

MINUTES of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 2 AUGUST 2023** commencing at **7.00pm**.

Present:

John Cunningham (Chair)
Tim Hinton
Angela van de Munckhof
Courtney Howells
Estelle Jonathan
Jeff Lyons
Adelle Theron
Liz Tupuhi
Ian Wrigley
Cr Marlene Raumati

Apologies:

Jo Gurnell (Committee member)
Whitney Totorewa (Committee member)
Mayor Jacqui Church
Cr Paaniora Matatahi-Poutapu

Staff attending:

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council
Toby McIntyre - Policy Advisor, Waikato District Council
Ed McVicar – Open Spaces Project Coordinator, Waikato District Council
Joban Singh – Roading Corridor Engineer, Waikato District Council
Matthew Horsfield – Reserves Planner, Waikato District Council

1. APOLOGIES AND LEAVE OF ABSENCE

RESOLVED: (JOHN CUNNINGHAM/TIM HINTON)

THAT apologies from Jo Gurnell and Whitney Totorewa (committee members) and Mayor Jacqui Church and Cr Paaniora Matatahi-Poutapu be received.

CARRIED

TKCC2308/1

2. CONFIRMATION OF STATUS OF AGENDA ITEMS

RESOLVED: (TIM HINTON / IAN WRIGLEY)

THAT the agenda for the meeting of the Te Kauwhata Community Committee held on Wednesday, 2 August 2023 be confirmed, and all items therein be considered in open meeting.

AND THAT all reports be received.

CARRIED

TKCC2308/2

3. DISCLOSURES OF INTEREST

RESOLVED: (JOHN CUNNINGHAM / IAN WRIGLEY)

Tim Hinton (as per disclosure of interest form)

CARRIED

TKCC2308/3

4. CONFIRMATION OF MINUTES

RESOLVED: (TIM HINTON / IAN WRIGLEY)

THAT the minutes of the meeting for the Te Kauwhata Community Committee, held on Wednesday, 7 June 2023 be confirmed as a true and correct record.

CARRIED

TKCC2308/4

5. PUBLIC FORUM

No members of the public indicated that they wish to speak. It was noted that a workshop on the review of Council's Road Naming Policy will be held after the formal meeting and that members of the public were welcome to stay for that.

6. ACTIONS

The actions were as per the minutes of the meeting held on Wednesday 7 June 2023 and will be reported on as part of the reports.

7. REPORTS

7.1. Te Kauwhata Domain Walkway

RESOLVED: (TIM HINTON / ANGELA VAN DE MUNCKHOF)

7.1.1. THAT the Te Kauwhata Domain Walkway report be received.

7.1.2. AND THAT the Committee supports the Te Kauwhata Domain Walkway works to be undertaken as a staged project as outlined in the report as follows:

Stage 1 \$211,161.50

Stage 2 \$306,933.00

Total \$518,094.50

and in accordance with the available Council LTP budget of \$518,603.62.

Discussion:

- Stages 1 & 2 to be looked at as a package to give a working circuit. There is currently no funding for the final stages.
- Accept stage 1&2 to complete the first part of the trail.

CARRIED

TKCC2308/5

7.2. Consultation on the Connectivity Strategy

RESOLVED: (COURTNEY HOWELLS / MARLENE RAUMATI)

**7.2.1. THAT the Consultation for the Connectivity Strategy report be received;
and**

**7.2.2. AND THAT the Committee notes that the consultation period for the
Connectivity Strategy closes on 13 August 2023.**

CARRIED

TKCC2308/6

Discussion:

- The report was taken as read.
- It was noted that the Connectivity Strategy will replace the current council Trails Strategy.
- Feedback can be dropped into the library.
- Submission forms are online.
- The Connectivity Strategy needs to be finalised for Council (funding) deliberations on the Long Term Plan 2024-2034.
- Concerns around proximity of some of the trails to the wetlands was noted.
- Matthew Horsfield explained these trails are aspirational and may not actually come to fruition as detailed.
- The Committee members were encouraged to provide feedback either directly through the submission process or through John Cunningham.

