

MINUTES for a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 30 OCTOBER 2023** commencing at **6.00pm**.

Present:

Ms J Morley (Chairperson)
Ms S Cocup-Hughes (Deputy Chairperson)
Mrs D Lovell
Mr H Lovell
Cr T Turner
Cr J Gibb

Attending:

Mr J Ebenhoh (Planning & Policy Manager)
Ms R Chisholm (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCES

There were no apologies.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms S Cocup-Hughes/Mr Lovell)

THAT the agenda for a meeting of the Taupiri Community Board held on Monday, 30 October 2023 be confirmed:

- a. with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

TCB2310/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms J Morley/Ms S Cocup-Hughes)

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 18 September 2023 be confirmed as a true and correct record of that meeting:

CARRIED

TCB23109/03

PUBLIC FORUM

Agenda Item 5

There were no members of the public present at the meeting.

REPORTS

Works and Issues Report

Agenda Item 6.1

The report was received [TCB2309/02 refers] and the following discussion was held:

Community Plan Booklet

- It was advised that the community plan booklet is still a work in progress and that it was understood that the Board was going to be given a dedicated Taupiri Community Board page on the Council website which the booklet can be uploaded to.
- In discussion regarding a page on the Council website for the Taupiri Community Board it was noted that there is a page for the Taupiri Community Board however they have been advised by Council there is not enough room to upload additional data. A brief discussion followed about different options of where Board specific information could be posted.
- The location for the Taupiri page on the WDC website was noted as: waikatodistrict.govt.nz/your-district/district-overview/towns/taupiri

ACTION: The Planning and Policy Manager to follow up with the Communications team at Council to find the correct place to upload community information to.

WEL Green Boxes/Chorus Building – Mural Painting

- It was advised that the mural painting on the WEL box has been completed and was paid for by Chorus. Feedback on the mural was noted as being very positive.

- There was discussion regarding the story of the mural and the possibility of having a QR code displayed for scanning that would link to our website (as per previous discussion regarding a page on Waikato District Council website) where information on the mural would be available.
- It was noted that the WEL Communications person in Auckland is to write a piece on the mural for inclusion in their newsletter.
- Mr H Lovell reported that he had previously approached Farm Source in Taupiri to request use of their wall as a possible location for a mural and to fund it however there was and there was no interest at that time. Mr Lovell advised that he will approach them again.

Proposal for Walkway and Cycle Track

- It was noted that Project Manager (Mr L McCarthy from Asset Management) had been approached to take on the project management role for the walkway and cycle track project and he has agreed.
- It was advised that Mr McCarthy has been in touch with Waka Kotahi and confirmed that there is enough area to access the corridor toward the service centre without having to approach landowners.
- It was noted that there had been some miscommunication between some local marae regarding sign off by iwi for the walkway and cycle track therefore Cr Turner advised that she will follow up with the relevant local marae to discuss further.

ACTION: Cr Turner to follow up with relevant local marae regarding sign off for the walkway and cycle track.

Emergency Procedures

There were no updates.

ACTION: Item to remain on the Actions Register.

Picnic Tables

- It was noted that feedback from the community had been positive and they were appreciated, despite the tables being in poor shape. Project has now been completed.

ACTION: Item to be removed from the Actions Register.

Ngaaruawaahia/Hopuhopu/Taupiri Structure Plan & Ngaaruawaahia Town Centre Plan Updates

- An update on the public consultation drop-in session held on 28 November was requested and it was noted that whilst the drop-in session had now been completed there is no further information available regarding feedback collected at this stage.

- It was noted that the Structure Plan is a long process and Council is working towards having a draft plan available in December 2023.
- The Policy and Planning Manager noted his understanding that they are working towards December 2023 for a draft plan.

ACTION: The Planning and Policy Manager to get some communications from the Strategic Planner to share with the Community Board regarding the updates on the status of the Taupiri Structure Plan.

Roading & Traffic Signs:

- It was confirmed that a speed counter for Te Putu Street has been added into the programme at Council.
- There was discussion regarding installation of a speed sign required on Murphy Lane and it was noted that a sign and confirmation of the speed is required.

ACTION: The Planning and Policy Manager to get an update on the speed sign for Murphy Lane.

