

MINUTES of a meeting of the Waters Governance Board Meeting of the Waikato District Council held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY, 8 DECEMBER 2020** commencing at **9.03am**.

Present:

Ms R Schaafhausen (Chair)
Mr D Wright (via audio visual)
Mr G Dibley
Mr GJ Ion (Chief Executive, Waikato District Council)
Ms J Colliar (Intern) [from 9.07am]

Attending:

Ms S Danks (Waikato Business Manager, Watercare)

Mr I Cathcart (Special Infrastructure Projects Manager) (via audio visual)
Ms C Nutt (Waters Contract Relationship Manager)
Ms A Diaz (Chief Financial Officer)
Mr C Bailey (Finance Manager)
Mr V Ramduny (Strategic Projects Manager)
Mrs LM Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Ion/Ms Schaafhausen)

THAT the agenda for a meeting of the Waters Governance Board Meeting held on Tuesday, 8 December 2020 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded.

CARRIED

WGB2012/01

Ms Colliar entered the meeting at 9.07am during discussion on the above item and was present when voting took place.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Dibley/Mr Ion)

THAT the minutes of a meeting of the Waters Governance Board Meeting held on Thursday, 22 October 2020 be confirmed as a true and correct record of that meeting.

CARRIED

WGB2012/02

REPORTS

Actions Register

Agenda Item 5

The Special Infrastructure Projects Manager and Ms Danks (Waikato Business Manager, Watercare), supported by the Chief Executive, noted the following matters in relation to the Te Kauwhata Wastewater Treatment Plant consent project:

- A letter had been sent to Ngaa Muka Development Trust confirming the interim solution to improve compliance at the treatment plant.
- The treatment plant consultation group would meet early in 2021 to form the governance steering group and set the terms of reference. The existing consultation group would form the basis of the governance group and would incorporate representation from the Waters Governance Board. Discussions would be held on the involvement of other parties.

ACTION: Staff to forward a copy of the letter and draft terms of reference to the Board before the meeting being held with mana whenua on Wednesday, 16 December 2020.

ACTION: Staff to provide Mr Wright with the contact details for Te Rua Waikato, Ngaa Muka Development Trust and Wahi Whanui.

Resolved: (Ms Schaafhausen/Mr Dibley)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2012/03

Hamilton-Waikato Metropolitan Area Wastewater Project Update
Agenda Item 6.1

The Strategic Projects Manager, supported by the Chief Executive and Ms Colliar, took the report as read and noted the following matters:

- The project was underway and would provide a preferred solution for the southern metropolitan wastewater service by the end of December 2020 and would deliver the detailed business case for the southern metropolitan area by May 2021. Partnership funding had been secured through the Governance Waters Reform to support the project work.
- The Governance Group had approved the project investment objectives, key performance indicators (KPIs) and Multi Criteria Analysis (MCA) (subject to minor amendments) for the detailed business case.
- The Governance Group had endorsed the wastewater treatment performance standards to be used for the long and short-listed options assessments.
- The detailed business case for the north would commence early in 2021. Funding allocation principles would need to be worked through.
- A preferred contracting structure had been identified and put to the control group. PwC had completed work on debt treatment and the options to remove debt off Council's balance sheet.
- Waipa District Council would decide in March 2021 whether to support the project.

Resolved: (Ms Schaafhausen/Mr Wright)

THAT the report from the Waikato District Council Chief Executive be received;

AND THAT the Waters Governance Board note:

- a. the short-listed wastewater servicing options and process undertaken to determine these options; and**
- b. that Waikato District Council staff are working with Hamilton City Council and Waipa District Council staff to align individual 2021-31 LTP funding requests to implement a new southern wastewater facility,**

as further detailed in the staff report.

CARRIED

WGB2012/04

The Board then considered Item 7 in advance of the other reports in the Open Agenda.

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Mr Ion/Ms Schaafhausen)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|---|---|--|
| PEX Item 1 Confirmation of Minutes | Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987 | Section 48(1)(a) |
| PEX Item 2 Actions | | |
| PEX Item 3.1 Contract Financial Report – October 2020 | | |
| PEX Item 3.2 Proposal to vary Agreement due to the Three Waters Reform | | |
| PEX Item 3.3 3 Waters Long Term Plan Scenario Recommendation | | |

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

| Item No. | Section | Interest |
|---|-------------|---|
| PEX Item 1 Confirmation of Minutes | | Refer to the previous Public Excluded reason in the agenda for this meeting. |
| PEX Item 2 Actions Register | | Refer to the previous Public Excluded reason in the agenda for this meeting. |
| PEX Item 3.1 Contract Financial Report – October 2020 | 7(2)(a) | To protect the privacy of natural persons, including that of deceased natural persons. |
| | 7(2)(b)(i) | To protect information where the making available of the information would disclose a trade secret. |
| | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| | 7(2)(j) | To prevent the disclosure or use of official information for improper gain or improper advantage. |
| PEX Item 3.2 Proposal to vary Agreement due to the Three Waters reform | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| | 7(2)(j) | To prevent the disclosure or use of official information for improper gain or improper advantage. |
| PEX Item 3.3 3 Waters Long Term Plan Scenario Recommendation | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| | 7(2)(j) | To prevent the disclosure or use of official information for improper gain or improper advantage. |

AND THAT Ms Danks be permitted to remain at this meeting, after the public has been excluded, because of her knowledge of Watercare. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of Watercare’s role and responsibility for those matters.

CARRIED

WGB2012/05

Following the conclusion of the public excluded session, the Board considered the following items.

REPORTS CONTINUED

Three Waters Performance Report for October 2020

Agenda Item 6.2

Ms Danks (Waikato Business Manager, Watercare) noted the following matters:

- One health & safety incident had occurred in November 2020. The machinery issue noted in the report had been rectified.
- A “man down” system would be rolled out to Waikato District Council.
- Each Friday morning, all Watercare staff met to discuss health & safety issues. The need to carry personal safety equipment at all times would be covered.
- A full Three Waters Performance Report would be submitted in February 2021.
- Due to Chorus damage when installing fibre cabling, a dry weather overflow had occurred in Tuakau.
- Watercare would order the UV equipment for Te Kauwhata. There was a 25-27 week stand down period due to shipping delays.
- A geotech survey had been carried out in Te Kauwhata.
- The interim consent for Meremere had been granted.
- An outbreak of botulism had occurred at Te Kauwhata.

Resolved: (Mr Ion/Ms Schaafhausen)

THAT report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2012/06

2021 Schedule of Meetings
Agenda Item 6.3

Resolved: (Mr Ion/Ms Schaafhausen)

THAT the report from the Chief Executive be received;

AND THAT Waters Governance Board approves the schedule of Board meetings for 2021 as follows:

- **Tuesday, 23 February,**
- **Tuesday, 30 March,**
- **Tuesday, 18 May,**
- **Tuesday, 29 June,**
- **Tuesday, 10 August,**
- **Tuesday, 21 September,**
- **Tuesday, 2 November, and**
- **Tuesday, 14 December,**

noting that each meeting will be scheduled to commence at 10.00am.

CARRIED

WGB2012/07

Resolutions WGB2012/08 – WGB2012/13 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 12.23pm.

Minutes approved and confirmed this day of 2021.

Rukumoana Schaafhausen
CHAIRPERSON