
MINUTES for a meeting of the Raglan Community Board held in the Town Hall, Supper Room, Bow Street, Raglan **WEDNESDAY, 14 DECEMBER 2022** commencing at **1.30pm**.

Present:

Mr D Amoore (Chairperson)
Mr S Bains
Ms K Binnersley
Mr C Rayner (*via audio-visual conference*)
Cr L Thomson
Cr T Turner
Mr R Wallis

Attending:

(9) members of the public

Ms A Diaz (Chief Financial Officer)
Ms R Leahy (Democracy Advisor)
Ms K Rhind (Senior Community Engagement Advisor)
Mr M Bennyworth (Compliance Officer)
Ms S Baker (Community Venues and Events Team Leader)
Ms T Lange (Events Officer)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Thomson/ Mr Wallis)

THAT the apology from Mr Oosten for non-attendance be accepted.

CARRIED

RCB2212/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Thomson/Ms Binnersley)

THAT:

- a. the agenda for a meeting of the Raglan Community Board held on Wednesday, 14 December 2022 be confirmed;
- b. all items therein be considered in open meeting;
- c. that in accordance with Standing Order 9.12 the Community Board resolves that the following item be added to the agenda due to the meeting schedule needing to be adopted upon prior to the next meeting as advised by the Democracy Advisor:
 - Meeting Schedule 2023 [*Agenda Item 7.10*]
- d. that in accordance with Standing Order 9.12 the Community Board resolves that the following items be added to Agenda Item 7.5 [*Discretionary Funding Report*] as a matter of urgency due to the events being held prior to the next meeting as advised by the Chairperson and Democracy Advisor:
 - Raglan Lions
 - Crime Prevention Day
- e. in accordance with Standing Order 9.4 the order of business be changed with supplementary Agenda Item 7.10 [*Meeting Schedule 2023*] being considered after Agenda Item 7.4;
- f. that all reports be received.

CARRIED

RCB2212/02

DECLARATION BY MEMBER

Mr Bains was sworn in as a member of the Raglan Community Board.

DISCLOSURES OF INTEREST

Mr Bains disclosed a non-financial membership of the Raglan Gym.

CONFIRMATION OF MINUTES

Resolved: (Cr Thomson/Mr Wallis)

THAT the minutes for a meeting of the Raglan Community Board held on Tuesday, 1 November 2022 be confirmed as a true and correct record.

CARRIED

RCB2212/03

PUBLIC FORUM

Bruce Teddy – Rugby Club Lights

- Mr Teddy raised concern about the roadside lights at the rugby club running 24/7.
- The Board suggested Mr Teddy put in a service request to Council.

ACTION: Staff to investigate if lights are owned by Council or rugby club.

Bruce Teddy – Oputoru River Bridge

- Mr Teddy raised a concern about the one lane Oputoru bridge and that Council had not been proactive about making it double lane. Making the bridge double-lane was in the Long-term Plan for consideration.
- The Chairperson noted he was trying to organise a meeting with the Rangitahi Peninsular developers.
- A general discussion was held around development contributions for infrastructure projects.

Bruce Teddy – Rubbish Collection

- Mr Teddy raised a concern about the lack of wheelie bins for rubbish collection.
- It was noted that Xtreme Waste is contracted to Council and runs the rubbish collection for Raglan. Xtreme Waste does provide a service where you can pay extra for a wheelie bin.

ACTION: The Board will ask Xtreme waste to speak at a Raglan Community Board Meeting

Aaron Mooar – Raglan Radio and Civil Defence

- Mr Mooar from Raglan Radio highlighted the importance of the radio station during a civil defence emergency. Raglan radio station could potentially be a stand-alone communications forum for the public if a major natural disaster occurred.

Aaron Mooar and Mike Rarere – Soundsplash

- Mr Mooar and Mr Rarere expressed their support for the Soundsplash Event. They highlighted that younger people did not have a voice and events like this are popular and a welcome relief for youth.

Mark – Raglan Cycleway

- Mark acknowledged the good work on building a cycleway and would like Council to consider investing more in infrastructure for cycling in Raglan.

