

MINUTES of a meeting of the Te Kauwhata Community Committee held via Audio Visual Conference on **WEDNESDAY 2 FEBRUARY 2022** commencing at **7.00pm**.

Present:

Ms T Grace (Chairperson)
Cr JD Sedgwick
Ms J Allport (Secretary)
Mr J Cunningham
Mr T Hinton
Mr B Weaver
Mr C Howells

Attending:

Mr V Ramduny (Strategic Projects Manager)
Ms L Van Den Bemd (Community Led Development Advisor)
Mr J Marconi (Economic Development Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Weaver/Cr Sedgwick)

THAT an apology be received from **Ms A Van de Munckhof**.

CARRIED

TKCC2202/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Howells/Mr Weaver)

THAT the agenda for the meeting of the Te Kauwhata Community Committee held on **Wednesday, 1 December 2021** be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

TKCC2202/02

DISCLOSURES OF INTEREST

Mr Hinton advised members of the Committee that he would declare a financial conflict of interest in item 7.1 [*Works and Issues Report*].

CONFIRMATION OF MINUTES

Resolved: (Mr Cunningham/Mr Weaver)

THAT the minutes of the meeting for the Te Kauwhata Community Committee held on Wednesday, 1 December 2021 be confirmed as a true and correct record of that meeting subject to the editing of the attendance list to include that Mr Howells was present for the meeting.

CARRIED

TKCC2202/03

ACTIONS

The report was received [*TKCC2202/02 refers*] and following discussion was held.

List of Actions from this meeting

Item	Who To Action	Status
Men's Shed and Lion be contacted to assist with construction of dog exercise area equipment.	Mr Hinton	
Need for the Events Committee to provide a further funding application for the 2022 Te Kauwhata Christmas Parade	Ms Van Den Bemd	
Community House Mural – confirmation that the Community House has received their funding	Mr Ramduny	
Funding allocated for playground equipment – clarification on various options for how funds could be utilised.	Cllr Sedgwick	
Acknowledgement of Patel Family Community Involvement – request their permission to progress this initiative	Cllr Sedgwick	

REPORTS

Te Kauwhata Wastewater Treatment Plant Upgrade Overview and Discharge Consent Application Preparation Methodology Agenda Item 5.1

The report was received [TKCC2202/02 refers] and following discussion was held.

The Strategic Projects Manager advised that the work had commenced on the project and the project team will report back when there is progress. Any questions in relation to the report should be addressed to the Strategic Projects Manager who would will pass on to Watercare.

Resolved: (Mr Howells/Cr Sedgwick)

THAT the tabled report be used by the Te Kauwhata Community Committee as a reference to understand present wastewater treatment plant upgrade status, and planned activities to prepare a discharge consent application alongside the Te Kauwhata Community and Tangata Whenua.

CARRIED

TKCC2202/04

Community Led Development Workplan Presentation Agenda Item 5.2

The report was received [TKCC2202/02 refers] and following discussion was held.

The Economic Development Advisor opened the presentation by providing an explanation as to their new roles which were to work closer with communities.

The Community Led Development Advisor introduced the concept of Community Led Development (CLD) advising that this was a conduit to hear and acknowledge community's aspirations. The Economic Development Advisor added that their roles were to support communities' aspirations which included training and upskilling community groups to:

- assist in making local committees more efficient;
- connect communities with other organisations that can assist in achieving their aspirations;
- assist in connecting communities with the appropriate people at council; and
- link communities with funders – projects to be sustainable and affordable.

Twelve workshops will be held aimed at providing information and support to community boards and committees in relation to community governance, planning and funding for anyone within the district.

The CLD will be looking to community committees and boards to ensure that the net is cast wide in terms of identifying opportunities from within their communities. The initial workshops would be held on-line due to Covid restrictions.

The CLD team will assist turning community aspirations into reality. The team has its own budget which can be used to assist communities achieving their aspirations however would also look at match funding. The CLD team were looking to refocus community meetings to have more of a community development focus.

Projects that would be supported would be those that had a local community flavour – an example of which would be heritage groups wanting to tell the story of the local community – both those providing information on local community history and also current events happening within the community.

