

Fees and Charges 2025-2027

*He Tauira Nama Me Te
Utu Mo Te Kiritaki*



Table of Contents

Introduction.....	4
Legislative framework.....	4
Schedules.....	4
Sustainable Communities.....	5
Customer services.....	5
Library services.....	5
Community facilities: Cemeteries.....	6
Community facilities: Halls and meeting rooms.....	7
Leisure facilities: Swimming pools.....	9
Leisure Facilities: Open spaces.....	9
Leisure facilities: Campgrounds.....	9
Community facilities: Events.....	10
Leisure facilities: Other.....	10
Sustainable Environment.....	11
Animal control.....	11
Cat traps.....	11
Dog control.....	11
Stock control.....	14
Building control.....	15
District Planning.....	19
Other matters.....	19
Development agreements.....	20
Resource management.....	20
Planning and planning information.....	20
Pre-application charges.....	20
Voluntary conservation covenants.....	20
Sections 36, 36AAA, and 36AAB of the Resource Management Act 1991.....	20
Additional charges.....	21
Purpose.....	21

Charge-out rates for Council officers' and mileage	21
Additional fixed fees.....	21
Legal documents.....	21
Lodgement fees	21
Refund of charges.....	22
Planning charges.....	22
Application Categories	22
Property information requests.....	27
Land Information Memoranda	27
Environmental Health and Alcohol Licensing	28
Alcohol licensing.....	30
Monitoring and enforcement.....	31
Resource monitoring.....	31
Parking.....	33
Service Delivery	34
Roothing.....	34
Rubbish and recycling services	35
Request for official or personal information	36
Council staff charge-out rates.....	37
Mileage charge-out rates.....	41

Introduction

This document has been prepared to provide a comprehensive guide to fees and charges for the 2025-2034 Long Term Plan.

Legislative framework

Council derives its right to apply fees and charges in general from section 150 and section 12 of the Local Government Act (LGA) 2002. Other Acts which Council administers, such as the Resource Management Act 1991, the Building Act 2004, the Dog Control Act 1996, the COVID-19 Recovery (Fast Track Consenting Act) 2020, and others, give all territorial authorities the right to prescribe fees and charges pertaining to the activity dealt with under that Act. In the following fees and charges schedules the empowering legislation is noted where the right to apply fees and charges is not derived from the LGA 2002.

Any situations for which no fee or charge has been prescribed but which involve costs to Council, section 252 under the LGA 2002 also gives Council the right to recover the reasonable costs incurred for works or services provided by Council.

Schedules

The following should be noted about the fees and charges schedules:

In some cases, the fees are defined by the relevant statute and are therefore not open for consultation or to change by Council. These include:

- Infringement fees for parking, resource management, and dog control offences
- Liquor licensing
- Amusement devices licensing
- Development contributions.

Subdivision consent for additional lots, and any land use consent or permitted activity may include a condition requiring development contributions to ensure adequate and appropriate provision of infrastructure to service those new lots or activity. Contributions relate to roading network access, wastewater and stormwater disposal, rural drainage, and water supply. These contributions relate solely to Council's own infrastructure and not to infrastructure of other service providers who have their own charging regimes. For further information please refer to our Development Contributions Policy.

Sustainable Communities

Customer services

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Electronic communications		
Emailing documents	2.00	2.00
Printing, photocopying		
Black and white – per page	0.40	0.40
Colour – per page	0.70	0.70
Photocopy/printing of CV/resume	Up to 5 copies free	Up to 5 copies free
Kit collection		
Kit collection hire fee (per item)	2.00	2.00

Library services

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Books		
4 weeks hire (no renewing)	Free of charge	Free of charge
Reserve/hold fee – for non-collection	2.00	2.00
DVDs		
All DVDs	Free of charge	Free of charge
Card fees		
Replacement card	3.00	3.00
Inter-loan charge	7.00 + charges incurred	7.00 + charges incurred
Withdrawn for sale		
Adult books	3.00 per book or buy 5 and get one for free	3.00 per book or buy 5 and get one for free
Junior books	1.50 per book or buy 5 and get one for free	1.50 per book or buy 5 and get one for free
All DVDs	3.00 per DVD or buy 5 and get one for free	3.00 per DVD or buy 5 and get one for free
Magazines	0.50 per magazine or buy 5 and get one for free	0.50 per magazine or buy 5 and get one for free
Special book sales (prices may vary per item during special sales periods)	3.00	3.00
Library membership		
District ratepayers and residents	Free of charge	Free of charge
Out-of-district non-residents and non-ratepayers (per year)	80.00	80.00
Requests, searches, and enquires		
Research enquiry (per hour or part thereof)	70.00	70.00
Temporary DVD-only membership non-residents bond (Raglan office only)	A bond of \$30 is required and a full refund will be issued at the return of all items and temporary membership card. No refund will be given if the item or	A bond of \$30 is required and a full refund will be issued at the return of all items and temporary membership card. No refund will be given if the item or

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
	temporary card is lost or damaged.	temporary card is lost or damaged.
Laminating		
A5	2.00	2.00
A4	3.00	3.00
A3	5.00	5.00
Damaged/lost Items		
Major damage	Full replacement cost	Full replacement cost
Minor damage	5.00	5.00
Lost items	Full replacement cost	Full replacement cost
Library merchandise		
Library merchandise may be sold at times on a cost recovery basis	Full replacement cost	Full replacement cost

Community facilities: Cemeteries

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Plot purchase		
All of the Waikato – including maintenance	2,712.00	2,712.00
All of the Waikato's children's areas including maintenance	941.00	941.00
Ashes		
Plot	387.60	387.60
RSA plot	Free of charge	Free of charge
Sexton fees		
Interments - burial	2,078.00	2,078.00
Interments - ashes	346.00	346.00
Stillborn babies	Free of charge	Free of charge
Other cemetery services		
Disinterment	3,490.00	3,490.00
Reinterment	1,672.00	1,672.00
Breaking concrete	112.00	112.00
Memorial permit	55.00	55.00
Locate plot	27.50	27.50

Community facilities: Halls and meeting rooms

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
General charges		
Bond	400.00	400.00
Bond - non-profit organisations	100.00	100.00
Penalty for late return of keys – per working day	30.00	30.00
Surcharge for events with alcohol	69.00	69.00
Te Kauwhata Library - community meeting room		
Community groups – per hour	9.00	9.00
Community groups – per half day (4 hours)	14.00	14.00
Community groups – per day	33.00	33.00
Commercial – per hour	32.00	32.00
Commercial – per half day (4 hours)	39.00	39.00
Commercial – per day	72.00	72.00
Huntly Library - community meeting room		
Community groups – per hour	9.00	9.00
Community groups – per half day (4 hours)	14.00	14.00
Community groups – per day	33.00	33.00
Commercial – per hour	32.00	32.00
Commercial – per half day (4 hours)	39.00	39.00
Commercial – per day	72.00	72.00
Riverside Room Huntly		
Full day (8 hours)	48.00	48.00
Part day (4 hours)	22.00	22.00
Commercial (8 hours)	142.00	142.00
Commercial (4 hours)	110.00	110.00
Ngaaruawaahia War Memorial Hall		
Full day (8 hours)	96.00	96.00
Part day (4 hours)	49.00	49.00
Commercial (8 hours)	146.00	146.00
Commercial (4 hours)	119.00	119.00
Not-for-profit (8 hours)	60.00	60.00
Not-for-profit (4 hours)	33.00	33.00
Tuakau War Memorial Hall		
Commercial		
Main hall or supper room (8 hours)	118.00	118.00
Main hall and supper room (8 hours)	229.00	229.00
Mezzanine or committee rooms (8 hours)	53.00	53.00
Mezzanine and committee rooms (8 hours)	102.00	102.00
Main hall or supper room (day and evening)	229.00	229.00
Main hall and supper room (day and evening)	458.00	458.00
Mezzanine or committee rooms (day and evening)	104.00	104.00
Mezzanine and committee rooms (day and evening)	213.00	213.00
Non-commercial		
Main hall or supper room (8 hours)	62.00	62.00
Main hall and supper room (8 hours)	118.00	118.00
Mezzanine or committee rooms (8 hours)	31.00	31.00
Mezzanine and committee rooms (8 hours)	53.00	53.00
Main hall or supper room (day and evening)	118.00	118.00
Main hall and supper room (day and evening)	229.00	229.00
Mezzanine or committee rooms (day and evening)	54.00	54.00
Mezzanine and committee rooms (day and evening)	107.00	107.00
Charitable		

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Main hall or supper room (8 hours)	33.00	33.00
Main hall and supper room (8 hours)	60.00	60.00
Mezzanine or committee rooms (8 hours)	18.00	18.00
Mezzanine and committee rooms (8 hours)	29.00	29.00
Main hall or supper room (day and evening)	61.00	61.00
Main hall and supper room (day and evening)	121.00	121.00
Mezzanine or committee rooms (day and evening)	18.00	18.00
Mezzanine and committee rooms (day and evening)	29.00	29.00

Leisure facilities: Swimming pools

Please note that swimming pools are managed via an independent operator. The independent operator sets fees and charges as deemed appropriate. For this reason, charges may vary from time to time.