- Mark also raised a concern with maintaining the roads and footpaths for cycling. He was concerned about the safety of cyclists due to unsafe roads.
- The Board encouraged Mark to lodge a service request for any potholes or road damage, so the Council is aware of any maintenance issues.

Peter – State of floodgate

- Peter raised a concern that the lock on the floodgate at the causeway was rusty and needed to be replaced.

REPORTS

Soundsplash Event Update

Agenda Item 7.1

- The Community Venues and Events Team Leader provided an update about approval process for Soundsplash Event.
- Council was still working with Soundsplash organisers over management plans.
- A concern was raised about timeframes for consenting particularly with the Christmas shutdown period coming up. Soundsplash and Council were working to set timeframes in the consenting process.
- Soundsplash was still waiting for building consent before they can build the set.
- This year there will be a formal bond process. The bond will be invoiced to Soundsplash once all the plans have been put in place.
- A concern was raised about overflow parking at Wainui reserve. In past years the lack of overflow parking meant emergency vehicles needing to access the beach were unable to do so.

ACTION: Staff to investigate if there was overflow parking available.

- The Board asked staff to see the traffic management plan.

ACTION: Staff to check if traffic management plan could be released publicly.

- It was that landowner consent could not be granted until all departments have signed off.
- The Community Venues and Events Team Leader advised that Council requested additional infrastructure to stop long waits at the airfield when parking.

Roading – Queries from the Board to Council

Agenda Item 7.2

ACTION: Meeting with Roding Team to be added as agenda item for February 2023 Board meeting.

ACTION: The Board to send a list of questions to the Roding Team.

Freedom Camping Management Update

Agenda Item 7.3

- The Compliance Officer advised the Board that a part-time compliance officer for freedom camping had been employed by Council.
- Funding had been secured for a freedom camping ambassador. The person was employed locally and is not an enforcement officer but focuses on education.
- The Board suggested the freedom camping ambassador introduce them self to the information centre staff.
- A discussion was held around educating freedom campers about recycling.
- It was noted that pre-engagement for the Freedom Camping Bylaw is open.

Works, Actions & Issues Report: Status of Item

Agenda Item 7.4

Civil Defence

- It was noted that Search and Rescue are doing a scenario in Raglan on 17 January 2023.

ACTION: Board members Mr Amoore, Mr Wallis and Cr Thomson will meet and discuss targets for civil defence in the first week of February.

Manu Bay Breakwater

- It was noted that a report on this issue is expected to be circulated on 16 January 2023.

Wharf – Structural Repairs

- It was noted that the work on the wharf's structural repairs is almost complete.

ACTION: Chairperson to follow up and see where the project is at.

Waikowhai Walkway

- A concern was raised that the walkway was now going back to the original plan.
- A discussion was held around if a Geotech report is needed to assess potential environmental damage.

ACTION: The Board will follow up with residents about next steps.

Meeting Schedule 2023

Agenda Item 7.10

- A discussion was held around rotating the venue of meetings between locations.

Resolved (Mr Bains/Cr Turner)

THAT the Raglan Community Board

a. approves the schedule of Board meetings for 2023 as follows:

- **Wednesday, 8 February**
- **Wednesday, 22 March**
- **Wednesday, 3 May**
- **Wednesday, 14 June**
- **Wednesday, 26 July**
- **Wednesday, 6 September**
- **Wednesday, 18 October; and**
- **Wednesday, 29 November.**

b. notes the meetings will be scheduled to commence at 1:30pm and rotate across venues in the Raglan Community Board area.

CARRIED

RCB2212/04

Discretionary Fund Report
Agenda Item 7.5

Resolved: (Cr Thomson/Cr Turner)

THAT the Raglan Community Board:

- a. receives the **Discretionary Fund Report to 6 December 2022;**
- b. notes the request for funds to be returned from **Whaingaroa Environment Centre** for the amount of **\$3,500.00;** and
- c. considers the **Discretionary Fund applications below and determine if they wish to fund, partially fund or decline these applications:**
 - i. **Raglan Community Health and Fitness Gym;**
 - ii. **Raglan Community Charitable Trust;**
 - iii. **Raglan Lions; and**
 - iv. **Community Safety Day.**

