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**MINUTES** for a meeting of the Te Kauwhata Community Committee held at the Te Kauwhata Rugby Club, Mahi Road, Te Kauwhata on **WEDNESDAY, 6 MAY 2026** commencing at **7.00pm**.

**Present:**

Mr T Hinton (Chairperson)  
Ms A Van de Munckhof (Deputy Chairperson)  
Mr C Howells  
Ms H Kaur  
Mr D Peel  
Mr M Peters  
Councillor M Raumati  
Mr H Solomon  
Mrs L Tupuhi  
Mr I Wrigley

**Attending:**

His Worship the Mayor, Mr A Bech (*from 7.45pm*)  
Councillor E Dixon-Harris (*via audio visual link*)  
Mrs K Barnsdall (Strategic Initiatives & Partnerships Manager)  
Mr G Morgan (Open Spaces Services Manager)  
Mr D Anand (Capital Projects Programme Manager)  
Mr L Daniels (Consultant – Peak Project Management)  
Mr H Westerby (Sport Waikato)  
Ms E Saunders (Senior Democracy Advisor)

**Members of the Public:**

Mr G Tupuhi (Winton Developments & Mana whenua)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Peel/Cr Raumati)**

**THAT the Te Kauwhata Community Committee accepts the apology from Mrs E Jonathan for non-attendance.**

**CARRIED**

**TKCC2605/1**

## **CONFIRMATION OF STATUS OF AGENDA**

**Resolved: (Mr Peel/Ms Kaur)**

**THAT the agenda for a meeting of the Te Kauwhata Community Committee held on Wednesday, 6 May 2026 be confirmed:**

- a. with all items therein being considered in open meeting; and
- b. all reports be received.

**CARRIED**

**TKCC2605/2**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **MINUTES FOR CONFIRMATION**

- i. It was confirmed that hard copies of the meeting agenda need to be sent to the Te Kauwhata Library on the day of circulation to enable members to collect and read through before the meeting.

**Resolved: (Mr Peters/Mr Wrigley)**

**THAT the minutes for a meeting of the Te Kauwhata Community Committee held on Wednesday, 4 March 2026 be confirmed as a true and correct record with the following amendments:**

- *Spelling of the Deputy Chairpersons name throughout the minutes is incorrect (Van de Munckhof); and*
- *Amendment to the Waerenga Community Hub (Page 15) discussion to remove incorrect wording.*

**CARRIED**

**TKCC2605/3**

## **PUBLIC FORUM**

The following issues were raised in public forum:

### Road Naming – Lakeside:

- ii. Mr G Tupuhi addressed the Committee requesting the approval of four (4) new road names at Lakeside and provided an overview of the names used to date for the roads in the development.
- iii. It was noted that an approved list of road names had been previously sent to Council in 2018/19 for the development which have been used however the developer would like to use the names of legacy businesses in Te Kauwhata for the remaining roads.
- iv. It was proposed to apply the following four names to remaining streets:
  1. Carleys;
  2. Powells;
  3. Pullham; and
  4. Willis Walker
- v. Council have advised the developer that approval from both the Committee and the families of the four businesses are required before road naming can proceed.
- vi. The Committee noted their support for the names proposed but noted they would like to have the approval of the families in writing first.
- vii. The new approval process for road naming was outlined for both the Committee and Mr Tupuhi and it was confirmed the Committee have the delegation to provide approval.
- viii. It was noted the developer has a window of one (1) month for the decision to be made so work could continue and after an in-depth discussion it was confirmed once the Committee received the requested information a decision could be made and the developer advised.

**ACTION:** Mr Tupuhi to send through to the Committee the current list of approved road names, along with the written approval from family members for the businesses named above.

### Te Kauwhata Walkway Design:

- i. The Open Spaces Services Manager addressed the Committee and provided an update on the Te Kauwhata Walkway Project.
- ii. A draft design was presented to the Committee by Mr L Daniels (Consultant) and a detailed overview was provided.
- iii. A discussion ensued with the Committee querying signage and crossings for vehicles.
- iv. It was confirmed that construction period for the walkway would be in the 2026/27 financial year however there was no confirmed date for completion at this stage.

- v. As part of the walk around of the Domain, old assets were identified and staff advised they were hoping to engage with key community stakeholders and domain users to discuss how best to re-use or clean these assets out.
- vi. In response to a query about the Domain carpark it was noted Council has a scheduled programme of works for district carparks so will confirm the scheduled phase for the domain carpark and potential impacts on Freedom Camping.
- vii. The Committee acknowledged the great work done by Council to date with the Domain and the presentation of the draft plans which would be included in the meeting minutes.
- viii. In closing staff confirmed Council were committed to regular engagement and communication with the Committee throughout the project and any queries could be directed to the consultant in the first instance.

