

# Fees and Charges

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**2009/2010**

This Schedule of Fees and Charges  
was adopted on 26 June 2009  
to take effect from 1 July 2009



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# **SCHEDULE OF FEES AND CHARGES 2009/2010**

## **Introduction**

This document has been prepared to provide a comprehensive guide to current fees and charges. The Schedule of Proposed Fees and Charges was published as part of the special consultative procedure of the 2009/2019 Long-Term Council Community Plan and was open for submission as part of that process. The fees and charges were confirmed on 26 June 2009.

## **Legislative framework**

Council derives its right to apply fees and charges in general from section 150 and section 12 of the Local Government Act 2002. Other Acts which the Council administers, such as the Resource Management Act 1991, the Building Act 2004, the Dog Control Act 1996 and others, give all Councils the right to prescribe fees and charges pertaining to the particular activity dealt with by that Act. In the following fees and charges schedules the empowering legislation is noted where the right to apply fees and charges is NOT derived from the Local Government Act.

For unforeseen situations for which no fee or charge has been prescribed but which involve costs to the Council, the Local Government Act also gives Councils the right to recover the reasonable costs incurred for the matter for which the fee is charged.

## **About the schedules**

The following should be noted with regard to the fees and charges schedules:

- 1 In some cases the fees are defined by the relevant statute and are therefore not open for consultation or to change by the Council. Examples are:
  - Infringement fees for parking, resource management and dog control offences
  - Liquor licensing
  - Amusement devices licensing
- 2 Subdivision consent for additional lots, any land use consent or permitted activity may include a condition requiring financial and development contributions to ensure adequate and appropriate provision of infrastructure to service those new lots or activity. Contributions relate to roading network access, wastewater and stormwater disposal, rural drainage and water supply. These financial and development contributions relate solely to Council's own infrastructure and not to infrastructure of other service providers who have their own charging regimes.
- 3 The charges for reserve contributions are set under the Waikato District Plan. These charges were reviewed as part of the proposed District Plan which was notified in September 2004. They are included in these schedules for information only.
- 4 The targeted rates for water supply, refuse collection and disposal, wastewater and stormwater drainage are discussed in the 2009/2019 Long-Term Council Community Plan and are also included in these schedules for information.

***If you wish to know anything more about these fees and charges please contact  
Customer First staff at any office of the Council.***

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# BUILDING CONTROL

## Fees and Charges (inclusive of GST)

Effective from 1 July 2009

Description of Service	Fixed Charge
<b>Project Information Memoranda (PIMs)</b> <i>Building Act 2004: sections 219 and 32</i>  The charge is for the preparation and issuing of PIMs and is payable on application.	
a Building work valued up to \$20,000 including structures as listed under Building Consents (b) below, but excluding items listed under (a), (c) and (j) below	\$110.00
b Building work valued up to and including \$1,000,000	\$165.00
c Building work valued over \$1,000,000	\$220.00
<b>Building Consents</b> <i>Includes cost of final Code Compliance Certificate</i> <i>Building Act 2004: section 219</i> Solid fuel heaters ( <i>includes PIM</i> )	\$176.00 + 1 inspection @ \$100
a Minor plumbing and drainage (eg en-suites, septic tanks, other small works involving no increase in building area), demolitions, signs ( <i>includes PIM</i> )	\$176.00 + \$100 per inspection
b Building work valued up to \$20,000: including decks, carports, conservatories, shade cloth structures, pools, garages, farm buildings, re-piled dwellings, temporary classrooms, vat stands, pergolas over 10m <sup>2</sup> , garages converted to bedrooms, retaining walls, resited garages and farm buildings, off-site construction (transportable houses)	\$242.00 + \$100 per inspection
c Erection of marquees for temporary events ( <i>includes PIM and one inspection</i> ) (NOTE: In some instances a resource consent may also be required.)	\$176.00
d Dwelling additions up to \$20,000 in value Commercial and public buildings up to \$20,000 in value (includes toilet blocks)	\$368.50 + \$100 per inspection
e All building work of value \$20,001 to \$100,000	\$605.00 + \$100 per inspection
f All building work of value \$100,001 to \$150,000	\$968.00 + \$100 per inspection
g All building work of value \$150,001 to \$500,000	\$1,391.50 + \$100 per inspection
h All building work of value \$500,001 to \$1,000,000	\$1,611.50 + \$100 per inspection
i Buildings over \$1,000,000 in value For every \$100,000 over \$1,000,000 an extra \$120 is payable	\$1,958 + \$100 per inspection
j Stock underpasses and farm bridges. Includes two building inspections and engineering input into checking of plans, technical advice and inspection of site before and after installation ( <i>includes PIM</i> )	\$968.00
All consents – Accreditation Levy <i>Building Act 2004: sections 215 and 219</i>	\$33.00

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Description of Service	Fixed Charge
<p><b>Code Compliance Certificates</b>  <i>Building Act 2004: sections 95 and 93(2)(b)</i></p> <p>To issue a final Code Compliance Certificate in respect of a building consent that has already been issued an interim Code Compliance Certificate.</p> <p>Application for extension of time to apply for a Code Compliance Certificate</p>	<p>\$115.50  + \$100 inspection fee</p> <p>\$50.00</p>
<p><b>Buildings to be Relocated into the District</b>  <i>Building Act 2004: section 219</i></p> <p>Resiting report,</p> <p>    plus: inspection fee</p> <p>        travelling time           per hour</p> <p>        vehicle costs             per km</p> <p><i>A refundable bond, pursuant to section 108 of the Resource Management Act 1991 and based on the estimated cost of works required to meet conditions of resource consent, is also required.</i></p>	<p>\$82.50</p> <p>\$100.00</p> <p>\$100.00</p> <p>\$0.75</p>
<p><b>Application for Temporary Accommodation</b>  <i>Building Act 2004: section 219</i></p> <p>Available only while an applicant is building a dwelling</p> <p><i>A refundable performance bond of \$5,000 is also required under the Resource Management Act 1991 to ensure that occupation of the temporary premises is discontinued within the agreed period.</i></p>	<p>\$192.50</p>
<p><b>Compliance Schedules and Building Warrants of Fitness</b>  <i>Building Act 2004: sections 100, 108 and 219</i></p> <p>First inspection of new commercial buildings with specified systems and issue of Compliance Schedule/s</p> <p>Amendment to Compliance Schedule</p> <p>Annual audit inspection and issue of Building Warrant of Fitness</p> <p>Re-inspection if required – per inspection</p> <p>Administration and issue of Building Warrant of Fitness in non-inspection year</p>	<p>\$150.00</p> <p>\$50.00</p> <p>\$150.00</p> <p>\$100.00</p> <p>\$50.00</p>
<p><b>Application for Dispensations and Waivers</b>  <i>Building Act 2004: section 219</i></p> <p>Dispensation from provisions of the Building Act 2004 or the Fencing of Swimming Pools Act 1987</p>	<p>\$100.00 / hour</p>
<p><b>Application for a Building Certificate</b>  <i>Sale of Liquor Act 1989: sections 9, 31 and 55</i></p> <p>Inspection of premises for fire safety and access for people with disabilities</p>	<p>\$225.50</p>
<p><b>Certificate of Acceptance</b>  <i>Building Act 2004: section 96</i></p> <p>Application fee only (includes cost of one inspection)</p> <p>In addition, these projects are liable for all the fees that would have been payable had the owner (or the owner's predecessor in title) applied for building consent before carrying out the building work.</p>	<p>\$451.00</p>
<p><b>Certificate for Public Use</b>  <i>Building Act 2004: section 363A</i></p> <p>To issue a Certificate for Public Use in respect of a building subject to the provisions of section 363A of the Building Act 2004</p> <p>Inspections to check compliance with conditions of the certificate</p>	<p>\$132.00</p> <p>\$100.00 / inspection</p>
<p><b>Fencing of Swimming Pools</b>  <i>Fencing of Swimming Pools Act 1987</i></p> <p>Inspection of pool fence to check compliance with the Act</p> <p>Inspection fee for second and subsequent inspections if satisfactory progress is not being made</p>	<p>No charge</p> <p>\$100.00</p>

Description of Service	Fixed Charge
<p><b>Inspection Fee</b>  <i>Building Act 2004: section 219</i></p> <p>Standard inspection fee for a Council officer to visit site to check compliance with any section of the Building Act or to carry out additional inspections in relation to a building consent</p>	\$100.00
<p><b>Certificates</b>  <i>Building Act 2004: sections 71, 77 and 219</i></p> <p>Preparation, signing and registration of certificates pursuant to the Building Act 2004</p> <p style="text-align: right;">Section 71 certificate Section 75 certificate</p>	\$360.00 \$410.00
<p><b>Notice to Fix</b>  <i>Building Act 2004: section 164</i></p> <p>To issue and serve a Notice to Fix pursuant to section 164 of the Building Act 2004</p> <p>Inspections to check compliance with conditions of Notice to Fix</p>	\$132.00 \$100.00 / inspection
<p><b>Request for Information or Service</b>  <i>Building Act 2004: section 219</i></p> <p>Non-routine request for information or services, charged at officers' hourly charge-out rate</p>	See page 29
<p><b>Microfiche Copying of Building Plans</b>  <i>Building Act 2004: section 219</i></p> <p>Transfer of building plans onto microfiche upon completion of project</p> <p>Plan sizes A0, A1 and A2</p> <p style="text-align: right;">5 sheets or fewer – per consent More than 5 sheets – per consent</p>	\$11.00 \$22.00
<p><b>Amusement Devices</b>  <i>Fees set by the Amusement Devices Regulations 1978: regulation 11</i></p> <p><i>Approval to Operate</i></p> <p>a One device for up to seven days</p> <p>b Additional device for up to seven days</p> <p>c Each device for every seven day period after first period</p>	\$11.00 \$2.00 \$1.10

## NOTES

- 1 Where external expertise is necessary for processing building consents, the charge for those services will be passed on to the applicant.
- 2 This scale of fees does not include a structural checking fee. Where undertaken by Council officers this fee is charged at the officers' hourly rate of \$100.
- 3 Fixed charges are payable on application. At the end of processing, inspection fees and additional levies may be payable. In these cases consents may not be issued until cheques are cleared.
- 4 It is a requirement of the Building Act 2004 that some applications be referred to the NZ Fire Service for review. There will be costs associated with this review, which vary depending on the work required by the Fire Service. The Council is not able to quote the costs at the time of application, as they are unknown until the Fire Service invoices us. These costs will be invoiced to the applicant.
- 5 Building consent fees include the cost of the final Code Compliance Certificate.
- 6 We are required to collect fees on behalf of others. With new legislation these charges may increase.
  - **Building Research Association Levy**  
For every building consent with an estimated value of \$20,000 and over, \$1.00 per \$1,000 is payable.  
*(NB: GST is not applicable to this levy.)*
  - **Department of Building and Housing Levy**  
For every building consent with an estimated value of \$20,000 and over, \$1.97 per \$1,000 is payable.
- 7 Building consents cancelled prior to the first inspection being conducted will be refunded only that part of the full charge for which processing work has not yet been carried out.

