
Minutes for a meeting of the Waikato District Council held via Audio Visual Conference and held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 28 FEBRUARY 2022** commencing at **9.31am**.

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)
Cr AD Bech
Cr JA Church (*via Audio Visual Conference*)
Cr CA Eyre
Cr JM Gibb (*via Audio Visual Conference*)
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire (*via Audio Visual Conference*)
Cr FM McNally
Cr EM Patterson (*via Audio Visual Conference*)
Cr JD Sedgwick (*via Audio Visual Conference*)
Cr NMD Smith (*via Audio Visual Conference*)
Cr LR Thomson (*via Audio Visual Conference*)
Cr CT Woolerton

Attending:

Mr GJ Ion (Chief Executive)
Mr R MacCulloch (General Manager Service Delivery)
Ms L Shirley (Zero Harm Manager)
Ms J Bishop (Contracts and Partnering Manager)
Mr M Horsfield (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Patterson/McInally)

THAT the agenda for a meeting of the Waikato District Council held on Monday, 28 February 2022 be confirmed:

- a) with all items therein being considered in open meeting with the exception of those items detailed at agenda item 8, which shall be considered with the public excluded;
- b) all reports be accepted; and
- c) in accordance with Standing Order 9.4 the order of business be changed with agenda item 7.1 – Zero Harm being considered after agenda item 4 – Confirmation of Minutes.

CARRIED

WDC2202/01

DISCLOSURES OF INTEREST

There were no disclosures of interests.

CONFIRMATION OF MINUTES

Agenda Item 4

Resolved: (Crs Woolerton/Thomson)

- It was raised that Councillors who attended in-person meetings via Audio Visual Conference be noted in the minutes.

THAT the minutes for the Waikato District Council meeting held on Monday, 13 December 2021 be confirmed as a true and correct record.

CARRIED

WDC2202/02

ACTION REGISTER

Agenda Item 5

The report was received [*WDC2202/01 refers*]. The following discussion was held.

- My Vaccine Pass and Vaccine Mandate – With the High Court decision that vaccine mandates for Police and Defence Force staff, will Council reconsider its position on staff vaccine mandates and entry with My Vaccine Pass? Council will reconsider its stance, however the High Court decision was specific to the Police and Defence Force. The general view of most councils in the region was that no Council was considering changing their policy at this stage.

ACTION: Council to further investigate the High Court decision regarding vaccine mandates for Police and Defence Force staff and how this could relate to staff vaccine mandates in the future.

- Community Halls My Vaccine Pass Policy – Cr Bech noted he could not recall that Community Halls would have to align their My Vaccine Pass policy with Council, and that it was believed that Hall Committees would develop their own policies. Hall Committees have a choice regarding the policy and committees were working through the policy.
- The Huntly Civic Centre wanted direction from Council for the My Vaccine Pass policy. The Huntly Civic Centre was specifically noted as a council facility in the initial report and aligned to Council's policy. Staff had not contacted the Huntly Civic Centre regarding the policy and staff at the Huntly Museum were unsure what to do.

ACTION: Chief Executive to provide direction to Huntly Museum staff regarding Council's My Vaccine Pass policy.

ACTION: The Action Register should reflect the correct account of the My Vaccine Pass policy for Community Halls.

- Can it be noted on Council's website whether individual halls required My Vaccine Passes for entry.

ACTION: The website to be updated to provide whether Community Halls required My Vaccine Passes.

- What percentage of halls required My Vaccines Passes for entry? Staff were unsure.

ACTION: Staff to investigate the percentage of Community Halls that require My Vaccine Passes for entry

-COMMITTEE RECOMMENDATIONS

Agenda Item 6

Policy & Regulatory Committee – 8 February 2022

Agenda Item 6.1

The report was received [*WDC2202/02 refers*] and no discussion was held.

Easter Trading Policy (P&R2202/04)

Resolved: (Crs Sedgwick/Smith)

THAT the Waikato District Council:

- a. **adopts the updated Easter Trading Policy 2022 (as set out on page 32 of the agenda); and**
- b. **notes the policy enables trading on Easter Sunday within the Waikato District but does not require shops to trade if they do not wish to.**

CARRIED

WDC2202/03

Cr Church requested her abstention against the above motion be recorded.

