

Minutes for a meeting of the Infrastructure Committee held in the Council Chambers, 15 Gallileo Street, Ngaaruawaahia on **Tuesday, 5th March 2024** commencing at **9:30am**.

Present:

Cr E Patterson (Chairperson)
Cr C Beavis (*arrived at 10:41am*)
Her Worship the Mayor, Mrs JA Church (*via Zoom*)
Cr C Eyre (Deputy Mayor)
Cr J Gibb
Cr M Keir
Cr K Ngataki (*via Zoom*)
Cr M Raumati
Cr V Reeve
Cr L Thomson
Cr P Thomson
Cr T Turner
Cr D Whyte

Attending:

Ms A Diaz (Chief Financial Officer)
Ms M May (General Manager for Service Delivery)
Mr K Abbot (Executive Manager, Projects and Innovation)
Mr M Cooper (Sports Waikato)
Mr Hayden Weathe (Sports Waikato)
Mr G Huelson (Infrastructure Portfolio)
Mr Luke McCarthy (Acting Roding Manager)
Mr Anthony Averill (Deputy General Manager for Service Delivery)
Mrs G Kanawa (Democracy Manager)
Mr T Rowland (Democracy Advisor)
Ms K Brotherson (Democracy Advisor)

The meeting was opened with a karakia.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Whyte/P Thomson)

THAT the Infrastructure Committee accepts the apologies from Cr Beavis for lateness, and Cr P Matatahi-Poutapu for absence.

CARRIED

INF2403/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Agenda Item 2

Resolved: (Crs Gibb/Whyte)

THAT the agenda for a meeting of the Infrastructure Committee held on Tuesday, 5th March 2024 be confirmed:

- a. with all items therein being considered in open meeting with the exception of those items detailed at agenda items 8, which shall be considered with the public excluded; and**
- b. all reports be received.**

CARRIED

INF2403/02

DISCLOSURES OF INTEREST

Agenda Item 3

No further conflicts were discussed/disclosed.

CONFIRMATION OF MINUTES

Agenda Item 4

The report was received [*INF2403/02 refers*] and no further discussion held.

Resolved: (Crs Patterson/Eyre)

THAT the Infrastructure Committee confirms the minutes as a true and correct record for meetings held on Tuesday 3 March 2024.

CARRIED

INF2403/03

ACTIONS REGISTER

Agenda Item 5

The report was received [*INF2403/02 refers*] and no further discussion was held.

REPORTS

Sports Waikato Report 1 July – 22 December 2023

Agenda Item 6.1

The report was received [*INF2403/02 refers*] and the following discussion was held.

- Sports Waikato provided an update on their current work in the Waikato region and what their goals are for the future.
- Cr Eyre commended Sports Waikato with the work they have done within the accessibility community.
- It was queried whether Sports Waikato could push for feedback from clubs on how the organization was delivering on their targets.
- Sports Waikato noted that the organisation was performing strongly in the region.
- It was noted that the funding going into schools was positive, and it was queried if more information from Sports Waikato could be obtained so Council could information share and push the positive news.
- It was noted that it would be good to see more information from the ground level of sports in the region.
- A concern was raised over the lack of information around changes to unincorporated societies and that more information is needed to educate groups in that space.
- The chairperson noted it was key to upskilling people around incorporating societies and that it would be helpful to get an information template out to help these groups.
- Sports Waikato noted that fees is an interesting point and highlighted that high fees for the youth sports was not sustainable in keeping youth in the game.
- It was noted that the work done in Taukau across multiple facilities was well received and Sports Waikato was thanked for their work.

Cr Raumati left the chambers at 9:56am and re-entered at 9:58am

Service Delivery Project Status Report
Agenda Item 6.2

The report was received [*INF2403/02 refers*] and the following discussion was held:

- It was noted that greater communication could be positive for future infrastructure projects to take the public along on the journey.
- The General Manager Service Delivery noted that projects that have fallen behind schedule are due to issues out of Councils hands.
- It was noted that Community Boards and Community Committees could play a big role in the communications around projects within the community.
- It was noted that the Community Boards and Committees work well in providing feedback back to council.

Cr Gibb exited the chamber at 10:25am and re-entered at 10:27am

Cr Beavis joined the meeting at 10:41am.

Cr Raumati exited chambers at 10:48am and re-entered at 10:53am

ACTION: Service Delivery General Manager to investigate the addition of a digital progress bar to show how far projects were in their development.

Approval to publicly notify the review of the Neighbourhood Park Reserve Management Plan & Sports Park Reserve Management Plan
Agenda Item 6.3

The report was received [*INF2403/02 refers*] and the following discussion was held:

- The Reserves Planner noted that the Park strategy outlines the difference between the different types of parks.
- It was further noted that by having the document in place it allows Council to be proactive in this area.

Resolved: (Crs Eyre/L Thomson)

THAT the Infrastructure Committee:

- a. approves the commencement of public notification of the Neighbourhood Park Reserve Management Plan as required under Section 41 of the Reserves Act 1977; and**
- b. approves the commencement of public notification of Sports Park Reserve Management Plan as required under Section 41 of the Reserves Act 1977.**

CARRIED

INF2403/04

Meeting adjourned at 11:09am for morning tea and readjourned at 11:23am

Proposed Road Name for private road under land use consent number LUC 001024
Agenda Item 6.4

The report was received [*INF2403/02 refers*] and no further discussion was held.

