

MINUTES of a meeting of the Pōkeno Community Committee held at the Pookeno Community Hall, Corner Great South Road and Market Street, Pookeno on **WEDNESDAY, 26 NOVEMBER 2025** commencing at **7.30pm**.

**Present:**

His Worship the Mayor, Mr Aksel Bech  
Councillor E Patterson (Deputy Mayor)  
Councillor F Rodrigues  
Councillor V Reeve  
Councillor P Thomson

**Staff attending:**

Mr C Hobbs (Chief Executive)  
Mr W Gauntlett (General Manager – Strategy & Growth)  
Ms T Theys (Strategic Advisor – Communications)  
Mrs D Thurlow (Community Led Development Advisor)  
Ms E Saunders (Senior Democracy Advisor)

**Public attending:**

Mr A Grainger  
Mrs H Clotworthy  
Mrs G Bullock  
Mrs J Baillie  
Mr J Singh  
Ms D Humayn  
Mr R Chester  
Mr H Montgomery  
Mr R Barber  
Mr P Kalra  
Mr G Hutton  
Ms N Leman

175 - 200 Members of the Public.

*The meeting opened with a karakia from Mana whenua.*

## **APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Grainger/Mrs Bullock)**

**THAT the Pōkeno Community Committee accepts the apologies from Ms S Baker & Ms B Heath for non-attendance.**

**CARRIED**

**PCC2512/1**

## **TERMS OF REFERENCE & EXPECTATIONS OF MEMBERS**

- His Worship addressed the members of the public and outlined his vision for the next three (3) years of the 2025-2028 triennium.
- The Chief Executive outlined the Terms of Reference and expectations to the members of the public present.
- It was acknowledged that currently Pōkeno is a community that is divided however the number of people in attendance is a positive step forward as the new Committee is elected.
- The Chief Executive noted that whilst he is taking nominations of Committee members there is to be no comments or objections from the floor and his acceptance of a nomination is final.
- It was confirmed that voting for the Committee will only be required if nominations exceed 12 members. If there are only 12 nominations received than all candidates will be duly elected to the Committee.

**Resolved: (Mr Singh/Mr Montgomery)**

**THAT the Pōkeno Community Committee notes the expectations and requirements of Community Committees and their members for the 2025-2028 term.**

**CARRIED**

**PCC2512/2**

### **3. ELECTION OF COMMITTEE**

#### ***Nominations:***

**Name:** Janet Baillie

**Nominated by:** Ginny Bullock

**Seconded by:** Jay Singh

**Name:** Sarah Baker

**Nominated by:** Ginny Bullock

**Seconded by:** Allen Grainger

**Name:** Rick Barber

**Nominated by:** Jay Singh

**Seconded by:** Allen Grainger

**Name:** Ginny Bullock

**Nominated by:** Janet Baillie

**Seconded by:** Allen Grainger

**Name:** Robert Chester

**Nominated by:** John Lawrence

**Seconded by:** Cathy Duder

**Name:** Helen Clotworthy

**Nominated by:** Allen Grainger

**Seconded by:** Ginny Bullock

**Name:** Allen Grainger

**Nominated by:** Ginny Bullock

**Seconded by:** Janet Baillie

**Name:** Bronwyn Heath

**Nominated by:** Allen Grainger

**Seconded by:** Janet Baillie

**Name:** Dhanak Humayun  
**Nominated by:** Allen Grainger  
**Seconded by:** Jay Singh

**Name:** Gordon Hutton  
**Nominated by:** Cathy Duder  
**Seconded by:** John Lawrence

**Name:** Prince Kalra  
**Nominated by:** Allen Grainger  
**Seconded by:** Helen Clotworthy

**Name:** Nicola Leman  
**Nominated by:** Nicola Leman  
**Seconded by:** Ashlee James

**Name:** Haupai Montgomery  
**Nominated by:** Ginny Bullock  
**Seconded by:** Allen Grainger

**Name:** Jatinder Singh (Jay)  
**Nominated by:** Ginny Bullock  
**Seconded by:** Janet Baillie

**Name:** Lynda Spicer  
**Nominated by:** Allen Grainger  
**Seconded by:** Ginny Bullock

- As there were more than 12 candidates nominated for the Committee (15 candidates total), members of the public were advised that a vote for Committee members would be undertaken.
- It was noted that as per Local Government elections members of the public are able to vote for 'up to' 12 candidates or less if they prefer.
- If any voting papers have more than 12 candidates listed than the vote will be declared invalid.
- Once voting is completed the ballot paper can be folded and placed into the orange Ballot Box.