# CEMETERIES

## Fees and Charges (inclusive of GST)

Effective from 1 July 2009

Description of Service	Fee
<p><b>Purchase of Plot</b>  <i>Burial and Cremation Act 1964: sections 10 &amp; 15</i></p> <p>Purchase of plot (including maintenance)  <i>For immediate or future use (See Note 5)</i></p> <p>Purchase of plot in children's areas at Huntly and Ngaruawahia cemeteries            (children under age 12 only)  <i>For immediate or future use (See Note 5)</i></p> <p>RSA plot (Government funded)</p>	<p>\$1,450</p> <p>\$463</p> <p>No charge</p>
<p><b>Sexton Fees</b>  <i>Burial and Cremation Act 1964: section 9</i></p> <p>Interments - standard fee for all burials</p> <p>Extra burial depth</p> <p>Stillborn babies</p>	<p>\$663</p> <p>+\$100</p> <p>No charge</p>
<p><b>Ashes</b></p> <p>Plot</p> <p>Sexton Fees</p> <p>RSA Plot</p>	<p>\$100</p> <p>\$69</p> <p>No charge</p>
<p><b>Other Cemetery Services</b></p> <p>Disinterment</p> <p>Reinterment</p> <p>Breaking Concrete</p>	<p>\$663</p> <p>\$663</p> <p>No charge</p>

## NOTES

- 1 Cemeteries are available for funerals between the hours of 8.00 am and 5.00 pm, Monday to Saturday. Funerals on public holidays are by specific arrangement only.
- 2 Burial arrangements for non-Waikato District residents do not incur any extra charge.
- 3 Special areas for interment of children are only available at Huntly and Ngaruawahia cemeteries.
- 4 A special area for interments in the Muslim tradition is available at Ngaruawahia cemetery.
- 5 Plots should be paid for within six months of reservation. If the arrangement is not honoured and payment for the plot is not made in full within six months, Council may cancel the reservation and refund any monies paid, less administration costs.

# DOG CONTROL

## Fees and Charges (inclusive of GST)

Effective from 1 July 2009

All fees are set in accordance with the Dog Control Act 1996. The basic dog registration fee is \$130.00 which recovers costs associated with the administration of the dogs register, response to service requests from the public, compliance monitoring and enforcement of the relevant provisions of the Dog Control Act 1996 and the associated Waikato District Council Dog Control Bylaw 1997. A special fee applies for the registration of guide dogs, hearing ear dogs and companion dogs for the disabled.

The Waikato District Council classifies dog owners according to the criteria detailed on the following pages. If paid before 1 August of the registration year, rebates on the basic registration fee are available, depending on the classification – see [page 7](#).

Conversely, Council adds a surcharge to the basic registration fee for owners of dangerous dogs.

Explanations of classifications, rebates and surcharges follow the tables of fees and charges.

Applications for reclassification for the next registration year must be made to Council's Animal Control section before 28 February. An inspection fee will be payable.

Description of Service		Rebated Registration Fee if paid by 1 August	Registration Fee from 1 August
<b>Dog Registration - rebates available</b> <i>Rebates are subject to criteria - see notes starting at <a href="#">page 7</a></i>	General Dog Owner	\$110.50	\$130.00
	Approved Owner	\$65.00	\$130.00
	Selected Owner	\$31.00	\$130.00
	Farm Owner	\$31.00	\$130.00
	Guide, hearing ear, or companion dogs for the disabled (See criteria on <a href="#">page 9</a> )	\$5.00	\$5.00
	Dogs neutered in previous year	Rebate available <i>Special conditions apply - see notes on <a href="#">page 9</a></i>	\$130.00

			Registration Fee from 1 July
<b>Dog Registration - no rebates available</b> <i>See notes on <a href="#">pages 10 &amp; 11</a></i>	Ownership of <b>Dangerous Dog</b> - subject to 50% surcharge	<b>No rebates available</b>	\$195.00
	<b>Probationary Owner</b>	<b>No rebates available</b>	\$130.00

**For registration fees for pups at age three months see the table on [page 12](#)**

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Description of Service		Fee
<b>Miscellaneous Fees</b>	Application for classification under Selected or Farm Owner Policy	\$50.00
	Application for permit to keep more than two dogs	\$50.00
	Disposal/surrender fee	\$35.00
	Implanting of microchips	\$35.00
<b>Collars and Tags</b>	Dog collars	\$6.30
	Exchange tags	No charge
	Replacement tags	\$3.70
<b>Dog Pound</b> <i>Dog Control Act 1996: section 68</i>	First impounding	\$55.00
	Second impounding	\$75.00
	Third or subsequent impounding	\$100.00
	Seizure	\$105.00
	Sustenance (per day)	\$10.50
	<i>NOTE: Any fees incurred in the seizure, custody, sustenance and transport of a dog are required to be paid before its release from impoundment.</i>	
<b>Call-out Rates</b>	Animal Control Officer	\$70.00/hour
	Vehicle	75¢/km

## Infringement Offences and Fees

*Dog Control Act 1996: section 66*

There is a series of infringement offences for which Council officers can issue an infringement notice. These infringement fees are set by the Dog Control Act 1996 and any subsequent amendments. **NB: GST is not applicable to these fees.**

BRIEF DESCRIPTION OF OFFENCE	FEE
Wilful obstruction of dog control officer or ranger	\$750
Failure or refusal to supply information or wilfully providing false particulars	\$750
Failure to supply information or wilfully providing false particulars about dog	\$750
Failure to comply with any bylaw authorised by section 20 of the Dog Control Act	\$300
Failure to undertake dog owner education programme or dog obedience course (or both)	\$300
Failure to comply with obligations of probationary owner	\$750
Failure to comply with effects of disqualification	\$750
Failure to comply with effects of classification of dog as dangerous dog	\$300
Fraudulent sale or transfer of dangerous dog	\$500
Failure to comply with effects of classification of dog as menacing dog	\$300
Failure to advise person of muzzle and leashing requirements	\$100
Failure to implant microchip transponder in dog	\$300
False statement relating to dog registration	\$750
Falsely notifying death of dog	\$750
Failure to register dog	\$300
Fraudulent procurement or attempt to procure replacement dog registration label or disc	\$500
Failure to advise change of dog ownership	\$100
Failure to advise change of address	\$100
Removal, swapping, or counterfeiting of registration label or disc	\$500
Failure to keep dog controlled or confined	\$200
Failure to keep dog under control	\$200
Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise	\$300
Failure to carry leash in public	\$100
Failure to comply with barking dog abatement notice	\$200
Allowing dog known to be dangerous to be at large unmuzzled or unleashed	\$300
Failure to advise of muzzle and leashing requirements	\$100
Releasing dog from custody	\$750

## Notes on dog registration fees

Rebates are available if registration fees are paid before 1 August of the registration year. See criteria for classification below. The rebates equate to slightly more than the percentages defined in the Council's Dog Control Policy 2007 (for example, the rebate for selected or farm owner classification is 76.15% of the basic fee).

Classification	Basic Registration Fee	Rebates available	Fee if paid prior to 1 August
<b>General Dog Owner</b> <i>Criteria listed in (1) below</i>	\$130.00	15% Prompt Payment	\$110.50
<b>Approved Owner</b> <i>Criteria listed in (2) below</i>	\$130.00	15% Prompt Payment plus <u>35%</u> Approved Owner <b>50% Total Rebate</b>	\$65.00
<b>Selected Owner</b> <i>Criteria listed in (3) below</i>	\$130.00	15% Prompt Payment plus 35% Approved Owner plus <u>25%</u> Selected Owner <b>75% Total Rebate</b>	\$31.00
<b>Farm Owner</b> <i>Criteria listed in (4) below</i>	\$130.00	15% Prompt Payment plus 35% Approved Owner plus <u>25%</u> Farm Owner <b>75% Total Rebate</b>	\$31.00

## Criteria for classification - rebates

*Dog Control Act 1996: section 36*

1 **A General Dog Owner** is defined as a dog owner who:

- has not previously owned a dog in the Waikato District; or
- cannot supply evidence of rebated dog registration under another local authority; or
- has had a dog impounded; or
- has been the subject of a justified complaint; or
- has been prosecuted for a dog offence; or
- has received an infringement fine.

**Rebate available** - Prompt Payment rebate if paid before 1 August

15% of Fee

2 **Approved Owner**

This rebate applies where the owner has had his/her dog registered with the Waikato District Council for the previous two years and Council records for this period show that person has:

- NOT had a dog impounded; and
- NOT been the subject of a justified complaint; and
- NOT been prosecuted for dog offences; and
- NOT received an infringement fine; and
- kept Council informed of changes of address or dog ownership through written advice prior to the new registration; and
- paid the registration fee before 1 August of each registration year.

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## 2 **Approved Owner** *(continued)*

A dog owner moving to the District will be given consideration for this rebate if proven evidence of previous history relating to this requirement is presented.

