

Minutes for a meeting of the Infrastructure Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawaahia **WEDNESDAY, 27 SEPTEMBER 2023** commencing at **9.30am**.

Present:

Cr EM Patterson (Chairperson)
Cr D Whyte (Deputy Chairperson)
Cr C Beavis
Her Worship the Mayor, Mrs JA Church
Cr JM Gibb
Cr C Eyre
Cr M Keir
Cr P Matatahi-Poutapu
Cr M Raumati
Cr V Reeve
Cr L Thomson
Cr P Thomson
Cr T Turner

Attending:

Mr GJ Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Ms M May (Acting General Manager – Service Delivery)
Ms A Diaz (Chief Financial Officer)
Mr A Averill (Deputy General Manager, Service Delivery)
Mr G Dela Rue (Waikato District Alliance Manager)
Mrs W Chambers (Waikato District Alliance Business Manager)
Mrs H Coalter (Acting Growth & Analytics Manager)
Mr P Henderson (Transport Planning Team Leader)
Mr A Singh (Transport Operations Team Leader)
Mr J Singh (Roding Corridor Engineer)
Mr M Telfer (Watercare – Manager Waikato Operations)
Mr L McCarthy (Acting Roding Manager)
7x Staff - Waikato District Alliance Staff
Mr D Amooore (Raglan Community Board Chairperson)
Mrs S Lynch
Ms E Saunders (Senior Democracy Advisor)

The Committee opened the meeting with a Karakia.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr L Thomson/Her Worship the Mayor, Mrs JA Church)

That the Infrastructure Committee accept the apologies from:

- a. Cr J Gibb for non-attendance.

CARRIED

INF2309/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Patterson/P Thomson)

THAT the agenda for a meeting of the Infrastructure Committee held on Wednesday, 27 September 2023 be confirmed:

- a. with all items therein being considered in the open meeting, with the exception of those items detailed at agenda item 7, which shall be
- b. all reports be received.

CARRIED

INF2309/02

DISCLOSURES OF INTEREST

It was noted that Cr D Whyte would declare a non-financial conflict of interest with Huntly Arts.

It was noted that Cr M Raumati would declare a non-financial conflict of interest as mana whenua for the Land Acquisition item in Rangiriri.

It was noted by Her Worship the Mayor, Mrs JA Church and Cr V Reeve that they would declare a non-financial conflict of interest in the Young Group.

CONFIRMATION OF MINUTES

Resolved: (Crs Patterson/Cr Turner)

THAT the minutes for a meeting of the Infrastructure (INF) Committee held on Wednesday, 16 August 2023 be confirmed as a true and correct record.

CARRIED

INF2309/03

ACTION REGISTER

Agenda Item 5.

The report was received [INF2309/02 refers], and the following discussion was held.

- A question was raised in relation to the Sunset Beach Toilet Facility and the annual

REPORTS

Waikato District Alliance Update (Presentation)

Agenda Item 6.1

Mr G Dela Rue spoke to a Powerpoint Presentation [INF2309/02 refers], and the following discussion was held:

- Opening koorero from Waikato District Alliance (WDA) and an introduction of the presentation and Mr Dela Rue.
- The presentation spoke to the key highlights over the last year of the WDA and what the key focus areas have been. Mr Dela Rue introduced key WDA staff who spoke to their roles and their personal highlights.
- An overview of the successful team culture and the meaning behind the WDA Koropatu (overcome the challenge) design was provided along with the recent individual and team successes.
- The Councillors acknowledged the work that was done by WDA in the Wainui Road Footpath. It was further noted that with benchmarking against other Council the WDA is extremely valuable with great work being done.
- It was noted that WDA have an unsealed Roading Engineering who engages with the communities and has relationships with high frequency users.
- Waahine Toa Roopu – is there any plans or support in place to advance women into engineering qualifications or anything similar? There isn't a specific fund for engineering qualifications but development of all staff is a high priority with opportunities being created.

Resolved: (Crs Patterson/L Thomson)

That the Waikato District Alliance presentation be noted.