CARRIED

TKCC2308/7

7.3. Cost and Proposed Funding Allocation for Projects Identified by the Te Kauwhata Community Committee

AMENDED RESOLUTIONS: (JOHN CUNNINGHAM / TIM HINTON)

RESOLVED: (ANGELA VAN DER MUNCKHOF/IAN WRIGLEY)

7.3.1. THAT the *Cost and Proposed Funding Allocation for Projects Identified by the Te Kauwhata Community Committee* report be received.

7.3.2. AND THAT the Committee allocates \$7,738.00 from the North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented.

7.3.3. AND FURTHER THAT the Committee agrees on the following with regards to the Saleyard Road Walkway project:

- a. Note that the Saleyard Road walkway clean-up will cost \$5,000 and that this cost will come out of Council's Open Spaces maintenance budget.**
- b. Note that once Council's Open Spaces Project Coordinator (Ed McVicar) has ascertained the budget for the upgrade (accessibility, storyboards, beautification etc.) for the Saleyard Road Walkway, the Te Kauwhata Community Committee will consider funding this upgrade from the North Waikato Development Fund's remaining balance.**
- c. That a discussion on the practicality of this project be deferred to the September Committee meeting as this is subject to the cost of the upgrade works to be provided by Ed McVicar).**
- d. Note that there may be funds available from other sources (Fish and Game, Department of Conservation) for wetland regeneration which should be explored by the project team.**

7.3.4. AND FURTHER THAT the Committee note and/or agree to the following with regards to the Community Identity Strategy project:

- a. Note that there is potential seed funding from Council's Blueprint budget and that discussions are underway by the project team with Kainga Ora for additional funding which, when combined, is to be used to facilitate engagement and informing the strategy narrative.**

- b. Agree that the Domain Mural project be included in the Community Identity Strategy.
- c. And that the project team identify a lead from the community (and within the project team) for the Community Identity Strategy project.

7.3.5. AND FURTHER THAT the Committee note that a separate report on the Te Kauwhata Domain Walkway project is on the agenda for this Te Kauwhata Community Committee meeting with recommendations for the Committee to consider.

7.3.6. AND FURTHER THAT the Committee agrees to place the Domain Outdoor Stage project on hold pending implementation of the other domain projects.

7.3.7. AND FURTHER THAT the Committee notes and/or agrees with the following regarding the Security Cameras project:

- a. Note that this project is funded from Council's Long Term Plan.
- b. Agree to *uncommit* the \$5,000 from the Discretionary Fund which was already allocated for this project.

7.3.8. AND FURTHER THAT the Committee receives the verbal update on the Rongoa Garden project from the project team and note that Crystal Walker (Council's Park and Reserves Technical Support Co-ordinator) and Lauren Hughes (head of the Community House) have agreed on the area to be planted.

7.3.9. AND FURTHER THAT, with regards to the Domain Mural project, the Committee:

- a. Note the engagement that has already taken place on the mural project and request the project team to finalise the cost and the timing of the installation of the preferred mural panels.

- b. That once the cost and timing for the implementation of the mural project are known, a funding source will need to be determined for the implementation of the project.
- c. That this project be included in the Community Identity Strategy.
- d. That additional murals can be identified for strategic locations in the town as part of the Community Identity Strategy but as additional phases for the mural project once the first phase (existing project) is completed.

7.3.10. Note that the development of a Domain Destination Playground is a long-term project identified in the Te Kauwhata Blueprint.

CARRIED

TKCC2308/8

7.4. Te Kauwhata Works and Issues Report

RESOLVED: (TIM HINTON/IAN WRIGLEY)

7.4.2. THAT the Works and Issues report be received

7.4.3. AND THAT the updates to the Works and Issues report be noted as per the Committee resolutions on the recommendations contained in the *Cost and Proposed Funding Allocation for Projects Identified by the Te Kauwhata Community Committee* report.

