**MINUTES** of a meeting of the Te Kauwhata Community Committee held at St John’s Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 7 MAY 2025** commencing at **7.00pm**.

**Present:**

Tim Hinton (Acting Chairperson)

Ian Wrigley

Lauren Hughes

Courtney Howells

Liz Tupuhi

Estelle Jonathan

Cr Marlene Raumati

**Apologies:**

John Cunningham and Angela van de Munckhof

**Absent:**

Jo Gurnell

**Staff attending:**

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council

**Public attending:**

Derek Peel

1. **APOLOGIES AND LEAVE OF ABSENCE**

**Resolved:** **(IAN WRIGLEY / LIZ TUPUHI)**

**THAT apologies from John Cunningham and Angela van de Munckhof be received.**

**CARRIED TKCC2505/1**

# **2. Confirmation of Status of Agenda Items**

**Resolved: (ESTELLE JONATHAN/ LAUREN HUGHES)**

**THAT the agenda for the meeting of the Te Kauwhata Community Committee held on Wednesday 7 May 2025 be confirmed and:**

1. **THAT all items therein be considered in open meeting.**
2. **AND FURTHER THAT all reports be received.**

 **CARRIED TKCC2505/2**

**3. DISCLOSURES OF INTEREST**

**Resolved: (ian wrigley/COURTNEY HOWELLS)**

* Tim Hinton (as per disclosure of interest form). Tim indicated that he would recuse himself from the Discretionary Fund item relating to the payment of an invoice for ANZAC wreaths.
* Cr Raumati advised that she is also mana whenua.

**CARRIED TKCC2505/3**

# **4. Confirmation of Minutes**

**Resolved: (LIZ TUPUHI / IAN WRIGLEY)**

**THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 5 March 2025 be confirmed as a true and correct.**

**CARRIED TKCC2505/4**

 **5. PUBLIC FORUM**

There were no items for discussion in the public forum.

**6. REPORTS**

 **6.1. Road Name Correction Report**

**RESOLVED: (LIZ TUPUHI / LAUREN HUGHES)**

**THAT the Te Kauwhata Community Committee receives the Road Name Correction – Okarea Road – report.**

**CARRIED TKCC2505/5**

**6.2. Discretionary Fund Report****TIM HINTON RECUSED HIMSELF FOR THIS AGENDA ITEM DUE TO A CONFLICT OF INTEREST AND HANDED THE CHAIR TO IAN WRIGLEY.**

**Resolved: (ESTELLE JONATHAN / liz tupuhi)**

1. **THAT the Te Kauwhata Community Committee receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Fund report to 14 April 2025.**
2. **AND THAT the Committee resolves to set a maximum commitment up to $500.00 to the Te Kauwhata Community Response Group from the existing discretionary fund allocation to allow for the multi-year support that has been requested previously.**
3. **AND FURTHER THAT the Committee retrospectively approve for payment a sum of $440.00 (inclusive of GST) as per INV-0058 dated 28 April 2025 for the ANZAC wreaths.**
4. **AND FURTHER THAT the Committee approve the payment of $1,717.16 (GST inclusive) for the repairs undertaken to the CCTV security cameras in Te Kauwhata as per INV-11361 out of the North Waikato Development Fund.**

**CARRIED TKCC2505/6**

**6.3. Discretionary Fund Application

Resolved: (ian wrigley / COURTNEY HOWELLS)**

**a. THAT the Te Kauwhata Community Committee *declines* an allocation of $1,449.20 (plus GST if any) from their Discretionary Funding account to:
i. School Start First Impressions for the payment of new schooling equipment.**

**CARRIED TKCC2505/7**

Discussion

* Cr Raumati advised that it would be prudent for the Committee to consent the inclusion of invoices received after the Committee agenda has closed prior to it being tabled at the Committee meeting. This can be done via email by the Chairperson.
* In declining the application from the School Start First Impressions the Committee suggested that the applicant contact the Te Kauwhata Community House for funding.