Any breach of these criteria will lead to immediate cancellation of the approved owner rebate.

### **Rebates**

Prompt Payment Rebate	15% of Fee
Approved Owner Rebate	<u>35%</u> of Fee
<b>TOTAL REBATE AVAILABLE</b> if paid before 1 August	50% of Fee

## 3 **Selected Owner**

This rebate applies to a dog owner who is residing on an urban, country living or rural property that is less than 20 hectares in area and who:

- already meets the Approved Owner criteria; and
- holds a permit where more than two dogs are kept on properties zoned urban or country living in the Waikato District Plan (see details on next page); and
- meets the minimum standards for accommodation of dogs; and
- provides a fully fenced dog-proof section or area of the premises appropriate for the size of the dog(s) kept.

Any breach of these criteria will lead to immediate cancellation of the selected owner rebate.

### **Rebates**

Prompt Payment Rebate	15% of Fee
Approved Owner Rebate	35% of Fee
Selected Owner Rebate	<u>25%</u> of Fee
<b>TOTAL REBATE AVAILABLE</b> if paid before 1 August	75% of Fee

## 4 **Farm Owner**

This rebate applies to a rural dog owner who is residing on and farming a rural property of 20 hectares or more in area. To qualify as a rural owner under the Farm Owner Policy an owner must:

- already meet the Approved Owner criteria; and
- meet the minimum standard for the accommodation of dogs; and
- ensure that all home killing and the disposal and/or treatment of offal and trimmings, including the heads of sheep and goats, are carried out in an approved dog-proof enclosure or killing facility; and
- ensure that all dogs are not fed or allowed access to any raw offal or any untreated sheep or goat meat; and
- voluntarily carry out treatment for hydatids and sheep measles as part of their regular dog-worming programme from their local veterinarian.

Any breach of these criteria will lead to immediate cancellation of the farm owner rebate.

### **Rebates**

Prompt Payment Rebate	15% of Fee
Approved Owner Rebate	35% of Fee
Farm Owner Policy	<u>25%</u> of Fee
<b>TOTAL REBATE AVAILABLE</b> if paid before 1 August	75% of Fee

## **Neutered or spayed dogs - rebate**

On provision of written proof from a veterinary surgeon, the registration fee for the current year will be waived and a tag provided free of charge for a dog that has been neutered or spayed during the course of the previous year. This is subject to the following conditions:

- the dog is NOT classified as a Dangerous Dog and required under the provisions of the Dog Control Amendment Act 2003 to be neutered or spayed; and
- written proof is provided by a certified veterinary surgeon who has adequately described the dog involved; and
- the proof and registration form is presented to the Council on or before 31 July of the current year.

This waiver will apply for only one registration year.

## **Applications for classification of ownership status – see table on [page 6](#)**

An inspection of the property by an Animal Control Officer is required for every application for classification or reclassification under the selected owner or farm owner policies and an application fee is payable. Applications must be received before 28 February of the year for which classification is sought.

Every application will include consent to annual inspection.

If a Selected Owner or a Farm Owner already receiving rebates moves to another address within the Waikato District an inspection of the new property is required. A fee is payable upon application.

## **Permit to keep more than two dogs**

A permit is required where more than two dogs are kept on properties zoned urban and country living in the Waikato District Plan. An inspection is required for every new application or review of an existing permit and a fee is payable upon application - see the table on [page 6](#).

Criteria for a permit to keep more than two dogs are:

- the physical suitability of land to hold more than two dogs; and
- the applicant must meet the Approved Owner and Selected Owner policy criteria; and
- there must be written approval from neighbours who live on adjoining properties
- the applicant must meet such terms or special conditions the Council may attach to any permit.

Council reserves the right to exercise its discretion even though the above criteria are fulfilled and where there is any failure to comply with these conditions, Council may cancel the permit by giving the dog owner one month's notice. Further information is available on the Council's website

## **Guide dogs, hearing ear dogs, companion dogs (assisting the disabled)**

A special annual registration fee of \$5.00 applies to dogs in the following categories:

### **Guide Dog**

A dog assisting a partially sighted or blind person certified in that regard by the Royal New Zealand Foundation for the Blind.

### **Hearing ear dog**

A dog assisting a deaf person certified in that regard by the Hearing Association of New Zealand.

### **Companion dog**

A dog assisting a disabled person certified in that regard by the Top Dog Companion Trust.

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# Dangerous Dog Classification - Surcharge

Dog Control Act 1996: sections 31 and 32

**The owner of a Dangerous Dog shall pay 150% of the basic registration fee and no Prompt Payment rebate shall apply.**

Where a period of classification includes only part of a registration year, a surcharge of 5% of the annual registration fee is payable for each entire month of that year.

Classification	Basic Registration Fee	Surcharge	Fee Payable
<b>Dangerous Dog</b> <i>Criteria as listed below</i>	\$130.00	50% of registration fee	\$195.00

Dogs may be classified as dangerous by the Council and have restrictions placed on them for any of the following reasons:

- where the owner is convicted of an offence under section 57A(2) of the Dog Control Act 1996, namely:  
*Where any dog in any public place –*
  - (a) *Rushes at or startles any person or animal in such a manner that any person is killed, injured, or endangered, or any property is damaged or endangered; or*
  - (b) *Rushes at any vehicle in such a manner as to cause or be likely to cause an accident; or*
- where there are, on the basis of sworn evidence attesting to aggressive behaviour by the dog on one or more occasions, reasonable grounds to believe the dog constitutes a threat to the safety of any person, stock, poultry, domestic animals, or protected wildlife; and
- where the owner admits in writing that the dog constitutes a threat to the safety of any person, stock, poultry, domestic animal, or protected wildlife.

## Requirements

### The owner of a Dangerous Dog:

- shall, not later than one month after the classification takes effect, ensure that the dog is kept within a securely fenced portion of the owner's property which it is not necessary to enter in order to obtain access to at least one door of any dwelling on the property; and
- shall not allow the dog to be at large or in a public place without being muzzled unless the dog is confined completely within a vehicle or cage; and
- shall, not later than one month after the classification takes effect, produce to the Council a certificate issued by a registered veterinary surgeon certifying that the dog has been neutered; and
- shall be liable for dog control fees for that dog at 150 percent of the level that would apply if the dog were not classified as a dangerous dog; and
- shall not, without the written consent of the Council in whose district the dog is to be kept, dispose of the dog to any other person.

The above conditions transfer to the new owner if the Council gives written permission for such transfer.

The owner may object to the classification by lodging a written objection with the Council, and shall be entitled to be heard in support of that objection.

# Probationary Owner Classification

*Dog Control Act 1996: sections 21-24*

**A Probationary Owner shall pay the basic registration fee and no Prompt Payment rebate shall apply.**

This classification is imposed where an owner:

- is convicted of any offence under the Dog Control Act 1996; or
- is convicted of any offence in respect of a dog under Parts 1 or 2 of the Animal Protection Act 1990; or
- is convicted of any offence under section 26ZZP of the Conservation Act 1987 or section 56I of the National Parks Act 1980; or
- commits three or more infringement offences within a continuous period of 24 months.

## Requirements

### **A Probationary Owner:**

- shall not be permitted to keep or register any other dog except for the dog(s) of which that person was the registered owner at the time of the classification.

The owner may object to the classification by lodging a written objection with the Council, and shall be entitled to be heard in support of that objection. The classification extends over New Zealand.

The classification shall continue for a period of 24 months, unless the Council reduces that timeframe.

*continued next page*

## Registration of pups at age three months

Section 38 of the Dog Control Act 1996 allows Councils to set fees calculated on the basis of the number of complete months remaining in the registration year, as if the fee were payable in equal monthly instalments.

Description of Service		Month registered at age 3 months	Registration Fee
<b>Registration of pups at age three months</b>	General Dog Owner <i>(refer to notes on page 7 for explanation of classifications and rebates)</i>	July	\$130.00
		August	\$119.30
		September	\$108.50
		October	\$97.60
		November	\$86.80
		December	\$75.90
		January	\$65.10
		February	\$54.20
		March	\$43.40
		April	\$32.50
		May	\$21.70
		June	\$10.80
			Approved Owner <i>(refer to notes on page 7 for explanation of classifications and rebates)</i>
August	\$59.40		
September	\$54.00		
October	\$48.60		
November	\$43.20		
December	\$37.80		
January	\$32.40		
February	\$27.00		
March	\$21.60		
April	\$16.20		
May	\$10.80		
June	\$5.40		
	Selected Owner Farm Owner <i>(refer to notes on page 8 for explanation of classifications and rebates)</i>	July	\$31.00
		August	\$28.60
		September	\$26.00
		October	\$23.40
		November	\$20.80
		December	\$18.20
		January	\$15.60
		February	\$13.00
		March	\$10.40
		April	\$7.80
		May	\$5.20
		June	\$2.60