Please refer to Council's website for the most current swimming pool charges:

<https://www.waikatodistrict.govt.nz/recreation/swimming-pools>

Leisure Facilities: Open spaces

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Sporting and recreation facilities		
Winter sports (field use)	Free of charge	Free of charge
Summer sports (field use)	Free of charge	Free of charge
Lake Puketirini - key	79.00 + key bond	79.00 + key bond
Lake Puketirini key bond (refundable on return of key)	21.00	21.00
Lake Kainui - key	99.00 + key bond	99.00 + key bond
Lake Kainui - key bond (refundable on return of key)	21.00	21.00
Boat ramp usage payment - daily	10.00	10.00
Boat ramp usage payment - annual	100.00	100.00
Raglan Aerodrome		
Landing fees - casual use per day	18.00	18.00
Regular use (annual aerodrome landing fee for clubs or similar) organisations)	675.00	675.00
Administration fee (late payments etc.)	23.00	23.00

Leisure facilities: Campgrounds

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Hakanoa Campground		
Tent sites - per person/per night		
Per person	20.00	20.00
Hakanoa cabins - per person/per night		
The cottage and cabins	40.00	40.00
Bunkhouse - one person in room	40.00	40.00
Bunkhouse - two people in room	50.00	50.00
Hired cabins - per person/per week	160.00	160.00
Campervan sites - powered (short stay)		
Two adults	45.00	45.00
Additional baby (0 - 5 years)	5.00	5.00
Additional child (6 - 11 years)	8.00	8.00
Additional youth (12 -14 years)	10.00	10.00
Additional adult (age 15+)	20.00	20.00
Campervan sites - non-powered (short stay)		
Two adults	20.00	20.00
Additional baby (0 - 5 years)	5.00	5.00
Additional child (6 - 11 years)	8.00	8.00
Additional youth (12 -14 years)	10.00	10.00
Additional adult (age 15+)	20.00	20.00
Campervan/caravan/bus (long stay)		
Small unit (per week)	100.00	100.00
Large unit (per week)	140.00	140.00
Bus (per week)	160.00	160.00
Unattended storage		
Daily charge	3.00	3.00

Community facilities: Events

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Non-commercial small event (less than 100 people)		
Key bond for reserve	100.00	100.00
Commercial small event (less than 100 people)		
Per day (including set up/pack down)	100.00	100.00
Key bond for reserve	100.00	100.00
Medium event (100-500 people)		
Per day (including set up/pack down)	250.00	250.00
Key bond for reserve	100.00	100.00
Large event (500-2,000 people)		
Per day (including set up/pack down)	500.00	500.00
Key bond for reserve	100.00	100.00
Reserve bond (not including parking, parking bond prices available by request)	500.00	500.00
Major event (2,000+ people or large event over multiple days)		
Per day (including set up/pack down)	\$1000 a day + 1.5% of any ticket sales	\$1500 a day + 1.5% of any ticket sales
Key bond for reserve	100.00	100.00
Reserve bond (not including parking, parking bond prices available by request)	Prices available by request	Prices available by request

Leisure facilities: Other

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Raglan Wharf		
Fishing vessels regularly using the port - per annum	1,500.00	1,500.00
Housing for the Elderly		
Ngaaruawaahia - per week	230.00	230.00
Huntly - per week	230.00	230.00
Tuakau - per week	230.00	230.00

Sustainable Environment

Animal control

All fees relating to dog control are set in accordance with the Dog Control Act 1996. The registration fee is set to recover costs associated with the administration of the dog register, response to service requests from the public, compliance monitoring, and enforcement of the relevant provisions of the Dog Control Act 1996 and the Waikato District Council Dog Control Bylaw 2022.

There are different registration classifications for dogs. Each dog registration classification has different fees. Those classifications are as follows:

- a) Approved owner
- b) General owner
- c) Selected owner
- d) Farm owner
- e) Dangerous dog
- f) Disability assist dog
- g) Neutered or spayed dog.

A full description of these classifications can be found in the Waikato District Council Dog Control Policy 2022 on our website: <https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/policies>

Cat traps

The Animal Welfare Act 1999 allows for the use of traps such as live catch traps (cage traps). These traps can be used for the control of feral cats. Cage traps are available for hire from Council's Animal Control Unit.

A bond of \$100 is required and a refund of \$75 will be issued when the trap is returned within two weeks. If the trap is returned damaged there will be no refund.

Please note responsibility for disposal of trapped feral cats is on the householder leasing the trap. Council has no facilities to dispose of these cats. The householder is required to adhere to the Animal Welfare Act 1999 and inspect the trap, or cause a competent person to inspect the trap, within 12 hours after sunrise on each day the trap remains set, beginning on the day immediately after the day on which the trap is set.

Dog control

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Payment by 31 July (discounted rate)		
General owner	120.00	120.00
Approved owner	95.00	95.00
Farm owner	54.00	54.00
Selected owner	60.00	60.00
Registered disability assist dogs as listed in schedule 5 of the Dog Control Act 1996	0.00	0.00
Dogs neutered in previous year (special conditions apply)	One-year free registration available	One-year free registration available
Basic registration fee (after 31 July) (full rate)		
General owner	140.00	140.00

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Approved owner	115.00	115.00
Farm owner	74.00	74.00
Selected owner	80.00	80.00
Dangerous	210.00	210.00
Other charges		
Application for selected owner	20.00	20.00
Application for permit to keep more than two dogs	65.00	65.00
Disposal/surrender	50.00	50.00
Implanting of microchips	25.00	25.00
Collars and tags		
Small	Actual Cost	Actual Cost
Medium	Actual Cost	Actual Cost
Large	Actual Cost	Actual Cost
Exchange tags	Free of charge	Free of charge
Replacement tags	6.00	6.00
Registration of pups aged 3 months+		
General owner		
July	140.00	140.00
August	128.00	128.00
September	117.00	117.00
October	105.00	105.00
November	93.00	93.00
December	82.00	82.00
January	70.00	70.00
February	58.00	58.00
March	47.00	47.00
April	35.00	35.00
May	23.00	23.00
Approved owner		
July	115.00	115.00
August	105.00	105.00
September	96.00	96.00
October	86.00	86.00
November	77.00	77.00
December	67.00	67.00
January	58.00	58.00
February	48.00	48.00
March	38.00	38.00
April	28.00	28.00
May	19.00	19.00
Farm owner		
July	72.00	72.00
August	66.00	66.00
September	60.00	60.00
October	54.00	54.00
November	48.00	48.00
December	42.00	42.00
January	36.00	36.00
February	30.00	30.00
March	24.00	24.00
April	18.00	18.00
May	12.00	12.00
Selected owner		

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
July	80.00	80.00
August	73.00	73.00
September	67.00	67.00
October	60.00	60.00
November	53.00	53.00
December	47.00	47.00
January	40.00	40.00
February	33.00	33.00
March	27.00	27.00
April	20.00	20.00
May	13.00	13.00
Impounding - Dog Control Act 1996, section 68		
First impounding	80.00	80.00
Second impounding	130.00	130.00
Third or subsequent impounding	160.00	160.00
Seizure - additional to impounding fee	100.00	100.00
Sustenance - per day	22.00	22.00
Vet fees		Actual cost
Infringement offences - Dog Control Act 1996, section 66 (GST is not applicable to these fees)		
Wilful obstruction of a dog control officer or ranger	750.00	750.00
Infringement offences - Dog Control Act 1996, section 66 (GST is not applicable to these fees)		
Failure or refusal to supply information or wilfully providing false particulars	750.00	750.00
Infringement offences - Dog Control Act 1996, section 66 (GST is not applicable to these fees)		
Failure to supply information or wilfully providing false particulars about a dog	750.00	750.00
Failure to comply with any bylaw authorised by section 20 of the Dog Control Act	300.00	300.00
Failure to undertake dog owner education programme or dog obedience course (or both)	300.00	300.00
Failure to comply with obligations of probationary owner	750.00	750.00
Failure to comply with effects of disqualification	750.00	750.00
Failure to comply with effects of classification of dog as dangerous dog	300.00	300.00
Fraudulent sale or transfer of dangerous dog	500.00	500.00
Failure to comply with effects of classification of dog as menacing	300.00	300.00
Failure to advise person of muzzle and leashing requirements	100.00	100.00
Failure to implant microchip transponder in dog	300.00	300.00
False statement relating to dog registration	750.00	750.00
False notifying death of dog	750.00	750.00
Failure to register dog	300.00	300.00
Fraudulent procurement or attempt to procure replacement dog registration label or disc	500.00	500.00
Failure to advise change of dog ownership	100.00	100.00
Failure to advise change of address	100.00	100.00
Removal, swapping, or counterfeiting of registration label or disc	500.00	500.00
Failure to keep dog controlled or confined	200.00	200.00

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Failure to keep dog under control	200.00	200.00
Failure to provide proper care and attention to supply proper and sufficient food, water, and shelter and/or to provide adequate exercise	300.00	300.00
Failure to carry a leash in public	100.00	100.00
Failure to comply with barking dog abatement notice	200.00	200.00
Allowing dog known to be dangerous to be at large unmuzzled or unleashed	300.00	300.00
Failure to advise of muzzle and leasing requirements	100.00	100.00
Releasing dog from custody	750.00	750.00

Stock control

All fees relating to stock control are set in accordance with the Impounding Act 1955. These fees are used to recuperate the cost of responding to public safety issues caused by trespassing stock where the stock have been impounded.

