

MINUTES of a meeting of the Waters Governance Board Meeting of the Waikato District Council held in Committee Rooms 1 & 2, 15 Galileo Street, Ngaruawahia on **TUESDAY, 11 OCTOBER 2022** commencing at **10.02AM**.

Present:

Mr D Wright (Chair)
Mr G Dibley
Mr GJ Ion (Chief Executive, Waikato District Council)
Ms J Colliar (Intern – *via audio visual link from 10.32am*)

Attending:

Ms C Nutt (Waters Contract Relationship Manager)
Mr K Martin (Waters Manager)
Mr D Sharma (Three Waters Reform Project Manager)
Mr I Cathcart (Special Infrastructure Project Manager *via audio visual link*) – *from 10.31 am*
Mr M Telfer (Watercare – *via audio visual link*)
Mr R Ball (Watercare)
Mr M Bourne (Watercare)
Mr R Pullar (Watercare)
Mr J Turner (Watercare)
Mr P Crabb (Watercare – *via audio visual link*)

Ms E Saunders (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Wright/Mr Ion)

THAT apologies from Ms R Schaaflausen for non-attendance and apologies for lateness from Ms J Colliar be received.

CARRIED

WGB2210/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Wright/Mr Ion)

THAT the agenda for a meeting of the Waters Governance Board Meeting held on Tuesday, 11 October 2022 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded;

CARRIED

WGB2210/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Dibley/Mr Ion)

THAT the minutes of a meeting of the Waters Governance Board Meeting held on Tuesday, 30 August 2022 be confirmed as a true and correct record of that meeting.

CARRIED

WGB2210/03

REPORTS

Actions Register
Agenda Item 5

The report was received by the board and further discussion was held.

The Waters Contract Relationship Manager spoke to the board and gave an update on the actions register.

Resolved: (Mr Wright/Mr Dibley)

THAT the actions register be received.

CARRIED

WGB2210/04

Three Waters Reform Project

Agenda Item 6.1

The report was received by the board and further discussion was held.

- The Three Waters Reform Manager spoke to the report and further questions were asked around the recruitment process which were answered by The Waters Manager.

Resolved: (Mr Dibley/Mr Ion)

THAT the Waters Governance Board

- a) Receives the report**
- b) Notes that the project management for Three Waters Reform is ongoing**

CARRIED

WGB2210/05

Three Waters Governance Report – September 2022

Agenda Item 6.2

Mr M Telfer spoke to the report which was received by the board and further discussion was held. Mr Telfer highlighted some key aspects of the report and took questions from the board.

- Mr Dibley asked whether Worksafe were notified of one particular incident at the Huntly Power Site as well as WEL Networks – the incident should have been notified according to regulations set down by Worksafe. Mr Telfer to come back to the board with further clarification around this incident and the steps taken.
- Mr R Pullar confirmed that a meeting was scheduled to take place later on in the week or early next week with the land owner in relation to RWTP Resource Consent and further update will be provided. The board and Watercare had a discussion around what further needs to be done to move this along – Waikato Regional Council are also asking for updates.
- Mr Dibley asked a question re: Water Monitoring Bore at Matangi and how often water is being tested? Watercare to come back to the board with the answer on frequency of testing. Mr Telfer also confirmed to the board that the frequency of sampling vs the adequacy of sampling is something that is considered to mitigate risk and whilst there may be minimum requirements and consent requirements when it comes to sampling Watercare bases it's decision making on having a high level of confidence in ensuring risks are mitigated.
- Ms J Colliar asked a question around Mortuary Waste and whether we had a facility in the Waikato District. No current facility in the district however WDC will undertake to understand the needs of customers & funeral homes moving forward.

ACTION: Mr M Telfer to come back to the board urgently with clarification of notification of incident to Worksafe and if permissions were granted by WEL – better actions going forward.

Resolved: (Mr Wright/Mr Ion)

THAT the Waters Governance board receives the report.

CARRIED

WGB2210/06

Smart Networks Information Paper

Agenda Item 6.3

Mr M Telfer spoke to the report which was received by the board and further discussion was held. Mr Telfer gave a verbal update to the board and highlighted key points of the report.

- General discussion held around Smart Metering – Mr Dibley made comments to the board in support of Smart Metering and the report.
- Mr Wright asked about costs and the NTU and further discussion was held. Further updates around this and waterloss are to be brought back to the board.

Resolved: (Mr Ion/Mr Dibley)

That the Waters Governance Board receives the report and;

- a) Implement a trial including detailed network data analysis and improved data collection using smart technology for leak detection, network operations (Tuakau) and I&I (Huntly and Raglan).**
- b) A Smart meter trial is implemented utilising Watercare technology once further discussion is held with the NTU about smart meter planning for entity B.**

CARRIED

WGB2210/07

Water Supply Zones - Final
Agenda Item 6.4

Mr M Telfer spoke to the report which was received by the board and no further discussion was held.

Resolved: (Mr Wright/Mr Dibley)

That the Waters Governance Board receives the report and;

- a) Advise Taumata Arowai and correct the registration of Huntly & Ngaruawahia supplies to reflect one supply system.**
- b) Update Water safety plan descriptions, risk tables and contingency/incident response**
- c) Create new drinking water supply zones**
- d) Update the Taumata Arowai register with population data as per Appendix 2 based on the indicated data sources**

CARRIED

WGB2210/08

Huntly Wastewater Treatment Plant Upgrade
Agenda Item 6.5

The Waters Manager spoke to the report which was received by the board and general discussion was held.

- Ms Colliar commented that these projects are a once in a lifetime project is some of our communities and wanted to ensure everything like Climate Change etc....is being considered.
- Mr Ion made the comment that this is time critical in terms of potentially securing funding and will like to keep pushing for an Early February rather than Late February delivery. Mr Telfer acknowledged this and is continuing to work towards this. Gavins comment – see recording. (Early February as opposed to Late February)

Resolved: (Mr Ion/Mr Dibley)

THAT the Waters Governance Board receives the report.

CARRIED

WGB2210/09

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Mr Wright/Mr Ion)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item PEX 1 Confirmation of Minutes Item number PEX 2 Action Register	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item PEX 3.1 Waters Financial Results to 31 July 2022		
Item PEX 3.2 Scada RTU Business Case		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes Item number PEX 2 Action Register	Refer to the previous Public Excluded reason in the agenda for this meeting.	
Item PEX 3.1 Waters Financial Results to 31 July 2022	7 (2) (b) (ii)	To protect information that would otherwise unreasonably prejudice a person's commercial position.
	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage.
Item PEX 3.2 Scada RTU Business Case	7(2)(b)(ii)	To protect information that would otherwise unreasonably prejudice a person's commercial position
	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage.
	7(2)(j)	To prevent use of the information for improper gain or advantage.
Item PEX 3.3 Tuakau/Pokeno Wastewater Network Upgrade Price Escalation	7(2)(b)(ii)	To protect information that would otherwise unreasonably prejudice a person's commercial position
	7(2)(c)(i)	To protect information that is subject to an obligation of confidence and to ensure the information avenue remains open, when it is in the public interest for it to do so.
	7(2)(g)	To protect legally privileged information
	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage.
	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.