CARRIED

INF2309/04

Roading Projects Status Update and Funding Recommendations

Agenda Item 6.2

The report was received [INF2309/02 refers], taken as read and the following discussion was held:

- If there is one project in the resolution that an elected member has issues with can it be pulled from the resolution and all other projects passed? It was noted that there is always an opportunity to look at projects further and amend if required but staff will need to look further at the funding implications if there are any.
- A query was raised in regards to the surplus and the scope of details for projects which was answered by the Acting Roading Manager. It was further decided to take the conversation offline as a further discussion was held in relation what occurs if works are not complete and it was decided to discuss further out of the meeting.
- The Harrisville Bridge Project overview was provided by Acting Service Delivery General Manager along with further clarification of why the works are required.
- A brief discussion was held about the floating line for schools and it was noted that the intention is to deliver this. It was further queried if elected members had an opportunity to have further input into this and it was decided to take this conversation offline for further discussion.
- The Pookeno Bridge Project was discussed along with the best way to track these projects.

Resolved: (Her Worship the Mayor, Mrs JA Church/Cr P Thomson)

THAT the Infrastructure Committee recommends that Council:

- a. approves returning approximately \$1.785M to Waka Kotahi for Local Road Improvements and Road to Zero Projects.**
- b. approves the establishment of a new 2024 project for District Wide School Signs and approves the reallocation of the local share savings from Local Road Improvements and completed Road to Zero Projects.**
- c. approves the establishment of a new 2024 project for the Horotiu Raised Platform project to be funded by Waka Kotahi subsidy and voluntary contributions from developers.**
- d. approves the redirection of the Harrisville Road Bridge FY2024 project budget to the service bridge to enable the relocation of services and replacement of the bridge.**
- e. acknowledges the second phase to replace the Harrisville Road Bridge estimated at \$2.5M will be included in the LTP 2024-2034 and phased in the 2025 financial year.**

- f. notes the risk of **Pokeno Road Bridge Project** and **Harrisville Bridge Project** being unfunded by **Waka Kotahi** in next LTP and approves additional local share funding for the project OR waits for subsequent LTP for **Waka Kotahi** to fund the project.
- g. notes the initial capital programme bid of circa \$32M per annum proposed to be submitted to **Waka Kotahi** in **October 2023**.

CARRIED

INF2309/05

Proposal to grant a lease on Reserve Land at Pukekawa to Te Whaanui Tupu Ngaatahi o Aotearoa | Playcentre Aotearoa
Agenda Item 6.3

The report was received [*INF2309/02 refers*], and the following discussion was held:

- It was confirmed that depending on the content of the Reserve Management Plan it would determine what goes out for public consultation when leases are coming to and end.
- The concern around the sentence in the resolution “subject to mana whenua engagement” was raised and it was confirmed that engagement has not yet occurred. It was noted in response to the query “Why has engagement not been undertaken yet and what if mana whenua say no?” that work is being undertaken on leasing processes as the process is being worked under a number of old policies and as part of the process change mana whenua engagement will be worked into it.
- It was confirmed that there are no risks when it comes to not having a formal lease agreement in place since 2015 as there is a mechanism called “holding over” which allows for the process to play out. It was further noted that staff are working their way through a number of expiring leases and making sure they are getting done inside timeframes.
- It was noted that the mana whenua engagement process has not completed as yet and the Deputy General Manager Service Delivery wanted to acknowledge that.
- Do we have an understanding of how many outstanding leases we have and what the timelines are for those leases? It was noted that staff would come back to the Policy & Regulatory Committee and provide an update on this.

ACTION: Staff to provide further information to the Committee which outlines the list of outstanding leases and the timelines involved with that.

Resolved: (Cr Eyre/Her Worship the Mayor, Mrs JA Church)

THAT the Infrastructure Committee:

- a. **subject to Mana Whenua engagement, approves a ground lease of Local Purpose Reserve at 38 Clark and Denize Road, Pukekawa to Te Whānau Tupu Ngātahi o Aotearoa/Playcentre Aotearoa in accordance with Section 61(2A)(a) of the Reserves Act 1977.**

- b. notes that the land is described as Lot 6 DPS 50732 comprising 0.4716 hectares. The lease area is shown in Attachment I – ‘Plan of Proposed Lease Area’ of this report.

