
MINUTES for a meeting of the Raglan Community Board held via audio visual conference on **WEDNESDAY, 9 FEBRUARY 2022** commencing at **1.30pm**.

Present:

Mrs G Parson (Chairperson)
Mr S Bains
Ms K Binnersley
Mr D Amoore
Mr T Oosten
Mr C Rayner
Cr LR Thomson

Attending:

Ms A Diaz (Chief Financial Officer)
Ms L van dem Bemd (Community Led Development Advisor)
Mr J Marconi (Community Development Advisor)
Mrs G Kanawa (Democracy Team Leader)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Parson/Cr Thomson)

THAT the apology for lateness from **Mr S Bains** be accepted.

CARRIED

RCB2202/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Parson/Mr Amoore)

THAT:

- a. the agenda for a meeting of the Raglan Community Board held on **Wednesday, 9 February 2022** be confirmed and all items therein be considered in open meeting; and
- b. all reports be received.

CARRIED

RCB2202/02

DECLARATION BY MEMBER

Ms Binnersley made her public declaration under the Local Government Act 2002, noting that the signed declaration is attached to these minutes.

Tabled Item 3A : Declaration by member K Binnersley

APPOINTMENT OF DEPUTY CHAIRPERSON

Resolved: (Ms Parson/Cr Thomson)

THAT the Raglan Community Board resolves to use System B for the election of a Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2022.

CARRIED

RCB2202/03

The Chairperson called for nominations for the Deputy Chairperson role. Cr Thomson nominated Dennis Amoore. There were no further nominations and the following was resolved:

Resolved: (Cr Thomson/Mr Oosten)

THAT the Raglan Community Board appoints Dennis Amoore as the Deputy Chairperson.

CARRIED

RCB2202/04

DISCLOSURES OF INTEREST

Cr Thomson declared an interest in Item 8.2 – Discretionary Funding as a member of the Destination Management Organisation Committee.

CONFIRMATION OF MINUTES

Resolved: (Ms Parson/Mr Rayner)

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 8 December 2021 be confirmed as a true and correct record.

CARRIED

RCB2202/05

PUBLIC FORUM

There were no members of the public present. However, discussion took place around how the Board could share the meeting link if they were going to continue to hold meetings via audio-visual conference.

REPORTS

Community Led Development (CLD) Programme Agenda Item 8.1

The presentation was received [*RCB2202/02 refers*] and the following discussion was held:

- The team advised that they were working their way around the district and advising community boards and committees of their workplan.
- Acknowledged Raglan Naturally and the work they are doing in the community already, we will continue to work with them closely to empower the community.
- Brokering relationships between community groups and the right staff in Council, including navigating through Council processes.
- Twelve workshops planned covering governance, planning and funding to be facilitated by Community Waikato.
- Recognise community boards are leaders in their communities and they can assist with us connecting with the various groups within your community as well as promoting the workshops that will be held.
- Opportunity for match funding with discretionary funding to get projects over the line.
- Communicate with the CLD team if there is a new community aspiration you become aware of.
- Blueprint budget – no set amounts for each area, case by case, total budget is unable to be confirmed at this stage.

ACTION: Community Led Development Team to advise the provision with the LTP for blueprint aspirations during the next two years.

- Upskilling the community to identify, plan, raise funds and deliver projects for their communities.

ACTION: Community Led Development Team to work with Raglan Naturally to identify their priorities that are already mapped in the Blueprint Plan for Raglan and determine how they can progress their other priorities.

- How do the Board get regular reporting on the funded projects?

ACTION: Staff to work through the reporting process and how regular updates can be provided for the community boards and committees.

- What is the aspect of accountability – same as existing projects accountability reports are still required to be provided back to Council.
- CCTV camera projects need to work with the established Waikato District Camera Community Trust.

Raglan Works, Actions & Issues Report: Status of Items October 2021

Agenda Item 8.3

The presentation was received [*RCB2202/02 refers*] and the following discussion was held:

- Manu Bay Breakwater – Discussion needs to be held in person, negotiation between stakeholders and vaccine passes required.

ACTION: Staff to move on with the Manu Bay Breakwater issue and schedule the public meeting as soon as possible.

- Monitoring staff could be sent out in February as there was a fishing competition being held at the end of the month.
- Table – Pg7 (listed items – move off the register)
- Civil Defence and Raglan Community Response Plan – to stay on register as the Board working group need to progress further.

ACTION: Cr Thomson, Mrs Parson and Ms Binnersley to meet and develop plan for discussion with local emergency management providers.

ACTION: The following to be removed from the Works and Issues report:

Papahua Stage 2 Walkway
Walkway from Norfolk Pines to Coastguard Building
Inter-Raglan Bus Service – moved to quarterly roading report
Camera Licensing Trust
Raglan Aerodrome
Manu Bay Planting
Soundsplash
Wi Neera walkway – noted that updates would be provided as part of the ongoing project updates to the board.