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Stock call outs		
Corporate mileage	Corporate mileage	Corporate mileage
Advertising	Actual cost	Actual cost
Pound fee for the first animal impounded (stallion, ass, mule, or bull over the age of 9 months, mare, gelding, colt, filly or foal, ox, cow, steer, heifer or calf, ram, ewe, wether or lamb, goat, deer, boar, sow, or other pig).	100.00	100.00
Pound fee per animal impounded thereafter the first animal (stallion, ass, mule or bull over the age of 9 months, mare, gelding, colt, filly or foal, ox, cow, steer, heifer or calf, ram, ewe, wether or lamb, goat, deer, boar, sow or other pig).	30.00	30.00
Sustenance per animal, per day	14.00	14.00
Conveyance charge	Actual cost	Actual cost

Building control

These fees are set in accordance with the Building Act 2004, the Sale and Supply of Alcohol Act 2012, and the Amusement Devices Regulations 1978. However, through the course of processing building consents there are some exceptions to this and they are outlined as follows:

- Where external or additional internal expertise is necessary for processing building consents, the charge for those services will be passed onto the applicant.
- Structural checking fees when undertaken by Council's officers are charged at the officers' hourly charge-out rate.
- Fixed charges are payable on application. At the end of processing inspection fees and additional levies may be payable. Where inspection fees apply, the cost includes the building inspector's hourly charge out rate and corporate mileage.
- Government levies - Council is required to collect fees on behalf of others:
 - Building Research Association Levy – for every building consent with an estimated value of \$20,000 and over:
 - \$1.15 per \$1,000 is payable (note: GST is applicable to this levy)
 - Ministry of Business, Innovation & Employment (MBIE - Building and Housing Levy) – for every building consent with an estimated value of \$65,000 and over:
 - \$1.75 per \$1,000 is payable (note: GST is applicable to this levy).
- Building consents cancelled before the first inspection is conducted will be refunded only that part of the full charge for which processing work has not yet been carried out.
- **Note:** Unless otherwise stated, charges listed are GST inclusive.

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Project information memoranda (PIM) – Building Act 2004, sections 219 and 32		
Building work valued up to \$100,000	750.00	750.00
Building work valued over \$100,001	925.00	925.00
Building consents - Building Act 2004, section 219		
Base Building Consent Inspection fee, per visit. Where the inspection exceeds one hour additional charge based on building inspection hourly rate will apply.	225.00	225.00
Solid fuel and solar water heaters – includes one inspection, accreditation levy, and a final code compliance certificate	387.00	387.00
Minor building work up to \$20,000. Fee does not include inspections, CC or levies.	430.00	430.00
Building consent for a multi-proof		1,160.00
Residential		
Building work valued up to \$20,000	795.00	795.00
Erection and removal of marquees for temporary events (per marquee)	255.00	255.00
All building work of value from \$20,001 up to \$100,000	1,225.00	1,225.00
All building work of value from \$100,001 up to \$150,000	1,746.00	1,746.00
All building work of value from \$150,001 up to \$500,000	2,298.00	2,298.00
All building work of value from \$500,001 up to \$1,000,000	2,737.00	2,737.00
Buildings over \$1,000,000 in value, add \$120 for every \$100,000 over \$1,000,000	3,345.00	3,345.00

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Commercial		
Erection and removal of marquees for temporary public events (per marquee)		375.00
Building work valued up to \$20,000	1,160.00	1,160.00
All building work of value from \$20,001 up to \$100,000	1,350.00	1,375.00
All building work of value from \$100,001 up to \$150,000	2,175.00	2,175.00
All building work of value from \$150,001 up to \$500,000	3,870.00	3,870.00
All building work of value from \$500,001 up to \$1,000,000	5,645.00	5,645.00
Buildings over \$1,000,000 in value, add \$120 for every \$100,000 over \$1,000,000	7,720.00	7,720.00
Accreditation Levy - Building Act 2004, sections 215 and 219		
All consents	90.00	90.00
Scanning and storage of building consents and documents - Building Act 2004, section 219		
Scanning and storage of building consents and documents (s219 and 215)	260.00	260.00
Code compliance certificates - Building Act 2004, sections 95 and 93(2)(b)		
To issue a final code compliance certificate.	190.00	190.00
Application for extension of time to start work (12 months) or extend time to apply for a Code Compliance Certificate	174.00	195.00
Compliance schedules and building warrant of fitness Building Act 2004, sections 100, 108 and 219		
Issue of a new compliance schedule	635.00	635.00
Annual inspection of buildings with specified systems and administration	313.00	313.00
Where a building fails its annual compliance audit, a re-inspection fee will apply at standard inspection rates	190.00	190.00
Amendment to compliance schedule	317.50	317.50
Annual receipt of building warrant of fitness (where an inspection did not take place)	102.00	102.00
Resiting		
Resiting report	160.00	160.00
Officers' hourly charge out rate (outside the district only)	Building Control - Officers' hourly charge out rate (outside the district only)	Building Control - Officers' hourly charge out rate (outside the district only)
Mileage (outside the district only)	Corporate mileage	Corporate mileage
Application for a building certificate - Sale and Supply of Alcohol Act 2012		
Inspection of premises for fire safety and access for people with disabilities	308.00	308.00
Certificate of acceptance - Building Act 2004, section 96		
Application fee	626.00	626.00
These projects are also liable for all fees that would have been payable had the owner (or the owner's predecessor in title) applied for building consent		

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
before carrying out the building work		
Certificate for public use - Building Act 2004, section 363A		
To issue a certificate for public use in respect of a building	214.00	214.00
Inspections to check compliance with conditions of the certificate	186.00	186.00
Fencing of swimming pools – Building Act 2024		
First inspection of pool fence to check compliance	102.00	186.00
Inspection fee for second and subsequent inspections if satisfactory progress is not made (per inspection)	186.00	102.00
Certificates - Building Act 2004, sections 71, 77, 78(1), and 219		
Section 71 certificate – preparation, signing, and registration of certificates	587.50	587.50
Section 75 certificate – preparation, signing, and registration	587.50	587.50
Removal of entry under section 78(1) of the Building Act 2004	402.50	402.50
Amendments		
Processing charge is based on the review officers' and administration standard hours rates	Officers' hourly charge out rate	Officers' hourly charge out rate
Notice to fix - Building Act 2004, section 164		
To issue and serve	602.50	602.50
Inspections to check compliance with conditions of notice to fix – includes legal advice	407.50	407.50
Infringement notices - Building (Infringement Offences, Fees, and Forms) Regulations 2007		
Infringement notices issued for offences under the Regulations (fees vary depending on the offence)	Fees as prescribed in Schedule 1 of the Regulations	Fees as prescribed in Schedule 1 of the Regulations
Request for information or service - Building Act 2004, section 219		
Non-routine request for information	Officers' hourly charge out rate	Officers' hourly charge out rate
Record of Title and ordering documents through Land Information New Zealand (LINZ)	70.00	70.00
Amusement devices - Amusement Devices Regulations 1978: Regulation 11 Approval to Operate		
One device for up to 7 days	11.50	11.50
Additional device for up to 7 days	2.30	2.30
Each device for every 7 days	1.15	1.15
BRANZ levy – For every building consent with an estimated value of \$20,000 and over, \$1.15 per \$1,000 is payable	For every building consent with an estimated value of 20,000 and over, 1.00 per 1,000 is payable	At cost
MBIE levy – For every building consent with an estimated value of \$65,000 and over, \$1.75 per \$1,000 is payable	For every building consent with an estimated value of 65,000 and over, 1.75 per 1,000 is payable	At cost
Building consent exemptions	270.00	270.00
Historic applications		
Historic review	190.00	190.00
Inspection	225.00	225.00
Application for works over or adjacent to water assets		
Works over application fee	568.00	568.00

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Works over processing fee	390.00	390.00

District Planning

Application for a private plan change to the District Plan.

A charge/s for a plan change will be made to recover Council's actual costs to prepare a private plan change to the District Plan including, but not limited to, the following matters:

- Administration costs including notification costs
- Research
- Technical advice
- Preparation of reports to meet the requirements of the Resource Management Act (RMA) 1991
- Processing of the plan change in accordance with the first schedule of the RMA
- Hearing administration and commissioner costs
- Legal costs.

A deposit is required prior to processing. Any charges above those covered by the deposit will be invoiced periodically.

