

**MINUTES** for the meeting of the Huntly Community Board held in the Huntly Library & Council Office, 142 Main Street, Huntly on **TUESDAY, 29 NOVEMBER 2022** commencing at **6.01pm**.

**Present:**

Ms S Matenga (Chairperson)  
Ms K Bredenbeck  
Cr P Matatahi-Poutapu (*from 6.18pm*)  
Mr GB McCutchan  
Mr F McNally (*departed at 8.16pm*)  
Mr J Sandhu  
Ms E Wawatai  
Cr D Whyte

**Attending:**

Ms A Hewitt (Rotongaro-Huntly Pony Club)  
Ms C McClay (Rotongaro-Huntly Pony Club)  
Mr G Mackie (Huntly Youth Trust)  
  
Mrs V Jenkins (People & Capability Manager)  
Ms K Rhind (Senior Community Engagement Advisor)  
Ms E Saunders (Democracy Advisor)

2 Members of the Public

**DECLARATION BY MEMBER OF THE HUNTLY COMMUNITY BOARD**

Ms Kim Bredenbeck was sworn in as a member of the Huntly Community Board.

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Bredenbeck/Cr Whyte)**

**THAT the Huntly Community Board accepts the:**

- a. apology for lateness from Cr P Matatahi-Poutapu.

**CARRIED**

**HCB2211/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Whyte/Mr McCutchan)**

**THAT:**

- a. the agenda for a meeting of the Huntly Community Board held on Tuesday, 29 November 2022 be confirmed and all items therein be considered in open meeting;
- b. in accordance with Standing Order 9.4, the order of business be changed with agenda items 7.5 – Discretionary Funding Guidelands and 7.6 – Discretionary Fund Report being considered after agenda item 7.4 – Works and Issues Report.

**CARRIED**

**HCB2211/02**

## **DISCLOSURES OF INTEREST**

Ms Bredenbeck declared a conflict of interest for item 7.11 - Huntly Community Koorero Magazine.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr McNally/Mr McCutchan)**

**THAT the minutes for a meeting of the Huntly Community Board held on Tuesday, 25 October 2022 be confirmed as a true and correct record.**

**CARRIED**

**HCB2211/03**

## **PUBLIC FORUM**

Agenda Item 6

Jakeman Place – Huntly Street Name:

- Mrs Jenny-Lee Beckham attended to request an update on the road name “Jakeman Place” which she approached Council about 3 years ago.
- Mrs Beckham advised that she had an email trail between herself and Council from the last 3 years and she wanted to know what was happening in this space.
- The current Board confirmed there was no further correspondence that they were aware of but were happy to come back up to speed and follow up on this issue

**ACTION:** Mrs Beckham to send emails to Democracy Team for Democracy Advisor to share to the Board to follow up for the next Board meeting.

### Huntly Tagging:

- Ms Hine Timothy spoke to the numerous tagging that Cr Whyte has been cleaning up around Huntly. Is there going to be any follow up from Department of Corrections to see if the people who are doing the tagging can actually be involved in the clean up? Cr Whyte to follow this up to see if this is an option as it could deter potential taggers from doing this in the future.

### Huntly Cameras:

- Ms Hine Timothy asked about surveillance cameras on the West Side of Huntly. Is there going to be any cameras on Bridge St by the west side businesses? There is one currently down the end by Huntly College but are there any that focus on the businesses/shops themselves? Cr Whyte advised that police have confirmed that the cameras do indeed focus on the businesses and footage can be pulled if required. Cr Whyte is going to double check on this though to be sure as this will have safety impacts – particularly for the elderly.

## **REPORTS**

### Discretionary Fund Guidelines

Agenda Item 7.5

The report was received [*HCB2211/02 refers*] and discussion was held.

- It was noted that there had been some changes in the guidelines and it was important to get across these. It was decided that having a staff member from the Funding Team would be beneficial to help answer queries.

**ACTION:** Democracy Advisor to include the guidelines in the agenda moving forward for the next 6 months to go with any Funding Applications.

**ACTION:** Democracy Advisor to invite a member of the Council Funding Team to the next Community Board meeting in February 2023 to speak to the Funding Guidelines and to answer any questions.

**Resolved: (Ms Matenga/Cr Matatahi-Poutapu)**

**THAT the Huntly Community Board receives the report.**

**CARRIED**

**HCB2211/04**

### Discretionary Fund Report

Agenda Item 7.6

The report was received [*HCB2211/02 refers*] and discussion was held on the following funding applications:

Huntly Christmas Parade:

Mr G Mackie spoke to the application from the Huntly Youth Fund and gave an overview of the funds required.

