

MINUTES of a meeting of the Ngaruawaahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawaahia on **TUESDAY, 20 JUNE 2023** commencing at **6.00pm**

Present:

Ms K Morgan (Chairperson)
Mr G Wiechern
Mr J Ayers
Mrs K Hooker
Ms V Rice
Cr T Turner – *from 6.11pm*

Attending:

Mr K Abbot (Projects & Innovation Manager)
Mr W Gauntlett (Growth & Analytics Manager) – *until 6.32pm*
Mr P Edwards (Project Manager) – *until 6.32pm*
Mr S Bult (Emergency Management Advisor) – *until 6.14pm*
Ms P Giles (Waikato District Alliance)
Ms N Armstrong-Neild (Iwi & Community Partnerships Advisor)
Mrs T Wymer (Iwi & Community Partnerships Advisor)
Ms E Saunders (Democracy Advisor)

The meeting was opened with a karakia.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Rice/Mrs Hooker)

THAT the apologies from:

- a. **Cr E Patterson and Ms D Firth (Deputy Chairperson) for non-attendance be received.**

CARRIED

NCB2306/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Wiechern/Ms Morgan)

THAT the agenda for a meeting of the Ngaaruawaahia Community Board held on Tuesday, 20 June 2023 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

CARRIED

NCB2306/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Wiechern/Mr Ayers)

THAT the minutes of a meeting of the Ngaaruawaahia Community Board held on Tuesday, 9 May 2023 be confirmed as a true and correct record of that meeting with the following amendments:

- i. Sergeant Martin's name to be amended in the minutes*
- ii. Page 6 – developer to be updated to Project Manager*

CARRIED

NCB2306/03

REPORTS

Public Forum
Agenda Item 5

The following items were discussed at the Public Forum:

Ngaaruawaahia Community Response Planning

- Mr Bolt gave the board a brief overview to the Board of his role within Council, the Community Response Plan that was in place and what information was included in a Community Response Plan.
- Mr Bolt advised the Board what the steps would be to get the Community Response Plan revised and up and running. It would be good if a member of the Board could be identified that will undertake the mapping process on behalf of the community.

- The Board would like to workshop this first and foremost and come up with ideas before committing one member to go forward as each member has different connections in the community. It would be good to have 6-8 people around the table to start mapping this out. It was also confirmed that Horotiu was part of the Board area.
- Mr Bolt will send the Board a copy of the existing plan so they can see what they are working with and it was noted that it was imperative for all the board to have input once the plan gets down into the detail.
- It was noted by Mr Abbot that this plan is running parallel to the work that is happening in the space of marae resilience planning.
- The next Ngaaruawaahia Community Board workshop is scheduled for the 11th of July at 6pm at the Ngaaruawaahia Community House. Mr Bolt will attend the workshop to provide further information.

Galbraith/Festival Way:

- The Growth & Analytics Manager provided an overview of the report that was received by the Board in March 2023 and introduced Mr P Edwards (Project Manager).
- The design detail had now been completed but were tweaking a few things before finalising this week. The team were looking to lodge a Resource Consent Application with Waikato Regional Council.
- Once the detailed design has been completed in full the wider community consultation and engagement will begin. The team were looking at different options for engagement including a letter drop and face to face door knocking for close affected neighbours along with some large electronic signage boards at both ends of the subdivision with updates.
- It was raised by the Board that a lot of residents on Old Taupiri Road have concerns particularly with the traffic volumes and it would be good to have all Old Taupiri Road residents consulted with. It was noted that volumes will remain the same for the short term but works are underway to try and ease those volumes.
- KiwiRail were being engaged with to start looking at different crossing options.
- There was a good chance to have great community engagement here so it would be great to have all options explored to ensure the Community can have their say.
- It was noted that a bigger piece of work was currently underway with the Ngaaruawaahia/Taupiri/Hopuhopu Structure Plan.
- *Does Galbraith have to be cut off until the Subdivision goes through? Are we going to have to continue to go around Festival Way?* The engineering advice that the roading team have given to Council was that the existing intersection can take an additional 20 lots but the team could possibly get an indication from the developer on the timeframes to complete that.
- It was advised by the Board that the housing market is starting to slow so it could take a while to sell lots which would impact traffic for some time to come.