Cr Sedgwick asked for confirmation as to the Committee's role – does the Committee make introductions to interested local organisations and was advised that this would be the case. The CLD also intended to meet directly with community members. There would also be some drop-in and café-style sessions.

Mr Cunningham asked as to the limitations of CLD support and was advised that the support would be for initiatives that were whole community aspirations.

Mrs Allport enquired as to whether the support would be via funding rounds or otherwise and was advised that the Council was moving away from funding rounds and, instead, that support would be provided on a case-by-case basis and CLD would look for match funding from the likes of Trust Waikato and Momentum who support a raft of different types of projects.

Cr Sedgwick requested clarification as to whether the funding allocation would be guided by WDC's Blueprint and was advised that these initiatives would be given priority.

Christmas Parade: the Committee was advised that the resolution made at the previous meeting for funds to be carried forward for the 2022 Christmas Parade was not permitted under Council policy – funds could not be carried forward from the current financial year to the next. Instead, the funding could be tagged within the following financial year and, further, that the Te Kauwhata Christmas Parade Committee would need to submit another funding application. There was discussion as to whether or not this would be necessary.

ACTION: The Community Led Development Advisor to raise this issue with the WDC Funding Review Team in relation to whether or not this was necessary and, rather the funds be held for the Christmas Parade for 2022.

Te Kauwhata Works & Issues Report – January 2022

Agenda Item 5.3

The report was received [TKCC2202/02] and discussion was held.

- Dog Exercise Area: Cr Sedgwick advised that she and Mr Hinton had discussed the delays that had occurred in relation to the installation of equipment at the Dog Exercise Area. It had been agreed that either the Men's Shed or Lions would be approached to assist with the construction of the equipment. Cr Sedgwick advised that she had had discussions with Frank Greene who has offered some overflow concrete for the installation of the table and chairs at the exercise area.

ACTION: Mr Hinton to approach the Men's' Shed and Lions to assist with the construction of the equipment.

- Walkway at end of Blunt Road: Mr Cunningham advised that an application had been made to Transpower for funding (end of January 2022) and expected to learn the outcome at the end of February/early March.
- Te Kauwhata Domain Plan: Ms Woods had offered to facilitate a further workshop with the Committee however given to other commitments had been unable to identify a date for this. Cr Sedgwick advised that she was concerned that if the Draft Plan were not approved by the Committee soon there was the possibility that funding for the proposed upgrade and development would be lost. Cr Sedgwick advised that she had met with Frank Greene yesterday who is going to clear and confirm the plan with the Domain Committee as it currently stands. Mrs Allport asked as to what the funding, currently secured, was allocated for and was advised that funding was provided in tranches for prioritised works – the first of which would be the Domain walkways and upgrades to the squash club along with some work on the retaining wall behind the Scout den. In addition other priority work included planting this winter of trees as part of the enhancement to the new walkway. Mr Howells asked if the resolution could include some further consideration for the location of the destination playground. Ms Grace explained that the purpose of the draft plan is to list all the elements within the Domain Plan and that the location of the various elements is not set in stone, and the plan must be dynamic enough to have the ability to relocate items if required. The draft concept plan would remain as a draft for the time being.
- Te Kauwhata Playground: Cr Sedgwick advised that the works report mentioned upgrades to existing playground. Cr Sedgwick is to meet with Council staff to confirm what the upgrades will entail. Cr Sedgwick also advised that this would be an appropriate time to consider the money that the Committee is holding.
- Alternative Site for Te Kauwhata Fire Station: WDC's new strategy property manager is progressing this work. Infrastructure Committee will be briefed on the various options which will involve discussion on any land acquisition. Cr Sedgwick advised she is working with iwi and Waka Kotahi on this.

- Sports Park Lighting: It transpires the lights are Council-owned after all. Cr Sedgwick suggested that this item now be taken off the discretionary fund report.

Resolved: (Mr Cunningham/Mr Howells)

THAT the Te Kauwhata Committee confirms the Draft Te Kauwhata Domain Plan.

CARRIED

TKCC2202/05

Discretionary Fund Report to 21 January 2022
Agenda Item 5.4

The report was received [TKCC2202/02] and discussion was held.

