kauwhata wastewater treatment plant discharge consenting strategy as attached to the staff report;

AND FURTHER THAT the Waters Governance Board approves the Te Kauwhata wastewater treatment plant discharge consenting project (“the project”) financial envelope set at \$750,000 subject to confirming such budget is available.

CARRIED

WGB2010/06

Resolved: (Mr Wright/Mr Ion)

THAT should the **Waters Governance Board** be unsuccessful in its application for \$1,000,000 from the reform stimulus programme for a clarifier and UV treatment for the Te Kauwhata Wastewater Treatment plant, the Board will reprioritise the work programme to ensure this work proceeds;

AND THAT staff report back to the Board about the establishment of an appropriate project governance and engagement structure to progress the consent renewal and upgrade programme to give effect to Council's Treaty of Waitangi obligations.

CARRIED

WGB2010/07

Ms Colliar joined the meeting at 10.06am during discussion on Item 6.1.

Mr Wright vacated the Chair following the conclusion of the above item and Ms Schaafhausen resumed the Chair.

Three Waters Performance Reports for August and September 2020
Agenda Item 6.2

Ms Danks noted the following matters:

- One lost-time injury had occurred. Watercare would recommence lifting training for staff.
- KPIs had been met for the month except the response time for a Raglan callout.

ACTION: Watercare to report back to the Board on realistic timeframes for callouts versus location.

- Watercare had trialled evacuation procedures at all water treatment plants.
- Meremere Reservoir – Watercare had completed cleaning and maintenance.
- Consent had been lodged for Mercer Rowing Club.
- Raglan stormwater abatement notice had been resolved.
- Shared Services transition had been completed.
- Asset remediation programme was underway and had progressed well.
- Raglan wastewater consent.

ACTION: Watercare to report back to the next Board meeting with an historical timeline on the Raglan wastewater consent process.

Resolved: (Mr Wright/Mr Ion)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2010/08

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Mr Ion/Mr Dibley)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
PEX Item 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
PEX Item 2.1 Actions		
PEX Item 3.1 Waters Financial Results to 30 September 2020		
PEX Item 3.2 Proposal to Vary Agreement for Operation and Maintenance of Water, Wastewater and Stormwater Services – Contract 19/012		

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
PEX Item 3.3 Audit of Three Waters Agreement		
PEX Item 3.4 District Wide Wastewater Pump Station Remediation		
PEX Item 3.5 District Wide Water & Wastewater Treatment Plant Remediation		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
PEX Item 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX Item 2 Actions		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX Item 3.1 Waters Financial Results to 30 September 2020	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.

<p>PEX Item 3.2 Proposal to Vary Agreement for Operation and Maintenance of Water, Wastewater and Stormwater Services – Contract 19/012</p>	<p>7(2)(b)(ii)</p>	<p>To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>
	<p>7(2)(j)</p>	<p>To prevent the disclosure or use of official information for improper gain or improper advantage.</p>
<p>PEX Item 3.3 Audit of Three Waters Agreement</p>	<p>7(2)(b)(ii)</p>	<p>To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>
	<p>7(2)(j)</p>	<p>To prevent the disclosure or use of official information for improper gain or improper advantage.</p>
<p>PEX Item 3.4 District Wide Wastewater Pump Station Remediation</p>	<p>7(2)(b)(ii)</p>	<p>To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>
	<p>7(2)(j)</p>	<p>To prevent the disclosure or use of official information for improper gain or improper advantage.</p>
<p>PEX Item 3.5 District Wide Waters & Wastewater Treatment Plant Remediation</p>	<p>7(2)(b)(ii)</p>	<p>To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>
	<p>7(2)(j)</p>	<p>To prevent the disclosure or use of official information for improper gain or improper advantage.</p>

AND THAT Mr Bridge, Ms Danks and Mr Kumar (Watercare) be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of Watercare. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of Watercare's role and responsibility for those matters.

CARRIED

WGB2010/09

The meeting adjourned at 12.10pm and resumed, in the public excluded session, at 12.18pm.

Resolutions WGB2010/10 to WGB2010/17 are contained in the public excluded section of these minutes.

Having concluded the Public Excluded meeting, the following items were released into Open Meeting:

REPORTS (CONTINUED)

District Wide Wastewater Pump Station Remediation
PEX Agenda Item 3.4

It was resolved [*Resolution No. WGB2010/15*] during the public excluded section of the meeting that the following resolution be released into open meeting, but the report remain confidential and unavailable to the public:

“Resolved: (Mr Wright/Ms Schaafhausen)

THAT the report from the Special Infrastructure Projects Manager be received;

AND THAT the Waters Governance Board approves the District Wide Wastewater Pump Station Remediation Business Case with a financial envelope set at \$252,387;

AND FURTHER THAT the Waters Governance Board approves the consolidation of budget IWW12500.0120 and IWW12500.0121 for ease of reporting.

CARRIED”