# ENVIRONMENTAL HEALTH

## Fees and Charges (inclusive of GST)

Effective from 1 July 2009

Description of Service		
<p><b>Fees charged under the Health (Registration of Premises) Regulations 1966 or Local Government Act 2002</b></p> <p>An initial application fee is charged for all registered premises. A fee may be charged for the issue of the first certificate of registration depending on the type of premises and the time of year that it opens. The number of inspections required for the renewal of registration is determined by the potential risk of the activity. Camping grounds, hairdressers, saleyards, funeral directors with mortuaries, offensive trades and food premises not involved in the manufacture or preparation of readily perishable foods are considered low risk and receive one inspection per year. Food premises involved in the manufacture or preparation of readily perishable foods are considered medium risk and receive two inspections per year. Premises which, during the course of an inspection, are found not to comply, and receive written notice of work which is required to be completed within a given timeframe, will be checked after that timeframe. If the required work has not been completed a further notice may be issued and an additional inspection fee charged.</p> <p>Food premises operating under a Food Control Plan are charged an initial application fee and an hourly rate for verification and corrective action follow up activities</p>		
<b>Registration of Premises</b>		<b>Fee</b>
(Includes Food Premises subject to the requirements of the Food Hygiene Regulations 1974, Camping Grounds, Hairdressers, Saleyards and Offensive Trades but excludes Funeral Directors)	<p>a Application for initial registration of new premises <i>This fee covers any initial consultation and advice, administration costs of setting up the premises in the database and a pre-registration inspection.</i></p> <p>Low risk premises \$275</p> <p>Medium risk premises opening for the first time before 31 December (includes second inspection) \$506</p> <p>Medium risk premises opening for the first time after 31 December \$275</p> <p>b Renewal of registration <i>This fee covers the cost of inspections to be carried out during the registration year. The number of inspections required is determined on the basis of the activity carried out on the premises as described above.</i></p> <p><b>Per inspection</b> \$231</p>	
<b>Registration of Funeral Directors</b>	<p>Premises with mortuary - initial registration <i>This fee covers any initial consultation and advice, administration costs of setting up the premises in the database and a pre-registration inspection.</i> \$275</p> <p style="text-align: center;">- renewal of registration \$231 <i>This fee covers the cost of annual inspection of the premises.</i></p> <p>Premises with no mortuary - initial registration \$70</p> <p style="text-align: center;">- renewal of registration \$70</p> <p><i>These fees cover the cost of maintaining a register of Funeral Directors in accordance with the Health (Burial) Regulations 1946.</i></p>	
<b>Noting of Certificates</b>	This fee covers the cost of altering the details in the database and on the certificate of registration after any change in the occupation of premises.	\$70
<b>Exempt Premises</b>	<p>This fee covers the cost of annual inspection of premises specified in Regulation 4(4) of the Food Hygiene Regulations 1974 which are premises exempt from registration but still subject to the requirements of the regulations. This fee is set pursuant to Regulation 83(3) of the Regulations. The number of inspections required is determined on the basis of the activity carried out on the premises.</p> <p><b>Per inspection</b> \$231</p>	

continued next page



Description of Service		Fee
<b>Additional Inspections</b>	Premises which, during the course of an inspection, are found not to comply, and receive written notice of work which is required to be completed within a given timeframe, will be checked after that timeframe. If the required work has not been completed a further notice may be issued and an additional inspection fee charged.	\$231 for each inspection
<b>Food Premises operating under a Food Control Plan</b>	<p>a Application for initial registration of new premises or for exemption from the requirements of the Food Hygiene Regulations 1974 <i>This fee covers any initial consultation and advice, and administration costs of setting up the premises in the Council and NZ Food Safety Authority databases.</i></p> <p>b Application for renewal of registration/exemption <i>This fee covers administration costs of renewing the registration or exemption and updating the Council and NZ Food Safety Authority databases.</i></p> <p>c All activities associated with verification of food control plans <i>This covers all activities associated with auditing of food control plans including site verification, administration including reports, travel, follow up of corrective action requests.</i></p>	<p>\$70</p> <p>\$50</p> <p>Hourly rate / \$100 Mileage \$0.75/km</p>
<b>Trading in Public Places</b>	<p>Waikato District Council Trading in Public Places Bylaw 2008</p> <p>This fee covers the cost of regulating where and under what conditions persons wishing to trade in public places may operate within the district. Operators selling articles of food for human consumption (other than fruit and vegetables grown on own property) shall also be required to be registered pursuant to the Food Hygiene Regulations 1974. (Council will accept the current health registration of another local authority.)</p>	\$70 per year
<b>Gaming Machines</b>		
These charges cover the actual and reasonable costs of processing applications for Council consent for a class 4 venue licence including notification, consultation, hearings where required, administration and legal costs.		
Where an application for Council consent for a class 4 venue licence meets all of the criteria within the Council's Gambling Venues Policy, and no hearing is required, a non-refundable fee must accompany the application.		\$825
Where an application for Council consent for a class 4 venue licence does not meet all of the criteria within the Council's Gambling Venues Policy, a deposit must accompany the application. <i>Deposits will be used to pay for costs and fees associated with the application. Any further costs or disbursements will be charged to the applicant if the deposit is not sufficient. Where applicable, any unused portion of the deposit will be refunded to the applicant.</i>		\$1,320 deposit
<b>Excessive Noise</b>	Local Government Act 2002	
This charge covers the costs incurred in seizing, impounding, transporting and storing property seized under sections 323 or 328 of the Resource Management Act 1991.		\$250

Fees set by the Sale of Liquor Regulations 1990				
<b>Sale of Liquor</b>	<b>Application Fees payable</b>	<b>Total</b>	<b>LLA</b>	<b>DLA</b>
NOTE	On Licence/Renewal	\$776	\$124	\$652
Liquor licensing fees are set by the government under the Sale of Liquor Regulations 1990. The fees detailed here are those payable at the date of adoption of Council's fees and charges, but are subject to change without notice.	Off Licence/Renewal	\$776	\$124	\$652
Waikato District Licensing Agency (DLA) (the Council) receives the total fee and pays the Liquor Licensing Authority (LLA) a proportion specified by regulation.	Club Licence/Renewal	\$776	\$124	\$652
	Variation of Conditions	\$776	\$124	\$652
	Variation (endorsed licence)	\$132	\$21	\$111
	On Licence/Renewal (BYO)	\$132	\$21	\$111
	Off Licence/Renewal (Caterer or Auctioneer)	\$132	\$21	\$111
	Manager's Certificate/Renewal	\$132	\$21	\$111
	Temporary Authority	\$132		\$132
	Special Licence	\$63		\$63
	Temporary Special Licence (s.228)	\$132		\$132
	Records Extract	\$23		\$23

# HALLS AND COMMUNITY FACILITIES

## Fees and Charges (inclusive of GST)

Effective from 1 July 2009

Description of Service	Fee
<p><b>Huntly War Memorial Hall</b></p> <p><i>Bookings and payments for the hire of the Huntly hall facilities are made through the Council's Huntly Area Office.</i></p>	<p>One Activity \$99.00</p> <p>Day and Evening \$165.00</p> <p>Sports Groups \$20.00</p> <p>Non-Profit Community Organisations \$42.00</p> <p>Commercial – Day \$250.00</p> <p>Commercial – Day and Evening \$350.00</p>
<p><b>Huntly Civic Centre</b></p>	<p>One Activity \$99.00</p> <p>Day and Evening \$165.00</p> <p>Meetings \$42.00</p> <p>Commercial – Day \$250.00</p> <p>Commercial – Day and Evening \$350.00</p>
<p><b>Riverside Room - Huntly</b></p>	<p>Half Day \$15.00</p> <p>Full Day \$30.00</p> <p>Day AND Evening \$45.00</p> <p>Commercial – Day or Evening \$100.00</p> <p>Commercial – Day and Evening \$200.00</p>
<p><b>Ngaruawahia War Memorial Hall</b></p> <p><i>Bookings and payments for the hire of the Ngaruawahia War Memorial Hall are made through the Council's District Office or through the Ngaruawahia Lions Club, which administers this hall.</i></p>	<p><b>Commercial</b></p> <p>Day or Evening \$100.00</p> <p>Day and Evening \$170.00</p> <p><b>Functions at which a Door Charge is made</b></p> <p>Day or Evening \$60.00</p> <p>Day and Evening \$115.00</p> <p><b>Functions at which no Door Charge is made</b></p> <p>Day or Evening \$35.00</p> <p>Day and Evening \$60.00</p> <p><b>Non-Profit Sports or Community Organisations</b></p> <p>Day or Evening \$20.00</p> <p>Day and Evening \$40.00</p>
<p><b>Deposits and Conditions</b></p> <p><i>See notes overleaf</i></p>	<p>A cash deposit is payable in advance for all hireages and is repayable if the facility is left secure and in good order. \$100.00</p> <p>Penalty for late return of keys \$20.00 per working day</p>

All other halls and community centres in the district are managed by local committees, which set their own hire charges and the criteria for hall use. Enquiries regarding hall hire charges should be directed to the secretary of the relevant hall committee, whose address is available from any office of the Council.

continued next page

## NOTES

If a callout is required for security reasons, or if behaviour at any function leads to a noise complaint, all control fees will be charged to the hirer and deducted from the cash deposit.

At all halls, community centres and community facilities a special licence (\$63.00) must be applied for and obtained from the District Licensing Agency for all functions at which alcohol is to be sold – see [page 14](#).

## TARGETED RATES FOR COMMUNITY FACILITIES, HALLS AND COMMUNITY CENTRES

Community facilities, halls and community centres are funded either by targeted rates set per rating unit situated within defined rating areas, or set based on occupiers of each dwelling unit within defined Hall areas as follows. Funds collected are distributed to the relevant local hall committees for maintenance and operating costs of the halls.

Description of Service	Targeted Rate
<b>Community Facilities</b>	<b>(per rating unit)</b>
Huntly	\$40.00
Huntly Pool rural catchment area	\$15.00
Ngaruawahia	\$15.00
Raglan	\$15.00
<b>Halls/ Facilities/Community Centres</b>	<b>(per dwelling)</b>
Eureka	\$25.00
Gordonton	\$25.00
Horsham Downs	\$25.00
Maramarua	\$22.50
Matangi	\$22.50
Meremere	\$22.50
Ohinewai	\$22.50
Orini	\$25.00
Puketaha	\$36.00
Ruawaro	\$27.50
Tamahere	\$66.00
Taupiri	\$22.50
Tauwhare	\$25.00
Te Akau/Waingaro	\$30.00
Te Hoe	\$22.50
Te Kowhai	\$40.00
Te Mata	\$22.50
Whitikahu	\$50.00

# HOUSING FOR THE ELDERLY

## Rentals

Effective from 1 July 2009

Description of Service		Rental
<b>Housing for the Elderly</b>	Weekly rental per unit	\$85.00

### NOTE

The Waikato District Council owns and operates 14 units for the elderly at Hakanoa Street, Huntly and eight units at Paul Reeves Court, Ngaruawahia.

Applications for this accommodation, and rental payments, should be made to the Council's Ngaruawahia or Huntly Office.

