

Minutes for a meeting of the Infrastructure Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia **WEDNESDAY, 12 APRIL 2023** commencing at **9.30am**.

**Present:**

Cr EM Patterson (Chairperson)  
Cr D Whyte (Deputy Chairperson)  
Her Worship the Mayor, Mrs JA Church  
Cr C Beavis  
Cr CA Eyre  
Cr JM Gibb  
Cr M Keir  
Cr P Matatahi-Poutapu  
Cr K Ngataki  
Cr M Raumati  
Cr V Reeve  
Cr LR Thomson  
Cr P Thomson  
Cr T Turner

**Attending:**

Mr B Cameron (Rural-Port Waikato Community Board Chairperson)  
Ms R Moore (Waikato Times)

Mr T Whittaker (Chief Operating Officer)  
Ms M May (General Manager Service Delivery)  
Ms A Diaz (Chief Financial Officer)  
Mr K Abbot (Executive Manager Projects & Innovation)  
Mr A Averill (Acting Deputy General Manager, Service Delivery)  
Ms K Wellington (Enterprise Project Management Office Manager)  
Mr W Gauntlett (Growth and Analytics Manager)  
Mr G Tregidga (Roading Manager)  
Ms M Brown (Acting Strategic Property Manager)  
Mr T McIntyre (Policy Advisor)  
Mr M Horsfield (Reserve Planner)  
Ms E Wilson (Contracts & Compliance Coordinator)  
Ms R Leahy (Democracy Advisor)  
Ms E Saunders (Democracy Advisor)

Councillors opened the meeting with a Karakia.

## **APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies.

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Her Worship the Mayor, JA Church/ Cr Gibb)**

**THAT:**

- a. the agenda for a meeting of the Infrastructure Committee held on **Wednesday, 12 April 2023** be confirmed;
- b. that the **Chairperson of the Rural-Port Waikato Community Board, Mr Bruce Cameron**, be given speaking rights for the duration of the open section of this meeting;
- c. all items therein be considered in open meeting with the exception of those items detailed at agenda item 6, which shall be considered with the public excluded; and
- d. all reports be received.

**CARRIED**

**INF2304/01**

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Eyre/Reeve)**

**THAT** the minutes for a meeting of the Infrastructure Committee held on **Wednesday, 1 March 2023** be confirmed as a true and correct record.

**CARRIED**

**INF2304/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **ACTION REGISTER**

Agenda Item 5

This item was received [*INF2304/01 refers*], and no further discussion was held.

## **REPORTS**

### Capital Project Delivery Portfolio Update

#### Agenda Item 6.1

This item was received [*INF2304/01 refers*], and the following discussion was held:

- The Enterprise Project Management Office Manager advised the Committee that by 1 July 2023 all planning will be complete for the first time for the Long-Term Plan.
- *It appears all works are tracking well apart from the Solid Waste team, does anything need to be done to support that team?* It was noted that work was underway in that space to support that team.
- *For the projects that are underway, will there be a breakdown of these projects?* Yes – the team will also meet with Councillors individually to discuss projects and expectations on engagement ward-by-ward. This would enable Councillors to have the tools to engage with their communities.

**ACTION:** EPMO Manager to provide a breakdown of projects and budget availability for Councillors.

- It was noted that the delivery programme was an ambitious forecast. It was expected that the projects would be delivered by the start of the next Long-Term Plan.
- A concern was raised about inflation and the delivery of projects within budget. It was noted that where required budgets are reviewed, and the replanning phase would cover this. By 1 July 2023 Council would have a full picture of expected budgets and delivery.
- A discussion was held on waters projects and how they fit into CAPEX. Councillors requested further information on the waters space in future reports.

**ACTION:** Future Capital Project Delivery Portfolio Update to include Waters Project delivery (via Waters Governance Board).

- A discussion was held on Government funding opportunities and socio-cultural benefit of community focussed projects. Councillors reiterated the importance of seeking funding opportunities for the district.

**ACTION:** Staff to work with Councillors on identifying Government funding opportunities and inform Councillors on capacity of the business to deliver existing projects.

Proposed Road Name application for SUB0013/21 at 24 Jackson Street, Ngaruawahia  
Agenda Item 6.2

This item was received [INF2304/01 refers], and the following discussion was held:

- It was noted that the Ngāruawāhia Community Board approved the road name.