CARRIED

INF2309/06

The meeting adjourned at 10.48am for morning tea and resumed at 11.09am

Onewhero Domain – Proposal to grant ground leases on reserve land to Onewhero Society of Performing Arts (OSPA) and Onewhero Bowling Club (OBC)
Agenda Item 6.4

The report was received [INF2308/02 refers], and no further discussion was held:

Resolved: (Crs P Thomson/Cr Eyre)

THAT the Infrastructure Committee:

- a. subject to engagement with Mana Whenua, approves a ground lease of part of the Onewhero Domain to the Onewhero Society of Performing Arts in accordance with Section 54 of the Reserves Act 1977; and
- b. subject to engagement with Mana Whenua, approves a ground lease of part of the Onewhero Domain to the Onewhero Bowling Club in accordance with Section 54 of the Reserves Act 1977.
- c. notes that the land area affected by the proposed leases for OSPA and OBC is described as being Part Allotment 89 Onewhero Parish, further delineated on Attachment I – *Plan of Proposed Lease Areas of this report.*

CARRIED

INF2309/07

Licence to occupy reserve for the Bush Tramway Club Inc
Agenda Item 6.5

The report was received [INF2308/02 refers], and no further discussion was held:

Resolved: (Crs Eyre/Cr Whyte)

THAT Infrastructure Committee:

approves the granting of a Licence, subject to section 54 the Reserves Act 1977, to the Bush Tramway Club Incorporated for a term of 10 years.

- a. **and further that the Applicant is to meet all costs incurred through the process;**
- b. **and further that the Chief Executive upon him being satisfied there are no matters raised by mana whenua against the proposal, be delegated authority to execute all relevant documentation to give effect to the resolution.**

CARRIED

INF2308/08

Council Office Lease at Tuakau
Agenda Item 6.6

The report was received [INF2309/02 refers], and it was noted that both Her Worship the Mayor, Mrs JA Church and Cr V Reeve stepped back from the item and did not participate in any discussion. There was no further discussion on this item.

Resolved: (Crs Beavis/Ngataki)

THAT the Infrastructure Committee:

- a. **approves the variation between Council and Young Investors Limited to extend the term of the existing lease by a total of 4 years (comprising an initial term of 2 years and a further 2-year right of renewal).**
- b. **delegates authority to the Chief Operating Officer to execute all relevant documentation to give effect to the resolution.**

CARRIED

INF2309/09

Proposed extension to Leased area Raglan Surf Lifesaving Club, Raglan
Agenda Item 6.7

The report was received [INF2309/02 refers], and no further discussion was held:

Resolved: (Crs L Thomson/Her Worship the Mayor, Mrs JA Church)

THAT the Infrastructure Committee:

- a. **exercises its delegated authority under Section 54 of the Reserves Act 1977 to grant a lease to the Raglan Surf Life Saving Club (“the Club”) Incorporated being part of Lot 1 DPS 44506, subject to the Club:**
 - i. **Finalising engagement with Iwi/Hapuu regarding the proposal to extend the building and the planting of the reserve and leased area.**
 - ii. **Obtaining any required resource and building consents to undertake the construction.**
 - iii. **Meeting all costs of this process, should any be incurred by Council.**
- b. **and delegates to the Chief Executive authority to execute all relevant documentation to give effect to the resolution, provided he is satisfied by the outcome of the engagement with relevant Hapuu/Iwi.**

CARRIED

INF2309/10

Lease for car park area to Ministry of Education, Te Kowhai
Agenda Item 6.8

The report was received [INF2308/02 refers], and the following discussion was held:

- A brief overview was provided on the process of sub-leasing and it was noted that Council have no liability for the maintenance.