Other matters

Where the plan change to which the charges relate has any of the following attributes:

- it involves a major change in policy
- it affects a wide geographical area
- it is likely to involve Council in significant investigation or research
- has any other attribute that is likely to incur significant cost; the deposit may be increased up to a maximum of \$27,000.

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
District Plan		
Costs to consider and process a private plan change request where fixed charge is inadequate	Charged on a cost recovery basis	Charged on a cost recovery basis
Initial deposit to consider and process a private plan change (fixed charge)	11,400.00	11,400.00
Further deposit to consider and process a private plan change (fixed charge)	11,400.00	11,400.00
Infrastructure development advisory service		
Initial advisory meeting deposit, with further actions and support charged at actual and reasonable, invoiced monthly in accordance with costing agreement	620.00	620.00

Development agreements

This fee is based on reasonable costs for large scale development, requiring management and coordination of a project team to assess activities. This differs from development contribution agreements.

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Cost of entering a development agreement plus actual and reasonable costs where necessary	Any reasonable cost incurred by Council in the production of a development agreement will be borne by the developer. Costs will range and may include engineering advice, legal advice, and drafting fee	Any reasonable cost incurred by Council in the production of a development agreement will be borne by the developer. Costs will range and may include engineering advice, legal advice, and drafting fee

Resource management

Planning and planning information

These fees and charges are set by various sections of the Resource Management Act (RMA) 1991, the COVID-19 Recovery (Fast Track Consenting Act) 2020, Natural and Built Environment Act 2023, sections of the Local Government Act (LGA) 2002, and sections of the Sale and Supply of Alcohol Act 2012. In addition to the listed fee, charge, or lodgement fee, all land use consent applications (except those for outline plans) incur a minimum monitoring charge.

Pre-application charges

The lodgement fee for pre application requests covers the provision of a meeting for up to one hour with a planner and up to two technical experts (as deemed necessary by the planner). Any additional time spent on your request is charged at an officers' hourly charge out rate and includes but is not limited to administration, research, writing, and distribution of meeting notes, and additional meetings.

Voluntary conservation covenants

Council will meet the actual internal legal costs associated with conservation covenant document preparation where the conservation covenant is entered into on a voluntary basis; such costs will be met by the conservation fund.

Sections 36, 36AAA, and 36AAB of the Resource Management Act 1991

The charges (set fees, lodgement fees, and hourly rates) set out in this booklet are charges which meet the definition of a 'fixed charge' pursuant to sections 36, 36AAA, and 36AAB of the RMA 1991 and are stated inclusive of GST, at the prevailing rate.

All 'fixed charges' are payable in full in advance. Pursuant to section 36AAB of the RMA 1991, Council will not perform the action or commence processing the application to which the charge relates until it has been paid. Documentation or certificates will not be issued until payment of charges have been cleared. Unless stated as a set fee, all fees are lodgement fees and are subject to additional charges.

Additional charges

Where a lodgement fee is in any case inadequate to enable Council to recover its actual and reasonable costs in respect of the matter concerned, Council will require the applicant to pay an additional charge. Additional charges do not apply to set fees. Where the additional charge is less than \$25 Council will not require the applicant to pay the additional charge.

Additional charges may also be included in the following circumstances:

- If it is necessary for the services of a consultant to be engaged by Council (including their attendance at any hearing or meeting) then the consultant's fees will be charged in full to the application as an additional charge.
- If any legal fees are incurred by Council in relation to legal advice obtained for any application, including fees incurred if Council's solicitor is required to be present at any hearing, these fees will be charged in full to the applicant as an additional charge.
- If any commissioner hearing fees and associated costs are incurred in considering and determining a particular application these fees will be charged in full to the applicant as an additional charge.

Purpose

The purpose of each set fee, lodgement fee, and additional charge is to recover the actual and reasonable costs incurred by Council in receiving and processing applications, in issuing decisions, and monitoring performance of consent conditions.

Charge-out rates for Council officers' and mileage

Council staff charge-out rates are set out in this schedule on pages 42-45.

Mileage rates will be charged in accordance with the prevailing Inland Revenue Department mileage rates at the time of invoice.

Additional fixed fees

At any time after the receipt of an application and before a decision has been made, Council may fix a fee pursuant to sections 36 and 36AAA of the RMA 1991 which is more than the fixed charge set out in this booklet.

In that event Council may require that no further action will be taken in connection with the application until that fixed fee is paid in accordance with section 36AAB of the RMA 1991.

Legal documents

Where any legal document requires more than three hours work, an extra charge based on the solicitor's hourly charge out rate will be made over and above the set fee.

Lodgement fees

Any lodgement fees required under this schedule of fees and charges for any application for a resource consent or requirement for designation or heritage order may be increased up to the stated maximum of \$27,000, where the matter to which the charge relates has any of the following attributes for any other reason the Customer Support General Manager deems appropriate:

- A large development proposal; or
- The proposal is likely to involve significant potential adverse effects on the environment; or

- Involves major policy issues; or
- Is likely to involve Council in significant research or investigation; or
- Involves the notification of over 35 parties; or
- Is a subdivision involving more than 10 lots.

The Consents Manager shall have the right to reduce lodgement fees to the level of expected costs in circumstances where he or she considers this appropriate.

The Consents Manager shall have the right to vary lodgement fees and final charges for heritage order requests if, in his or her opinion, some of the benefits are to the whole community.

Where an application involves both a land use and subdivision consent, and is to be notified, then only one lodgement fee for a notified application may be required.

Refund of charges

Pursuant to section 36AAB of the RMA 1991, Council will remit the whole or part of the charges listed in this schedule where the lodgement fee paid is greater than the costs incurred by Council in processing the application. Any refund due will be paid after Council has assessed the final costs of processing the application. Where the refund is less than \$25 no refund will be given.

Planning charges

Note: All charges are lodgement fees unless stated as a set fee.

Application Categories

Applications are assigned a category according to the complexity of the application, based on the following general factors:

- The scale of the activity
- The level and significance of the District Plan non-compliance(s)
- The actual or potential adverse effects on the environment
- The effects on people
- The level of technical input required
- Whether the activity is provided for in the zone

Category A applications are simple applications. Categories B and C applications are more complex.

Category A applications have a set fee and are for activities that have specific District Plan non-compliances as listed below.

If you think you qualify for a Category A application, please state this on your application form. Once Council receives your application, it will review the application documentation and determine the category of the application. Following this Council will advise you of the appropriate fee.

Note: Council retains discretion to determine the category of an application.

Category A: Land Use Resource Consents

- Earthworks non-compliances not failing the permitted earthworks volume or area standards or the permitted imported fill standard by more than 10% of the permitted amount and/or earthworks within 1.5m of a property boundary with a cut or fill depth not exceeding 0.5m

- Buildings used for permitted activities with no more than 2 bulk and location non-compliances (building setbacks, building coverage, height in relation to boundary, building setbacks and building height) where the non-compliances do not exceed the rule by more than 10% of the permitted amount, with the exception of building height where the non-compliance does not exceed the rule by more than 2% of the permitted amount
- Near compliant home businesses & minor residential units
- Relocatable buildings with no other non-compliances except where they fit within any other Category A land use resource consent matters
- Near complaint outdoor living court and/or service court non-compliances.

Category A: Subdivision Resource Consents

- Amendments & conversions to cross lease titles
- Boundary adjustments meeting the activity specific standards
- Simple boundary relocations involving 2 contiguous titles not subject to NPSHPL and can meet the activity specific subdivision standards
- Infill (residential) subdivision creating no more than 2 additional lots which can connect to reticulated services, can meet the activity specific subdivision standards, do not involve the creation of new roads and are outside identified hazard areas
- One additional lot on a property in excess of 40ha in size in the Rural Zone on land not subject to NPSHPL where the subject property has a title date issued prior to 6 December 1997, the additional allotment has a proposed area of between 8,000m² and 1.6 ha, has ability to accommodate onsite services, can meet the activity specific standards, is located outside identified hazard areas, no geotechnical issues are identified within the nominated build area as confirmed by a suitably qualified person and the subdivision does not involve the creation of new roads.