# LIBRARY CHARGES

## Fees and Charges (inclusive of GST)

**Effective from 1 July 2009**

Description of Service	Fees																			
<b>Rentals</b> <i>Borrowers will be liable for the full or partial cost, plus an administration fee of \$5.00, for replacement of any item that is lost or returned damaged.</i>  (NOTE: 'Day' refers to working day)	<b>Books</b> - Free issue period Rental charge after free issue period Borrowed reference items - Charges apply from 9am of the day the items are due back to the library Reserve fee	4 weeks (no renewal) 40¢ per day (Mon-Fri) \$5.00/per day (Mon-Fri)  \$1.00 per transaction																		
	<b>Videos, DVDs, CDs etc</b>  Videos educational and junior other or junior pay DVDs adult junior CDs music CD ROMs	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">First week</th> <th style="text-align: center;">Per day thereafter</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">Free</td><td style="text-align: center;"></td></tr> <tr><td style="text-align: center;">\$1.20</td><td style="text-align: center;">50¢</td></tr> <tr><td style="text-align: center;">\$3.00</td><td style="text-align: center;">50¢</td></tr> <tr><td style="text-align: center;">\$2.20</td><td style="text-align: center;">50¢</td></tr> <tr><td style="text-align: center;">\$4.00</td><td style="text-align: center;">50¢</td></tr> <tr><td style="text-align: center;">\$3.00</td><td style="text-align: center;">50¢</td></tr> <tr><td style="text-align: center;">\$3.00</td><td style="text-align: center;">50¢</td></tr> <tr><td style="text-align: center;">\$5.00</td><td style="text-align: center;">50¢</td></tr> </tbody> </table>	First week	Per day thereafter	Free		\$1.20	50¢	\$3.00	50¢	\$2.20	50¢	\$4.00	50¢	\$3.00	50¢	\$3.00	50¢	\$5.00	50¢
	First week	Per day thereafter																		
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\$2.20	50¢																			
\$4.00	50¢																			
\$3.00	50¢																			
\$3.00	50¢																			
\$5.00	50¢																			
<b>Card Fees</b> Replacement card Non-production of borrower's card Printout of current items on borrower's card	\$3.00 50¢ 20¢ per page																			
<b>Requests, Searches and Enquiries</b> Interloan charge (includes \$1.00 non-refundable) NZBN search fee Printing from Internet Research enquiry	\$5.00 + charges incurred \$1.50 per search 20¢ per page \$70.00/hour or part thereof																			
<b>Fax Service</b>  Sending faxes Transaction fee <i>plus per page</i> Local calling area National International  Receiving faxes	\$2.50 (includes cover page) 50¢ \$1.50 \$3.00 50¢/page																			
<b>Private * Photocopying and Laminating</b>  Black and white photocopying – A4 or A3 page Colour copying – A4 or A3 page  High grade (glossy) photocopy paper for colour copier Transparencies Laminating Business card laminating	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Single-sided</th> <th style="text-align: center;">Double-sided</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">20¢</td><td style="text-align: center;">30¢</td></tr> <tr><td style="text-align: center;">\$2.00</td><td style="text-align: center;">\$3.00</td></tr> <tr> <td style="text-align: center;">A4 10¢/sheet B/W 40¢ A4 \$3.00</td> <td style="text-align: center;">A3 15c/sheet Colour \$1.20 A3 \$5.00</td> </tr> <tr><td colspan="2" style="text-align: center;">\$1.00</td></tr> </tbody> </table>	Single-sided	Double-sided	20¢	30¢	\$2.00	\$3.00	A4 10¢/sheet B/W 40¢ A4 \$3.00	A3 15c/sheet Colour \$1.20 A3 \$5.00	\$1.00										
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\$1.00																				
<b>Book Covering</b> Small book Large book	\$5.00 \$10.00																			
<b>Subscriptions</b>  District ratepayers and residents  Out-of-district subscription for non-residents and non-ratepayers - also see note below	Free  \$75.00 per membership/per year																			

**NOTE:** The Council has entered into reciprocal arrangements with the Hamilton City Council and with the Matamata-Piako and Waipa District Councils and with Bookonopolis, the Trust operating the Franklin District library service, whereby out-of-district subscriptions to the others' library services are at no cost to library members. However, these other libraries have their own schedule of service charges for rentals, searches etc.

\* For photocopying of Council documents please see [page 31](#).

# MONITORING

## Fees and Charges (inclusive of GST)

Effective from 1 July 2009

Description of Service	Fees
<p><b>Monitoring - Resource Consents</b>  <i>Resource Management Act 1991: section 36</i></p> <p>There shall be a charge for every land use consent (which will be refunded if consent is refused or there are no relevant conditions of consent) relating to the monitoring and associated administration of the consent.</p> <p>To monitor progress with giving effect to the consent and compliance with consent conditions  <i>(for new consents this is payable at issue of consent)</i></p> <ul style="list-style-type: none"> <li>• Yard encroachments</li> <li>• All other consents</li> </ul> <p>Cost per additional site inspection if required due to non-compliance with conditions (eg required work not done) or where other costs are required to monitor any consent  <b>NOTE:</b> Monitoring charges for specific consents or specific conditions may be set as a consent condition.</p>	<p style="text-align: center;">\$165 \$330</p> <p>Hourly rate + mileage  <a href="#">(see page 29)</a></p>
<p><b>Monitoring – Requirements for Designations or Heritage Orders</b></p> <p>The requiring authority or heritage protection authority shall pay the actual and reasonable costs incurred by the Council in monitoring the conditions of notices of requirement and heritage orders. (section 36(1)(d))</p>	<p>Actual &amp; reasonable costs.</p>
<p><b>RMA Infringement Fees</b> (NB: GST is not applicable to infringement fees.)  <i>Resource Management (Infringement Offences) Regulations 1999</i></p> <p>Infringement fees scheduled by the RMA</p> <ul style="list-style-type: none"> <li>• Contravention of section 9 (restrictions on the use of land) (s.338(1)(a))</li> <li>• Contravention of an abatement notice (but not under section 322(1)(c) (s.338(1)(c))</li> <li>• Failure to supply information to an enforcement officer (s.338(2)(a))</li> <li>• Contravention of an excessive noise direction (s.338(2)(c))</li> <li>• Contravention of an abatement notice about unreasonable noise (s.338(2)(d))</li> </ul> <p>Administration fee for administration of any non-payment</p>	<p style="text-align: center;">\$300 \$750 \$300 \$500 \$750</p> <p>Actual costs</p>
<p><b>Investigation/Remediation of Environmental Incidents and Complaints</b></p> <p>The cost of staff time and expenses associated with the investigation (and remediation if necessary) of environmental incidents and complaints can be recovered for significant non-compliance with the District Plan or for repeat offending where environmental impacts are considered to be more than minor. Staff time in excess of one hour, including travelling and administrative time, will be calculated at the officer's hourly rate (see page 29).</p>	<p>Hourly rate plus mileage plus expenses</p>
<p><b>Litter Infringement Fees</b> (NB: GST is not applicable to infringement fees.)  <i>Litter Act 1979: section 13</i></p> <p>Depositing litter in or on any public place or private land without the consent of the occupier; or having deposited any litter, leaving the litter there.</p>	<p style="text-align: center;">\$400</p>

# OFFICIAL OR PERSONAL INFORMATION

## Fees and Charges (inclusive of GST)

Effective from 1 July 2009

**NOTE: 'Personal' information does not include rating records, resource consents, building consent applications, or any information pertaining to property, which is public information.**

The Local Government Official Information and Meetings Act 1987 requires the Council to make available certain public or personal information which it holds.

The Act also makes provision for the Council to make a charge for the information supplied but this charge must be reasonable and is for the cost of labour and materials involved in making the information available. If the request expresses urgency then the Council may have to use additional resources to gather the information promptly and the Act permits the Council to charge for these extra resources.

If the charges to gather the information requested are likely to be substantial, the Council will advise the applicant of the likely charges before it commences processing the request and will give the applicant the opportunity to decide whether or not to proceed with the request. In such cases the Council may also require that the whole or part of any charge be paid in advance before commencing to process the request.

Charges are made by the Council on the following basis.

- 1 There is no charge to a person requesting personal information held by the Council about that person.
- 2 The first half hour spent in processing the application will be free of charge but a charge of \$33.00 will be made for each half hour or part thereof in excess of that half hour.
- 3 A fee of \$10.00 will be charged for inspection of property-related files where the applicant is NOT the owner of the property.
- 4 All other charges incurred will be at an amount which recovers the actual cost involved. This will include the cost of:
  - producing a document by the use of a computer or other like equipment;
  - reproducing a film, video or audio recording;
  - arranging for the applicant to hear or view an audio or visual recording;
  - providing a copy of any map, plan or other document larger than A4 size.
- 5 If the time taken to process the information and/or the number of copies supplied is only a small margin over the "free" allowance, the Council may use its discretion as to whether any charge should be made.
- 6 A charge may be modified or waived at the discretion of the Council where payment might cause the applicant financial hardship, where remission or reduction of the charge would facilitate good relations with the public or assist the Council in its work.
- 7 Where repeated requests are made by the same applicant in respect of a common subject over intervals of up to eight weeks the Council will aggregate these requests for charging purposes. This means that the second and subsequent requests will not be subject to one hour of free time and 20 free standard A4 photocopies.
- 8 The Council is not permitted to charge for:
  - locating and retrieving information which is not where it ought to be;
  - time spent deciding whether or not access should be allowed, and in what form.
- 9 A deposit will be required where the charge is likely to exceed \$65.00 or where some assurance of payment is required to avoid waste of resources.
- 10 A record will be kept of any costs incurred. Wherever a liability to pay is incurred the applicant will be notified of the method of calculating the charge and this notification placed on the file.