- Rail crossings – there are already two crossings over on the Old Taupiri Road side of the bridge, would Kiwirail even consider a third one? Engagement is underway with Kiwirail to discuss those options.

Iwi & Partnerships Team:

- Mrs T Wymer is currently transitioning into the Iwi & Partnerships Team was introduced to the Board.

Street Lights:

- It was confirmed by Mrs P Giles that WEL Networks were still working on the Street Lights and she will advise more to the Board once she gets a further update from WEL.

Draft Crime Prevention Through Environmental Design (CPTED) Assessment

- Mrs Van Den Bemd and Ms Rice gave a draft Ngaruawaahia & Taupiri CPTED Assessment Document to the Board and provided an overview.
- Three ideas that have really come through for Ngaruawaahia:
 - i. The Roller Doors on Great South Road;
 - ii. The Old Chorus Building on Jesmond St;
 - iii. The Waikato Bridge.
- The report is really looking at beautification of the community (Beautification Week NZ – September 2023). The three areas have been looked at and the first thing that would be good is the Roller Doors on Great South Road but further discussion with business owners is required.
- Discussed the possibility of having ‘hanging baskets’ under the eaves along Great South Road but will also give businesses and Citycare one more chance to tidy up the roller doors first.
- It’s not to suggest that other projects wouldn’t be done or considered but hanging baskets would be a quick win that could really beautify the town.
- Further discussion was had around how the hanging baskets could be done and the benefits this could have on the community – particularly if everyone gets involved.
- It would be beneficial to start with the Main Street and then look at other areas of the community.
- Within the Blueprint for Ngaruawaahia there was some funding that could be used but could also look at the Board matching funds from their Discretionary Fund.
- It was noted that even if an idea like this was scheduled into Citycares works programme the funding will still have to come from somewhere.
- Different designs or Artwork could be done on the baskets and could get different schools and community members to get involved and really tell their story.
- The Board will continue discussions with Ms Van Den Bemd moving forward and out of cycle.

- It was noted that the artwork and designs that have been done at the Durham Street Precinct are really good and could continue the theme through Great South Road.

Discretionary Fund Report

Agenda Item 6.1

The report was received [NCB2306/02 refers] and discussion was held.

- The report looks much better now and easier to understand.
- Ms Rice discussed Belgravia Pools invoices with the Board and gave an update.

Ngaruawahia Works and Issues Report

Agenda Item 6.2

The report was received [NCB2306/02 refers] and discussion was held.

Street Naming:

- QR Codes on Street Signs – *could this be something that we add to street names so that when you scan the code the history of the street names comes up on your smart device?* It was noted that this would be a great way hold the history of the street names and where they came from. The Board confirmed this was a great suggestion and will go to the Roading Team to see what could be done or considered. To look at using this for current names along with new subdivisions.

ACTION: Mr Abbot to take the QR code on the street signs suggestion to the Roading Team and feed back to the Board.

Point Public Toilet:

- What is IL Grading as stated in the report? It means Importance Level grading. It was noted by the Board that it would be good to have full wording on the reports so the Board understand what is actually being talked about.

Infrastructure Acceleration Fund:

- No further discussion.

Waipa Esplanade Walking Track Signage:

- Signs have gone up and this item can be removed from the schedule.

Ngaruawahia War Memorial Hall:

- Nil further discussion

Sportsfield Lighting – Paterson Park:

- No confirmed date at this stage - need to get a confirmed date for this if possible.

Ngaruawahia Aquatic Centre:

- Concept design for the ramp was emailed to the Board today and they will discuss this further at the next workshop on the 11th of July.
- Need to look further at the design layout; where the trees currently were and where the ramp was going to go as well as looking at disabled parking.
- It was noted however that the Board can't always co-design these concepts to the absolute ninth degree but these plans give the Board a good chance to provide upfront feedback to see what can be done.

Panthers League Ground Carpark:

- Nil further discussion

Perry Bridge Lighting – Power System Replacement:

- It was raised at the last meeting whether the Board should even be involved in this as it was a significant cost to re-install the lights. Ms Morgan will pick this up and have further discussions.

