

MINUTES for a meeting of the Raglan Community Board held in the Supper Room, Bow Street, Raglan **WEDNESDAY, 29 NOVEMBER 2023** commencing at **1.31pm**.

Present:

Mr D Amooore (Chairperson)
Mr C Rayner (Deputy Chairperson)
Cr L Thomson
Mr R Wallis
Mr T Oosten
Ms K Binnersley (*from 1.37pm, until 3.25pm*)

Attending:

Ms A Diaz (Chief Financial Officer)
Ms R Chisholm (Democracy Advisor)
Ms T Lange (Events Officer)
M E Lane (Community Venues & Events Team Leader)
Ms D Herewini (Network Assurance Administrator)
Mr A Cealio (Network Inspector)
Mr A Meththa (Infrastructure Project Manager)
Ms J Anderson (Raglan Arts Council)
Mr N Peart (Surfside Church)
Mr N Barber (Maintenance and Contract Officer)
Mr D Hall (New Zealand Police)
Mr S van Wonderen (Xtreme Waste)

5 members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr R Wallis/Mr C Rayner)

THAT the apology from:

- a. **Cr Turner for non-attendance be accepted.**

CARRIED

RCB2311/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Thomson/Mr T Oosten)

THAT the agenda for a meeting of the Raglan Community Board held on Wednesday, 29 November 2023 be confirmed:

- a. with all items therein being considered in open meeting; and
- b. that the following item(s) be discussed following Item 6.2 Discretionary Funding Applications:
 - i. Item 6.11 Waikato Police, emergency services through the Christmas period; and
 - ii. Item 6.12 - Xtreme Zero Waste – 2024 holiday arrangements.
- c. all reports be received.

CARRIED

RCB2311/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr C Rayner/Mr T Oosten)

- **THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 18 October 2023 be confirmed as a true and correct record.**

CARRIED

RCB2311/03

PUBLIC FORUM

Mark Burmister (Raglan Resident)

- It was queried whether Council receives a grant from the government to fight Climate Change and if so, how much was allocated to Raglan, what is the amount and how it is spent? In response, it was advised:
 - i. Council received an Eco funding grant for the boiler upgrade at Huntly Pools.
 - ii. Raahui Pookeka (Huntly) received a grant for the Mobility Transport Service.
 - iii. In terms of storm damage some grants were received for red/yellow stickered homes.

- iv. Funding was received from the Rural Relief Fund for cyclone impacted homes, mostly in Port Waikato and it was noted that allocations were for clearing debris from yards or getting in a digger. It was further noted that this funding was not used for Council purposes and was only for homeowners.

Gabrielle Parson (Raglan Resident)

- Ms Parson was in attendance to discuss the location of the Greenslade Road Playground and what opportunity there was for community input.
- It was noted that there was a presentation on the proposed playground, later in the meeting – Item 6.4b refers.

Mr Jules Rogers (Whale Bay Resident)

- Mr Rogers raised concerns regarding the state of the playground at Whale Bay, generally it appeared to be going to waste, significant repairs were required to equipment as it was considered dangerous.
- The toilets at Whale Bay were also filthy and even though residents had raised these concerns there had been no response or communication from Council as to what action would be taken.
- Mr Rogers further advised that resource consent had been granted to Mr Rogers and a neighbour, in the area of Calvert Road, however he was finding it difficult to communicate with Council about it. It was agreed that an offline conversation would be held with Mr Rogers to address the issues raised.

ACTION: The Chairperson and Cr Thomson to follow up with Mr Rogers to assist in communication with Council.

REPORTS

Discretionary Fund Report to 15 November 2023

Agenda Item 6.1

The report was received [RCB23/11/02 refers], and the following discussion was held:

- Funding applications to be heard in the meeting were noted.

Discretionary Fund Applications

Agenda Item 6.2

Raglan Community Arts Council – Pop Up Book Programmes

- It was noted that the Pop-Up Book Programme project was developed from a desire to fill empty gallery space and resulted in a successful pilot of the programme in March this year (2023).

- It was reported that there were 18 local authors that the Raglan Community Arts Council have connected with and they were aware of more they could reach out to.
- Objectives for the programme were noted to include:
 - i. Having an aspiration to create a writing hub and events in Raglan with the hope it would promote Raglan.
 - ii. Development of an Artists and Residents Programme and Youth Workshops.
 - iii. Provide opportunities for the community to engage with local writers.

Resolved: (Mr T Oosten /Mr C Rayner)

THAT the Raglan Community Board:

- a. approves an allocation of \$1,827.00 (excl. GST) from their Discretionary Funding account to:
 - i. the Raglan Community Arts Council Inc,
 - ii. for nine (9) Pop-up Book Programmes.

