

**MINUTES** for a meeting of the Huntly Community Board held at Huntly Library, 142 Main Street, Huntly on **TUESDAY, 31 OCTOBER 2023** commencing at **6.00pm**

**Present:**

Ms S Matenga (Chairperson)  
Mr GB McCutchan (Deputy Chairperson)  
Ms K Bredenbeck  
Mr J Sandhu  
Ms E Wawatai  
Cr P Matatahi-Poutapu

**Attending:**

Mrs V Jenkins (People & Capability Manager)  
Ms S Loughnan (Parks & Reserves Technical Officer)  
Ms M Allen (Parks & Reserves Technical Officer)  
Mr J Rapana (Raahui Pookeka Tag)  
Ms E Saunders (Senior Democracy Advisor)

The meeting opened with a karakia.

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Bredenbeck/Mr McCutchan)**

**THAT the apologies for:**

- a. non-attendance Cr D Whyte and Mr F McNally be accepted.

**CARRIED**

**HCB2310/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Wawatai/Mr Sandhu)**

**THAT the agenda for a meeting of the Huntly Community Board held on Tuesday, 31 October be confirmed:**

- a. with all items therein being considered in open meeting; and
- b. all reports be received.

**CARRIED**

**HCB2310/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr McCutchan/Mr Sandhu)**

**THAT the minutes for a meeting of the Huntly Community Board held on Tuesday, 19 September 2023 be confirmed as a true and correct record.**

**CARRIED**

**HCB2310/03**

## **PUBLIC FORUM**

Agenda Item 5

The following items were discussed under Public Forum:

- Ms Wawatai raised the issue of the Huntly Post Shop closing down and what residents would do now for bill payments and postal services. It was noted that there are some options on the table being discussed to ensure these services could continue and will be made public once decisions are confirmed.

## **REPORTS**

NZ Police Update

Agenda Item 6.1

There was no member of the NZ Police present at the meeting and no further discussion was held.

## Tumate Mahuta Reserve – Concept Plan Discussion

### Agenda Item 6.2

Ms S Loughlan & Ms M Allen (Parks & Reserves Technical Officers) provided a verbal presentation to the Board and the following discussion was held:

- Tumate Mahuta Reserve is classed as a flood plane so extreme weather events are being factored into the concept plan. The concept plan is being future proofed to ensure this is taken into consideration.
- The Concept plan included a picnic table area and wide footpaths to allow bikes, walking and animals to pass with plenty of room.
- It was noted that mana whenua provided feedback of letting the river “do what it needs to do” so further conversations needed to be held to discuss drainage options.
- It was confirmed that the carpark renewal was expected to be completed by 1 March 2024, allowing for 24 spaces.
- There is also the idea of having a fitness trail along the reserve which could be installed at a later date depending on budget and funding.
- The planting options were discussed and it was noted that Council were looking into having medicinal planting if it could be done.
- It was confirmed that there is money available now for the picnic tables but not for the fitness trail.
- The Board wanted it noted that they approved the concept plan in principal and were happy to support this design moving forward.

**ACTION:** Parks & Reserves Technical Officers to send the presentation to the Democracy Advisor for circulation to the Board.

## Discretionary Fund Report to 16 October 2023

### Agenda Item 6.3

The report was received [*HCB2310/02 refers*] and the following discussion was held:

- The invoice for Na Keiki o Ka Aina which was approved in July still had not been received and the Democracy Advisor would follow this up.

**ACTION:** Democracy Advisor to send another email to Na Keiki o Ka Aina to send invoice through for payment.

Discretionary Fund Application Report – Raahui Pookeka Tag  
Agenda Item 6.4

The report was received [*HCB2310/02 refers*] and Mr J Rapana (Raahui Pookeka Tag) spoke to the application and the following discussion was held.

- A brief overview of the history of Raahui Pookeka Tag was provided along with the representative honours that could be achieved by participants if the sport continues to grow.
- The current grades that Raahui Pookeka Tag cater for range from Under 10 year olds upwards.
- The ultimate goal is for Raahui Pookeka Tag to make it into local schools around Huntly to provide children with an alternative sport that is enjoyable and inclusive.
- It was noted that the NZ Tag Affiliation costs are \$350 which the group were currently funding themselves.
- Mr Rapana advised that Raahui Pookeka Tag are hoping to take 11 Tag teams to the Nationals which is a fantastic number of participants taking part.
- It was noted that Tag is very similar to Rugby Union and Rugby League but without the physical contact which is seeing the sport grow in popularity as it is very safe for all participants.
- The Board were happy to support the funding application from Raahui Pookeka Tag in it's entirety and are looking forward to seeing the sport grow further.

**Resolved: (Ms Bredenbeck/Mr Sandhu)**

**THAT the Huntly Community Board:**

- a. **approves an allocation of \$3,609.60 (plus GST if any) from their Discretionary Funding account to:**
  - i. **Raahui Pookeka Tag**
  - ii. **for 2x Raahui Pookeka Tag Tournaments in November 2023 and March 2024.**

**CARRIED**

**HCB2310/04**

Huntly Works & Issues Report: Status of Items July 2023  
Agenda Item 6.5

The report was received [*HCB2310/02 refers*] and the following discussion was held:

Hoarding at Garden Place

- No further discussion held.

