**MINUTES** of a meeting of the Te Kauwhata Community Committee held at St John’s Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 4 JUNE 2025** commencing at **7.00pm**.

**Present:**

Tim Hinton (Acting Chairperson)

Ian Wrigley

Lauren Hughes

Courtney Howells

Liz Tupuhi

Estelle Jonathan

Angela van de Munckhof

Cr Marlene Raumati

**Apologies:**

John Cunningham

**Absent:**

**Staff attending:**

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council

Dominique Thulow – Community-led Development Advisor, Waikato District Council

**Public attending:**

Aksel Bech

1. **APOLOGIES AND LEAVE OF ABSENCE**

**Resolved:** **(IAN WRIGLEY / LIZ TUPUHI)**

**The Committee resolved that:**

1. **Apologies from John Cunningham be received.**
2. **Jo Gurnell’s resignation from the Te Kauwhata Community Committee be received and accepted.**

**CARRIED TKCC2506/1**

# **2. Confirmation of Status of Agenda Items**

**Resolved: (Marlene RAUMATI/ LAUREN HUGHES)**

**THAT the agenda for the meeting of the Te Kauwhata Community Committee held on Wednesday 4 June 2025 be confirmed and:**

1. **THAT all items therein be considered in open meeting.**
2. **That the Community Committee Plan be added to the agenda.**
3. **AND FURTHER THAT all reports be received.**

 **CARRIED TKCC2506/2**

**3. DISCLOSURES OF INTEREST**

**Resolved: (ian wrigley/COURTNEY HOWELLS)**

* Tim Hinton (as per disclosure of interest form).

**CARRIED TKCC2506/3**

# **4. Confirmation of Minutes**

**Resolved: (LIZ TUPUHI / IAN WRIGLEY)**

**The Committee resolved:**

1. **The minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 7 May 2025 be confirmed as a true except for a correction that needs to be made by removing Angela van de Munckhof’s name and replacing it with Liz Tupuhi’s name for item 6.4. (Te Kauwhata Works and Issues report).**

**CARRIED TKCC2506/4**

 **5. PUBLIC FORUM**

There were no discussion items in the public forum.

**6. REPORTS**

**6.1. Te Kauwhata Community Committee Plan**

**Resolved: (ESTELLE JONATHAN / liz tupuhi)**

 **6.1.2. It was noted that the Community Committee’s projects in the Works and Issues report will be incorporated into the Community Committee Implementation Plan.**

**Discussion**

* Cr Raumati advised that it is important that we understand the differences between mana whenua, Ngaati Naho and tangata whenua. It was suggested that the Chairperson of Ngaa Muka be invited to talk to this at a forthcoming community committee meeting.
* Cr Raumati noted that there is synergy between the Community Committee Plan and the Community Identity Strategy.
* Cr Raumati advised that the Community Committee Plan should use the Council’s Te Reo policy. Dominique Thurlow to update the document accordingly.
* It was noted that the Whangamarino Wetland Group is a key stakeholder
* It was agreed that the tagline wording for the Taiao theme be changed to ‘*protection, enhancement and education of our Taonga’.*

**6.2. Discretionary Fund Report****Resolved: (MARLENE RAUMATI / ANGELA VAN DER MUNCKHOF)**

**6.2.1. That the Te Kauwhata Community:**

1. **Receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report.**
2. **Note the per annum commitment of $500 to the Te Kauwhata Community Response Group from the existing discretionary fund allocation, has been capped at a maximum commitment of $1,500 to align with the Long Term Plan review cycle.**
3. **Advise Council’s management accountant to correct the amount shown in the comment related to the 6 March 2024 resolution for the commitment to the Te Kauwhata Community Emergency Response Group from $5,000.00 to $1,500.00 (as highlighted below).**

****

1. **Advise Council’s management accountant to change the comment relating to the payment to Barakat contractors as per the resolution made on 18 September 2024 (TKCC202308/09) in the North Waikato Development Fund report to indicate that the expenditure was for the fencing not the shade cloth.**

**CARRIED TKCC2506/5**

**6.3. Te Kauwhata Works and Issues Report**

**Resolved: (IAN WRIGLEY/ LAUREN HUGHES)**

**6.3.1. THAT the Works and Issues report be received.**

Discussion:

* Dog park project
* Tim Hinton advised that it was not appropriate to make a submission through the Council’s 2025-2034 LTP regarding the double gates for the dog park but that he has instead had a conversation with the Council’s Open Spaces team who have advised that the Committee obtain a quote for the gate. The Open Spaces team and the Community Committee can then determine how to fund the double gate. It was noted that the double gate will address a key safety issue.
* Angela van de Munckhof queried the implications for parking and it was clarified that the area adjacent to the small dog park area can still be used for this purpose.
* Cr Raumati advised that we can remove Phase 1 of the dog park projects from the Works and Issues report and noted that the shade sails component of phase 2 has been completed. It was also noted that the picnic table should be removed from phase 2.
* Saleyard Road Walkway project
* John Cunninham and Tim Hinton will be meeting with Council staff from the Open Spaces, Enterprise Project Management Office and the Strategic Initiatives and Partnerships teams on 1 July 2025 to discuss this project. John and Tim will then bring the recommended way forward to the next Committee meeting for a decision.
* Cr Raumati advised that the amount allocated to the project in the Works and Issues report needs to be updated to $100,000.00 (from $150,000.00).
* Cr Raumati advised that the Committee needs to be mindful of how the Discretionary Fund is used.
* Community Identity Strategy project
* The project team to start incorporating the Community Identity Strategy into the Community Committee Implementation Plan.
* Cr Raumati advised that the blueprints did not feature in the LTP consultation process; and it would seem that they have taken a back seat.
* Te Kauwhata Domain Walkway
* Tim Hinton indicated that he made a submission to the LTP for funding to get stage two of this project completed.
* It was clarified that the objective of stage 2 is to create a circuit loop.
* Security cameras
* The committee was advised that procurement and installation contracts have been finalised and awarded by the Council’s Facilities team. A further update will be provided at the next meeting regarding installation timeframe.
* Te Kauwhata Domain Rongoa Garden project
* Estelle Jonathan advised that some of the plants have arrived and that planting will start on the weekend.

**CARRIED TKCC2506/6**

**6.4. Councillors Report**

**Resolved: (MARLENE RAUMATI / LIZ TUPUHI)**

Update:

* Cr Raumati’s report was taken as read

**CARRIED TKCC2506/7**

Discussion:

* Council Raumati advised that Council will be considering adopting the LTP on the 30 June 2025.
* Ian Wrigley asked for clarity on the Wharekawa 2120 project and it was clarified that it was a community response to respond to rising sea levels and flood inundation.

**6.5. Chairperson’s Report**

 **Resolved: (IAN WRIGLEY/TIM HINTON)**

**THAT the verbal report from Tim Hinton be received.**

**CARRIED TKCC2506/8**

Update:

* Tim Hinton advised that he made a submission to the Council’s LTP including a gradual approach to using rubbish bags stickers, request for funding for the completion of the domain walkway and for a destination playground (Cr Raumati advised that there was an agreement that a masterplan for the destination playground will be required and completed between year 2 and year 3 of the LTP).
* Tim Hinton and John Cunningham will be meeting with Council staff from the Open Spaces, Enterprise Project Management Office (EMPO) and the Strategic Initiatives and Partnerships teams on 1 July 2025 to discuss the Saleyard Road Walkway project.
* Local Body Elections are taking place on 11 October 2025. Tim Hinton advised that if there are members who are thinking of not wanting to be considered for nomination on the Kauwhata Community Committee to please let the chairperson of the Committee know.
* Mayoral Awards nominees from the Mayor and the Ward Councillor for the ceremony taking place on Monday 9 June 2025.

Discussion

* Cr Raumati advised that if people have blue rubbish stickers to use them up and the new stickers will be coming up in July.
* Cr Raumati also advised that she has spoken to the Council’s Democracy Team about the need for induction of Committee members after the local body elections in October 2025.
1. **Any other business**
* Liz Tupuhi advised that there was a good turnout at the Whangamarino Wetland Action Plan community session in which 16 people expressed their interest. She extended an invite to members of the Community Committee to be involved.
* Estelle Jonathan advised that the planting day for the Rongoa Garden will be on Friday 6 June and Saturday 7 June 2025.
* Lauren Hughes informed the Committee that representatives from Te Whatu Ora have held a health hui in the community.
* Liz Tupuhi informed the committee that there are some works underway at the ponds at Lakeside Development and that the playground construction is likely to commence in about 8 months from now.

The meeting ended at 8:40pm.

Minutes confirmed by the Acting Chairperson on 9th day of June 2025 for approval at the next Committee meeting.

**TIM HINTON**

**ACTING CHAIRPERSON**