- The parade is taking place this Saturday in Huntly.
- Unanimous support for this from the Board.
- Cr Whyte supported an additional \$300 be allocated to this event to cover the costs of Security along with the rest of the Board.

Rotongaro-Huntly Pony Club:

Ms C McClay and Ms A Hewitt spoke to the application from the Rotongaro-Huntly Pony Club and gave an overview of the funds required.

- The club have experienced quite a few additional maintenance costs this year which has depleted Coaching Funds.
- The club currently have 27 riding members along with children who don't have the funds to own their own horse but are able to lease or use a horse from the club.
- Cr Whyte queried where the remaining funds would be coming from as there is a \$5000 shortfall. In house fundraising will be undertaken (i.e – sausage sizzles, raffles, rubbish pick up at the Speedway etc.....)

Huntly Friendship House:

No attendees from the Friendship House were present.

**Resolved: (Cr Whyte/Ms Bredenbeck)**

**THAT the Huntly Community Board receives the report;**

**AND approves a commitment from their Discretionary Fund:**

- a. for the amount of \$2,390.00 (including GST),**
- b. towards the cost of the Huntly Christmas Parade for the Huntly Youth Focus Trust.**

**AND approves a commitment from their Discretionary Fund:**

- a. for the amount of \$4,000.00 (including GST),**
- b. towards Coaching costs for the Rotongaro-Huntly Pony Club.**

**AND approves a commitment from their Discretionary Fund:**

- a. for the amount of \$2,000.00 (excluding GST),**
- b. towards the cost of the Community Dinner Project 2023 for the Huntly Friendship House.**

**CARRIED**

**HCB2211/05**

## NZ Police Update

### Agenda Item 7.1

Due to apologies from NZ Police there was no Verbal Report given to the Board however the following points were discussed:

#### NZ Crime Stats:

Cr Whyte spoke to an attachment on crime stats for NZ with a focus on Waikato West – members can go to the website for further details and to keep track of statistics.

#### Community Safety:

Ms Matenga had a conversation with local about wrapping community support around the local police and assisting police with being proactive and providing more information for groups they can liaise with.

Mr Sandhu raised the Sandringham Shop tragedy on the weekend in Auckland and said there was more funding being made available for funding for Fog Horns and queried whether any of this would be coming to Huntly?

**ACTION:** Huntly Community Board to reach out to NZ Police and look at getting together to host a Lunch or Dinner to further the discussion around Community Safety & Funding.

## Main Street Bollards

### Agenda Item 7.2

The report was received [*HCB2211/02 refers*] and discussion was held.

- Kim spoke to the advantage of Bollards rather than gates – provided an example of what a railway sleeper bollard would look like. A suggestion for Garden Boxes in front of shops that have weights in them.
- Different options discussed for businesses to fund bollards or garden boxes (family members could sponsor; advertising on the front of bollards or boxes etc....)
- Ms Wawatai confirmed that individual businesses don't require board approval to have bollards in the front of their shops – they apply to council for approval.

### **Resolved: (Cr Whyte/Mr Sandhu)**

**THAT the Huntly Community Board advises staff that the use of bollards and garden boxes for the protection of businesses from ram raids in the Main Street of Huntly is preferred, instead of closing off access to the Main Street with Swing In Barriers.**

**CARRIED**

**HCB2211/06**

Huntly Main Street Raised Crossings

Agenda Item 7.3

The report was received [*HCB2211/02 refers*] and no further discussion was held.

**Resolved: (Cr Whyte/Mr McCutchan)**

**THAT the Huntly Community Board requests staff investigate the possibility of removing the Bricks from the Huntly Main Street raised crossings and replacing them with Asphalt.**

**CARRIED**

**HCB2211/07**

Works & Issues Report

Agenda Item 7.4

The report was received [*HCB2211/02 refers*] and general discussion was held.

*Fitness Trail in Tumate Mahuta Drive Park*

**ACTION:** More detailed report to be presented at the next board meeting in February 2023 and an update to be provided by Vanessa. Ms Matenga to follow up from board. A request to set up a meeting with members of the board and council and try to establish mana whenua connection.

*Street Lights Service Requests*

**ACTION:** Street Lights on the West Side of Huntly need to be investigated – parts of Huntly West don't have any street lights at all. David to explore this further with Council and item be updated to read Huntly West.