Resolved: (Crs Beavis/Whyte)

THAT the Infrastructure Committee:

- a. **approves the granting of a lease for a car park to the Ministry of Education (“MoE”) on land delineated on Attachment 1, being 507m2 of Allotment 217 Horotiu PSH, SA29D/24; and**
- b. **delegates to the Chief Executive authority to execute all relevant documentation to give effect to the resolution.**

CARRIED

INF2309/11

Hakanoa Domain – proposal to grant a lease on reserve land to Friendship House Huntly Community Charitable Trust
Agenda Item 6.9

The report was received [INF2308/02 refers], and no further discussion was held.

- It was noted that Cr D Whyte did not take part in the voting for this item and abstained.

Resolved: (Crs Beavis/P Thomson)

THAT the Infrastructure Committee:

- a. pursuant to Section 54 of the Reserve Act 1977, exercise its delegated authority as Lessor, to grant a lease to Friendship House Huntly Community Charitable Trust of the former Huntly Scout Building in Hakanoa Domain, including ground area of approximately 625 square metres, being part of Part Allot 540 Taupiri PSH and part of Allot 776 Taupiri PSH, further delineated on Attachment I: Proposed Leased Area.**
- b. being satisfied that the functions and purposes of the Reserves Act 1977 have been considered, that the statutory processes have been met, and that the decision is a reasonable one, exercises its authority, as delegated by the Minister of Conservation, to grant consent for the lease at Hakanoa Domain to Friendship House Huntly Community Charitable Trust.**
- c. delegates to the Chief Executive the authority to negotiate and conclude the lease agreement and execute all relevant documentation to give effect to this resolution.**

CARRIED

INF2309/12

Waikato District Council Three Waters Township Review
Agenda Item 6.10

The report was received [INF2308/02 refers], and the following discussion was held:

- It was noted that in relation to the Huntly Wastewater Treatment Plant the proposed works is a temporary solution designed to make the plant compliant and a paper is going to the next Water Governance Board meeting
- There were two queries around the management of halls team and pricing of projects which were addressed by the Waikato Operations Manager for Watercare.
- A question was raised in regards to discharge points along the Waikato River and the expiry dates of those current resource consents. What options are being explored for these discharge points and what mana whenua is involved? It was noted that there is an extensive and detailed process to go through with consent renewal and technologies change along the way.

- The process for those three points of discharge have not started yet but it was noted that the Meremere plant had extensive engagement with mana whenua and expires in 2055.
- It was further noted that whilst there are some consents that aren't in alignment with Te Ture Whaimana (as some are over 30 years old) all future consents will take these principles into consideration.
- In response to a question in regards to Springhill Prison and Government contributions it was noted that whilst the Government is exempt from paying Development Contributions they most certainly pay the targeted rates every year for Springhill.
- It was further noted by Cr Ngataki that the principles of Te Ture Whaimana and alignment with consenting services are upheld.
- It was noted by Her Worship the Mayor, Mrs JA Church that having maps included in the report showing the location of the project along with a link to the project page on the Council Website would be great and easy to navigate.
- It was also noted that some visibility on the Tamahere Drainage area on the project page on the Council website would be good.

Bridges Weight and Speed Restrictions

Agenda Item 6.11

The report was received [INF2308/02 refers], and the following discussion was held:

- It was confirmed that public notification through media channels along with social media posts are used to convey the heavy vehicle limits on bridges and heavy vehicles also need to apply for permits when they are wanting to transport outside of the weight restriction.
- A brief discussion was held in regards to the lessons learned with this paper and it was noted that whilst staff have previously just wanted to get the work done or underway there has been a big element of education with this paper.
- It was noted that there is a strategy for bridges and staff may need to come back to Council and workshop this strategy further which is supported by the elected members.
- It was asked whether staff are looking for some type of narrowing on the Harrisville Bridge. It was noted that the Harrisville Bridge will be more narrow and staff can work towards reducing speed.

Resolved: (Her Worship the Mayor, Mrs JA Church/Cr Ngataki)

THAT the Infrastructure Committee:

- approves the new bridge speed and/or weight restrictions as detailed within the body of this report, in accordance with Regulation 11 of the Heavy Motor Vehicle Regulations 1974 and the Vehicle Dimension and Mass (VDAM) Rule 2016.**

b. approves the removal of the Kerr Road (RP 5) Bridge Weight and Speed Restriction.

c. approves retrospectively changes made in 2022.