CARRIED

RCB2311/04

Raglan Community Arts Council – Raglan Film Festival

- It was noted that the Raglan Film Festival had been running for 13 years and the purpose of this request for funding was to allow The Raglan Community Arts Council to develop the festival further with new initiatives.
- New initiatives would include:
 - i. Design and development of a new website that would include previous winners and their work.
 - ii. New software and an online learning digital platform.
 - iii. Develop a marketing and social media presence.
 - iv. Making software and technical equipment accessible to locals involved in the Raglan Film Festival.
 - v. Provide job opportunities for locals - noting that two (2) local youth have been found and started in mentoring roles already.
 - vi. Collaboration with Waikato Film Screens. Noting that Waikato Film Screens have been successful in gaining funding from wider area and they want to target having the Waikato being seen as a central hub for film making.
 - vii. Additional support to the new School Connector role.
 - viii. Accessibility to the wider Waikato District schools.
- It was noted that Expressions of Interest closed in October and 25 submissions had been received to date with final submissions due to close February 2024.
- Raglan Community Arts Council reported that they were successful is gaining partial funding for the project in the amount of \$4500 from the Creative Communities Scheme through Council. However, these is still a considerable amount of funding to be found.

- The Community Board queried if only partial funding was provide would it put the festival in jeopardy. The response was that the project would continue, however it would reduce the scale of the project.
- The Community Board agreed to fully fund as a one off this year and that would not fully fund going forward.
- It was noted that this application represents a large sum of money for the Community Board and reporting back to the Board would be necessary.

Resolved: (Cr Thomson/Mr T Oosten)

THAT the Raglan Community Board:

- a. **approves an allocation of \$6,000.00 (excl. GST) from their Discretionary Funding account to:**
 - i. **the Raglan Community Arts Council Inc.**
 - ii. **for the Raglan Film Festival.**

CARRIED

RCB2311/05

Surfside Christian Life Centre (Surfside Church)

- It was noted that a successful Christmas in the Park event was held in 2019 and the funding application is to assist the Surfside Church to run the event again.
- The location for the event was noted as being the parking area between Council offices and the Backpackers on Wi Neera Street.
- The date and time for the event is scheduled to be Sunday 10th December from 5.00pm – 8.30pm.
- It was noted that donations for the event have been received including the donation of hangi meals and 500 sausages.
- It was advised that Surfside Church have approached a lot of local businesses and have had good support in the past.
- In relation to the amount of funding requested, it was noted that \$4,000 was an approximate and is the same as asked for in the past, however the event is predominantly underwritten by the Surfside Church.
- Some highlights of the event were reported to include the well-known band Late 80's Mercedes, an LED screen with live video feed of activity on the stage and words for the Christmas carols.
- It was confirmed that there is a Temporary Traffic Management Plan in place to close Wi Neera Street for the event.

Resolved: (Cr Thomson /Ms K Binnersley)

THAT the Raglan Community Board:

- a. approves an allocation of \$4,000.00 (excl. GST) from their Discretionary Funding account to:**
 - i. the Surfside Church,**
 - ii. for the Christmas in the Park event for 2023.**

CARRIED

RCB2311/06

Graffiti Removal (Papahua Domain – changing shed) – Dallas Mihinui

- It was advised that the mural on the Papahua Domain Changing Sheds is deteriorated and has been badly graffitied.
- A new mural with an underwater theme and the word “Raglan” was proposed to replace the graffiti and old mural.
- The timeline for completion of the mural was proposed for prior to the upcoming 2023 holiday period.
- The Board Funding Representative advised that the Board is in receipt of a quote for approximately \$1,200.00 (Attachment A).
- It was advised that the intention is to have local rangatahi help with the mural and it would be done in conjunction with an Art Workshop being run in Raglan with local youth.
- The Board agreed they should facilitate repairs to the wall in the form of a new mural.

Resolved: (Mr R Wallis/Mr C Rayner)

THAT the Raglan Community Board:

- a. approves an allocation of \$1,200.00 (incl. GST) from their Discretionary Funding account to:**
 - i. to Dallas Mihinui (on behalf of the Community Board),**
 - ii. to redo the artwork/mural on the changing sheds at Papahua Reserve.**

CARRIED

RCB2311/07

Senior Sargeant David Hall – NZ Police

Agenda Item 6.11

- It was reported that the deployment plan for NZ Police staffing in Raglan for the 2023/2024 holiday period is the same as previous years.
- It was noted that it is a small minority of people that cause issues in the area over the Christmas holiday period.
- It was advised that a Police presence would be increased for New Years Eve and would continue into the weeks leading into SoundSplash.
- It was noted that Police numbers include the regular three (3) Officers plus an additional two (2) or three (3) Officers for back up.
- It was noted that the water is the biggest risk in the area and continued and increased safety messaging about beach/boating activities was encouraged.
- It was noted that Surf Lifesaving patrols start in Raglan on Monday, 4 December and remain in place until mid-February, including volunteers from this weekend through to Easter.