**Resolved: (Crs Gibb/Turner )**

**That the Infrastructure Committee approves the following proposed road name submitted by the developer for SUB 0013/21 at 24 Jackson Street, Ngaruawahia.**

**i. Road I (B) – Taapapa Lane**

**CARRIED**

**INF2304/03**

Cyclone Gabrielle Recovery Update  
Agenda Item 6.3

This item was received [INF2304/02 refers], and the following discussion was held:

- A concern was raised about trees being down in Huntly as a result of cyclone Gabrielle.
- A discussion was held on the level of service that could be provided during the recovery phase post-cyclone Gabrielle. It was noted that under current funding mechanisms there would be an impact on services.
- Significant recovery works were being undertaken in the roading space. Council was encouraging Waka Kotahi to extend the 91 percent subsidy funding that ends in June 2023. There were also some staff still working on the recovery effort and not in their business as usual roles.
- A discussion was held on the Waka Kotahi subsidy. It was noted that damage to Port-Waikato carpark was not covered as it was not considered a roading asset. It was noted that other options were being considered to fund that project.
- *What work is being doing in resilience planning, is there a resilience work schedule and estimated costs?* Work on physical resilience planning is currently being undertaken in conjunction with Alliance. It was noted that there would be a focus on 'lifeline corridors'.

**ACTION:** Future progress updates on the resilience programme to include the status and progress of stickered properties.

**ACTION:** Future reports to include the risks of putting off repairing some roads.

- A concern was raised about the roading network in the Rural-Port Waikato Community Board area. It was noted that the network was delicate, particularly for those who rely on it to attend school, work and distribute food in and out of the area.
- It was requested that there be increased communication and engagement with local communities about which roading repairs and improvements were planned.

**ACTION:** Roading Manager to send list of planned repair works for the Rural-Port Waikato area to Chairperson of Rural-Port Waikato Community Board.

- *Has other funding been sought to cover the ongoing cost of staff being assigned to the recovery effort?* It was noted that 17 staff were used for the recovery effort. Council was looking at leveraging funding from central government to cover this cost.
- A discussion was held on planting farms to support roads and prevent future slips.

**ACTION:** Roading Manager to provide an update to the Committee on the sequencing of repairs and how they delivered against the expectations to 30 June 2023.

- Councillors reiterated the importance of culverts being cleaned out as a preventative to stop flooding and road damage. It was noted that investment was necessary to support the longevity of roading infrastructure in the future.

**ACTION:** Roading Manager to provide report on roading maintenance with a focus on drainage and culverts.

## **EXCLUSION OF THE PUBLIC**

**Resolved: (Crs Eyre/Thomson)**

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
<b>Item PEX 2.1 Horotiu Industrial Park Development Update</b>	<b>Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987</b>	<b>Section 48(1)(a)</b>
<b>Item PEX 2.2 Te Kowhai – Acquisition of Land for Sports Fields</b>		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<b>Item No.</b>	<b>Section</b>	<b>Interest</b>
<b>Item PEX 2.1 Horotiu Industrial Park Development Update</b>	<b>7(2)(b)(ii)</b>	<b>To protect information that would otherwise unreasonably prejudice a person’s commercial position.</b>
	<b>7(2)(c)(ii)</b>	<b>To protect information that is subject to an obligation of confidence and to protect the public interest.</b>
	<b>7(2)(h)</b>	<b>To enable commercial activities to be carried out without prejudice or disadvantage.</b>
	<b>7(2)(i)</b>	<b>To enable negotiations to carry on without prejudice or disadvantage.</b>
<b>Item PEX 2.2 Te Kowhai – Acquisition of Land for Sports Fields</b>	<b>7(2)(i)</b>	<b>To enable negotiations to carry on without prejudice or disadvantage.</b>

**CARRIED**

**INF2304/04**

*Resolution INF2304/05- INF2304/08 are contained in the public excluded section of the minutes.*

*It was noted at the Council Meeting on 24 April 2023 that whilst the Infrastructure Committee reports were to remain confidential and the resolutions could be released that this needed to be done once negotiations were finalised in these matters and would be made public by the Chief Executive at the appropriate time.*

There being no further business the meeting was declared closed at 12:34pm

Minutes approved and confirmed this 24<sup>th</sup> day of May 2023.

EM Patterson  
**CHAIRPERSON**