

**MINUTES** for a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 4 DECEMBER 2023** commencing at **6.04pm**.

**Present:**

Ms J Morley (Chairperson)  
Ms S Cocup-Hughes (Deputy Chairperson)  
Cr J Gibb  
Mrs D Lovell  
Mr H Lovell  
Cr T Turner

**Attending:**

Her Worship the Mayor, Mrs JA Church (*from 6.20pm, until 6.34pm*)

Mr J Ebenhoh (Planning & Policy Manager)  
Ms R Chisholm (Democracy Advisor)  
Ms K Brotherston (Democracy Advisor)

**APOLOGIES AND LEAVE OF ABSENCES**

No apologies were received.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Turner/Ms Cocup-Hughes)**

**THAT the agenda for a meeting of the Taupiri Community Board held on Monday, 4 December 2023 be confirmed:**

- a. with all items therein being considered in open meeting; and**
- b. all reports be received.**

**CARRIED**

**TCB2312/01**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr H Lovell/Cr Turner)**

**THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 30 October 2023 be confirmed as a true and correct record of that meeting with the following amendment:**

- a. **Item 6.1 - WEL Green Boxes on page 6 of the previous minutes, in paragraph 3, 'WEL' was recorded however, it should have been 'Chorus'.**

**CARRIED**

**TCB2312/02**

## **PUBLIC FORUM**

Agenda Item 5

There were no members of the public present at the meeting.

- Introductions and backgrounds of Board members were made to Ms K Brotherston, the new Democracy Advisor for Council, who was in attendance at the meeting.

## **REPORTS**

Discretionary Fund Report to 21 November 2023

Agenda Item 6.1

The report was received [*TCB2309/02 refers*] and the following discussion was held:

Discretionary Fund Application – Heart Saver NZ Limited

- The Chairperson advised that she had received an invoice by email to upgrade the Heart Defibrillator as part of the annual maintenance plan for the device and it was agreed by the Board to pay the invoice.

**Resolved (Ms Cocup-Hughes/Cr Gibb)**

**THAT the Taupiri Community Board:**

- a. **approves an allocation of \$134.10 (plus GST if any) from their Discretionary Funding account to:**
  - i. **Heart Saver NZ Limited**
  - ii. **for the Defibrillator - Annual Performance Verification (Gold) (APV)**

**CARRIED**

**TCB2312/04**

Taupiri Works and Issues Report

Agenda Item 6.3

- There were not updates.

#### Community Plan Booklet

- It was noted that the Community Plan Booklet was with Cr Gibb and the next step was for it to be sent to the Planning and Policy Manager.

#### Proposal for Walkway and Cycle Track in Taupiri

- It was noted that funding for the walkway and cycle track had been received and the Asset Engineer working as Project Manager for this project, was in the process of getting things moving.
- It was noted that Gordonton Road was still under Waka Kotahi management and awaiting sign off.
- It was further noted that the revocation process was predominantly around the Huntly area and only a small portion involved Taupiri.
- It was noted that the revocation process had missed communication with Taupiri Marae and it was agreed that Cr Turner would follow up with Mr Joe Barton at Taupiri Marae.

**ACTION** Cr Turner to follow up with Taupiri Marae regarding communication on revocation.

#### Emergency Procedures

- There were no updates.

#### Ngaaruawaahia/Hopuhopu/Taupiri Structure Plan & Ngaaruawaahia Town Centre Plan Updates

- It was advised that there was a meeting of the reference group for the plan in the coming week, to present the final draft of the urban design report to the group.
- It was noted that the anticipated timeline for a draft integrated plan was March 2024 and further information would be available in the New Year.

#### Roading & Traffic Signs:

- The Transport Operations Team Leader had confirmed that it was on his radar to investigate traffic volumes in Taupiri.
- A job had been logged for repairs to the damaged sign on Greenlane Road, however, there has been no action yet.

### Lighting at Taupiri Mountain

- It was noted that the lighting had now been fixed.
- This item could now be removed from the Action Register.

### Footpaths/Road signs/Lighting/Tunnels

- No updates

### ANZAC Day

- It was noted that there had not been very much feedback since reaching out to the community for volunteer help for ANZAC day activities, however, Taupiri School and the Educare Taupiri had indicated they could provide some assistance.
- There was extensive discussion regarding what the Board wanted to do in relation to ANZAC Day activities, including in the long term, noting that there would be maintenance required. It was agreed to wait and see if an ANZAC Day Community Committee could be established and once there was a group together, the options could be discussed.
- In further discussion regarding the upcoming ANZAC Day activities, it was suggested that an event including a march could be held at the school or Rugby Club, noting that the Rugby Club is where the Memorial Hall and Flagpole are.
- It was noted that it was just ideas at this stage and no final decisions were made.
- There was discussion regarding putting up the white crosses, as had been done in previous years and the Board agreed that crosses would definitely go up next year.
- It was agreed by the Board to pencil in an allowance from the Discretionary Fund to fund some of the Taupiri ANZAC Day activities and it was noted that formal application to the Discretionary Fund would be made in the New Year.
- Ms D Lovell noted that 2024 would be her last year organising ANZAC activities and she would handover to someone else, noting it was yet to be determined who.