Stephen van Wonderen – Xtreme Zero Waste

Agenda Item 6.12

- It was advised that servicing of waste in Raglan over the 2023/2024 holiday period is planned as per the contract, being twice per day with the exception of Christmas day which would be a day later.
- It was noted that street bins are now being complemented with a compactor truck.
- It was noted that Rural pre-pay collections would be cleared a day later, on Boxing Day.
- There was discussion regarding the observed increase in waste deposited in street bins during winter and it was acknowledged there had been a short quiet period however it was starting to pick up again.

Raglan SoundSplash update

Agenda item 6.3

- It was advised that all Management Plans have now been received and signed off by Council's internal teams.
- It was noted that alcohol licences are currently in the notification period with signs posted on site to advise of the objection deadlines.
- Sign off and approval is complete for building consents and traffic management plans.
- It was noted that the Deputy General Manager of Service Delivery is working with local mana whenua regarding use of the airfield and there is a meeting scheduled for next week with mana whenua to discuss this matter further.
- In response to issues raised in discussion with the Board in September, it was advised that next year, if there are major issues, concerns or breaches, the consents will be reviewed, and it is anticipated that decisions from the review would be communicated in April 2024.

- A reminder was given that the confirmed dates are:

Wainui Reserve

- Set Up: 8th January 2024
- Event date: 19th January to 21st January 2024
- Pack down until 29 January 2024.

Airfield

- 15 January 2024 to 24 January 2024
- It was noted that approximately 5,000 attendees would pass through the airfield via 25 coaches.
- An update was given regarding booking of buses for the event and confirmation of numbers were advised:
 - i. 16 x 50-seaters through Uzabus.
 - ii. 11 x 54-seaters through Ritchies.
 - iii. on standby would be 5 x 75-seater double decker coaches, also through Ritchies.
 - iv. a confirmed capacity of 1,394 passengers, with additional capacity for 375 more if required was advised.
- It was noted that congestion would be managed by set arrival times as specified at point of sale for tickets.
- It was advised that a holding area for attendees waiting on buses will be set up and will include a 10m x 30m shade structure, security fencing and access to the “chill out zone” which has additional shade, a wellbeing team, medic, 8 port-a-loos and 4,000L of water.
- There was extensive discussion regarding fees and charges, and it was advised that fees and charges for the 2024 event remain unchanged with fees and charges for 2025 onwards being considered as part of the Long-Term Plan (LTP).
- The Board noted their dissatisfaction with fees and charges noting they consider them too low, in comparison with what other Councils are charging. For example, Tauranga- Bay Dreams.
- It was noted that the purpose of fees and charges is not for profit, rather the contribution to maintenance and upkeep of the reserves.
- In response to queries regarding the amount of profit that is made from SoundSplash, it was noted that this information is commercially sensitive information and not information held by the SoundSplash team.

ACTION: Acting Community Venues & Events Team Leader to discuss with Deputy Chair, Mr C Rayner the fees for large commercial events.

ACTION: The Chief Financial Officer to follow up regarding fees and charges and report back to the Board.

The meeting adjourned 3.02pm and resumed at 3.06pm

Works, Actions & Issues Report: Status of Items

Agenda Item 6.4

- It was noted that there has been an issue with the budget for the internal bus trial which explains why the project has been delayed by a year.
- It was noted that the Northern section of the Wi Neera walkway is in progress.
- It was reported that assessments have been done for the Manu Bay breakwater and a stakeholder meeting is scheduled for before the end of December 2023, or the 2nd half of January 2024.

Ms K Binnersley left the meeting at 3.25pm.