### **3.2 VOTING OF THE COMMITTEE**

- Staff commenced handing out ballot papers to all members of the public present.
- As ballot papers were being distributed it became apparent that members of the public were taking more than one ballot paper each.
- The Senior Democracy Advisor noted that there were still a large number of members of the public who had not received a ballot paper.
- Staff proceeded to hand out blank pieces of paper to those members of the public who had not received a ballot paper to allow them to vote.
- As ballots were being placed into the ballot box it was brought to the attention of the Senior Democracy Advisor and the Chief Executive that some members of the public were voting twice.
- The number of ballot papers on site was sufficient for the members of the public present in the hall and concerns were raised that the vote had been compromised.
- As the last of the ballot papers were collected in the ballot box Council staff adjourned to the Supper Room to enable the votes to be counted.
- Before the vote count began, staff discussed the possibility of the vote being contaminated with some members of the public voting more than once.
- The Chief Executive along with Council staff determined that the integrity of the vote is now questionable and the vote count could not be completed.
- The decision was made to adjourn the meeting for one week and reconvene on Tuesday, 2 December 2025 to complete the election of the Committee.
- Once the decision had been made to reconvene the meeting Council staff notified the 15 candidates and appointed Council members of the outcome and confirmed the vote could not proceed further as it had been compromised.
- It was confirmed by the Chief Executive that even though the meeting is being adjourned the nominations for candidates has closed and no further nominations will be received.
- The candidates agreed to reconvene on Tuesday, 2 December at 7.30pm once it had been confirmed the hall would be available to use.
- The process for the reconvened meeting was briefly outlined to the candidates and it was confirmed that they would each be able to:
  - i. submit a 150 – 200 word candidate profile which would be uploaded on the Council website for members of the public to view;
  - ii. have the opportunity to speak for one (1) minute each at the reconvened meeting to speak to members of the public present.

- The Senior Democracy Advisor and the Strategic Advisor – Communications advised the candidates that an email would be sent to each of them the following morning (Thursday, 27<sup>th</sup> November) with the process outlined and the correct contact details to send their candidate profiles to for display on the website.
- The Chief Executive and Council acknowledged and apologised to the candidates for the breakdown of the voting process and the lack of adequate resourcing for the magnitude of community members who were in attendance.
- Council staff and the Committee candidates then vacated the Supper Room and the Chief Executive notified the community members present that the meeting would be adjourned due to the breakdown of the voting process and inadequate staff resourcing for the elections.
- The Chief Executive apologised to the community members for the disorder of the voting process and noted that when the meeting reconvened there would be a more robust process in place and more staff members present to oversee the process.
- In closing the Chief Executive called for all community members present to view the Pōkeno Community Committee webpage on the Council website in the coming days to see a full list of all the candidates and their profiles in preparation for the upcoming vote.
- The process for the voting on Tuesday, 2 December will also be displayed on the Council website for community members information.

*The meeting finished with a karakia.*

***The meeting adjourned at 9.23pm on Wednesday, 26 November 2025 and reconvened on Tuesday, 02 December 2025 at 7.30pm.***

**MINUTES** of a reconvened meeting of the Pōkeno Community Committee held at the Pookeno Community Hall, Corner Great South Road and Market Street, Pookeno on **TUESDAY, 2 DECEMBER 2025** commencing at **7.30pm**.

**Present:**

His Worship the Mayor, Mr Aksel Bech  
Councillor E Patterson (Deputy Mayor)  
Councillor M Raumati  
Councillor F Rodrigues  
Councillor V Reeve  
Councillor P Thomson

**Staff attending:**

Mr C Hobbs (Chief Executive)  
Mrs G Kanawa (Democracy Manager & Deputy Electoral Officer)  
Ms T Heke (Electoral Official)  
Mrs K Brotherston (Electoral Official)  
Mr T Rowland (Electoral Official)  
Mr K Chan (Electoral Official)  
Ms S Clark (Electoral Official)  
Ms T Theys (Strategic Advisor; Communications & Electoral Official)  
Ms E Saunders (Senior Democracy Advisor & Electoral Official)  
Mrs D Thurlow (Community Led Development Advisor)

**Public attending:**

Mr A Grainger	Mr P Kalra
Mrs H Clotworthy	Mr G Hutton
Mrs G Bullock	Ms N Leman
Mrs J Baillie	Ms S Baker
Mr J Singh	Ms B Heath
Ms D Humayn	Mr R Chester
Mr H Montgomery	Mr R Barber
Ms L Spicer	

240 – 250 Members of the Public.

*The meeting opened with a karakia from Council staff.*

### **3.2 VOTING OF THE COMMITTEE (Continued)**

- The Chief Executive welcomed both the Committee candidates and all members of the public present in the hall and thanked the community of Pōkeno for attending a second night.
- The Chief Executive outlined for the public the process of electing the Committee and welcomed the candidates onto the stage to address the members of the public.
- It was advised that following the candidates one minute address to the public voting would commence with voting documents handed out by the electoral officials present.
- It was further noted that the counting of votes would be overseen by the local Police Sergeant who was present in the hall.
- The candidates each had one minute to address the public and advise why they should be elected.
- Voting documents were then distributed to all members of the public present by the electoral officials and the public were given 15 minutes to cast their votes.
- All votes were collected in the ballot boxes and the electoral officials then adjourned to the supper room kitchen to count the votes with the local Police Sergeant present.
- At the conclusion of the vote count the results were then read out by the Chief Executive and the elected members were as follows:

#### **Elected Committee:**

- Allen Grainger
- Prince Kalra
- Ginny Bullock
- Haupai Montgomery
- Helen Clotworthy
- Janet Baillie
- Dhanak Humayn
- Bronwyn Heath
- Jay Singh
- Sarah Baker
- Rick Barber
- Lynda Spicer

The successful candidates then assumed seats at the Committee table and the unsuccessful candidates were thanked by the Chief Executive for putting their names forward and standing for election.