- It was noted that there has been recent communication sent to all Community Boards and Community Committees regarding an ongoing speed limit review with feedback requested.

ACTION: Community Board members to review the email from Council regarding the speed limit review and provide feedback.

- In discussion it was noted that the 'Children' sign on Greenlane Road appears to have been damaged and a service request is required for repair or replacement.

ACTION: Ms D Lovell agreed to lodge a service request for the 'Children' sign on Greenland Road repair.

- The Planning and Policy Manager advised that it has been identified in the Structure Plan that the Taupiri commercial centre could benefit from more land and re-zoning is to be proposed.
- There was discussion regarding rumours heard by Board members regarding a proposal for a new supermarket to be located by the BP and the Planning and Policy Manager advised that no resource consent applications have been seen for this.

Lighting at Taupiri Mountain

- It was noted that until revocation is complete, there is nothing able to be done regarding the lighting at Taupiri Mountain.

Footpaths/Road signs/Lighting/Tunnels

- The Planning and Policy Manager provided an update on parking in Button Lane to advise that a service request had been lodged with Council and a Parking Compliance Officer did not encounter any illegal parking when they visited the area on the 11th of October.
- The advice from the Planning and Policy Manager to the Board was to continue to log service requests through the Council system, noting that if a contractor is known then confirm the name when logging the request for inclusion.

Discretionary Fund Report to 8 June 2023

Agenda Item 6.2

The report was received [TCB2309/02 refers] and the following discussion was held:

- There was discussion regarding plans for the 2024 ANZAC Day commemoration activities and the question was raised whether it is the responsibility of the Community Board alone or if members of the community can be enlisted for help. The Board agreed that it would be appropriate to enlist the community to help with arrangements.
- It was agreed that volunteers could be sought to assist with ANZAC Day via the local community noticeboard, Facebook Community page and in the School newsletter.
- It was noted that a meeting or workshop will be held out of cycle to discuss ANZAC Day arrangements which will be scheduled once volunteers are found.

ACTION: The Board to decide on next steps for ANZAC Day commemoration arrangements at the next meeting.

ACTION Ms D Lovell to put together a notice for inclusion in the School newsletter, Community Facebook page ad Community Notice Board

ACTION: Ms S Cocup– Hughes to put notice in the school newsletter to enlist volunteers

Taupiri Netball Courts

- It was noted that two (2) nets have now been installed at the netball courts, information regarding the nets had been uploaded to the Facebook Community page and the nets are now being used.

Taupiri Rugby Club – changing room facilities

- There was no update.

Mayor Community Awards

- It was noted that photos taken at the Mayoral Community Awards can be viewed on the Facebook Community page and Council website. There is a very good write-up about the awards in the Chatter newspaper also.

ACTION: Cr Gibb to share a link to the photos with Ms J Morley.

Chairperson's Report Agenda Item 6.3

Taupiri Clean Up Week

- The Chairperson reported back on Clean Up Week 2023 activities in Taupiri, noting that the purpose this year was community connection and the goal for next year is to have more community involvement.
- Ms S Cocup-Hughes advised that the school did a clean-up around the area for Clean Up Week and a few parents did go around the community and clean up, however community response had not been as good as hoped and we need to keep the momentum up.
- It was acknowledged that due to registering late the Board missed out on some of the resources like reusable rubbish bags and next year the Board plans to register early.
- The Chairperson encouraged Board members to think of projects that the Board would like to achieve next year (2024). For example, what do we want to do and what do we want to achieve for our community? Noting that at the end of the 3-year term it will be good to look back and see how much was achieved.
- It was noted that Council is working on providing a framework of guidelines for Community Boards to help ensure Boards are achieving the same kind of things, more information to be provided on this.
- There was discussion regarding the arrangement of a Taupiri Community Day with the purpose of bringing people together and it was proposed to have the first event during Easter weekend 2024. It was noted that Easter next year is 29th March/1st April 2024 and a workshop is to be arranged for planning purposes.
- It was proposed that a total of three (3) community activities are scheduled for 2024 and a year planner is to be developed so dates are set with visual reminders.

ACTION: The Chairperson to schedule a workshop to plan Community Days and a events calendar for 2024.