*Fitness Equipment:*

- i. Mr Westerby (Sport Waikato) addressed the Committee and provided comments on the installation of fitness equipment in Te Kauwhata.
- ii. It was noted that research in New Zealand confirmed that clustered designs were superior to spread-out trails with clusters fostering more social interaction, ability for fitness groups to train together and are easier for parents to supervise children.
- iii. Capital costs for a high-quality installation could range and it was noted many groups failed to budget for ongoing operational expenses, so a proactive maintenance plan was essential.
- iv. Discussion ensued with points noted in relation to the vast range of groups that used the Domain, along with the best location for fitness equipment to be installed.
- v. A brief history of the concept plans was provided by the Chairperson and it was noted that discussions had been ongoing for nearly six (6) years now.
- vi. Long Term Plan (LTP) funding exists for both the fitness equipment and the Domain Walkway. It was noted that initial costs were not the issue, it was the ongoing costs for ratepayers that may be of concern.
- vii. After an in-depth discussion by the Committee around different options and ideas it was noted that whatever was decided, it would need to be in line with community needs.

### Simplifying Local Government:

- i. His Worship the Mayor, Mr A Bech advised the Committee of the announcement from Central Government on Tuesday, 5<sup>th</sup> May, giving councils a three-month window to put forward proposals to simplify and strengthen local government in their regions.
- ii. If Council do not put forward a proposal within the three-month window there would be no further opportunity to provide feedback until after the next Local Government elections in 2028.
- iii. It was advised by the Mayor that Council would spend the first month having discussions and putting a proposal together with key stakeholders, before going out to the communities in the district for consultation and feedback.
- iv. Discussions with communities would happen via Community Boards & Committees as well as the Toituu Marae forum, Rural Engagement Advisory Panel (REAP) and the Community Voice Panel.

**ACTION:** SLT REP: The Strategic Initiatives & Partnerships Manager to circulate the link on the Council website for the Community Voice Panel to the Committee.

- v. It was noted that Hamilton City & Waikato District Councils have a strong relationship, particularly with the commencement of IAWAI on 1 July 2026 and a potential amalgamation with other regions could strengthen relationships further.
- vi. The type of questions Council want communities to start thinking about were things like; 'What do community members most engage with?'; 'Where in the district do you most align with (schools, family, live etc..)?'.
- vii. Council have the opportunity to really have their say and put forward a robust proposal for simplifying local government so having great feedback from communities would really help shape the vision.

## **REPORTS**

### 6.1 Discretionary Fund Report to 08 April 2026

The report was received (*TKCC2605/2 refers*) and no further discussion was held.

### 6.2 Works & Issues Report May 2026

The report was received (*TKCC2605/2 refers*) and the following discussion was held.

### **CCTV cameras:**

- i. It was confirmed that CCTV is vested in Council therefore will be responsible for maintenance of cameras and will pay the outstanding bill from February 2026.

### **TKCC Facebook Page:**

- i. The Facebook page needed to be created again and it was confirmed that the Communications team Strategic Advisor along with the SLT representative would continue to work with Mr Wrigley to complete this.

**ACTION:** SLT Rep and Comms Strategic Advisor to work alongside Mr Wrigley to complete the Facebook page.

### **Lake Waikare Project:**

- i. An 'Open Information' evening would be held on Monday, 25<sup>th</sup> May at 7pm in the Te Kauwhata Rugby Clubrooms which all members of the community and public are welcome to attend.
- ii. Mrs Tupuhi would circulate the 'Final Draft - Action Plan' to both the Te Kauwhata Community Committee and Meremere Community Committee in the next day or two for members information.

**ACTION:** Mrs Tupuhi to circulate the 'Final Draft - Action Plan' to both the Te Kauwhata and Meremere Community Committees for their information.

### **Athletics club storage:**

- i. It was noted that the Council Parks team were happy with the location of the storage container. The appropriate paperwork needs to be drafted and completed and was still in progress.