Street Lights – Service Requests raised for lights out:

- Nil further discussion as this was updated by Ms Giles in the Public Forum.

Galbraith Kindergarten:

- The Roding Manager will continue to work with Cr Patterson in this space.

Structure Plan Update

- Mr Abbot highlighted to the Board that this was now on the Works & Issues schedule and will remain as a standing item.
- An update was given to the Board on the last structure plan meeting. It was noted that the Council vision doesn't quite fit with the Structure Plan Vision. In the Plan there are 3 settlements with the rivers being seen as a connector of our community, not a divider. There needs to be something specific that fits our community and future aspirations.
- It was noted that as people of Tainui most members of the community were unlikely to leave this place and this was something that was being discussed at the last structure meeting. To have a maaori voice or even a local voice in this space within Council would be a benefit. The walk-around that was conducted with BECA consulting was also a great chance to see what the community really needs.

Levels of Services Schedule – Ngaruawahia Area

Agenda Item 6.3

The report was received [*NCB2306/02 refers*] and discussion was held.

- The Chairperson spoke to the history of getting this report onto the Board agenda and the Board acknowledged it was a good report to have.
- The Chairperson raised a Service Request on the 28th of April for the Rubbish Bin by the Bank of New Zealand ATM machine (84 Great South Road) and still had not been fixed yet.
- Grass Verge Policy – Mr Abbot gave an overview of this policy and the report to the Board and advised that it was up to the Board to ultimately decide what they wanted to focus on moving forward. It is all about the costs and where those costs will lie.

ACTION: Mr Abbot to follow up the Service Request raised on 28th April by the Chairperson for the Rubbish Bin and surrounding pathway to be fixed on 84 Great South Road.

Blueprint Review Survey

Agenda Item 6.4

The report was received [*NCB2306/02 refers*] and discussion was held.

- The board acknowledged receipt of the email in May and submission will be underway which will be completed by the Chairperson.

Resolved: (Ms Rice/Mr Wiechern)

THAT the Ngaruawahia Community Board notes the survey for the Blueprint Review closes on 30 June 2023.

CARRIED

NCB2306/03

Chairpersons Report

Agenda Item 6.5

The Chairperson gave a verbal report on the following items:

- Attended the unveiling of King Charles and Kingi Tuheitia's portraits in the Council chambers.
- Te Maruata Local Government New Zealand Maaori members hui was also attended and it was a good opportunity to see what other maaori members were experiencing in their rohe.
- The Chairperson noted that she feels that Waikato District Council were streets ahead in their relationship with maaori constituents and elected members with Te Tiriti o Waitangi principles.

- Attended a meeting with Sarah Ulmer and Amy Whetu in terms of the Long Term Plan and the events happening around the cycleway. They were still discussing the signage as they found during the recent event that the signage wasn't very clear. Discussed the possibility of making the recent event an annual one with Sarah Ulmer's group driving this but ensuring that localism was part of the annual event moving forward.
- The Chairperson had been attending quite a few meetings within Council and was ensuring that any information that can be shared with the Board is shared and that the Board's voice was heard.

Councillor's Reports

Agenda Item 6.6

A written report from Cr T Turner was received [NCB2306/02 refers] and further discussion was held as follows:

- An overview of the report and the meetings attended was given to the Board and advised that she hoped the 2nd year of being in Council would be less busy.

Community Board Members' Report

Agenda Item 6.7

Members provided a verbal report on the following issues:

- The Board acknowledged the great work that the Chairperson was doing and also wanted to acknowledge the work that Ms Van Den Bemd was doing with the Community.
- It was noted that the community would like an update on the Waipa River Track – even though the signs are there it would be good to have further communications.
- Mr Ayers gave an overview of the Daffodil Planting and where his schedule was at with the different schools and community groups. It was also advised to the Board that the bulbs weren't in the best condition this year and had discussions with Citycare to advise of this.

There being no further business the meeting was declared closed at 7.54pm.

Minutes approved and confirmed this day of 2023.

Ms K Morgan
CHAIRPERSON