- In discussion it was noted that the next Board meeting is scheduled for Monday 11 December, and it was proposed that the meeting would be brought forward. The Board agreed to bring the meeting forward from Monday, 11th December to Monday, 4th December.

ACTION: Democracy to amend the date on the calendar appointment for next meeting to 4 December and re-send the invite.

Resolved: (Ms S Cocup-Hughes/Cr T Turner)

THAT the Taupiri Community Board meeting for December 2023 be moved forward to 04 December 2023 from the scheduled 11 December 2023

CARRIED

TCB23109/04

Community Board Members' Report

Agenda Item 6.4

- It was noted that the two (2) Little libraries, outside the church and on the main road, are in poor repair and require maintenance.

ACTION: Ms D Lovell to follow up with the Community Led Development Advisor about repair and maintenance of the Little Libraries

- It was noted that the local school celebrated a new milestone of 101 students enrolled and the school is now bigger than Orini School (and growing). It was further noted that an after school programme has just started at the school also..
- There was discussion regarding a request Cr Gibb had received regarding removing the flaxes planted on the bank at the Bowling Club. If the Board was in agreement Cr Gibb advised that she submit a service request to investigate trimming the flaxes on the bank. The Board agreed to the service request.

ACTION: Cr Gibb to submit a service request regarding flaxes on the bank at the Bowling Club.

- Ms D Lovell requested feedback on the clarity of roles document (attachment A) that outlines the respective roles/responsibilities of the Taupiri Community Charitable Trust and the Taupiri Community Board, noting that the document had been put together by the Taupiri Charity Trust Board.
- It was noted that the Charity Trust and the Community Board are separate entities but can work together on the same project with the difference being the source of funding.
- An amendment was recommended to the document where it says "Appointed trustees", to add/record "*communication to ensure we are all on the same page we weren't duplicating our efforts*".

Councillor's Reports

Agenda Item 6.5

- It was reported that both Cr Gibb and Cr Turner's workloads meant that they had not had the opportunity to provide written reports.
- It was noted that Long Term Plan (LTP) decisions were approaching and that the decisions being made by Councillors were very difficult. Encouragement was given by Cr Gibb to Board members to attend LTP workshops where and when possible.

Waikato District Council Senior Leadership Update

Agenda Item 6.6

- It was noted that in the recent Sustainability and Wellbeing Committee meeting the Blueprint was agreed and source documents are in progress.
- A verbal update on recruitment of new staff into the Executive Leadership Team was given, noting that Will Gauntlett has been confirmed as the new Community Growth General Manager.

PROJECTS

Agenda Item 7

Community Planting and Maintenance

Agenda Item 7.1

- No updates

Taupiri Structure Plan

Agenda Item 7.2

- No updates.

Taupiri School Update

Agenda Item 7.3

- No updates.

Emergency Procedures – Civil Defence

Agenda Item 7.4

- No updates

Halls

Agenda Item 7.5

- No updates.

The meeting was closed with a Karakia.

There being no further business the meeting was declared closed at 7.47pm.

Minutes approved and confirmed this day of 2023.

Ms J Morley
CHAIRPERSON

Unconfirmed

Attachment A

Clarity of roles between the *Taupiri Community Charitable Trust* and the *Taupiri Community Board*

The table below outlines the key differences between the Taupiri Community Charitable Trust and the Taupiri Community Board. Although both entities serve the Taupiri Community, each are separate entities that have different structures, functions, and purpose.

Taupiri Community Charitable Trust	Taupiri Community Board
Appointed trustees: <ul style="list-style-type: none"> - One from Taupiri Community Board or Waikato District Council - One from Taupiri marae - Up to six others comprising of a variety of skills, experience (e.g., governance, finance, cultural, connection to Taupiri) 	Locally elected people governed and funded by Waikato District Council (WDC) supported through local government
A vehicle for the voice of Taupiri. Identify and achieve aspirations through resourcing and working with funders, non-funders (e.g., marae, schools, WDC, sports clubs etc.)	Advocate on behalf of WDC, but also provide information to WDC about local issues and advocate on behalf of those issues
Bound by Trust deed	Bound by council rules and regulation – Local government act.
Potential unlimited funding	Limited council funding for projects
Voluntary roles (currently)	Members are remunerated
Accountability to funders IRD registered as a charity On companies register Financial scrutiny	