# PARKING

## Parking Infringement and Vehicle Offences

### Vehicle Parking

#### Fees and Charges

**Effective from 1 July 2009**

Description of Service	Fees												
<p><b>Parking Infringement Fees</b> (NB: GST is not applicable to infringement fees.)  <i>Maximum fees set by the Second Schedule of the Transport Act 1962</i></p> <p><b>EXCESS PARKING</b>            For parking on a road in breach of the provisions of the Waikato District Council Parking, Traffic Control and Public Places Bylaw 2007 in excess of a period of time fixed by the bylaw or otherwise where the excess time is:</p> <ul style="list-style-type: none"> <li>Up to 30 minutes \$12.00</li> <li>More than 30 minutes but not more than 1 hour \$15.00</li> <li>More than 1 hour but not more than 2 hours \$21.00</li> <li>More than 2 hours but not more than 4 hours \$30.00</li> <li>More than 4 hours but not more than 6 hours \$42.00</li> <li>More than 6 hours \$57.00</li> </ul> <p><b>OTHER PARKING OFFENCES - including</b></p> <ul style="list-style-type: none"> <li>Parking on or within six metres of an intersection \$60.00</li> <li>Parking on or near a pedestrian crossing</li> <li>Parking on broken yellow lines</li> <li>Double parking</li> <li>Inconsiderate parking</li> <li>Parking on a clearway</li> <li>Parking on a bus only lane</li> </ul> <p>Any other parking offence in breach of the Waikato District Council Parking, Traffic Control and Public Places Bylaw 2007 \$40.00</p> <p>Other breaches (other than parking breaches) of the Waikato District Council Parking, Traffic Control and Public Places Bylaw 2007 \$35.00</p>													
<p><b>TOWAGE FEES</b> - <i>Transport (Tow Fees) Notice 2004</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Vehicle 3500kg or less, gross weight</td> <td style="width: 40%;">7.00am–6.00pm Mon-Fri (except public holidays)</td> <td style="width: 30%; text-align: right;">\$52.50</td> </tr> <tr> <td></td> <td>Other times</td> <td style="text-align: right;">\$70.00</td> </tr> <tr> <td>Vehicle more than 3500kg, gross weight</td> <td>7.00am–6.00pm Mon-Fri (except public holidays)</td> <td style="text-align: right;">\$130.00</td> </tr> <tr> <td></td> <td>Other times</td> <td style="text-align: right;">\$200.00</td> </tr> </table> <p>NOTE: Towing of more than 10 km from other than urban areas may incur an extra charge.</p>	Vehicle 3500kg or less, gross weight	7.00am–6.00pm Mon-Fri (except public holidays)	\$52.50		Other times	\$70.00	Vehicle more than 3500kg, gross weight	7.00am–6.00pm Mon-Fri (except public holidays)	\$130.00		Other times	\$200.00	
Vehicle 3500kg or less, gross weight	7.00am–6.00pm Mon-Fri (except public holidays)	\$52.50											
	Other times	\$70.00											
Vehicle more than 3500kg, gross weight	7.00am–6.00pm Mon-Fri (except public holidays)	\$130.00											
	Other times	\$200.00											
<p><b>Parking Charges</b></p> <p>General Parking Free</p> <p>Parking Permit for designated spaces (per annum, inclusive of GST) \$330.00</p>													

#### VEHICLE OFFENCES

Council staff are able to issue infringement notices for breaches of the Transport (Vehicle and Driver Registration and Licensing) Act 1986, the Land Transport Act 1998, the Transport Act 1962, the Traffic Regulations 1976, the Land Transport (Offences and Penalties) Regulations 1999, the Road Users Rules 2004, and the Tyres and Wheels Rules 2001, including unlicensed and unwarranted vehicles. Infringement fees for such breaches are those set in the relevant legislation.



# PLANNING

## Fees and Charges (inclusive of GST)

Effective from 1 July 2009

### 1 Basis of Charges

The Waikato District Council has adopted a user pays policy for all resource consent applications and other activities and services that the Council carries out under the Resource Management Act 1991 (RMA). The purpose of the charges is to recover the actual and reasonable costs incurred by the Council.

The activities and services that will attract user pays charges are listed in this schedule. The purpose of each charge is to recover the cost of receiving and processing applications and issuing decisions. The schedules of and criteria for development contributions that may be required as a condition of any consent are listed on pages [34](#), [35](#), [39](#), [42](#) and [45](#). Charge-out rates for officers are listed on [page 29](#).

Hearings by the Hearings Committee incur a fee of \$76.50 per hour per Councillor, including site visits (as measured from the hearing venue); hearings by external Commissioners incur the actual costs of the Commissioners. All hearings also incur the actual administration costs of the hearing.

These fees and charges and development contributions apply for work carried out and decisions issued on or after 1 July 2009, irrespective of when the application was lodged.

### 2 Timing of Payments

All the charges and amounts listed in this schedule (unless otherwise specified) are payable in advance of any action being undertaken by the Council. Pursuant to section 36(7) of the RMA the Council need not perform the action to which the charge relates until the charge has been paid in full. Note that documentation or certificates may not be issued until cheques are cleared.

### 3 Deposits – see also the notes on [page 27](#)

Deposits are initial charges payable at the time an application is submitted to the Council for processing. Notwithstanding that a deposit may be paid, the Council will commence processing the application only when it is satisfied that the information received with the application is adequate.

Since resource consent applications can vary significantly in their content and nature, the Council cannot set one fixed charge that would be fair and reasonable in every case. The deposit shown in the schedule is the minimum deposit for that particular application category. A deposit higher than the minimum could be required and this would be dependent on the nature and scale of each specific application.

During the course of processing an application the Council may charge on-going deposits in relation to costs incurred above deposits already received. A deposit of estimated hearing costs will be required before any hearing date is finalised. This is to ensure that a reasonable cash flow is achieved for the Waikato District Council. Pursuant to section 36(7) of the RMA the Council reserves the right to cease or suspend processing of any consent where any amount invoiced remains unpaid.

When the processing of an application has been completed and a decision has been made, the Council will then finalise the cost of processing the application. The deposit may cover the Council's actual costs in many cases. Should the deposit paid be too much or be insufficient in any particular case then the Council will make a refund or impose an additional charge as appropriate – see [note 5](#).

#### **4 Refund of Charges**

Pursuant to section 36(5) of the RMA, the Council will remit the whole or any part of the charges listed in this schedule where the deposit paid is greater than the costs incurred by the Council in processing the application. Any refunds due will be paid after the Council has assessed the final costs of processing the application.

#### **5 Additional Charges**

An additional charge may be required under section 36(3) of the RMA where the deposit is inadequate to enable Council to recover its actual and reasonable costs relating to any particular application.

An additional charge to recover actual and reasonable costs will be made where the costs exceed deposit/s paid.

#### **6 List of Charges**

A charge shall be made for each type of application or action listed. All charges and deposits are inclusive of GST. All references are to the Resource Management Act 1991 unless specified otherwise.

Description of Service	Minimum Deposit	Fixed Charge
<p><b>APPLICATIONS FOR LAND USE CONSENT</b></p> <p>In addition to the listed deposit or charge, all land use consent applications (except those for outline plans) incur a minimum monitoring charge - see <a href="#">page 19</a>.</p> <p><b>Non-notified Applications</b></p> <p>The following minimum deposits and fixed charges apply for non-notified applications for land use consent:</p> <p>a Controlled activities</p> <ul style="list-style-type: none"> <li>* Resited buildings (Plus relocation bond preparation fee – see under Bonds, below) \$1,100</li> <li>* Factory farming activities \$1,100</li> <li>* Other \$1,100</li> </ul> <p>b Restricted discretionary activities</p> <ul style="list-style-type: none"> <li>* Activities arising from operative District Plan Section 36 (Land Transport) \$1,100</li> <li>* Other \$1,300</li> </ul> <p>c Discretionary activities</p> <ul style="list-style-type: none"> <li>* Residential dwellings and accessory buildings which cannot meet the conditions for a permitted activity in the zone \$1,100</li> <li>* Other \$2,000</li> </ul> <p>d Non-complying activities \$2,800</p>		
<p><b>Limited Notification Applications</b></p> <p>The deposit for any application for land use consent will be the deposit required for a non-notified application of the same type <b>plus \$1,500</b>. (See also <a href="#">page 27</a> for information on minimum deposits.)</p>	Deposit as above + \$1,500	
<p><b>Notified Applications</b></p> <p>The deposit for any notified application for land use consent will be the deposit required for a non-notified application of the same type <b>plus \$3,000</b>. (See also <a href="#">page 27</a> for information on minimum deposits.)</p>	Deposit as above + \$3,000	
<p><b>Bonds</b> <i>Signing fees are included</i></p> <p>a Preparation and signing of any bond (except resiting bonds), covenant, legal document or variation thereto required as a condition of consent (RMA sections 108 and 109)</p> <p><b>NOTE:</b> The Council will meet the actual internal legal costs associated with covenant document preparation where covenants are entered into on a voluntary basis, such costs to be met by the conservation fund. Where any other document requires more than three hours work an extra charge based on the <a href="#">Legal Counsel's hourly rate</a> will be made.</p> <p>b Application to vary or extend time in respect of any bond, covenant or consent notice under RMA sections 108 and 109. Includes preparation of documents.</p> <p>c Bond discharges (except for cash resiting bonds)</p> <ul style="list-style-type: none"> <li>* Legal document \$150</li> <li>* Site inspection and mileage \$100/hour + 75¢/km</li> </ul>		\$460
<p>d Resited Buildings</p> <ul style="list-style-type: none"> <li>* Relocation bond preparation fee \$250</li> <li>* Partial bond refunds – administration fee – per site inspection \$70</li> <li>* Partial bond refunds – site inspections associated with partial refunds – per site inspection \$100/hour + 75¢/km</li> </ul> <p><b>NOTE:</b> The charges associated with partial refunds of bonds will be deducted from the final refund prior to the issue of the cheque.</p>		
<p><b>Miscellaneous Charges</b> See <a href="#">page 27</a> for further charges</p>		

