

Minutes for the meeting of the Infrastructure Committee of Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 14 FEBRUARY 2021** commencing at **9.30am**.

Present:

Cr EM Patterson (Chairperson)
Cr CA Eyre (Deputy Chairperson)
His Worship the Mayor, Mr AM Sanson (*from 10:04am*)
Cr JA Church
Cr JM Gibb
Mr B Green (Maangai Maaori)
Cr SL Henderson
Cr SD Lynch
Cr FM McNally
Cr J Sedgwick
Cr NMD Smith
Cr LR Thomson

Attending:

Ms A Diaz (Chief Financial Officer)
Mr R MacCulloch (General Manager Service Delivery)
Mr P McPherson (Community Projects Manager)
Ms J Bishop (Contracts and Partnering Manager)
Mr P Ellis (Solid Waste Team Leader)
Mr J Brown (Senior Communications Advisor)
Mr M Horsfield (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Church/Gibb)

THAT the Infrastructure Committee accepts the:

- a) **apologies for non-attendance from Cr McGuire and Cr Woolerton.**
- b) **apology from His Worship the Mayor for lateness.**
- c) **apology from Cr Bech for absence on Council business.**

CARRIED

INF2202/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Sedgwick/Eyre)

THAT:

- a) the agenda for the meeting of the Infrastructure Committee held on Monday, 14 February 2022 be confirmed; and
- b) all reports be received.

CARRIED

INF2202/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs McNally/Thomson)

THAT the minutes for the meeting of the Infrastructure Committee held on Wednesday, 1 December 2021 be confirmed as a true and correct record.

CARRIED

INF2202/03

REPORTS

Actions Register – February 2022
Agenda Item 5

The report was received [*INF2202/02 refers*] and no discussion was held.

Minutes of the Regional Transport Committee meeting of 1 November 2021
Agenda Item 6.1

The report was received [*INF2202/02 refers*] and no discussion was held.

Service Delivery Project Status Report – February 2022

Agenda Item 6.2

The report was received [INF2202/02 refers] and the Contracts and Partnering Manager spoke on her report. The following items were discussed:

- Business Continuity Issues – Noted there was a need to implement more thorough business continuity plans for engagement with the community for projects such as playground upgrades. COVID restrictions had made the consultation process more difficult and delayed planned upgrades. Additionally, aspects such as rubbish collections had business continuity issues, where households received rubbish collection during lockdown but rubbish collections on reserves were delayed.
- Scott Rd Upgrade – What is the current status of Scott Rd, the associated roundabout and the repairs on Waerenga Rd in Te Kauwhata? The developer was responsible for the construction of the roundabout but it was not forecast to begin before the middle of the year, however COVID had an effect on its delay. Staff had reached out to the Waikato District Alliance to fix the potholes on Waerenga Rd through Te Kauwhata. This had been an issue for a few years, notably with patchwork repairs by the village green.
- Whatawhata Community Facilities - The steering committee was due to meet in February. Prior to Christmas 2021, there was a funding shortfall of \$300,000 from the Lottery Commission. Within that figure, it was stated that staff had spent \$207,000 gaining resource consent and developing plans. There needed to be a breakdown of the costs. Community was concerned with the escalation of costs and delays.

ACTION: Meeting to be held with His Worship the Mayor, the Chief Executive, Cr Smith, Cr Patterson and the General Manager Service Delivery regarding the future direction of the Whatawhata Community Facility.

- Te Kowhai toilets – Community consultation will begin shortly on the design for the toilets. A brochure will be available next week regarding the design options.
- How often does Council review the approved list of contractors and suppliers and extend the expression of interests to local suppliers? An active supply list was maintained by Finance. The social procurement strategy was progressing to engage further with local suppliers. A report was likely to come through in April/May 2022. Often suppliers don't have the capability to engage in tendering process. There was currently a lot of bundling activity occurring to award contracts for long-term work to reduce the delayed work programme due to COVID.
- Link Rd in Horotiu – It was a developer road and was under development. Cr Patterson and Cr Gibb had been working with the Horotiu School principal regarding children crossing the road there.

ACTION: An update to be provided regarding the Link Rd in Horotiu out of cycle.

Proposed Road Stopping Irish Road, Mangatawhiri
Agenda Item 6.3

The report was received [INF2202/02 refers] and the General Manager Service Delivery spoke to the report. The following items were discussed:

- Had the Walking Access Commission been informed? Yes they had and they were comfortable with the proposal.
- Question raised whether the road was used for rallying? It was not as it was an unformed road on a farm.

Resolved: (Crs Sedgwick/Thomson)

THAT the Infrastructure Committee approves:

- a. the portion of unformed Irish Road, Mangatawhiri, as shown marked Section A on SO51992 – Plan of Road to be Stopped (attached to the staff report) be declared surplus to Council roading requirements, and be legally stopped in accordance with the Public Works Act 1981;**
- b. the section of land resulting from the road stopping action be transferred, at a price established by market valuation and to be within the Council Property Policy, for amalgamation with Allotment 11-14 Settlement of Pokeno (RTNA35D/873);**
- c. the proceeds of sale be credited to the Property Proceeds Reserve; and**
- d. the Chief Executive be delegated authority to execute all relevant documentation to give effect to this resolution.**

CARRIED

INF2202/04

Road Names for Booker Estate Subdivision 0147/21 at 39 Elizabeth Street, Tuakau
Agenda Item 6.4

The report was received [*INF2202/02 refers*] and the following items were discussed:

- Consultation undertaken by the developer with local community and community board worked well.

Resolved: (Crs Church/Sedgwick)

That the Infrastructure Committee approves the following road names submitted by the Developer (GDP Developments Ltd – Attachment I) in accordance with the Road Naming Policy:

- **Booker Drive**
- **Hoete Way, and**
- **Pipi Crescent**

CARRIED

INF2202/05

Proposed Easement on Utility Reserve -Earles Place, Raglan
Agenda Item 6.5

The report was received [*INF2202/02 refers*] and the General Manager Service Deliver spoke to the report. The following items were discussed:

- A private landowner had a retaining wall that needed replacing. The property owner had received an engineering report that noted that drainage needed to be better controlled. This had resulted in this request for an easement.
- Haapu Engagement – Staff hadn't seen the need to consult Haapu historically for minor operational matter, but if Councillors thought appropriate then staff could request that the landowner consult with Haapu.
- What was the obligation for landowners and future owners for the maintenance of drainage through the easement? There would need to be a caveat to cover maintenance and costs.

ACTION: Report to be deferred to the next Infrastructure Committee and updated with inclusion of contractual maintenance and responsibility along with haapu consultation.

His Worship the Mayor entered at 10:04am during the above item.

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Crs Gibb/McInally)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item number PEX 1:Confirmation of Minutes Item number PEX 2.1: WDA Variation for Huntly Renewals Programme 2021/22	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX I Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
Item PEX 2.1 WDA Variation for Huntly Renewals Programme 2021/22	7(2)(c)(i)	To protect information that is subject to an obligation of confidence and to ensure the information avenue remains open, when it is in the public interest for it to do so.
	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage
	7(2)(j)	To prevent use of the information for improper gain or advantage

CARRIED

INF2202/07

Resolutions INF2202/08 – INF2202/10 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 10:11am.

Minutes approved and confirmed this

day of

2022.

EM Patterson
CHAIRPERSON