
MINUTES of a meeting of the Waters Governance Board Meeting of the Waikato District Council held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY, 23 FEBRUARY 2021** commencing at **10.03am**.

Present:

Ms R Schaafhausen (Chair)
Mr D Wright
Mr G Dibley
Mr GJ Ion (Chief Executive, Waikato District Council)

Attending:

Cr EM Patterson

Ms S Danks (Waikato Business Manager, Watercare)
Mr M Telfer (Operations Manager, Watercare)

Mr I Cathcart (Special Infrastructure Projects Manager)
Ms C Nutt (Waters Contract Relationship Manager)
Mr K Stokes (Northern Infrastructure Programme Manager)
Mr C Bailey (Finance Manager)
Mrs LM Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Ion/Mr Wright)

THAT an apology be received from Ms Colliar.

CARRIED

WGB2102/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Schaafhausen/Mr Ion)

THAT the agenda for a meeting of the **Waters Governance Board Meeting** held on **Tuesday, 23 February 2021** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded;

AND THAT the Board resolves that the following items be added to the public excluded agenda as a matter of urgency as advised by the Chief Executive:

- **PEX Item 3.3 - Submission on the Water Services Bill, and**
- **PEX Item 3.4 - Board of Enquiry.**

CARRIED

WGB2102/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Ion/Mr Dibley)

THAT the minutes of a meeting of the **Waters Governance Board Meeting** held on **Tuesday, 8 December 2020** be confirmed as a true and correct record of that meeting.

CARRIED

WGB2102/03

ACTIONS

Agenda Item 5

The report was taken as read and the following matters were noted:

- Te Kauwhata Water Take Consents – Watercare would not lead the consent process as it was not part of their core business. Te Kauwhata Water Association would now lead the process. The consent process is classed as high risk as listed in the Risk Register.
- Meeting with the Minister of Local Government.

ACTION:

The Chief Executive to:

- draft a letter outlining issues to be discussed at the proposed meeting between the Minister of Local Government and Water Governance Board representatives in Wellington,
- circulate the draft letter to Board members for comment prior to being sent, and
- agree on a meeting date with the Minister.

- Resourcing of mana whenua participation in Three Waters projects via the LTP. \$100k had been set aside for consultation/stakeholder engagement.
- Site visit to Raglan water and wastewater plants. The Board meeting scheduled for Tuesday, 30 March 2021 will be held in Raglan with the venue to be confirmed.
- Consenting Strategy – Te Kauwhata Wastewater Treatment Plant Discharge Consents (Renewal). The proposed December meeting with mana whenua had not occurred. The meeting will be held on Friday, 5 March 2021 at 1.00pm and discussions would be held on the MoU.

Resolved: (Ms Schaafhausen/Mr Wright)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2102/04

REPORTS

Te Kauwhata – Wastewater Treatment Plant Upgrade Membrane Aerated Bio Reactor Trial Agenda Item 6.1

Ms Danks summarised the report and noted the following benefits of the MABR (Membrane Aerated Bio Reactor):

- The technology had been trialled and proven overseas.
- Energy costs would be lower.
- Waikato Regional Council had approved the MABR technology.

Resolved: (Mr Dibley/Mr Wright)

THAT the report from the Special Infrastructure Projects Manager be received;

AND THAT the Waters Governance Board approves the MABR trial of the Te Kauwhata Wastewater Treatment Plant upgrade at a cost of up to \$70,000 noting that the trial would allow the design parameters for the WTP upgrade to be validated and would assist with commissioning of the interim plant in late 2021.

CARRIED

WGB2102/05

Te Akau Water Treatment Plant – Chlorate and Bromate Non-Compliances and Operational Limitations Update

Agenda Item 6.2

Ms Danks took the report as read and noted the following matters:

- Similar non-compliant issues had been identified at Port Waikato.
- The plant was not compliant with new drinking water standards post 1 July 2021.
- Onewhero Water Treatment Plant is not chlorinated.

ACTION: Watercare to provide clarification and a recommended action to the next Board meeting, addressing the public health risks at the Port Waikato and Onewhero water treatment plants.

Resolved: (Mr Wright/Ms Schaafhausen)

THAT the report from the Special Infrastructure Projects Manager be received;

AND THAT the Te Akau Water Treatment Plant be shut down immediately and water trucked to the plant pending a long term solution to address the non-compliance issues and public health risk.

CARRIED

WGB2102/06

Resolved: (Mr Wright/Mr Dibley)

THAT dependant on water testing results, the Chief Executive be given authority to provide an alternate water supply to the Onewhero and Port Waikato Water Treatment Plants to avert any public health risk.

CARRIED

WGB2102/07

Three Waters Performance Report for December 2020/January 2021

Agenda Item 6.3

Ms Danks took the report as read and noted the following matters:

- The health and safety lifting frame incident that occurred in November 2020 had been rectified. Ground improvements had been completed and the outriggers had been painted yellow.
- Two operators had completed, and passed, the National Certification Water Treatment Level 4 qualification.
- Poor power quality.

ACTION: Watercare to provide Mr Dibley with information on power outages.

- A sustainable energy strategy had been developed for the Raglan WWTP. Watercare would be presenting a sustainable energy strategy to the Board.
- The Meremere MBR reclamation had been completed and the abatement notice had been resolved.
- Good progress had been made on desludging the ponds at Huntly and Ngaruawahia.

- The Raglan WWTP resource consent application would be lodged in July 2021.

Resolved: (Mr Wright/Ms Schaafhausen)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2102/08

Risk Register Update

Agenda Item 6.4

The Special Infrastructure Projects Manager summarised the risk register and noted that Watercare would provide their risk register to the next meeting of the Board.

Resolved: (Mr Ion/Mr Dibley)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2102/09

Health and Safety Audit

Agenda Item 6.5

The Special Infrastructure Projects Manager and Ms Danks, supported by the Chief Executive, took the report as read and noted the following matters:

- Watercare had requested Impac Services Ltd to carry out an audit to identify key risk areas.
- Council staff had prepared a schedule of planned health & safety activities in relation to the Watercare agreement for the 2021 year.
- A cultural survey would be completed on attitudes to health and safety. Watercare would carry out an MPS survey on a yearly basis related to health and safety.

Resolved: (Mr Ion/Mr Wright)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2102/10

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Ms Schaafhausen/Mr Wright)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
PEX Item 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
PEX Item 2 Actions		
Item 3.1 Pokeno & Tuakau Wastewater Servicing and Capacity		
PEX Item 3.2 Waters Financial Results to 31 December 2020		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
PEX Item 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX Item 2 Actions Register		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX Item 3.1 Pokeno & Tuakau Wastewater Servicing and Capacity	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
PEX Item 3.2 Waters Financial Results to 30 September 2020	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.

AND THAT Mr Telfer be permitted to remain at this meeting, after the public has been excluded, because of her knowledge of Watercare. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of Watercare's role and responsibility for those matters.

CARRIED

WGB2102/11

The meeting adjourned at 11.38am and resumed at 11.52am.