CCTV Installation and Monitoring

Agenda Item 6.4a

- The Infrastructure Project Manager gave a brief overview of Council plans for installation of CCTV security camera installation, monitoring and maintenance in eight (8) locations within the Raglan area.
- It was noted that the Council have identified nine (9) locations in total for CCTV installation and monitoring and Raglan is one of them.
- It was reported that the plan is to connect with Hamilton City Council (HCC) and City Safe for the surveillance and monitoring and a Memorandum of Understanding with HCC in progress.
- It was confirmed that Council have engaged with mana whenua and police in consultation for the project.
- It was noted that data from the cameras is saved for 30 days.
- There was discussion regarding number plate recognition capability, and it was confirmed that Te Uku cameras would have that capability.
- It was noted that power and access to fibre is needed to run the cameras.
- There was discussion regarding CCTV cameras being a deterrent to crime and it was noted that a fair notice for people entering the town will be sign posted that would act as an alert to people that CCTV is in operation in this town and as a potential deterrent.
- The priority order for the cameras was discussed at length and confirmed as:
 1. State HWY23 and Okete Road
 2. Wainui Rd and Bankart Road
 3. Public toilet - Papahua
 4. Cliff Street and Bow Street
 5. Main Road and Norrie Ave
 6. Bankart Road and Bow Street
 7. Raglan Food Department
 8. Wainui Road and Ngarunui Beach*

- It was noted that a communication plan was required for community engagement and it was confirmed that Acting Executive Manager Communications, Marketing and Engagement would be engaged for consultation.

ACTION: Infrastructure Project Manager to discuss a communication plan with the Acting Executive Manager Communications, Marketing and Engagement–.

Greenslade Road Playground Engagement with Community Board Agenda Item 6.4b

- The Infrastructure Project Manager gave a brief overview of Council plans for development of a playground in Greenslade Road, Raglan and presented two (2) concept drawings to the Board.
- It was confirmed that an Environmental Assessment has been done on the wetland to understand consenting requirements.
- In discussion regarding the wetland it was noted that a 10-meter buffer has been allowed for any activities close to the wetland.
- The budget for the playground was noted as \$150,000 and market analysis has been done to determine that this figure is realistic. It was further advised that due diligence had been done to ensure that costings are not inflated.
- It was noted that there are 2 options for the playground design which are not set in stone as Council is still in the engagement phase and are looking for feedback.

ACTION: Community feedback to be sought by the Community Board. The Chairperson is to liaise with Ms G Parson regarding communication with local residents.

2024-2034 Long Term Plan (LTP) Update Agenda Item 6.5

- It was advised that a workshop on the Council Engagement Strategy was complete and information from the workshop would be communicated sooner than originally planned for in March 2024.
- There was discussion regarding priming the community to understand the difficulty Council has in budget allocations and potential rates implications. It was noted that Council staff were currently working on a budget based on the LTP with few changes except the roading programme which requires storm damage resilience.
- It was noted the messaging regarding the LTP and what would be included, is expected at the end of January/early February 2024.
- It was reported that Three Waters is staying in the LTP, and this is significant with conversations progressing.
- It was advised that the Executive Leadership Team anticipate receipt of the first cut of budgets before Christmas.

2024 Meeting Schedule for Raglan Community Board

Agenda Item 6.6

- It was agreed by the Board to hold the Raglan Community Board meeting scheduled for March 2024 in Te Mata.
- It was agreed by the Board to hold the Raglan Community Board meeting scheduled for September 2024 in Te Uku.

Resolved: (Mr T Oosten/Mr C Rayner)

THAT the Raglan Community Board approves the schedule of Board meetings for 2024 as follows:

- **Wednesday, 14 February**
 - **Wednesday, 27 March (Te Mata)**
 - **Wednesday, 8 May**
 - **Wednesday, 19 June**
 - **Wednesday, 31 July**
 - **Wednesday, 11 September (Te Uku)**
 - **Wednesday, 23 October; and**
 - **Wednesday, 4 December.**
- a. **THAT the Raglan Community Board notes that each meeting will be scheduled to commence at 1:30pm in the Supper Room, Town Hall, Bow Street, Raglan – other than those indicated above to be held in Te Mata and Te Uku.**

CARRIED

RCB2311/08

Raglan Naturally Report

Agenda Item 6.7

- No update was received.

Chairperson's Report

Agenda Item 6.8

- The report was taken as read and no further update was provided..

Councillors Reports

Agenda Item 6.9

- It was noted that on Sunday 3 December 2023 there is a wastewater hui at 11.00am at the Poihaakena Marae.

Board Members Reports
Agenda Item 6.10

- Board Member Binnersley provided the following update following public forum:
- It was noted that Privet in the area was causing significant allergy issues for many and in following discussion regarding noxious weeds in the area it was queried what Council is doing about the Privet and noxious weeds. In response it was advised that Council does give funding to Weed Busters for noxious weed management.

ACTION: Staff to investigate the issue raised by Ms Binnersley and report back via the Works & Issues report at the February 2024 meeting.

There being no further business the meeting was declared closed at 4.02pm.

Minutes approved and confirmed this day of 2023.

D Amore
CHAIRPERSON