CARRIED

TKCC2308/9

7.5. Discretionary Fund Report

RESOLVED: (JOHN CUNNINGHAM / ANGELA VAN DER MUNCKHOF)

7.5.1. THAT the Discretionary Fund report be received.

7.5.2. AND THAT the Committee agrees to uncommit the \$5,000 for the security cameras so that this money can go back to the Discretionary Fund pool.

Discussion:

- Council to advise on the top-up of the Discretionary Fund for the 2023-2024 financial year.
- It was noted that the Blunt Walkway project name should be 'Saleyard Road' but this change will be effected after a discussion on the practicality of this project is had at a subsequent Committee meeting based on the cost of the Saleyard Road walkway upgrade.

CARRIED

TKCC2308/10

7.6. Discretionary Fund Application

AMENDED RESOLUTION: (TIM HINTON / ANGELA VAN DE MUNCKHOF)

RESOLVED: (JOHN CUNNINGHAM / MARLENE RAUMATI)

7.6.1. THAT the Te Kauwhata Community Committee receive the report.

7.6.2. AND FURTHER THAT the Committee request the Te Kauwhata Events Committee re-assess and clarify its application (including the amount being requested) and re-submit its application to the Committee for the 6 September 2023 meeting.

Discussion:

- It was noted that the application needs to be cleaned up by the applicant to properly explain what is required and what is remaining after the Events Committee's initial fundraising.

CARRIED

TKCC2308/11

7.7. Mayor's Community Awards

RESOLVED: (ADELE THERON / LIZ TUPUHI)

7.7.1. THAT the Mayor's Community Awards report be received.

7.7.2. AND FURTHER THAT the Te Kauwhata Community Committee nominate Rhonda Irvine for the Mayoral Community Awards.

Discussion:

- Cr Marlene Raumati indicated that she has nominated Glen Whittaker as part of her elected member recommendation on this matter to the mayor.

CARRIED

TKCC2308/12

7.8. Councillor's report

RESOLVED: (JOHN CUNNINGHAM / TIM HINTON)

7.8.1. THAT the Councillor's report be received.

Discussion:

- Cr Marlene Raumati's report was taken as read.

CARRIED

TKCC2308/13

7.9. Chairperson's verbal report

RESOLVED: (IAN WRIGLEY / TIM HINTON)

7.9.1. THAT the Chairperson's verbal be noted.

CARRIED

TKCC2308/14

Discussion:

- John Cunningham and Tim Hinton attended the Events Committee meeting and took note of the ongoing.
- Te Kauwhata Blueprint: Submission made to update and include the Domain Plan.

- Freedom Camping Bylaw – exclusion zone for sporting areas.

7.10. ANY OTHER BUSINESS

RESOLVED: (ADELE THERON / COURTNEY HOWELLS)

7.10.1. THAT the Te Kauwhata Community Committee receive the verbal update from the Ngaa Muka Development Trust.

7.10.2. AND FURTHER that the Committee supports the application from Ngaa Muka Development Trust to the Waikato River Authority for the creation of a biodiversity hotspot at the Kahikatea copse at Lakeside.

CARRIED

TKCC2308/13

Discussion:

- Liz Tupuhi indicated that the Lakeside Community Committee hosted a Matariki event on 22nd July which attracted about 120 people. The event was supported by the Presbyterian Church and Ngaa Muka Development Trust.
- Ngaa Muka Development Trust is also working with Lakeside on a Waikato River Authority application to the Waikato River Authority for a 10ha biodiversity 'hotspot'. The application is due on 10th August.
- The Committee agreed to support the application.

CARRIED

TKCC2308/14

There being no further business the meeting was declared closed at 8:07 pm to be followed by a workshop on the review of Council's Road Naming Policy.

Minutes approved and confirmed this 10 day of August 2023.

**JOHN CUNNINGHAM
CHAIRPERSON**