**6.4. Te Kauwhata Works and Issues Report**

**Resolved: (angela van de munckhof / liz tupuhi)**

**6.4.1. THAT the Works and Issues report be received.**

Discussion:

* Dog park project
* Ian Wrigley advised that community feedback has indicated that the agility equipment needs attention.
* In considering an email from a member of the community (Beryl Martin) asking if any consideration has been given to a double gate system at the dog park (like what is at Pookeno) to separate groups of dogs, Tim Hinton advised that he will lodge a service request on behalf of the Committee for the double gate and for an enclosed area for small dogs with a separate access.
* Saleyard Road Walkway project
* Council staff will have a discussion regarding cost factors related to potentially using the Kiwi Rail land for an extension to the walkway. The costs relate to the requirement to fence the land and ongoing maintenance of the walkway. Once Council staff have had a discussion regarding ownership and funding responsibility, we will contact the Chairperson of the Community Committee, John Cunningham, to discuss it further.
* Cr Raumati express her concern regarding ongoing maintenance costs, once the project has been completed, which will impact rates. A wider discussion was had by the Committee that there are more efficient uses regarding the committed funds.
* A decision on this project will be made at a subsequent Committee meeting.
* Community Identity Strategy project
* Lauren Hughes advised that the project team has met and developed a high-level priority action plan relating to the social, cultural, economic and environmental components of the Community Identity Strategy. The action plan was shared with the Committee.
* Cr Raumati advised that there are several actions in the priority plan that she has already addressed and provided an overview of these. Lauren Hughes will tick these off in the plan since they have already been completed.
* Cr Raumati indicated that she will be directed by the community as to whether they want the destination playground removed from the LTP because once a project is removed from an LTP, it's difficult to put it back on; and that the project has been pushed out to Year 9 of the LTP.
* Cr Raumati indicated that the Council is required to consult with Mana Whenua on matters pertinent to the Te Kauwhata Domain, as per Council reports received in the Council Chambers, as Mana Whenua has an interest in the Domain.
* Te Kauwhata Domain Walkway
* Stage 2 of the project is dependent on funding through the Council’s 2025-2034 Long Term Plan.
* Security cameras
* The Council’s Facilities Team has advised that the design work has now been completed and that they are currently working on priority locations within the relevant towns based on information provided by NZ Police and that these will also be assessed against indicative costing.
* At this stage Te Kauwhata has four cameras identified through the design process, but due to priority and costs it is likely that only one camera per town will be installed until there are more funds available. The cameras will have 360 degrees views as per the images shown in the agenda.
* The Te Kauwhata Community Committee resolved that the preferred location for the first camera is the Te Kauwhata Roundabout adjacent to the Waikato Expressway. However, if there is funding for a second camera the Committee resolved that the proposed location at Swan Road, Waerenga, is preferred for this.
* Te Kauwhata Domain Rongoa Garden project
* Estelle Jonathan advised that she is continuing to work on sourcing plants and vegetables with mana whenua.

**CARRIED TKCC2505/8**

**6.5. Councillors Report**

**Resolved: (TIM HINTON / IAN WRIGLEY)**

Update:

* Cr Raumati’s report was taken as read

**CARRIED TKCC2505/9**

**6.6. Chairperson’s Report**

 **Resolved: (IAN WRIGLEY/TIM HINTON)**

**THAT the verbal report from Tim Hinton be received.**

Update:

* Tim Hinton noted and acknowledged Cr Raumati’s earlier comment on needing invoices received after the Committee agenda has close to be forwarded to the Committee members for endorsing such invoices to be included into the agenda at the Committee meeting. Tim will advise John Cunningham accordingly.
* There was a discussion about the need for the Committee members to back each other in the public domain e.g. on social media to demonstrate that ‘we have each other’s back’ and that ‘we are all on the same team’.

**CARRIED TKCC2505/10**

1. **Any other business**
* Liz Tupuhi advised that there is going to be a community drop in session at Lakeside on 17 May to develop actions to rehabilitate the Whangamarino wetland and Lake Waikare.
1. **ACTIONS**

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| --- |
| **Follow-up Actions** |
| **Action** | **By whom** |
| Lodge a service request on behalf of the Committee a double gate at the dog park and for an enclosed area for small dogs with a separate access.  | Tim Hinton |
| Council staff to meet with John Cunninghma re: Saleyard Road Walkway. | Paul McPherson  |
| Priority Projects Action Plan for the Community Identity Strategy be updated based on feedback received from Cr Raumati at the meeting and circulated.  | Lauren Hughes |
| Convey preferred location of the security camera to the Council Facilities team | Vishal Ramduny |

Minutes confirmed by the Acting Chairperson on 9th day of May 2025 for approval at the next Committee meeting.

**TIM HINTON**

**ACTING CHAIRPERSON**