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Pre-application advice		
Category A – set fee	200.00	200.00
Category B	600.00	600.00
Planning information research - duty planner	First 15 minutes free of charge, then recovery of actual and reasonable costs	First 15 minutes free of charge, then recovery of actual and reasonable costs
Applications for Land Use Consent – non-notified applications		
Category A – set fee	1,600.00	1,600.00
Category B	3,500.00	3,500.00
Category C	5,000.00	5,000.00
Engineering plan approvals	500.00	500.00
Fast track s87AAC and s87AAD	2,300.00	2,300.00
Applications for Subdivision Consent – non-notified applications		
Category A – set fee	2,500.00	2,500.00
Category B	5,800.00	5,800.00
Category C	7,000.00	7,000.00
> 10 lots + additional \$ charge per lot over 10 lots	5,800.00 + 150 per lot	5,800.00 + 150 per lot

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
	in excess of 10	in excess of 10
Bundled subdivision and land use	Fee for relevant subdivision category + fee for relevant land use category	Fee for relevant subdivision category + fee for relevant land use category
Express applications		
Category A land use (process within 10 working days) – set fee	3,200.00	3,200.00
Category A subdivision (processed within 10 working days) – set fee	5,000.00	5,000.00
Designations		
Requirements for designations, alteration to a designation - s181 (2)	5,000.00	5,000.00
Alteration to a designation - section 181 (3)	2,300.00	2,300.00
Removal of a designation - s182 – set fee	1,500.00	1,500.00
Outline plans a176A (1), requirements for heritage orders, removal of heritage orders, extension of lapse period s184	2,300.00	2,300.00
Outline plan waiver - section 176A (2) – set fee	850.00	850.00
Other application types		
Deemed permitted activity – set fee	1,000.00	1,000.00
Category A – change or cancel conditions of consent s127 - set fee	2,000.00	2,000.00
Category B - change or cancel conditions of consent s127	5,000.00	5,000.00
Extension of time s125 - set fee	1,800.00	1,800.00
Certificates of compliance s139, existing use certificates s139A, restrictions on issue of titles s226 – set fee	2,700.00	2,700.00
Review conditions of consent s128 - s132	3,900.00	3,900.00
Grant, reservation or revocation of easements s243, Grant or reserve a right of way over any private way s348 LGA, cancellation of amalgamation conditions s241 (where a full subdivision consent is not required) – set fee	1,500.00	1,500.00
Change or cancel consent notice s221 – set fee	2,100.00	2,100.00
Planning certificate - Sale and Supply of Alcohol Act 2012 - set fee	560.00	560.00
Notified Resource Consents		
Limited notification	11,000.00	11,000.00
Public notification	15,000.00	15,000.00
Pre-hearing meetings, hearing fees, work undertaken by external commissioners, planning staff, technical advisors, solicitors, secretariat, and administration	Actual costs	Actual costs
Hearings by councillors	Fee for each Councillor, set by the Remuneration Authority	Fee for each Councillor, set by the Remuneration Authority
Actions related to engineering approvals, 223, 224 and compliance of conditions on subdivision		
Section 223 certificate survey plan approval - 1 - 4 Lots - set fee (note: resigns are charged at the same rate in addition to the original set fee already charged)	420.00	420.00
Section 223 certificate survey plan approval 5 - 10 lots -	470.00	470.00

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
set fee (note: resigns are charged at the same rate in addition to the original set fee already (charged))		
Section 223 certificate survey plan approval > 10 lots - set fee plus additional charge per lot over 10 lots (note: resigns are charged at the same rate in addition to the original set fee already charged)	670.00 + \$20 per lot over 10 lots	670.00 + \$20 per lot over 10 lots
Engineering plan approvals	900.00	900.00
Section 224c certification		
s224c certificate approval - set fee	390.00	390.00
Creation of new property files for each lot - paid prior to s224c sign off - set fee	105.00	105.00
Update new lots with hazards – charged per lot paid prior to s224c sign off - set fee	190.00	90.00
Work associated with checking compliance with conditions of consent including onsite meetings and inspections, certificates under s348 (LGA), s224f (and administrative tasks associated with transferable lots), s241 and s243, administrative tasks associated with unit title certificates when applied for separately - paid prior to s224c sign off	Actual costs	Actual costs
Assign urban/RAPID property number outside of subdivision	Free of charge	Free of charge
Post-s224c work including but not limited to bonds and bond refunds for incomplete works and defects liability	Actual costs	Actual costs
Property numbering		
Assign and supply RAPID property number - paid prior to s224c sign off – per plate	90.00	90.00
Supply replacement RAPID property number - paid prior to s224c sign off – per plate	50.00	50.00
Assign urban property number at subdivision - paid prior to s224c sign off - per number	45.00	45.00
Development contribution assessment and administration - Local Government Act 2002		
Actual and reasonable costs for objections to development contributions will be payable in accordance with the Local Government Act 2002	Actual costs	Actual costs
Deposit for Objections to Development Contributions (in advance of actual costs for commissioner/s, Council staff and other support)	520.00	520.00
All development contributions, legal fees, clearance costs, and outstanding consent fees are required to be paid prior to the release of the s224 certificate. Legal fees related to all types of subdivision and land use consents - Resource Management Act 1991 unless otherwise stated		
Sections 108 and 109 - preparation and signing of any bond, covenant, legal document, encumbrance instrument, or variation thereto required as a condition of consent to enable the issue of a completion certificate (set fee)	890.00	890.00
Limited as to parcel consent	500.00	500.00
Variation of bond, covenant, or consent notice (set fee)	600.00	600.00
Partial bond refunds - administration fee per site inspection - Note: partial refunds for bonds will be deducted from the bond amount	Admin officers' hourly charge out rate	Admin officers' hourly charge out rate
Partial bond refunds – site inspections associated	Admin officers'	Admin officers'

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
with partial refunds per site inspection	hourly charge out rate	hourly charge out rate
Preparation of easement instrument (set fee)	790.00	790.00
Preparation of consent notice (set fee)	750.00	750.00
Preparation of minor covenants or any variations thereto (set fee)	580.00	580.00
Discharge of bond, encumbrance instrument, cancellation of consent notice, or covenant - partial or full (set fee)	400.00	400.00
Surrender of consent – legal fee (set fee)	400.00	400.00
Miscellaneous legal service e.g. any certificates or other legal document prepared by Council's legal section	Hourly charge out rate + mileage and actual cost of disbursements	Hourly charge out rate + mileage and actual cost of disbursements
Actions related to all types of subdivision and land use - Resource Management Act 1991 unless otherwise stated		
Objections requested to be considered by an Independent Hearings Commissioner - actual costs incurred by engaging a commissioner. Council's policy determines that it may decide on a case-by-case basis to refund any fee paid if Council upholds the objection in its entirety	3,200.00	3,200.00
Iwi consultation charge (set fee)	75.00	75.00
Record of Title and ordering documents through Land Information New Zealand (LINZ)	70.00	70.00
Preparation of any document or certificate for the purposes of Overseas Investment Office or for any such enactments or regulations (set fee)	600.00	600.00
Every other certificate authority, approval, consent, report or service given, or inspection made by Council under any enactment or regulation not otherwise mentioned elsewhere in this schedule where such enactment contains no provision authorising Council to charge a fee and does not provide that the certificate, authority, approval, consent, report or service, or inspection is to be given or made free of charge.	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage
Providing advice and comments in relation to partitions with Māori Land Court.	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage
The applicant will reimburse any fees paid by Council to commissioners, consultants, advisers, solicitors, and other creditors related to any other matter connected with resource consent or certificate application	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage
Administration fee for the processing of non- payment	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage
Fast track consenting pursuant to the COVID-19 Recovery (Fast Track Consenting Act) 2020 and the Natural and Built Environment Act 2023 or any other replacement fast track consenting legislation		
The recovery of actual and reasonable costs incurred by local authority as provided under the COVID-19 Recovery	Recovery of actual	Recovery of actual

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
(Fast Track Consenting Act) 2020 and the Natural and Built Environment Act 2023 or any other replacement fast track consenting legislation	and reasonable costs	and reasonable costs

Property information requests

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Information and requests		
General photocopying	Actual costs	Actual costs
Scanning and providing disks	Actual costs	Actual costs
Drainage plans, full building consents, full subdivision, or land use consent – set fee	40.00	40.00
Building consents	38.00	38.00
Microfiche	40.00	40.00
Resource consents	40.00	40.00
Full property file – set fee	65.00	65.00
Full commercial property file	130.00	130.00

Land Information Memoranda

Land Information Memoranda (LIM) requests for the supply of information in writing about a property including plan and resource consent details service details, requisitions, rates, and any other matters within Council records.