The meeting then resumed the remaining business of the agenda and the Chief Executive welcomed the members of the public to stay for the remainder of the meeting.

#### **4. ELECTION OF OFFICERS**

**Resolved: (Mr Grainger/Mr Montgomery)**

**THAT the Pōkeno Community Committee resolves to use system b for the election of chairperson and deputy chairperson as detailed in Clause 25, Schedule 7 of the Local Government Act 2002.**

**CARRIED**

**PCC2512/3**

***Nominations (Chairperson):***

- Mrs Bullock nominated Mr Allen Grainger for the role of chairperson which was seconded by Mrs Heath.
- As there were no further nominations received Mr Grainger was duly elected as Chairperson of the Pōkeno Community Committee for the 2025-2028 triennium.

**Resolved: (Mrs Bullock/Mrs Heath)**

**THAT Mr Allen Grainger is appointed Chairperson of the Pōkeno Community Committee for the 2025-2028 triennium.**

**CARRIED**

**PCC2512/4**

*The Chief Executive then vacated the Chair and Mr Grainger assumed the Chairperson role for the remainder of the meeting.*

***Nominations (Deputy Chairperson):***

**Name:** Prince Kalra

**Nominated By:** Janet Baillie

**Seconded By:** Helen Clotworthy

**Name:** Sarah Baker

**Nominated By:** Bronwyn Heath

**Seconded By:** Lynda Spicer

- Two nominations were received for Deputy Chairperson for Mr P Kalra and Ms S Baker respectively.
- A vote by a show of hands for the Deputy Chairperson was undertaken by the Committee with Mr P Kalra receiving 7 votes and Ms Baker receiving 6 votes.
- Therefore Mr Kalra was duly elected as the Deputy Chairperson of the Pōkeno Community Committee for the 2025-2028 triennium.

***Resolved: (Mrs Baillie/Mrs Clotworthy)***

**THAT Prince Kalra is appointed Deputy Chairperson of the Pōkeno Community Committee.**

**CARRIED**

**PCC2512/5**

***Nominations (Secretary)***

- Mrs Baillie nominated Mrs Bullock for the role of Committee Secretary which was seconded by Mr Montgomery.
- As there were no further nominations were received Mrs Bullock was duly elected as Secretary of the Pōkeno Community Committee for the 2025-2028 triennium.

***Resolved: (Mrs Baillie/Mr Montgomery)***

**THAT Ginny Bullock is appointed Secretary of the Pōkeno Community Committee.**

**CARRIED**

**PCC2512/6**

***Nominations (Treasurer/Funding Representative)***

- Mrs Heath nominated Ms Lynda Spicer for the role of Committee Treasurer/Funding Representative which was seconded by Mr Montgomery.
- As there were no further nominations were received Ms Spicer was duly elected as Treasurer/Funding Representative of the Pōkeno Community Committee for the 2025-2028 triennium.

**Resolved: (Mrs Heath/Mr Montgomery)**

**THAT Lynda Spicer is appointed Treasurer/Funding Representative of the Pōkeno Community Committee.**

**CARRIED**

**PCC2512/7**

**5. CONFIRMATION OF MINUTES**

- The Senior Democracy Advisor noted the process for confirmation of the minutes for the last meeting held before the Local Government Elections which was approved under delegated authority by the Chief Executive and the Chairperson Mr Grainger.

**9. SCHEDULE OF MEETINGS – 2026**

- The report was received by the Committee and the Senior Democracy Advisor noted the Committees preference to have their meetings on Monday evenings rather than Tuesdays.
- It was confirmed that no meetings will be taking place in the month of July 2026 so the next meeting after the 15<sup>th</sup> of June will be held on Monday, 3<sup>rd</sup> August.

**Resolved: (Mr Singh/Ms Hughes)**

**THAT the Pōkeno Community Committee approves the schedule of Committee meetings for 2026 as follows:**

- **Monday, 9-+-**
- **February 2026,**
- **Monday, 23 March 2026,**
- **Monday, 4 May 2026,**
- **Monday, 15 June 2026,**
- **Monday, 3 August 2026,**
- **Monday, 14 September 2026,**
- **Monday, 26 October 2026 and**
- **Monday, 7 December 2026**

**noting that each meeting will be scheduled to commence at 7.30pm.**

**CARRIED**

**PCC2512/8**

**9. GENERAL BUSINESS**

- The Committee had no further general business for discussion.

**10. CLOSE OF MEETING**

There being no further business for discussion the meeting was declared closed at 9.01pm.

*The meeting finished with a karakia.*

Minutes confirmed and approved on ..... day of ..... 2026.

Mr Allen Grainger  
**CHAIRPERSON**