**ACTION:** Item to remain on the Works & Issues Report.

### **Mahi Rd bollards:**

- i. An email response from the Council Transport Manager dated 6<sup>th</sup> March was circulated to the Committee by Cr Raumati. The email outlined why the bollards were installed and noted that a Traffic Safety Engineer would need to conduct a post construction assessment before any changes could be implemented.
- ii. Cr Raumati provided a brief summary of the history of the installation of the bollards and requested the Committee confirmed 'what the next steps' were for this item and what action was required.
- iii. A robust discussion ensued with Committee members providing their thoughts on driver behaviour and also noting the feedback received from the community to date.

- iv. It was noted that Council could not be responsible for driver behaviour and it would be helpful to have these types of discussions with the Te Kauwhata Police.
- v. The Committee confirmed an email with their direction for 'next steps' would be sent to Cr Raumati for further action to be taken.

**ACTION:** Committee to send email to Cr Raumati outlining the 'next steps' and direction to be taken.

**All Other Actions:**

- i. It was confirmed that the Discretionary Fund action, Chairpersons Report action, Spam Emails action and the Illegal Rubbish Dumping signage on the Expressway Off-ramp action have all been completed and could be removed from the Works & Issues Report.

**ACTION:** Remove from Works & Issues Report:  
Discretionary Fund Action; Chairpersons Report Action, Spam Emails Action and Illegal Rubbish Dumping Signage Action.

**6.3 Adoption of Standing Orders**

The report was received (*TKCC2605/2 refers*) and the following discussion was held:

- i. The Senior Democracy Advisor spoke to the report and outlined for the Committee the options for discussion as per the report recommendation.
- ii. It was queried how attendance to meetings via 'audio or audio-visual link' would be achieved and it was confirmed that this would be conducted via a 'Zoom' link and laptop as it was currently with Cr Dixon-Harris attending this meeting virtually.
- iii. After a brief discussion the Committee determined they would adopt the 2025 Standing Orders incorporating SO 13.7 (Right to attend via audio-visual link) and Option C as the default option for Speaking and moving amendments.
- iv. The members briefly discussed the Chairperson having a casting vote and it was determined that the casting vote provisions were to be left as they are in the default standing orders (with Standing Order 19.3 included).

*Mr I Wrigley left the meeting at 9.02pm at the conclusion of Item 6.3.*

**Resolved: (Mr Peel/Mr Hinton)**

**THAT the Te Kauwhata Community Committee adopts the 2025 Standing Orders, with the following amendments:**

- a. Incorporate SO 13.7 "Right to attend by audio or audio-visual link" into the Waikato District Council Standing Orders; and**
- b. Determines that the casting vote provisions (option 1) are left as they are in the default standing orders; and**
- c. chooses Option C as the default option for speaking and moving motions, for all Waikato District Council and Committee meetings.**

**CARRIED**

**TKCC2605/4**

#### 6.4 Chairpersons Report (Verbal)

A verbal update was provided by the Chairperson with the following issues raised:

- i. The Annual General Meeting (AGM) for the Te Kauwhata AMP Committee was being held on Monday, 11 May at 7.30pm at St Andrews Church. If any members wished to attend the meeting the AMP Committee were looking for a new Chairperson.
- ii. It was noted for members information that the Te Kauwhata AMP Committee and Te Kauwhata Events Committee were subsidiaries of the Te Kauwhata Community Committee.

#### 6.5 Councillors Report

The report was received (*TKCC2605/2 refers*) and the following discussion was held:

- i. The Ratepayers Assistance Scheme was outlined for the Committee, and it was noted the scheme was funded through Local Government Funding Agenda (LGFA). This is a good scheme to promote and further information could be found on the Local Government New Zealand website.
- ii. Cr Raumati acknowledged the passing of the husband of Committee member Estelle Jonathan with the funeral taking place on Saturday, 2<sup>nd</sup> May. Cr Raumati also acknowledged Mrs Tupuhi for recently becoming a New Zealand Citizen as well as the attendance of His Worship the Mayor.

## 6.6 Committee Members Update

The following issues were raised by the Committee:

- i. Road Safety concern on Rata Street, with kids walking in the middle of the road as there was no footpath. This could be dangerous with buses and trucks travelling down that road.
- ii. It was noted that the Committee could potentially look at a community-led project in regards to funding for footpaths, however it was noted there was minimal room for a pathway down in the industrial area of Rata Street.

## 7.1 Copy of Community Groups Meeting Minutes

- i. The meeting minutes from the Te Kauwhata Domain User Group meetings held in November 2025 and March 2026 were acknowledged by the Committee and taken as read.

There being no further business the meeting was declared closed at 9.04pm.

Minutes confirmed and approved on ..... day of ..... 2026.

Mr Tim Hinton  
**CHAIRPERSON**