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
LIM services		
Electronic standard LIM (10 working days)	360.00	360.00
Electronic urgent LIM (5 working days) Note: Council is unable to provide urgent LIMs for commercial and industrial activities	510.00	510.00
Electronic commercial/industrial activity LIM (10 working days) Note: No urgent service available	605.00	605.00
Courier fee	10.50	10.50
Record of title and ordering documents through Land Information New Zealand (LINZ)	70.00	70.00
Printed copy of LIM	30.00	30.00
Cancellation fee	70.00	70.00

Environmental Health and Alcohol Licensing

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Food businesses operating under the Food Act 2014		
Application for registration of food control plan (section 56, Food Act 2014). Includes assessment of the food business, mentoring, processing the application, and issuing registration	468.00	468.00
Renewal of registration of food control plan in accordance with Part 2 of Schedule 4 of the Act before the expiry of the current registration	188.00	188.00
Processing an application for a significant amendment to a food control plan under section 45 of the Act	230.00	230.00
Processing notification of a significant change in circumstances to a food control plan under section 51 of the Act	175.00	175.00
Processing mandatory suspension of a food control plan under section 62 of the Act	175.00	175.00
Processing voluntary suspension of a food control plan under section 64 of the Act	175.00	175.00
Application for registration of a national programme (section 86, Food Act 2014)	295.00	295.00
Renewal of registration of national programme in accordance with Part 2 of Schedule 4 of the Act before the expiry of the current registration	175.00	175.00
Processing notification of a significant change in circumstances to a national programme under section 81 of the Act	175.00	175.00
Processing mandatory suspension of a national programme under section 90 of the Act	175.00	175.00
Processing voluntary suspension of a national programme under section 92 of the Act	175.00	175.00
Adding additional food business to a current registration	48.00	48.00
All activities associated with verification of food control plans or national programmes – covers all activities associated with verification of food control plans or national programmes, including administration, preparation, on site verification, travel, and report preparation. Applies to scheduled and unscheduled verifications. A base rate will apply and any time over 3.5 hours required will be charged on a ¼ hourly basis of this fee	640.00	640.00
Termination of verification due to failure of the operator to facilitate the verification	120.00	120.00
Monitoring and compliance activities under the Food Act 2014 including exercising any power referenced by and for the purposes expressed in section 298 of the Act (except for sections 302 and 303) where a sanction has been imposed by the food safety officer and/or where some form of corrective action is required by the operator at the following hourly rate	217.00	217.00
Issue of Improvement Notice in accordance with section 302 of the Act, including development of the notice - per	180.40	180.40

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
notice plus hourly charge spent developing and issuing the notice after the first hour		
Processing application for review of issue of improvement notice under section 303 of the Act - per application plus per hour spent processing the application after the first hour	180.40	180.40
Processing application for review of decision under section 355 of the Act	260.00	260.00
Registration of Camping Grounds (Health (Camping Grounds) Regulations 1985)		
Initial registration - covers costs consultation and advice, administrative costs of setting the premises in the database, and a pre-registration inspection	330.00	330.00
Renewal of registration - covers the cost of annual inspection of the premises	228.00	228.00
Registration of Offensive Trades/Stock Saleyards (Health Act 1956)		
Initial registration - covers costs consultation and advice, administrative costs of setting up the premises in the database, and a pre-registration inspection	295.00	295.00
Renewal of registration - covers the cost of annual inspection of the premises	228.00	228.00
Registration of funeral directors		
Premises with mortuary – initial registration covers consultation and advice, administrative costs of setting up the premises in the database, and a pre-registration inspection	295.00	295.00
Renewal of registration – covers the cost of annual inspection of the premises	197.00	197.00
Premises with no mortuary – initial registration	101.00	101.00
Renewal of registration – covers the cost of maintaining a register of funeral directors in accordance with the Health (Burial) Regulations 1946	152.50	152.50
Noting of certificates - (Health (Registration of Premises) Regulations 1966)		
Covers the cost of altering the details in the database and on the certificate of registration after any change in the occupation of premises	101.00	101.00
Additional inspections		
Premises which, during an inspection are found not to comply and receive written notice of work which is required to be completed within a given timeframe will be reinspected. If the required works have not been completed a further notice may be issued and an additional inspection fee charged	313.00	313.00
Trading in Public Places		
Covers the cost of regulating where and under what conditions persons wishing to trade in public places may operate within the district Operators selling articles of food for human consumption (other than fruit and vegetables grown on own property) shall also be required to be registered pursuant to the Food Act 2014.Council will accept the current health registration of another local authority	122.00	122.00
Gaming machines and TAB board venues		

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Gambling Venues Policy applications incur a minimum non-refundable deposit. Further charges may be charged should a hearing be required	1,200.00	1,200.00
Applications for TAB board venue consent under Council's Gambling Venues Policy incur a minimum non-refundable deposit. Further charges may be charged should a hearing be required	900.00	900.00
Excessive noise		
This covers the costs incurred in seizing, impounding, transporting, and storing property seized under sections 323 or 328 of the RMA 1991	303.00	303.00
Environmental health and alcohol licensing		
Ministry of Primary Industries Domestic Food Business levy	57.50	86.25

Alcohol licensing

The Sale and Supply of Alcohol (Fees) Regulations 2013 prescribe the fees payable for applications and services under the Sale and Supply of Alcohol Act 2012. The regulations provide for application and annual fees for on, off, and club licences and define a fees framework for determining the fees categories for premises using a defined cost/risk rating system. The regulations provide for Council to make a bylaw to set its own fees payable within the framework specified and therefore the specified fees are subject to change should Council determine to make a bylaw. An amount is paid to the Alcohol Regulatory and Licensing Authority (ARLA) from the fees for on, off, and club licences and managers' certificates.

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Alcohol licence application fees (inclusive of GST)		
Fee category premises		
Very low		
Total	368.00	368.00
Waikato District Council	350.75	350.75
ARLA	17.25	17.25
Low		
Total	609.50	609.50
Waikato District Council	575.00	575.00
ARLA	34.50	34.50
Medium		
Total	816.50	816.50
Waikato District Council	764.75	764.75
ARLA	51.75	51.75
High		
Total	1,023.50	1,023.50
Waikato District Council	937.25	937.25
ARLA	86.25	86.25
Very high		
Total	1,207.50	1,207.50
Waikato District Council	1,035.00	1,035.00
ARLA	172.50	172.50
Special licence		
Class 1 - Waikato District Council	575.00	575.00

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Class 2 - Waikato District Council	207.00	207.00
Class 3 - Waikato District Council	63.25	63.25
Manager's certificate/renewal		
Total	316.25	316.25
Waikato District Council	287.50	287.50
ARLA	28.75	28.75
Other liquor charges		
Temporary authority - Waikato District Council	296.70	296.70
Temporary licence - Waikato District Council	296.70	296.70
Permanent club charter - Waikato District Council	632.50	632.50
Extract from register - Waikato District Council	57.50	57.50
Note: above number of charges for licences each year is for the application fee. Below are the number of charges for the annual fee		
Annual fee category premises		
Very low		
Total	161.00	161.00
Waikato District Council	143.75	143.75
ARLA	17.25	17.25
Low		
Total	391.00	391.00
Waikato District Council	356.50	356.50
ARLA	34.50	34.50
Medium		
Total	632.50	632.50
Waikato District Council	580.75	580.75
ARLA	51.75	51.75
High		
Total	1,035.00	1,035.00
Waikato District Council	948.75	948.75
ARLA	86.25	86.25
Very high		
Total	1,437.50	1,437.50
Waikato District Council	1,265.00	1,265.00
ARLA	172.50	172.50
Hazardous activities and industry list (HAIL)		
These supply specific information in determining if a potentially contaminating activity has occurred on a property	152.00	152.00
Costs associated with the placement of a public notice notifying of an application for a new alcohol licence	93.00	93.00

Monitoring and enforcement

There will be a charge for every land use consent relating to the monitoring and associated administration costs of the consent.

Resource monitoring

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Monitoring and enforcement		
There will be a charge for every land use consent relating to		

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
the monitoring and associated administration costs of the consent		
Monitoring requests		
Yard encroachments and minor consents – to monitor progress with giving effect to the consent and compliance with consent conditions. For new consents this is payable at issue of consent	350.00	350.00
All other consents – to monitor progress with giving effect to the consent and compliance with consent conditions. For new consents this is payable at issue of consent	850.00	850.00
Cost per additional site inspection required due to on-going site compliance with conditions (e.g. required work not done) or where other costs are required to monitor any consent	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage
Designations or heritage orders		
The requiring authority or heritage protection authority shall pay costs incurred by Council in monitoring the conditions of notices of requirement. RMA 1991:s36(1)(d)	Actual and reasonable costs based on officers' hourly charge out rate + corporate mileage	Actual and reasonable costs based on officers' hourly charge out rate + corporate mileage
Infringement fees - Resource Management (Infringement Offences) Regulations 1999 and the Litter Act 1979, s13 GST is not applicable to these fees		
Contravention of s9 – restrictions on the use of land s338(1)(a)	600.00	600.00
Contravention of an abatement notice – not under s322(1)(c) and s338(1)(c)	2,000.00	2,000.00
Failure to supply information to an enforcement officer – s338(2)(c)	1,000.00	1,000.00
Administration fee for the administration of any non-payment (GST applicable)	Actual and reasonable costs	Actual and reasonable costs
Depositing litter in or on any public place or private land without the consent of the occupier; or having deposited any litter there	400.00	400.00
Monitoring		
The cost of staff time and expense associated with investigation, remediation (if necessary), and complaints can be recovered for significant non-compliance with the District Plan or for repeat offending where environmental impacts are considered to be more than minor	Actual and reasonable costs based on officers' hourly charge out rate + corporate mileage	Actual and reasonable costs based on officers' hourly charge out rate + corporate mileage

Parking

Council staff can issue infringement notices for breaches of the Transport (Vehicle and Driver Registration and Licensing) Act 1986, the Land Transport Act 1998, the Transport Act 1962, the Traffic Regulations 1976, the Land Transport (Offences and Penalties) Regulations 1999, the Road Users Rules 2004, and the Tyres and Wheels Rules including unlicensed and unwarranted vehicles. Infringement fees for such breaches are those set out in the relevant legislation.