CARRIED

RCB2212/05

Application I: Raglan Community Gym

- The applicant applied for funding for new gym equipment.
- The gym runs a Youth Programme for disadvantaged teenagers and offers free membership to emergency services personnel.
- *How many private members are there?* There are 80 members. They currently have 9 young males who attend the Youth programme.
- A concern was raised about the group requesting 100 per cent of funding and that they had not sought funding from other groups.
- It was suggested funding not be granted until other avenues of funding had been sought.
- It was suggested that the Board fund two of the priority items. The applicant stated those items are the Commercial Smith Machine and Commercial Half Squat Rack (listed in the quote supplied).

ACTION: The Board to send information about other funding opportunities to applicant.

Resolved: (Cr Thomson/Ms Binnersley)

THAT the Raglan Community Board approves an allocation from their Discretionary Fund:

- a. for the amount of \$3,700.00 (including GST) paid directly to the supplier;**
- b. towards the equipment for the Raglan Gym.**

A division was called for, the voting of which was as follows:

For the motion: Mr Bains, Ms Binnersley, Cr Thomson and Cr Turner

Against the motion: Mr Amoore and Mr Wallis.

The motion was declared **CARRIED** by 4 votes to 2.

RCB2209/06

Application 2: Raglan Community Charitable Trust

- The applicant applied for funding for the New Years Eve fireworks display.
- A concern was raised about waste management after the event. The applicant advised volunteers pick up the rubbish when the event is over.
- Staff advised the applicant to submit a formal event application with Council.
- Mr Bains advised he will donate \$1000.00 towards the display.

Resolved: (Mr Bains/Mr Wallis)

THAT the Raglan Community Board approves an allocation from their Discretionary Fund:

- a. for the amount of \$4,000.00 (excluding GST);**
- b. towards the Raglan Community Charitable Trust New Year's eve fireworks display.**

CARRIED

RCB2212/07

Application 3: Raglan Lions

- The applicant applied for funding toward the cost of traffic management for the New Years parade.
- A discussion was held around if the application was enough to cover the cost.
- The Board agreed to increase the funding to \$1200.00 on the basis that if the funds aren't used for traffic management they will be returned to the discretionary fund.

Resolved: (Mr Wallis/Mr Bains)

THAT the Raglan Community Board approves an allocation from their Discretionary Fund:

- a. for the amount of \$1,200.00 (including GST);
- b. towards the cost of traffic management for the Raglan Lions New Years parade.

CARRIED

RCB2212/08

Application 4: Crime Prevention Day

- A local Marae is putting on a Crime Prevention Day.
- The Board agreed to fund \$100.00 towards the sausage sizzle on the day.

Resolved: (Mr Amoores/Cr Turner)

THAT the Raglan Community Board approves an allocation from their Discretionary Fund:

- a. for the amount of \$100.00 (including GST);
- b. towards the cost of the Crime Prevention Day sausage sizzle.

CARRIED

RCB2212/09

Raglan Naturally Report
Agenda Item 7.6

- It was noted that Raglan Naturally were successful in getting Ministry of Social Development Funding for a full-time Community Wellbeing Connector role. Recruitment for the Community Wellbeing Connector was now complete, and the role will be ongoing until June 2023.
- There was a general discussion on the Whaingaroa Hauora Hub.

Chairperson's Report
Agenda Item 7.7

The report was received [*RCB2212/02 refers*], and no discussion was held.

Councillors' Report
Agenda Item 7.8

- Cr Thomson and Cr Turner provided verbal updates about attending inductions and workshops.
- Cr Thomson discussed the Better Off Funding Projects for Raglan – 5 of the 19 projects were accepted.

Board Members' Reports

Agenda Item 7.9

- Mr Rayner discussed Watercare and raised the idea that they present at the next Board meeting.

ACTION: Staff to request Watercare present at the next Board meeting in February.

- Mr Wallis discussed the swimming pool project at Rangitahi.

ACTION: Mr Wallis to attend huis for the project and report back to the Board.

There being no further business the meeting was declared closed at 3.27pm.

Minutes approved and confirmed this 8th day of February 2023

D Amooore
CHAIRPERSON