Description of Service	Minimum Deposit	Fixed Charge
<p><b>APPLICATIONS FOR SUBDIVISION CONSENT</b></p> <p>In addition to the listed deposit or charge, all subdivision consent applications incur a minimum monitoring charge - see <a href="#">page 19</a>.</p> <p><b>Non-notified Applications</b></p> <p>The following minimum deposits apply for non-notified applications for subdivision consent:</p> <p>a Controlled activities \$2,500</p> <p>b RMA section 226 Certificates \$2,500</p> <p>c Discretionary and restricted discretionary activities \$2,500</p> <p>d Non-complying activities \$2,800</p>		
<p><b>Limited Notification Applications</b></p> <p>The deposit for any application for subdivision consent will be the deposit required for a non-notified application of the same type <b>plus \$1,500</b>. (See also <a href="#">page 27</a> for information on minimum deposits.)</p>	Deposit as above + \$1,500	
<p><b>Notified Applications</b></p> <p>The deposit for any notified subdivision application will be the deposit required for a non-notified application of the same type <b>plus \$3,000</b>. (See also <a href="#">page 27</a> for information on minimum deposits.)</p>	Deposit as above + \$3,000	
<p><b>Actions Related to all Types of Subdivision Consent</b> <i>Signing fees are included except where stated</i></p> <p>a RMA section 223 Certificates (s.305, LGA) Survey Plan Approval \$300</p> <p>b Preparation and signing of any bond, covenant, legal document or variation thereto required as a condition of consent or to enable the issue of a completion certificate (RMA sections 108 and 109) \$450</p> <p><b>NOTE:</b> Council will meet the actual internal legal costs associated with covenant document preparation where covenants are entered into on a voluntary basis, such costs to be met by the conservation fund. Where any other document requires more than three hours work an extra charge based on the <a href="#">Legal Counsel's hourly rate</a> will be made.</p> <p>c Completion certificate \$250</p> <p>d Preparation of any consent notice \$300</p> <p>e Change or cancellation of consent notice, including preparation of document \$480</p> <p>f Clearance Certificates in preparation for RMA section 224 Certificates Actual costs <i>This charge constitutes actual processing costs plus mileage.</i></p> <p>g RMA section 224 Certificate \$300 <b>NOTE:</b> All charges in (e) and (f), plus any additional charge outstanding from the processing of the subdivision consent, must be paid prior to the release of the section 224 Certificate.</p> <p>h Application to vary or extend time in respect of any bond, covenant or consent notice under RMA sections 108, 108A 109 and 222(2), includes preparation of document \$500</p> <p>i Bond discharges \$160</p> <p>j Approvals and Certificates under Part XXI LGA 1974 \$450</p> <p>k Cross-lease amendments (<i>Signing fee not included</i>) \$1,200</p> <p>l Easement approvals – report and certificate (RMA section 243) \$450</p> <p>m Revocation of easements - report and certificate (RMA section 243) \$450</p> <p>n Cancellation of amalgamation condition (RMA section 241) \$450</p> <p>o Fees paid by the Council to the District Land Registrar, Department of Conservation and other public body relating to any matter connected with an application for subdivision. Actual cost including admin costs</p>		
<p><b>Miscellaneous Charges</b> See <a href="#">page 27</a> for further charges</p>		

Description of Service	Minimum Deposit	Fixed Charge
<b>APPLICATIONS FOR REQUIREMENTS FOR DESIGNATION AND HERITAGE ORDERS</b>		
<b>Non-notified Applications</b>		
<i>The following minimum deposits apply for non-notified applications for requirements for designations or heritage orders:</i>		
a Requirements for designation	\$3,000	
b Requirements for alteration to a designation	\$1,200	
c Requirements for removal of a designation	\$1,000	
d Applications to determine that a designation should not lapse under RMA sections 184(1)(b) and 2(b)	\$1,200	
e Requirements for heritage orders	\$1,000	
f Requirements for the removal of heritage orders	\$1,000	
g Outline plans (RMA section 176A)	\$800	
h Waiver of requirement for outline plan (RMA section 176A(2)) (Building consent only)		\$200
i Waiver of requirement for outline plan (RMA section 176A(2)) (other)	\$500/deposit	
<b>Notified Applications</b>		
The deposit for any notified notice of requirement or heritage order will be the deposit required for a non-notified application of the same type <b>plus \$3,000</b> . (See also <a href="#">page 27</a> for information on minimum deposits.)	Deposit as above + \$3,000	
The requiring authority or heritage protection authority shall pay the actual and reasonable costs incurred by the Council in monitoring the conditions of notices of requirement and heritage orders. (section 36(1)(d).)		Actual & reasonable costs
<b>Miscellaneous Charges</b> See <a href="#">page 27</a> for further charges		

Description of Service	Minimum Deposit	Fixed Charge
<p><b>Miscellaneous Charges Relating to All Types of Resource Consent</b> <span style="float: right;"><i>Signing fees are included</i></span></p> <p>a * Applications for extensions of time (RMA sections 125(1)(b), 126(2)(b))</p> <p>* Change, review or cancellation of consent conditions (RMA sections 127 - 132) <i>(charge per condition with maximum deposit \$780)</i></p> <p>* Objections (RMA section 357)</p> <p><b>NOTES:</b> <i>The Council's policy is that it may decide, on a case-by-case basis, to refund any deposit paid if the Council upholds the objection in its entirety. If the objection is not upheld, the actual and reasonable costs of processing the objection will be charged.</i></p> <p>* Preparation of minor covenants or any variations thereto</p> <p>b Certificates of Compliance (RMA section 139)</p> <p>c Easement approvals (LGA 1974 section 348)</p> <p>d Preparation of any document or certificate for the purposes of the Overseas Investment Office or for any purpose under any such enactments or regulations</p> <p>e Resource management planning certificates under the Sale of Liquor Act 1989</p> <p>f Every other certificate, authority, approval, consent, or service given, or inspection made by the Council under any enactment or regulation not otherwise mentioned elsewhere in this schedule where such enactment contains no provision authorising the Council to charge a fee and does not provide that the certificate, authority, approval, consent, service or inspection is to be given or made free of charge</p> <p>g The applicant will reimburse any fees paid by the Council to Commissioners, consultants, advisers, solicitors and other creditors related to any matter connected with a resource consent or certificate application.</p>	<p>\$650</p> <p>\$650</p> <p>\$1,200</p> <p>\$320</p> <p>\$800</p> <p>\$900</p>	<p></p> <p>\$480</p> <p>\$300</p> <p>\$250</p> <p>Actual cost including admin costs</p>
<p><b>Deposits</b> <span style="float: right;"><i>See also the notes on <a href="#">page 22</a></i></span></p> <p>a Any deposit required under this schedule of charges for any application for a resource consent or requirement for designation or heritage order may be increased up to the stated maximum where the matter to which the charge relates has any of the following attributes or for any other reason deemed appropriate by the Environmental Services Group Manager:</p> <ul style="list-style-type: none"> <li>* it is a large development proposal; or</li> <li>* it is likely to involve significant potential effects on the environment; or</li> <li>* it involves major policy issues; or</li> <li>* it is likely to involve Council in significant research or investigation; or</li> <li>* it will involve the notification of over 35 parties; or</li> <li>* it is a subdivision involving more than 10 lots.</li> </ul> <p>b The Environmental Services Group Manager shall have the right to reduce deposits to the level of expected cost in circumstances where he or she considers this appropriate.</p> <p>c The Environmental Services Group Manager shall have the right to vary deposits and final charges for heritage order requests if, in his or her opinion, some of the benefits are to the community as a whole.</p> <p>d Where an application involves both a land use and a subdivision consent, and is to be notified, then only one deposit for a notified application may be required.</p>	<p>Up to \$26,250 maximum</p>	<p></p>

continued next page

Description of Service	Minimum Deposit	Fixed Charge
<p><b>Hearings</b></p> <p>a For the hearing of any application made under the Resource Management Act a charge will be made of the costs of planning staff, technical advisers, secretariat and administration.</p> <p>b <b>Hearing by external Commissioners:</b> The actual costs to hear an application will be charged to the applicant.</p> <p>c <b>Hearing by Councillors:</b> Hearings by the Hearings Committee incur a fee for each Councillor, including time spent on site visits (as measured from the hearing venue).</p> <p>d In instances where an applicant does not give at least 48 hours' written notice of a request for cancellation, withdrawal or postponement of a scheduled hearing, the Council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing.</p> <p>e Pre-hearing meetings.</p>		<p>Actual costs</p> <p>Actual costs</p> <p>\$76.50/hour per Councillor</p> <p>Actual costs</p> <p>Actual costs</p>

<p><b>Application for a Change to the District Plan</b></p> <p>A charge shall be made to recover the actual costs to prepare a private Change to the District Plan including, but not limited to, the following matters:</p> <p>Administration costs, research, technical advice, preparation of reports to meet the requirements of RMA sections 32, 72-76 and processing of the Change in accordance with the First Schedule of the RMA.</p> <p>Where the Change to which the charge relates has any of the following attributes:</p> <ul style="list-style-type: none"> <li>* it involves a major change in policy; or</li> <li>* it affects a wide geographical area; or</li> <li>* it is likely to involve Council in significant investigation or research; or</li> <li>* it will involve the notification of over 75 parties,</li> </ul> <p>or has any other attribute that is likely to incur significant cost, the deposit may be increased up to a maximum of \$25,000.</p>	<p>\$5,000 up to a maximum deposit of \$26,250</p>	
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**For charges for land information memoranda (LIMs), copying of planning documents and information see [page 30](#)**

**OFFICERS' HOURLY CHARGE OUT RATES 2009/10**

schedules restructured as at 14 August 2009

**\$ GST INCLUSIVE**

Position Title		Hourly Rate
	Chief Executive	\$335
	General Managers	\$240
	Executive Assistant	\$80