### Discretionary Fund Report to October 2023

#### Agenda Item 6.2

The report was received [TCB2309/02 refers] and the following discussion was held:

- There were no updates.

### Taupiri Netball Courts

- There were no updates.

### Taupiri Rugby Club – changing room facilities

- There were no updates.

### Mayoral awards

- The Chairperson noted that she had received photos of the Mayoral Awards as previously requested and this item could be removed from the Actions Register.

### Chairperson's Report

#### Agenda Item 6.3

- Installation of a memorial seat in memory of Mr Fred Hansen was proposed for Bob Burton Park.
- It was noted that the seat would require sign-off by Council and that Council had a set style of seat for this purpose.
- In discussion regarding the location of a memorial seat within Bob Burton Park, it was advised that Council would make the decision about where it would go and the Open Spaces Team – Parks and Reserves, would be the appropriate team at Council to contact.

**ACTION:** The Chairperson to lodge a customer service request for the memorial seat and to send a copy of the request and details to Cr Gibb.

### Community Board Members Report

#### Agenda Item 6.

- It was noted that repairs and maintenance of the Little Libraries was now complete and this action could be removed from the Actions Register.
- It was confirmed that a service request for flaxes to be removed on the bank by the Bowling Club has been lodged and this item could be removed from the Actions Register.
- Mr H Lovell confirmed he had made contact with Farm Source in Taupiri regarding the possibility of installation of a mural on the wall of their building, however he has had no response to date.

## 2024 Meeting Schedule

### Agenda item 6.5

- The meeting schedule for 2024 was discussed and the Board agreed that it could be adopted as recommended.

### **Resolved (Ms J Morley/ Mr H Lovell)**

**a. THAT the Taupiri Community Board approves the schedule of Board meetings for 2024 as follows:**

- **Monday, 26 February**
- **Monday, 8 April**
- **Monday, 07 May**
- **Monday, 01 July**
- **Monday, 12 August**
- **Monday, 23 September**
- **Monday, 04 November, and**
- **Monday, 16 December.**

**b. THAT the Taupiri Community Board notes that each meeting would be scheduled to commence at 6.00pm in the Taupiri War Memorial Hall, Greenlane Road, Taupiri.**

**CARRIED**

**TCB2312/05**

## Councillor's Reports

### Agenda Item 6.5

- There was a short discussion regarding the list of attendances at meetings by Councillors, as per the report, and it was noted that Cr Gibb and Cr Turner attend mostly the same meetings.

## Waikato District Council Senior Leadership Update

### Agenda Item 6.6

- It was advised that the Council Iwi Partnerships Manager role was in the final stages before being filled.

## Long Term Plan

- It was noted that the Council's Long Term Plan process was on track and the Activity and Asset Management plans had been drafted.
- It was advised that Councillors and Community Boards would be able to look at complete Long Term Plan budget proposals in January 2024.
- It was noted that the same challenges are faced at Local Government as in the private sector.
- Waikato District was noted as having a population of approximate 90,000 across district.
- It was noted that projects planned three (3) years ago, now had significant cost increases due to inflation and adding any further projects would result in rates increases.
- It was queried when the final decision for the Proposed District Plan in Taupiri would be released and it was advised that it is anticipated it would be in 2024, however there is no specific date at this stage.
- It was noted that all appeals for the Proposed District Plan were in motion and 274 parties to the Proposed District Plan will have the opportunity to comment on the draft consent order.

## Taupiri Community Board Christmas Message

- Cr Gibb advised the Board that she had 20 Council Christmas Cards that The Taupiri Community Board could send out to anyone within the community. The Board identified Taupiri Marae, Taupiri Educare and the Taupiri Bowling Club as confirmed recipients with others to be identified and the Board could communicate using Messenger for any other suggestions.
- It was noted that the Board could also put a Christmas message on the Facebook Community page.
- The Board agreed to recognise Alec Lambie (local resident) in acknowledgment of the work he does for the community + \$50 gift voucher. Cr Gibb confirmed she would purchase the voucher and get reimbursed.

## **Resolved (Ms Morley/Ms Cocup-Hughes)**

### **THAT the Taupiri Community Board:**

- a. allocates \$50.00 from its discretionary fund to reimburse Cr Gibb for a gift voucher recognising a member of the community.**

**CARRIED**

**TCB2312/06**