Resolved: (Crs Keir/Gibb)

THAT the Infrastructure Committee:

- a. approves the following proposed private road name submitted by the developer for LUC 001024 at 65 Beer Road, Tauwhare:**
 - i. Option 1: Road 1 (Proposed Road A) – Marakiraki Way**

CARRIED

INF2403/05

Cr L Thomson and Cr Beavis were absent from the vote.

Proposed Road Name for private road under Subdivision number SUB 0054/23
Agenda Item 6.5

The report was received [*INF2403/02 refers*] and no further discussion was held.

Resolved: (Crs Raumauti/P Thomson)

THAT the Infrastructure Committee:

- a. approves the following proposed road names submitted by the developer for SUB0054/23 at 43 Scott Road Te Kauwhata:**
 - i. Road 1 (Proposed Road B) - Riverine Road**
 - ii. Road 2 (Proposed Road C) - Haahi Crescent**
 - iii. Road 3 (Proposed Road D) - Maniapare Road**
 - iv. Road 4 (Proposed Road E) - Parerangi Rise**

CARRIED

INF2403/06

Cr Beavis was absent from the vote.

Motor Sports Events - Use of Waikato District Rooding Network
Agenda Item 6.6

Cr Beavis re-entered the chamber at 11:28am at the beginning of this item.

The report was received [*INF2403/02 refers*] and the following discussion was held:

- It was noted that it was not good practice to be approving items retrospectively.
- The General Manager Service Delivery noted that work was currently underway on reviewing the policy.
- A concern was noted for the roading network in regards to these events and what could be done to reduce the work on Council.
- It was noted that the routes used by the rally are important connections for through traffic.
- It was noted that the true cost should be reflective in the charges

ACTION: Staff to bring back a date to the next Infrastructure Committee around the policy review of Motor Sport Events.

ACTION: Staff to report back on a date for a workshop on Motor Sports Events

Resolved: (CrsPatterson/Eyre)

THAT the Infrastructure Committee notes the Sub-committee decision to approve Temporary Road Closure for the 2024 Targa Bambina rally.

CARRIED

INF2403/08

Pookeno Tennis Club
Agenda Item 6.7

The report was received [*INF2403/02 refers*] and the following discussion was held:

- It was noted that a 10 year period seemed short with staff noting that Pookeno is a fast growing area and factors could change in the future.

Resolved: (Crs Ngataki/Reeve)

THAT the Infrastructure Committee:

- a. subject to Council staff engaging with mana whenua regarding this proposal, exercises its delegated authority under Section 54 of the Reserves Act 1977 to grant a lease to the Pookeno Tennis and Recreation Hub Incorporated (“the Club”) of 160m2 being part of Allotment 336 Suburban Section 1 Parish of Mangatawhiri, for a term of 10 years.**
- b. delegates to the Chief Operating Officer authority to execute all relevant documentation to give effect to the resolution, provided he is satisfied by the outcome of the engagement with mana whenua.**

CARRIED

INF2403/09

Huntly Rail Station

Agenda Item 6.8

The report was received [*INF2403/02 refers*] and the following discussion was held:

- It was queried how the Huntly station could be protected security wise. It was noted that the building was alarmed and as secure as Council can make it.
- The chairperson noted that there was CCTV at the platform.
- It was queried if there was an investigation into a fire suppression system on top of a fire alarm.
- It was noted that the community should be informed about the costs these acts of vandalism are causing the community.
- The chairperson commended Council staff on the work they had done to repair the Huntly Train station.

ACTION: A Communications plan to be investigated to keep the public involved with Council meetings and committees.

Resolved: (Crs Whyte/Turner)

THAT the Infrastructure Committee recommends to Council:

- a. that approval be provided to complete the Huntly Rail Building project to enable the building to be available for the Waikato Coalfields Museum to use and public toilets to be available for use as well as the exterior finishings.**
- b. that the Infrastructure Committee notes the Insurance settlement remains to be finalised and approves the additional funding of up to \$222,000 from the Tuakau Hall Seismic Upgrade Project 103637-9220-0000-00-25514.**

CARRIED

INF2403/10

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Crs Beavis/Reeve)

- a. **THAT the public be excluded from the following parts of the proceedings of this meeting:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item PEX 1 Minutes for confirmation	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item PEX 2 Actions Register		
Item PEX 3.1 Raglan Seawall Repair		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of minutes	Refer to previous Public Excluded reason in the agenda for this meeting.	
Item PEX 2 Actions Register		
Item PEX 3.1 Raglan Seawall Repair	7(2)(b)(ii)	To protect information that would otherwise unreasonably prejudice a person's commercial position
	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.

CARRIED

INF2403/11

Resolutions INF2403/12 - INF2403/13 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 1:00pm

Minutes approved and confirmed this day 2024.

Eugene Patterson
CHAIRPERSON