Strategy & Finance Committee – 16 February 2021

Agenda Item 6.2

The report was received [*WDC2111/02 refers*] and no discussion was held.

Erosion at Ngarunui Beach affecting Surf Life Saving Tower and Public Toilet (INF2110/04)

Resolved: (Crs Gibb/Bech)

THAT Waikato District Council approves the submission the WEL Energy Trust 2022/2023 Draft Annual Plan.

CARRIED

WDC2202/04

REPORTS

Zero Harm Update

Agenda Item 7.1

The report was received [*WDC2202/02 refers*]. The following discussion was held:

- The report covers a long period of time from the last meeting in December. Three key focus points were overseeing key risk management, worksafe-homesafe event and risk reviews.
- Three month personal wellbeing conversations had declined, was it due to annual leave over the Christmas Break? Partially yes.
- Staff were increasingly discussing work stress, road safety and contractor safety during wellbeing conversation.
- With not all staff being customer facing, why is COVID a workplace hazard and not a personal related hazard. COVID was a workplace risk and needs to be managed as a risk.
- Worksafe homesafe brochure – Could councillors participate?

ACTION: The worksafe home booklet and induction refresher link to be sent out to Councillors.

- Workstress and mental wellbeing– How were we tracking mental wellbeing? How is mental wellbeing reported in the zero harm dashboard? Harm to an individual whether physical or mental is reported as an injury. It was important that it be managed and reported appropriately.
- Concern that very minor injuries were requiring reporting and staff time. There was a tension between showing what was included in the data and what was not, and it was important that Councillors received the information that was reported. In high performing organisations people report everything, but Council was not at a point where investigations were undertaken for very minor incidents. Important to have a good foundation for a good health and safety system. It was important to make sure that Council was keeping staff safe and that their issues were being taken seriously.
- How was growsafe progressing? Zero Harm was undertaking work around hazardous substances such as agrichemicals. Staff that use agrichemicals had undertaken growsafe training. Staff had also been working with volunteer organisations such as gully restoration groups with hazardous substances training.
- There were two near miss incidents. One associated with the Animal Control Team, and an incident with people accessing Tuakau Pool illegally after hours.
- The report noted six health and safety events but only five were noted. One was missed relating to a first aid event.

Approval of budget changes to accommodate building lease at 137 Rotowaro Road, Huntly
Agenda Item 7.2

The report was received [*WDC2202/01 refers*]. The following discussion was held:

- A resolution was presented to the December 2021 Infrastructure Committee seeking approval for the lease of Rotowaro Rd.

In the interim period there had been negotiations with the property owners. The owner of the property had undertaken repairs during this time and the property was now ready for the lease to be signed.

- Will the recycling sorting facility cause any disruption for the other users of the site? The purpose of the building was just recycling sorting and would not be open to the public. There had been \$200,000 residual capital expenditure set aside to update the site.
- The report mentioned the land purchase for the Tuakau site but where was the timing for more information and delivery? – Stantec was undertaking land investigation works and testing. \$500,000 was set aside in 2023 LTP budget for evaluation works at the Tuakau site.

ACTION: Briefing to be provided to Cr Church and Cr Henderson regarding the Tuakau site under the Waste Management and Minimisation Plan.

Resolved: (Crs Patterson/Eyre)

That the Waikato District Council:

- a. approves the proposed budget changes required to accommodate the lease of 137 Rotowaro Road as detailed in the resolution (INF2112/02) presented to the Infrastructure Committee meeting on 1 December 2021;**
- b. notes that the lease costs will be met from a balance of savings from interest and depreciation costs and funding from general rates with no appreciable impact on general rates; and**
- c. delegates the Chief Executive the authority to execute the necessary documents to give effect to this resolution.**

CARRIED

WDC2202/05

Roading LTP Budget Adjustments 2021/2022

Agenda Item 7.3

The report was received [*WDC2202/01 refers*]. The following discussion was held:

- Option three (3) budget movements as noted in the report were workshopped with Councillors in December 2021. Option three (3) had an impact over the next three (3) years of the budget. Year one (1) needs a resolution to approve the budget changes, with year two (2) being dealt with in the 2022 Annual Plan and year three (3) dealt with in the 2023 Annual Plan.
- Huntly Community Board had asked for repairs at the Tainui Bridge Rd and Great South Road intersection. The Board was informed by Waka Kotahi that the road now belong to Council. The Contracts and Partnering Manager confirmed that the road still belongs to Waka Kotahi but was in the process of being gazetted to Council. It is estimated the repairs at the intersection will cost \$50,000. The intersection will be transferred to Council in the next month. Council was negotiating with Waka Kotahi to get the intersection repairs to an acceptable standard. Waka Kotahi were hesitant to repair the intersection and stated it should be repaired by Council. Short term fixes were to be implemented. The intersection was a safety issue and was damaging cars, and there were consistent complaints regarding the hump in the intersection.
- There was no mentioned of the unsealed network in the report. The report only relates to budgetary impacts.
- Footpath Budget – Council requested \$1 million from Waka Kotahi for the footpath budget, but Council did not all of the request. Council will continue with the budget without the subsidy from Waka Kotahi.

Resolved: (Crs Patterson/Woolerton)

That the Council approves:

a. the Roothing Year 1 LTP budget adjustments detailed in the table below:

Work Category	Budget Adjustment	Total	NZTA Subsidy	Local Share Funding	Loan	RF	DW RD DC's	General Rates
Total Maintenance - Local Roads - Increase budget to match the NZTA approved budget	Structure Component	400,000	-208,000	-192,000		-192,000		
	Drainage Renewals	120,000	-62,400	-57,600		-57,600		
	Pavement Rehabilitation	449,823	-233,908	-215,915		-205,119	-10,796	
District Wide Footpath Cycleway Improvements - Reduce subsidised budget to match NZTA approved budget and create Unsubsidised budget equivalent to reduced budget.	Remove subsidised budget	-654,808	340,500	314,308	314,308			
	Create unsubsidised budget	654,808		-654,808			-654,808	
Safety Improvements associated with rehabs - Replace subsidised budget with a new unsubsidised budget.	Remove subsidised budget	-400,000	208,000	192,000		182,400	9,600	
	Create unsubsidised budget	400,000		-400,000		-380,000	-20,000	
Remove projects from LTP as requested	Lake Road Safety	-3,300,000	3,300,000					
	Stock Underpasses	-110,000	57,200	52,800				52,800
	Tainui Bridge lighting	-100,000	52,000	48,000		48,000		
TOTAL BUDGET MOVEMENT		-2,540,177	3,453,392	-913,215	314,308	-604,319	-676,004	52,800
NET IMPACT		<i>Reduction</i>	<i>Reduction</i>	<i>Increase</i>	<i>Savings</i>	<i>Increase</i>	<i>Increase</i>	<i>Savings</i>

CARRIED

WDC2202/06

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs Eyre/Lynch)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
PEX 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item PEX 2.1 Waters Governance Board Membership		
Item PEX 2.2 Extension of Intern Role for Waters Governance Board		
Item PEX 2.3 Raglan Wastewater Treatment Plant Consent Application Preparation Project - Discharge Option		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
Item PEX 2.1 Waters Governance Board Membership	7(2)(a)	Protect the privacy of natural persons, including that of deceased natural persons.
Item PEX 2.2 Extension of Intern Role for Waters Governance Board	7(2)(a) 7(2)(c)(i)	Protect the privacy of natural persons, including that of deceased natural persons. Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information — would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied.
Item PEX 2.3 Raglan Wastewater Treatment Plant Consent Application Preparation Project - Discharge Option	7(2)(i) 7(2)(j)	To enable negotiations to carry on without prejudice or disadvantage. To prevent use of the information for improper gain or advantage.

CARRIED

WDC2202/07