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Parking infringement fees - Second schedule of the Transport Act 1962		
Excess parking		
GST is not applicable to these fees		
For parking on a road in breach of the provisions of the Waikato District Council's Traffic Bylaw 2023, in excess of a period of time fixed by the Bylaw or otherwise where the excess is:		
Up to 30 minutes	20.00	20.00
Over 30 minutes but no more than 1 hour	25.00	25.00
Over 1 hour but no more than 2 hours	36.00	36.00
Over 2 hours but no more than 4 hours	51.00	51.00
Over 4 hours but no more than 6 hours	71.00	71.00
Over 6 hours	97.00	97.00
Other parking offences		
GST is not applicable to these fees		
Parking on a flush median	70.00	70.00
Failed to display a permit	40.00	40.00
No evidence of current vehicle inspection – private vehicle	200.00	200.00
Operated a unlicensed motor vehicle - parked vehicle	200.00	200.00
Inconsiderate parking	100.00	100.00
Parking in a reserved mobility space	750.00	750.00
Any other parking offence in breach of the Waikato District Council's Traffic Bylaw 2023	40.00	40.00
Other breaches (other than parking breaches) of the Waikato District Council's Traffic Bylaw 2023	35.00	35.00
Parking charges		
General parking	Free of charge	Free of charge
Parking permit for designated spaces	380.00	380.00
Towage fees - Transport (Tow Fees) Notice 2004		
Towage of more than 10km from other urban areas may incur an extra charge		
Vehicle 3,500kg or less (gross) – 7am to 6pm Monday to Friday (except public holidays)	90.20	90.20
Other times	120.30	120.30
Vehicle more than 3,500kg (gross) – 7am to 6pm Monday to Friday (except public holidays)	223.40	223.40
Other times	343.70	343.70

Service Delivery

Roading

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Road safety		
Application to erect a bus shelter on a road reserve	Free of charge	Free of charge
Livestock crossing, moving or droving permit application	Free of charge	Free of charge
Permanent livestock crossing 1 st application	250.00	250.00
Permanent livestock crossing biannual/annual checks	150.00	150.00
Overweight permit - valid up to 24 months (includes shorter duration permits)	125.00	125.00
Monitoring and inspection		
New stock crossing - installation of posts, signs, and cones	1,250.00	1,250.00
Stock crossings - dealing with non-compliance of stock crossing permit conditions (set fee per visit)	150.00	150.00
Memorandum of encumbrance for stock underpass	790.00	850.00
Two-yearly structural inspection of stock underpass	176.00	300.00
Corridor maintenance		
Corridor access request (CAR) - includes first inspection:		
Minor Excavation Works	250.00	300.00
Major Excavation Works <i>Any works which will be more than 3 days or major inconvenience such as road closure</i>		500.00
Non-Excavation Works	\$100.00	\$150.00
Works – Pre-Approved Generic PAR (i.e. GTMP)		\$250.00
Process the PARS (Pre-Approval Reusable schemes) under NZGTTM		\$750.00
Projects	750.00	850.00
Events	See road closure section below	See road closure section below
CAR Amendments		\$100.00
Second and subsequent inspections	350.00	350.00
Full road closure applications (additional fees)		\$350.00
Urgent CAR processing (Less than 5 Working Days)		\$750.00
Compliance and Penalties		
Penalty for non-notification	250.00	750.00
Penalty for non-conformance TTM	350.00	550.00
Penalty for no traffic management plan (TMP)	450.00	1,000.00
Vehicle entranceways		
Application – includes inspection plus mileage cost	450.00	450.00
Penalty for vehicle entranceway no application	500.00	500.00
Events		
Temporary road closure permit application:		
Road closures for motor sports events greater than 10kms in distance	650.00	650.00
Road closures for motor sports events less than 10kms in distance	350.00	350.00
Road closures for sport and other non-community events	250.00	250.00
Road closures for community events	Free of charge	Free of charge
Street/footpath damage	Actual cost	Actual cost
Network development and maintenance		
Road naming process single site includes sign	1,430.00	1,430.00
Road naming process for ROW or PVT road single site includes sign	1,430.00	1,430.00

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Road naming up to 5 streets	1,900.00	1,900.00
Road naming 5 streets and over	2,200.00	2,200.00
Motor rallies		
Bond - sealed roads (per road - maximum 10,000)	1,000.00	1,000.00
Bond - unsealed roads (per road - maximum 45,000)	5,000.00	5,000.00
Repair to road and structures	Actual cost	Actual cost
Unformed (paper) roads		
Requests to initiate road stopping process. All costs including purchase of land at market value to be met by the applicant. A non-refundable deposit is required to initiate the process.	5,000.00	5,000.00
Temporary fences on formed roads		
Application	Actual cost	Actual cost
First inspection	Actual cost	Actual cost
More than one inspection	250.00	250.00
Road reserve		
Utility installation (for private utilities in the subsoil of Council roads)	An annual fee of a minimum of \$500 per crossing, with a minimum term of four years	An annual fee of a minimum of \$500 per crossing, with a minimum term of four years

Rubbish and recycling services

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Wheelie bins and crates		
Replacement recycling crates	23.00	23.00
Tuakau wheelie replacement bins	72.00	72.00
Delivery of Tuakau wheelie replacement bins	22.00	22.00
Refuse prepaid stickers and Tags		
Wheelie bin tag	6.00	6.00
Bag sticker	3.00	3.00
Roll of 100 wheelie bin tags	600.00	600.00
Roll of 200 bag stickers	600.00	600.00
Interim charge		
Any eligible property that is built and occupied after rates are struck on 1 July that wishes to receive waste services will be required to pay a charge for the number of months it receives the service until the next year's rates strike		
July	242.00	242.00
August	220.00	220.00
September	198.00	198.00
October	176.00	176.00
November	154.00	154.00
December	132.00	132.00
January	110.00	110.00
February	88.00	88.00
March	66.00	66.00
April	44.00	44.00
May	22.00	22.00

Regional Council consent transfers

Costs associated with the transfer of Regional Council consents to Waikato District Council will be charged to the consent holder. The charges will be based on the hourly staff charge out and mileage rates printed in this booklet.

Description	Charge 2025/26 (\$)	Charge 2026/27 (\$)
Pre-transfer inspection of infrastructure and associated works to assess compliance with Waikato Regional Council consent conditions	Officer's hourly charge out rate + corporate mileage	Officer's hourly charge out rate + corporate mileage

Request for official or personal information

The Local Government Official Information and Meetings Act (LGOIMA) 1987 (the Act) requires Council to make available certain public or personal information which it holds.

The Act also makes provision for Council to make a charge for the information supplied but this charge must be reasonable and is for the cost of labour and materials involved in making the information available. If the request expresses urgency Council may have to use additional resources to gather the information promptly and the Act permits Council to charge for these extra resources.

If the charges to gather the information requested are likely to be substantial, Council will advise the applicant of the likely charges before it commences processing the request and will give the applicant the opportunity to decide whether to proceed with the request. In such cases Council may also require that the whole or part of any charge be paid in advance before commencing to process the request.

Charges are made by Council on the following basis.

1. Any request by a person wishing to view information on any files held by Council and requires the presence of an officer during the viewing will incur a charge at the officers' hourly rate for the first half hour and the officers' hourly rate for each half hour thereafter.
2. The first half hour spent in processing the LGOIMA application will be free of charge but a charge of \$38.00 will be made for each additional half hour or part thereof.
3. All other charges incurred will be at actual cost involved. The cost includes:
 - Producing a document using a computer or other like equipment
 - Reproducing a film, video, or audio recording
 - Arranging for the applicant to hear or view an audio or visual recording
 - Providing a copy of any map, plan, or other document larger than A4 size.
4. If the time taken to process the information and/or the number of copies supplied is only a small margin over the 'free' allowance, Council may use its discretion as to whether any charge should be made.
5. Where repeated requests are made by the same applicant in respect of a common subject Council will aggregate these requests for charging purposes. This means that the second and subsequent requests will not be subject to half an hour of free time and 20 free standard A4 photocopies.
6. Council is not permitted to charge for:
 - Locating and retrieving information which is not where it ought to be
 - Time spent deciding whether access should be allowed, and in what form.

7. A deposit will be required where the charge is likely to exceed \$90.00 or where some assurance of payment is required to avoid waste of resources.
8. A record will be kept of any costs incurred. Wherever a liability to pay is incurred the applicant will be notified of the method of calculating the charge and this notification placed on the file.

'Personal' information does not include rating records, resource consents, building consent applications, or any information pertaining to property, which is public information.