CARRIED

INF2309/13

Capital Project Delivery Portfolio Update
Agenda Item 6.12

The report was received [*INF2308/02 refers*], and the following discussion was held:

- Te Kauwhata Domain/Playground query – there were conversations with the Te Kauwhata Community in regards to a destination playground and the community opted to upgrade the existing playground and put other funds into the domain.
- It was noted that on Page 134 Highway 22 is noted as being in the wrong ward.
- It was asked whether initial estimates and actuals columns could be added to the report moving forward and it was noted that the finance team are currently working through ways for this to happen.
- An extensive conversation was had in relation to CCTV and it was noted that Hamilton City Council (HCC) currently monitor our CCTV and they have a direct line with NZ Police and the technology that they have is very intuitive. The project is being put on hold however discussions have been had with HCC and Council are trying to understand the cost implications. Council are proposing to start progressing some of the designs and purchase the hardware so the team can hit the ground running once the project is up and running again.
- It was noted that the maintenance budget for the CCTV isn't shown in the report but this would be good to have on hand. This will be incorporated into the HCC budget and they will also be monitoring the entire district including the old Franklin section.
- An update on the Better Off Funding will be provided by the Three Waters Reform Project Manager offline.
- Cr Reeve noted his concerns with the CCTV feed for the entire district going through HCC along with no input being given from the community or councillors and it was advised that this discussion would be taken offline.

EXCLUSION OF THE PUBLIC

Resolved: (Crs Ngataki/L Thomson)

THAT the public be excluded from the following parts of the proceedings of this meeting.

- a. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item PEX 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item PEX 2.1 Acquisition of Land for Water Reservoir - Maatangi		
Item PEX 2.2 Acquisition of Land for treated wastewater disposal - Rangiriri		
Item PEX 2.3 Land Acquisition for New Roundabout – Horsham Downs	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item PEX 2.4 Land Acquisition for Road Improvement - Pookeno		
Item PEX 2.5 WDA Variation for Huntly Renewals Programme 2023/24		
Item PEX 2.6 Contract No 14/314 Waikato District Alliance – Increase of Approved Contract Sum		
Item PEX 2.7 Approval for additional funds to support storm damage repairs		

- b. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes	Refer to the previous Public Excluded reason in the agenda for this meeting.	
Item PEX 2.1 Acquisition of Land for Water Reservoir - Maatangi	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
Item PEX 2.2 Acquisition of Land for treated wastewater disposal - Rangiriri	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
Item PEX 2.3 Land Acquisition for New Roundabout – Horsham Downs	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
Item PEX 2.4 Land Acquisition for Road Improvement - Pookeno	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
Item PEX 2.5 WDA Variation for Huntly Renewals Programme 2023/24	7(2)(c)(i) 7(2)(h) 7(2)(i) 7(2)(j)	To protect information that is subject to an obligation of confidence and to ensure the information avenue remains open, when it is in the public interest for it to do so. To enable commercial activities to be carried out without prejudice or disadvantage. To enable negotiations to carry on without prejudice or disadvantage. To prevent use of the information for improper gain or advantage
Item PEX 2.6 Contract No 14/314 Waikato District Alliance – Increase of Approved Contract Sum	7(2)(h) 7(2)(i)	To enable commercial activities to be carried out without prejudice or disadvantage. To enable negotiations to carry on without prejudice or disadvantage.
Item PEX 2.7 Approval for additional funds to support storm damage repairs	7(2)(h) 7(2)(i)	To enable commercial activities to be carried out without prejudice or disadvantage. To enable negotiations to carry on without prejudice or disadvantage.

- c. **Mat Telfer to stay for the duration of Agenda Item PEX2.1 & PEX2.2 due to his expertise on the Maatangi Reservoir and Rangiriri Wastewater Project.**

CARRIED

INF2309/14

Resolutions INF2308/15 - INF2308/23 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 1.34pm

The Committee closed the meeting with a Karakia.

Minutes approved and confirmed this day of 2023.

EM Patterson
CHAIRPERSON