- Government/Bayview Road – advice to wait for by-law review, however question as to when this was scheduled for as report advised 2022 yet schedule for committees mentions 2023.

ACTION: Staff to confirm date of by-law review.

- Why cant a temporary traffic management plan not be put in place? Discussion was held around the issue that there were insufficient statistics to recommend this change in the immediate future.

ACTION: Mr Rayner to discuss with Fire & Emergency to find out statistics of accidents at this site and where they were reported to.

- Mr Rayner noted that there was now a Council responsibility to improve the safety for the former part of State Highway 23 (now vested to Council).
- Part of the safety improvements will be dealt with through the Speed Limit ByLaw Review Hearings in February 2022.

ACTION: Add this issue to the quarterly roading report and request an update on what is planned to improve safety in this area – speed, lighting, footpaths etc.

Second Quarter Service Request Report to 31 December 2021
Agenda Item 8.4

The presentation was received [*RCB2202/02 refers*] and the following discussion was held:

- Noticed increase in wastewater discharges two months in a row – is there a trend here or is it a holiday period peak issue.

ACTION: Add to works and issues report.

- A request was made for Waters Governance Board minutes to be put on the community board agendas – noted that this would cause a significant amount of administration work and is not warranted – suggested members access directly from Council website and advise if there were any issues they wanted included on future agendas.
- Covid has had impact on projects which may explain why there is less on the board agendas for updates.

Chairperson's Report
Agenda Item 8.5

The Chairperson provided a verbal report and the following discussion was held:

- Welcomed Ms Binnersley.
- Met informally as a board last week to reflect on past year and year ahead.
- Members shared which projects they wished to be involved in and will bring updates to the board at their meetings.
- Ms Binnersley to work on the board social media platforms and communications.
- Discussed list of projects for the year.
- Board will continue to meet via zoom for equal access for everyone at the moment.

Raglan Naturally Report
Agenda Item 8.6

A verbal report was provided and the following discussion was held:

- Coordinators settling in and developing an information board more focussed on the Treaty of Waitangi, along with the connection to Raglan.
- Flexibility the key with red light restrictions.
- Matariki celebrations could be planned.

Councillor's Report

Agenda Item 8.7

Cr Thomson provided a verbal update and the following discussion was held:

- Council meeting re vaccine passports, which will be reviewed this month.
- Drop in session for wharf project – very productive.
- Met with Xtreme Zero waste for contingency plans for Maui dolphin day.
- Attended Raglan Naturally board hui.
- Karioi Road – met with the Swans regarding a commemoration rock with plaque acknowledging John & Beth Swan allowing access to the walkway, along with information boards with narrative on the history of the area.
- Easter Trading Policy – status quo – up to businesses to determine if they are open on Easter Sunday in future.
- Attended DMO hui – Jacqueline (new Manager), exciting opportunity for DMO with her skill set.
- Workshops include annual plan and affordable housing, two committee meetings next week.
- Speed Limit ByLaw hearings next week and 22-24 February Dog Control Policy & ByLaw hearings.
- Community response planning group reconvened to discuss what does community support look like when it comes to Omicron, which included a presentation from the Foodbank. Meeting next week with all the marae to bring whanau up to speed with what was happening in our community and who to contact if they test positive.
- Raglan Food Waste workshop held – board could be advocates for promoting the service and consultation coming up.

Board Member's Report

Agenda Item 8.8

The reports were received [*RCB2202/02 refers*] and the following discussion was held:

- Mr Amoores – provided report via email to members and advised that a PCG group meeting would be scheduled in the week or so.
- Ms Binnarsley - keen to raise public forum involvement via Instagram, snap chat, Twitter pages to particular engage with younger people in the community.
- Mr Rayner – provided an update on representation review hearing and the submission from the board. It was noted that the Commission were required to make a determination by 10 April 2022.

Discretionary Funding - DMO Application
Agenda Item 8.2B

The report was received [*RCB2202/02 refers*] and the following discussion was held.

- Three (3) part time assistants.
- Community has really got behind initiative and a lot of volunteers also involved.
- At Phase 1 and 2 now and passed the pilot project – great success and strengthening what is existing.
- Developing new connections to support growers and ensure produce is available.
- What sort of numbers are being experienced? One of the markets had up to 400 and diverse range of residents and visitors attending.
- What is plan for winter? At this stage ideally would be good to move inside the church hall, need to negotiate this with the church.

Resolved: (Ms Parson/Mr Rayner)

THAT the Raglan Community Board approves from their Discretionary Fund:

- a. **allocation of \$3,000 (plus GST);**
- b. **to the Destination Management Organisation;**
- c. **for the Raglan Growers Market project.**

CARRIED

RCB2202/06

Cr Thomson neither took place in discussion nor voted on the above matter as per her declaration of interest under Item 3 as a member of the DMO committee.

