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[www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)  
Email: waters@waicd.govt.nz

# Pre-waters network connection checklist

## Section 1: Contacts

**Developer/Contractor:**.....  
**Land Development Engineer:**.....  
**Property Address:**.....  
**Consent Number:**.....

## Section 2: Important information

The following checklist is required where developers or property owners will be completing the private installation of water meter connections to Council three waters network.

For further information see <https://www.waikatolass.co.nz/shared-services/rits/documents>.

*To confirm connection can be made to Council water main, these must be provided below and will be returned with Council approval:*

## Section 3: Checklist

1. Approved engineer plan
2. Developer/Contractor name and certificates       Yes       No
3. Method and timeframe to complete works       Yes       No
4. Pressure test witnessed and passed by applicants engineer    PASS       FAIL
5. Bacto sample viewed and passed by Council representative no more than 10 days Prior to connection to the live Council main.
  - a. Main left charged at FAC level of \_\_\_\_\_ppm
  - b. Date \_\_\_\_\_
6. Water shut off proposed date \_\_\_\_\_
7. Water Meter Data provided
  - a. Installation Date, Location measurement from RHS/LHS of property boundary and lot reference, Meter Number, BFP serial Number, Restrictor Size.

## Section 4: Declaration

I declare that the information provided on this form (and attached to this form) is true and correct.

Signed by the OWNER or AGENT on behalf of and with the authority of the owner.

**Print name:** .....

**Signature:** .....

**Date:** .....

**Section 5: OFFICE USE ONLY - APPROVAL**

Date: .....	<b>APPROVED</b>	<b>NOT APPROVED</b>	<b>FURTHER INFORMATION – See email</b>
Name: .....	Signature: .....	Title: .....	
<b>FURTHER INFORMATION</b>			
Date: .....	<b>APPROVED</b>	<b>NOT APPROVED</b>	

Please return all documentation to:

**Email:** [waikatooperations@water.co.nz](mailto:waikatooperations@water.co.nz) and [waters@waidc.govt.nz](mailto:waters@waidc.govt.nz)

**Post:** Private bag 544, Ngaruawahia 3742

**In person:** 15 Galileo Street, Ngaruawahia