**ACTION:** Item to remain on schedule.

Huntly Railway Station – Historic Station Building Relocation:

- No further discussion held.

**ACTION:** Item to remain on schedule.

Tumate Mahuta Drive Park

- A Powerpoint presentation was provided by Council Staff and the Board support the concept plan.

**ACTION:** Item to remain on schedule.

Street Lights Service Requests

- Street Lights in Taupiri were fixed and working but appear to be broken once again. Mr McCutchan will follow this up again but will wait for the road works to be completed.

**ACTION:** Item to remain on schedule.

Inground garden lights, Main Street, Huntly

- No further discussion was held.

**ACTION:** Item to be removed from the schedule.

Planned Projects (Roading/Projects/Waters Teams)

- No further discussion was held.

**ACTION:** Item to remain on schedule.

CCTV Cameras

- A new camera seems to have been installed at the North End of the Main Street in Huntly and looks very good.
- Cr Matatahi-Poutapu gave an update to the Board on the discussions at Council Committee meetings over the last six weeks and gave an update on the CCTV status.
- Cr Matatahi-Poutapu also advised that she had been sent an email from the Project Manager at Council requesting possible locations from the Huntly Community Board for the East Side of Huntly (along with mana whenua and NZ Police). Cr Matatahi-Poutapu would circulate this email to the Board.

**ACTION:** Item to remain on the schedule and Cr Matatahi-Poutapu to forward email to the rest of the Board.

Jakeman Place – Huntly Road Naming Policy:

- Ms Wawatai provided the Board with an update from the workshop that herself and Cr Whyte attended in August with Council staff and advised the Road Naming Policy is being reviewed at this time.
- Road naming for new developments should be coming to the Board for approval for any new development. The Board were not sure what names they had on their Road Naming list and would like a copy of this at the next meeting so they can review.

**ACTION:** RoadingTeam/Policy Advisor to provide a current list of the approved Huntly Street Names to be provided into the agenda for the next Board meeting.

Community Safety

- No further discussion held.

**ACTION:** Item to remain on the schedule.

Social Procurement

- No further discussion held.

**ACTION:** Item to remain on schedule.

Traffic Barriers – Tumate Mahuta Drive:

- No further discussion held.

**ACTION:** Item to remain on schedule.

Service Request Update

- A Service Request was raised (RDG01384/24) for the footpath in town and this still has not been rectified. This needs to be followed up by Council and an update provided at the next meeting.
- The Town Clock Service Request has been raised (PRK0380/24) for cleaning which also still has not been completed with no update provided. Council staff to follow this up and provide an update at the next Board meeting.

**ACTION:** The Works and Issues Report to have an update on the next agenda of the Service Requests that have been raised and advise if completed.

- Mr McCutchan provided photos that he took today (Tuesday, 31 October) of the lawn mowing that was done at Jackson Street Cemetery in Ngaaruawaahia and Kimihia Cemetery in Huntly. The levels of service are not the same across the cemeteries as Kimihia has grass clippings left behind whilst Jackson Street looks great. An email of both photos will be sent to the Open Spaces team for review.

**ACTION:** Democracy Advisor to raise a Service Request or speak to the relevant Council Staff in regards to the Mowing at Kimihia Cemetery and the difference in the Levels of Service.

- A Service Request was raised for the Trees at the South End of town and due to safety concerns with Kiwirail it has not been completed to date. An estimated time of completion was provided of 16-18 weeks.

### Chairpersons Report Agenda Item 6.6

A verbal update was provided to the Board and the following discussion was held:

- A Safety Survey Update from the Huntly Facebook page was provided and the safety concerns raised from members of the community.
- The Chairperson has had a meeting with the Community Led Development Team along with the Democracy Manager to discuss Community Board funding.
- The Chairperson noted the concerns around Kiwirail and the delayed timeframes with completing works that need to be carried out in the Community. The Chairperson will formally write to Kiwirail to get further information.

**ACTION:** The Chairperson to send a letter to Kiwirail on behalf of the Board expressing concerns with safety measures and timeframes to fix issues arising in the Community.

- The Chairperson noted that it is Guy Fawkes day on Sunday, 5 November. Police are preparing to have a heavy presence in the Community particularly around Fairfield Park which is concerning. A heavy presence by Police happened last year and it was not a good response for the Community.
- The Chairperson had an informal catch up with the local Huntly Colleague and there have been concerns raised around pupils attendance levels along with the overall number of students enrolled.
- The Chairperson noted that Huntly Birthcare officially closed today however it was noted that Waahi Paa have offered up a space for expectant mothers in the Community to use for birthing if they are comfortable to do so.
- Community Advice have had to move out of their building on the Main Street and discussions are taking place to determine a new location for this service.

