

Minutes of a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 28 APRIL 2021** commencing at **9.30am**.

Present:

Cr JD Sedgwick (Chairperson)
His Worship the Mayor, Mr AM Sanson
Cr AD Bech
Cr C Eyre
Cr JM Gibb
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Ms M Moana-Tuwhangai
Cr NMD Smith
Cr LR Thomson
Cr CT Woolerton [*from 9.36am*]

Attending:

Mr GJ Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Mrs S O’Gorman (General Manager Customer Support)
Ms A Diaz (Chief Financial Officer)
Ms AM D’Aubert (Consents Manager)
Ms H Beaven (Corporate Planning Team Leader)
Ms B Clarke (Junior Corporate Planner)
Ms J Bell-Wymer (Corporate Planner)
Mrs LM Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Gibb/Ms Moana-Tuwhangai)

THAT apologies be received from Cr Patterson and Cr Church.

CARRIED

P&R2104/01

It was noted that Cr Patterson was at the Final H2A Start-up meeting as Council’s representative.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Henderson/Lynch)

THAT the agenda for a meeting of the Policy & Regulatory Committee held on Wednesday, 28 April 2021 be confirmed;

AND THAT all reports be received;

AND FURTHER THAT Council resolves that the following item be added to the agenda as a matter of urgency as advised by the Chief Executive:

- **Late Item - Local Government NZ Conference – July 2021.**

CARRIED

P&R2104/02

DISCLOSURES OF INTEREST

Cr Sedgwick advised members of the Committee that she would declare a non financial conflict of interest in the late item [*Local Government NZ Conference – July 2021*].

CONFIRMATION OF MINUTES

Resolved: (Crs Thomson/Gibb)

THAT the minutes of a meeting of the Policy & Regulatory Committee held on Wednesday, 17 March 2021 be confirmed as a true and correct record of that meeting.

CARRIED

P&R2104/03

ACTIONS REGISTER - APRIL

Agenda Item 5

The report was received [*P&R2104/02 refers*]. No discussion was held.

REPORTS

Update on the Policy & Review Programme – April 2021 Agenda Item 6.1

The report was received [P&R2104/02 refers]. The Junior Corporate Planner summarised the report and noted as follows:

- A workshop would be held on Monday, 3 May 2021 on the Dog Control Bylaw Policy Review.
- Central government were undertaking a review on Freedom Camping. Staff were preparing a submission to this review. The current Freedom Camping bylaw would be reviewed in October 2023.

Cr Woolerton entered the meeting at 9.36am during discussion on the above item.

Approval to Revoke Control of Coastal Erosion on Council Reserves Agenda Item 6.2

The report was received [P&R2104/02 refers]. The Corporate Planning Team Leader summarised the report. No discussion was held.

Resolved: (Crs Smith/Woolerton)

THAT the Policy and Regulatory Committee recommends to Council that the Control of Coastal Erosion on Council Reserves Policy 1997 be revoked with immediate effect.

CARRIED

P&R2104/04

Procurement Policy
Agenda Item 6.3

The report was received [P&R2104/02 refers]. The Chief Financial Officer summarised the report and noted as follows:

- Aim of the policy is to be aligned with the Waikato LASS regional framework.
- Paragraph 2 – Objectives.

ACTION: Paragraph 2.1 To provide”elected members”, to be amended to read: To provide”community board members”.

- JMA procurement does not presently sit in this policy document.
- Preferred supplier list for projects over \$500,000. Suppliers must meet the criteria to carry out projects.
- Pre approved versus preferred suppliers. Staff had embraced pre procurement planning.

ACTION: Paragraph 6.4 to reference approval by the CFO and Chief Executive as outlined in paragraph 6.7 of the Procurement Policy – April 2021.

Resolved: (Crs Gibb/McInally)

THAT the Policy & Regulatory Committee recommends that the Council adopts the updated Procurement Policy.

CARRIED

P&R2104/05

Local Government NZ Conference – July 2021

Late Agenda Item

Councillor Sedgwick vacated the Chair owing to declaring a conflict of interest and did not taken part in discussion or voting. Cr Smith assumed the Chair for this item.

Councillors Bech and Woolerton declared a conflict of interest at the time of considering this item, and did not take part in discussion or voting.

Resolved: (Crs Lynch/Henderson)

THAT Waikato District Council appoint the following elected representatives to attend the LGNZ conference and Excellence Awards for 2021 in Blenheim from Thursday, 15 July to Saturday, 17 July 2021:

**His Worship the Mayor – Allan Sanson
Deputy Mayor – Councillor Aksel Bech
Councillor Jan Sedgwick
Councillor Chris Woolerton**

AND THAT His Worship the Mayor – Allan Sanson is appointed as the presiding delegate at the Local Government New Zealand Annual General Meeting on 17 July 2021;

AND FURTHER THAT the Deputy Mayor – Councillor Aksel Bech is appointed as the alternate delegate at the Local Government New Zealand Annual General Meeting on 17 July 2021;

AND FURTHER THAT Council consider if there are any proposed remits for consideration at the Local Government New Zealand Annual General Meeting.

CARRIED

P&R2104/06

Councillor Smith vacated the Chair following discussion and voting on the above item.

Councillor Sedgwick resumed the Chair for the remainder of the meeting.

Chief Executive's Business Plan

Agenda Item 6.4

The report was received [P&R2104/02 refers]. The report was taken as read and the following points were raised:

- Building of the Whatawhata community facility – feedback had been received that the budget had been overrun by \$500,000.
- Climate Action – concern was raised on diesel utes as a significant greenhouse emitter.

ACTION: Service Delivery staff to hold a discussion with Cr Woolerton on diesel utes as a significant greenhouse emitter.

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Crs Thomson/Gibb)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item number 1 Kainga Ora Regulatory Functions	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