The Committee was required to revisit Resolution TKCC2112/04 – Future Funding for deferred 2021 Te Kauwhata Christmas Parade. This is provided below.

Ms Grace enquired as to whether funding had been provided for the Community House mural as the sum was currently sitting as a commitment.

ACTION: The Strategic Projects Manager to confirm payment for the mural.

Cr Sedgwick requested clarification as to the \$3,700 allocated for playground equipment; and the additional \$5,000 also for committed amount to playground – was this to go toward the existing playground or the destination playground?

ACTION: Cr Sedgwick to speak to council in relation to the various options as to how the funds will be used.

Resolved: (Ms Grace/Mr Weaver)

THAT the Te Kauwhata Community Committee approves funding be held:

- by the Events Committee for the cancelled 2021 Christmas Parade
- for the amount of \$3,684.10 held be used for the 2022 Christmas Parade.

AND THAT the Te Kauwhata Community Committee agreed that the money held by the Events Committee be returned to the Te Kauwhata Community Council's discretionary fund if it is not utilised for the 2022 Christmas Parade.

CARRIED

TKCC2202/06

Second Quarter Service Request Report to December 31 2021

Agenda Item 5.5

The report was received [TKCC2202/02] and discussion was held.

The Strategic Project Manager advised that the Committee had received these reports previously and asked whether the committee wanted to continue receiving the reports. The Committee advised that they were grateful to be included in the distribution list however felt that it was not necessary to continue receiving them.

Councillor's Report

Agenda Item 5.6

Cr Sedgwick provided a verbal report and answered question from the Committee.

Proposed Dog Control Bylaw: Cr Sedgwick advised the Dog Control Bylaw hearings would be held this month. Approximately 700 submissions had been received and that some 100 submitted wished to be heard at the hearings.

Cr Sedgwick requested that the committee and their networks be encouraged to make submissions in support or otherwise of proposed changes to bylaws. It was important that the Council be made aware of community feeling – supporting changes was just as important as those who did not support changes.

Vaccine Passports: Cr Sedgwick requested that screen shots of each Committee members vaccine passports be provided to Ms Grace for collation and submission to the Council, explaining that neither she nor the Strategic Projects Manager would be permitted to attend Committee meetings in person if members did not produce their vaccine passports as confirmation that all members have been Covid vaccinated. Ms Grace enquired as to whose role it would be to check vaccine passports of members of the public wishing to attend committee meetings. Cr Sedgwick advised that this had been discussed at Council but, as yet, there had been no clear directives, and suggested that in the meantime Committee meetings continue to be held via zoom until such time there is a resolution.

Chairperson's Report

Agenda Item 5.7

The Chair provided a verbal report and answered question from the Committee.

Ms Grace advised that Cr Sedgwick had received an email from Julie Capner regarding the Patel's community involvement and asked if WDC could acknowledge their contribution by way of a wooden seat be installed outside the newly constructed New World.

ACTION: Cr Sedgwick to speak to the Patel family to confirm they were agreeable to such an initiative, however was unsure as to whether or not the Council would agree to supporting this initiative financially.

Ms Grace acknowledged the efforts of Mr Howells and Mrs Allport in keeping Ms Van de Munckhof abreast of the Committee meetings given she was unable to attend the zoom meetings.

With regard to the Blunt Road Transpower Funding Application – Ms Grace advised she had written a letter in support of the funding application. Mr Cunningham further advised that the Mayor , Robin Baird and Andrew Bayly had also provided letters of support.

Ms Grace reiterated Cllr Sedgwick’s request to encourage the community to provide submissions on proposed bylaw amendments who supported these amendments or otherwise.

Ms Grace also advised that Mrs Allport had offered to assist the Committee in terms of keeping abreast of bylaw amendments and other Council initiatives that the Committee may wish to consider.

Mrs Allport advised that she was more than happy to review amendments to Council documents and would be happy to facilitate discussion at future meetings and, further, she would be happy to prepare any documentation required to submit to the Council.

There being no further business the meeting was declared closed at 9.10 pm.

Minutes approved and confirmed this day of 2022.

T Grace
CHAIRPERSON