*Inground garden lights, Main Street, Huntly*

**ACTION:** Work has been commenced in November 2022 and is scheduled to be completed in December 2022.

*Willow Lake – Stormwater Holding Pond*

**ACTION:** Item Completed – to be removed from the schedule.

*Planned Projects (Roading/Projects/Waters Teams)*

**ACTION:** Item to remain on the schedule.

### CCTV Cameras

General discussion around CCTV cameras and what the board themselves can do to assist with this issue. The Board discussed whether to invest in purchasing one good CCTV camera every year to help mitigate security issues.

**ACTION:** Item to remain on the schedule. Better off Funding Applications to be followed up to see the outcome and whether funding for cameras have been secured.

### Project Updates

No further discussion held.

**Resolved: (Cr Whyte/Cr Matatahi-Poutapu)**

**THAT the Huntly Community Board receives the report**

**CARRIED**

**HC2211/08**

### Update on Variation 3 – Proposed District Plan Agenda Item 7.7

The report was received [*HC2211/02 refers*] and a brief discussion held.

- Ms Bredenbeck asked if Council were going to challenge this Variation 3 proposal from Central Government at all as there has been some push back from other Councils but not confirmed at this stage. There are hearings scheduled for early 2023.

**Resolved: (Mr McNally/Cr Whyte)**

**THAT the Huntly Community Board receives the report.**

**CARRIED**

**HC2211/09**

### Confirmation of Schedule of 2023 Meetings Agenda Item 7.8

The report was received [*HC2211/02 refers*] and no further discussion was held.

**Resolved: (Ms Bredenbeck/Cr Whyte)**

**THAT the Huntly Community Board approves the schedule of Board meetings for 2023 as follows:**

- Tuesday, 21 February,
- Tuesday, 4 April,
- Tuesday, 16 May
- Tuesday, 27 June,
- Tuesday, 8 August,
- Tuesday, 19 September,
- Tuesday, 31 October, and
- Tuesday, 12 December.

**noting that each meeting will be scheduled to commence at 6.00pm.**

**CARRIED**

**HCB2211/10**

Chairpersons Report  
Agenda Item 7.9

The verbal report was received [*HCB2211/02 refers*] and the following point was highlighted.

- Thank you to the previous board for the mahi they have done and a Thank you to the current board for electing her as Chair

Councillors Report  
Agenda Item 7.9

The report was received [*HCB2211/02 refers*] and a brief discussion was held.

- Gleeson & Cox application has been asked by both Waikato District Council and Waikato Regional Council to be declined and hearing will be underway in December 2022 (6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup>)
- Hearing can be attended by members of the public however only those who have put in a submission will have speaking rights

**Resolved: (Cr Whyte/Ms Wawatai)**

**THAT the Huntly Community Board receives the report.**

**CARRIED**

**HCB2211/11**

## Community Board Members' Reports Agenda Item 7.11

Verbal reports were received on the following items:

### Location of Board Meetings

- Ms Wawatai spoke to enjoying the layout of the meetings held at the Library – is this something that the Board can look at moving forward when choosing a venue for the meetings? The board does like the set up of the less formal meetings and Cr Whyte will follow up with Democracy to determine if this is okay moving forward.

### Liquor Licence

- Ms Wawatai spoke to the liquor licencing bylaws and whether the board were up to date with the current guidelines to ensure there weren't any new learnings that the board needed to be up to date with particularly around submissions and how best to do these

**ACTION:** Democracy Advisor to extend an invitation to the District Licencing Team to see if a staff member is available to attend a future Board meeting for any questions.

### Huntly Community Koorero Magazine

- Ms Bredenbeck spoke to this item and the history around where the idea of the magazine came from – discussion around the best way to get this magazine out to the Huntly Community.
- A question was asked of the Board to look at getting this magazine printed for members of the community who are over 65? There are currently 1300 residents in this age group in Huntly.
- A discussion ensued around whether the Board could fund the printing of an initial 600 copies of the magazine (with a further 600 copies printed at a later date) and whether this could be passed at this meeting? It was confirmed that the Board would be happy to fund the printing of this magazine but need to confirm whether a formal application of funding needed to be submitted for this item.

**ACTION:** Democracy Advisor to speak to Democracy Manager to confirm funding for this item. Cr Whyte to advise the board if funding can be done or whether this item needs to be deferred to the next Board meeting with a formal application submitted.

## Public Forum Summary Agenda Item 7.12

- Ms Hine Timothy & Cr Matatahi-Poutapu spoke about ensuring Te Tiriti o Waitangi principles are upheld at all Board meetings and if it was possible to have a Board meeting at a marae in the future – not just for location purposes but also to be out and about in all areas of the community and to be inclusive of all points of views.