Council staff charge-out rates

Position title	Rate 2025/26 (\$)	Rate 2026/27 (\$)
Service Delivery – Waters / Solid Waste		
Waters Manager	346.00	351.00
Waters Engineer Manager	226.00	231.00
Water Reform Project Manager	214.00	219.00
Waste Services Manager	346.00	351.00
Waste Minimisation and Resource Recovery Officer	172.00	177.00
Waters Engineer	184.00	189.00
Service Delivery – Roading		
Transport Manager	235.00	341.00
Transport Operations Manager		341.00
Transport Capital Manager		235.00
Transport Strategic & Asset Manager		235.00
Transport Planning Team Leader	213.00	217.00
Transport Administrator		130.00
Senior Transportation Engineer	184.00	189.00
Strategic Transport Planner	184.00	189.00
Transport Operations Team Leader	213.00	217.00
Transport Team Coordinator	135.00	140.00
Road Asset Engineer	201.00	206.00
Roading Contract Manager		202.00
Roading Corridor Engineer	184.00	189.00
Road Corridor Team Leader	188.00	202.00
Roading Project Manager	207.00	212.00
Roading Area Engineer		196.00
Road Safety Engineer		196.00
Network Corridor Controls Engineer	193.00	198.00
Surveyor	138.00	143.00
Network Assurance admin	135.00	140.00
Service Delivery – Parks & Facilities		
Community Assets Manager	245.00	250.00
Facilities Team Leader	190.00	195.00
Facilities Asset Engineer	190.00	195.00
Open Spaces Team Leader	185.00	190.00
Ecological Planner	180.00	185.00
Reserves Planner	175.00	180.00
Maintenance and Contracts Officer	145.00	150.00
Arborist	145.00	150.00
Community Events and Venue Team Leader	161.00	166.00
Community Connections Manager	220.00	225.00
Cemeteries Officer	135.00	140.00
Contracts Coordinator	135.00	140.00
Events Officer	135.00	140.00

Position title	Rate 2025/26 (\$)	Rate 2026/27 (\$)
Facilities Maintenance Officer	130.00	135.00
Service Delivery - Property		
Strategic Property Manager	231.00	236.00
Senior Property Advisor	162.00	167.00
Property Officer	140.00	145.00
Contracts & Partnering		
Contract and Partnering Manager	254.00	259.00
Contract and Partnering Advisor	168.00	172.00
Customer Support		
Animal Control		
Animal Control Team Leader	195.00	200.00
Senior Animal Control Officer	170.00	175.00
Animal Control Officer	135.00	140.00
Education and Engagement Officer	135.00	140.00
Pound Keeper	105.00	110.00
Building Quality		
Building Quality Manager	280.00	280.00
Senior Planning Review Officer	190.00	190.00
Building Inspector	190.00	190.00
Building Review Officer	190.00	190.00
Planning Review Officer	175.00	175.00
Building Administrator	130.00	130.00
Consents		
Development Support Manager	255.00	255.00
Land Development Engineering Manager	240.00	240.00
Subdivision Team Manager/Land Use Consents Team Manager	225.00	225.00
Subdivision/Land Use Consents Team Leader	220.00	220.00
Land Development Engineering Team Leader	220.00	220.00
Principal Planner	220.00	220.00
Principal Land Development Engineer	220.00	220.00
Senior Planner	205.00	205.00
Senior Land Development Engineer	205.00	205.00
Intermediate Land Development Engineer	185.00	185.00
Intermediate Planner	185.00	185.00
Planner	180.00	180.00
Land Development Engineer	180.00	180.00
Land and Property Information Team Leader	155.00	155.00
Consents Support Services Team Leader	145.00	145.00
Senior Subdivision Administrator	140.00	140.00
Consents Business Specialist	140.00	140.00
Land Hazard and Property Numbering Officer	145.00	145.00
Land and Property Information Officer	135.00	135.00
Consents Support Officers	135.00	135.00
Customer Delivery		
Customer Delivery Manager	205.00	210.00
Customer Delivery Team Leader	155.00	160.00
Customer Delivery Officer	115.00	120.00
Library Coordinator	120.00	125.00
Community Safety		
Community Safety Manager	237.00	242.00
Community Safety Support Team Leader	155.00	160.00
Community Safety Support Officer	130.00	135.00
Environmental Health		

Position title	Rate 2025/26 (\$)	Rate 2026/27 (\$)
Environmental Health Team Leader	195.00	200.00
Environmental Health Officer	170.00	175.00
Senior Environmental Health Officer	179.00	184.00
Senior Alcohol Licensing Inspector	140.00	145.00
Contaminated Land Specialist	185.00	180.00
Monitoring		
Monitoring Team Leader	195.00	200.00
Monitoring Officer	160.00	165.00
Compliance Officer	135.00	140.00
Strategy & Growth		
Planning & Growth		
Planning & Growth Manager	255.00	260.00
Cross Boundary Manager	255.00	260.00
District Plan Coordinator	147.00	152.00
Policy Planner	171.00	176.00
Resource Management Policy Manager	243.00	248.00
Senior Policy Planner	216.00	221.00
Principal Policy Planner	226.00	231.00
Programme Manager District Plan	157.00	162.00
Spatial Planner	171.00	176.00
Senior Spatial Planner	216.00	221.00
Principal Spatial Planner	226.00	231.00
Spatial Planning Manager	243.00	248.00
Growth Funding Team Leader	184.00	189.00
Growth Funding Advisor	161.00	166.00
Infrastructure Development Advisor	250.00	255.00
Growth Implementation Manager	247.00	252.00
Community & Business Sustainability		
Community & Business Sustainability Manager	255.00	260.00
Heritage Advisor	171.00	176.00
Community-Led Development Advisor	146.00	151.00
Economic Development Advisor	173.00	178.00
Economic & Community-Led Development Manager	243.00	248.00
Climate Action & Sustainability Manager	243.00	248.00
Climate Action & Sustainability Advisor	146.00	151.00
Community & Business Adaptation Advisor	171.00	176.00
Climate Action & Sustainability Coordinator	135.00	140.00
Strategy & Corporate Planning		
Strategy & Corporate Planning Manager	255.00	260.00
Corporate Planning Manager	243.00	248.00
Principal Corporate Planner	226.00	231.00
Senior Corporate Planner	176.00	181.00
Corporate Planner	171.00	176.00
Policy Advisor	176.00	181.00
Project Manager	226.00	231.00
Kaiwhakamaahere	226.00	231.00
Principal Analyst	195.00	200.00
Strategy Advisor	216.00	221.00
Strategy Coordinator	135.00	140.00
Strategic Initiatives & Partnerships		
Strategic Initiatives & Partnerships Manager	255.00	260.00
Strategic Initiatives & Partnerships Coordinator	135.00	140.00

Position title	Rate 2025/26 (\$)	Rate 2026/27 (\$)
Legal		
Legal Assistant	151.00	156.00
Solicitor	190.00	195.00
Senior Solicitor	224.00	229.00
Legal Counsel	305.00	311.00
Chief Executive		
Iwi and Community Partnership Advisor	134.00	139.00
Executive Assistant to the Mayor	144.00	149.00
Executive Assistant to the Chief Executive	149.00	154.00
Executive Manager Maaori Partnerships	245.00	250.00
Chief Executive	487.00	492.00
General Manager	385.00	390.00
Zero Harm Manager	234.00	239.00
Zero Harm Advisor	144.00	149.00
Operations		
Chief Information Officer	385.00	390.00
Information Technology Specialist	210.00	215.00
Records and Information Officer	135.00	140.00
People and Capability Manager	288.00	293.00
People Advisor	144.00	149.00
Communications, Marketing and Engagement Manager	279.00	284.00
Senior Communications Advisor	168.00	172.00
Communications Advisor	144.00	149.00
Executive Assistant	144.00	149.00
Finance		
Chief Financial Officer	338.00	343.00
Finance Manager	253.00	258.00
Finance Team Leader	193.00	198.00
Management Accountants	167.00	172.00
Finance Officer	135.00	140.00
Procurement Manager	253.00	258.00
Senior Procurement Advisor	193.00	198.00
Procurement Advisor	167.00	172.00
Enterprise Project Management Office		
Resilience Manager	232.00	237.00
Business Change Manager	210.00	215.00
Senior Auditor and Risk Assurance Advisor	210.00	215.00
Business Improvement Specialist	210.00	215.00
Business Analyst	210.00	215.00
Emergency Management Advisor	144.00	149.00
Organisational Planning and Project Support		
Projects and Innovation Manager	338.00	343.00
Infrastructure Portfolio Manager	254.00	259.00
Organisational Delivery Manager	232.00	237.00
Technical Delivery Manager	232.00	237.00
Senior Project Manager	210.00	215.00
Infrastructure Senior Project Manager	210.00	215.00
Contracts Team Leader, Programme Delivery	215.00	220.00
Infrastructure Portfolio Team Leader	215.00	220.00
Project Manager	207.00	212.00
Infrastructure Project Manager	207.00	212.00

Position title	Rate 2025/26 (\$)	Rate 2026/27 (\$)
Project Engineer	184.00	189.00
Roding Design Engineer	184.00	189.00
Planning and Reporting Advisor	144.00	149.00

Mileage charge-out rates

Mileage rates will be charged in accordance with the prevailing Inland Revenue Department mileage rates at the time of invoice.