WATER AND FACILITIES	Position Title		Hourly Rate
		Water and Facilities Planning Manager	\$160
		Facilities Manager	\$135
		Water & Waste Operations Manager	\$130
		Planning Engineer	\$130
		Plants Engineer	\$105
		Operations Engineer	\$95
		Reticulated Services Foreman	\$95
		Facilities Planner	\$90
		Asset Information Officer	\$85
		Condition & Performance Modelling Engineer	\$85
		Plant Maintenance Officer	\$85
		Operations Technician	\$85
		Reticulated Servicepersons	\$85
		Treatment Plant Supervisor	\$85
		Treatment Plant Operator	\$80
	Property Officer	\$75	
	Asset Maintenance Officers	\$55	

ROADING & PROJECTS	Position Title		Hourly Rate
		Design Manager	\$155
		Projects Manager	\$155
		Roading Operations Manager	\$155
		Roading Planning Manager	\$155
		Project Development Engineer	\$130
		Senior Project Engineer	\$130
		Project Engineer	\$120
		Assistant Engineer	\$80
	Roading Legislation Officer	\$80	

STAKEHOLDER	Position Title		Hourly Rate
		Customer Delivery Manager	\$100
		Customer Delivery Team Leader	\$90
		Graphic Designer	\$85
		Committee Secretary-Council Support	\$80
		Enquiry Manager	\$80
		Librarian	\$70
	Customer Delivery Officer	\$65	

Position Title		Hourly Rate
REGULATORY	Senior Planner – Level 2	\$185
	Consents Manager	\$150
	Building Quality Manager	\$135
	Environmental Health Manager	\$130
	Monitoring and Bylaws Manager	\$130
	Senior Planner – Level 1	\$125
	Intermediate Planner	\$105
	Building Inspector	\$100
	Building Quality & Inspection Officer	\$100
	Environmental Planning Engineer	\$100
	Roading Consents Engineer	\$100
	Animal Control Manager	\$95
	Environmental Health Officer	\$95
	Planner	\$95
	Regulatory Support Manager	\$95
	Monitoring Officer	\$90
	Road Opening Co-ordinator	\$80
	Animal Control Officer	\$70
	Permits & By Law Administrator	\$70
	PIM/LIM Officer	\$70
Parking Enforcement Officer	\$65	
Regulatory Support Officer	\$65	

STRATEGY AND SUPPORT	Position Title		Hourly Rate
		Planning and Strategy Manager	\$185
		Legal Counsel	\$145
		Policy Planning Team Leader	\$145
		Strategic Planning Team Leader	\$145
		Corporate Planning/Consultation Team Leader	\$125
		Senior Policy Planner	\$125
		Environmental Planner	\$120
		Legal Officer	\$105
		Policy Planner	\$105
		GIS Staff	\$100
		IT Support	\$95
		Business Analyst	\$95
		Assistant Structure Planning Engineer	\$90
	Planning and Strategy Co-ordinator	\$90	
	Accounts Payable/Receivable Officers	\$70	

**Mileage: 75¢/k**



# PLANNING INFORMATION COPYING CHARGES GIS CHARGES

## Fees and Charges (inclusive of GST)

Effective from 1 July 2009

Description of Service	Charges						
<p><b>Land Information Memoranda (LIMs)</b></p> <p>Requests for the supply of information in writing about a property including plan and resource consent details, services details, requisitions and rates, and any other matters within Council records</p>	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Urban</td> <td style="text-align: right;">\$175</td> </tr> <tr> <td>Rural</td> <td style="text-align: right;">\$200</td> </tr> <tr> <td>Commercial/ Industrial</td> <td style="text-align: right;">\$250</td> </tr> </table>	Urban	\$175	Rural	\$200	Commercial/ Industrial	\$250
Urban	\$175						
Rural	\$200						
Commercial/ Industrial	\$250						
<p><b>Corporate Planning Documents</b></p> <p>Copies of Annual Planning and Strategic Planning documents are free</p>	Free						
<p><b>Copying of Planning Information</b></p> <p><i>Resource Management Act 1991: section 36</i></p> <p>A charge may be made for the copying of information relating to plans and resource consents and Council's resource management functions under section 35 of the RMA and the supply of any document – see the <a href="#">copying charges</a> overleaf.</p>	Actual and reasonable cost of copying and administration						
<p><b>Published Resource Management Planning Documents</b></p> <p>Fee fixed per document to include the cost of printing, postage, and may include actual and reasonable costs in preparing the document.</p> <ul style="list-style-type: none"> <li>• Proposed Waikato District Plan 2004 (Appeals version 2007) in two volumes Text and maps</li> <li>• Proposed Waikato District Plan 2004 (Appeals version 2007) on CD ROM</li> <li>• Annual Subscription Proposed Waikato District Plan – Hard copy and CD-ROM Updating</li> <li>• District Plan Variations and Changes</li> </ul>	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">\$200 (\$100/ea)</td> </tr> <tr> <td style="text-align: right;">\$25</td> </tr> <tr> <td style="text-align: right;">\$100</td> </tr> <tr> <td style="text-align: right;">Free</td> </tr> </table>	\$200 (\$100/ea)	\$25	\$100	Free		
\$200 (\$100/ea)							
\$25							
\$100							
Free							
<ul style="list-style-type: none"> <li>• Operative Waikato District Plan in two volumes Text: \$160; Maps (B/W): \$90</li> <li>• Operative Waikato District Plan on CD ROM</li> </ul>	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">\$250</td> </tr> <tr> <td style="text-align: right;">\$25</td> </tr> </table>	\$250	\$25				
\$250							
\$25							
<p><b>Planning Information Research</b></p> <p>Recovery of actual and reasonable costs in researching information provided that the first 15 minutes shall be at no charge. Charges shall be as agreed with the Environmental Services Group Manager.</p>	Actual costs						
<p><b>Circulation of Planning Documents</b></p> <p>A charge shall apply to the circulation of copies of notified resource consents to persons or organisations not otherwise required by law to receive such documents.</p>	\$350						

Description of Service		Charges			
<b>Photocopying and Plan Printing of Council documents</b>					
<b>Photocopies and Plan Printing – B/W &amp; Colour</b>		<b>Single-sided</b>	<b>Double-sided</b>	<b>Colour Single-sided</b>	<b>Colour Double-sided</b>
	A4	\$0.10	\$0.15	\$0.40	\$0.70
	A3	\$0.15	\$0.20	\$0.50	\$1.00
	A4 coloured paper	\$0.15	\$0.20		
	A2	\$3.00			
	A1	\$5.00			
	A0 large and microfilm prints and half tone prints	\$7.00			

**NOTE:**

These charges are for photocopying or printing Council documents, such as material from District Plans or from Council files. Photocopying of private material is not available at Council offices – please see [page 18](#) for photocopying charges at libraries.

<b>GIS Maps and Aerial Photography</b>		<b>Standard / Vector</b>	<b>Raster / Aerial</b>
Standard/Vector maps include all maps except those involving aerial photography or topographical data, which are charged at the Raster/Aerial rate.	A0	\$35	\$50
	A1	\$30	\$40
	A2	\$25	\$30
	A3	\$14	\$16
	A4	\$7	\$10

All GIS data processing is charged at normal charge-out rates – see [page 29](#) (minimum ¼ hour) for any project not directly related to an ongoing Council project.

All charges for GIS maps and photographs are **in addition to** officers' work at normal charge-out rates.

It is expected that a Web map service on the Council's internet site ([www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)) will be operating by June 2009. This will allow free download and printing of maps and aerial photographs.

For those customers making requests to the Council, the following apply:

- 1) Ratepayer: Aerial photo (A4) of own property, produced on Exponare - no charge
- 2) The minimum rate for any other request for an aerial photo produced in Exponare on standard template is \$ 7.00 – see charges above.
- 3) Any further requests, aerial photo or other data, not directly related to or for an educational purpose / recognised charity (at the discretion of the GIS Administrator) will be charged at normal charge-out rates – see [page 29](#) (minimum ¼ hour)

## RAGLAN HARBOUR AND AERODROME

### Fees and Charges (inclusive of GST)

Effective from 1 July 2009

Description of Service		Charges
<b>Berthage – Raglan Wharf</b>	<b>Vessels other than fishing vessels</b> Per gross registered tonne/per day or part day	5 cents
	<b>Fishing vessels regularly using the port</b> Per annum	\$1,000.00
	<b>Fishing vessels – casual</b> Basic berthage per day or part day ♦ Vessels up to 25 metres LOA ♦ Vessels over 25 metres LOA – plus for every metre over 25 metres	\$3.00 Basic berthage Basic berthage plus 15¢/m/day
<b>Wharfage</b>	Wet fish (including crayfish) – per tonne	\$4.00
	General cargo – per tonne	\$4.00
	General cargo – per cubic metre	\$4.00
<b>Provision of Utilities</b>	<b>Water</b> – supplied at current rates from Raglan water supply ( <i>Minimum charge \$10.00 to cover cost of meter reading and administration</i> )	65¢/m <sup>3</sup>
	<b>Electricity</b>	At cost plus 5% admin fee
	<b>Refuse Collection</b> – per collection	\$10.00

### NOTE

All berthage, wharfage and utilities charges are payable during normal working hours at:

Waikato District Council  
Raglan Area Office  
7 Bow Street  
RAGLAN

## RAGLAN AERODROME

Description of Service		Charges
<b>Landing Fees</b>	Casual Use	\$5.00
	Regular Use	By negotiation with the Corporate Services Group Manager

# REFUSE COLLECTION AND DISPOSAL REFUSE TRANSFER STATIONS TARGETED RATE

## Fees and Charges (inclusive of GST)

Effective from 1 July 2009

Description of Service	Targeted Rate
<b>Refuse Collection</b>	
All serviced residential properties, except Raglan, Te Mata & Te Uku	\$146.00
All serviced residential properties, Raglan kerbside recycling	\$75.00
Te Mata and Te Uku recycling (within specified area)	\$30.00
Raglan - Pre-paid bags	See below - the contractor's prices are adjusted by inflation.
<b>Refuse Disposal</b>	<b>Refuse Disposal Charges</b>
<b>Raglan Refuse Transfer Station</b>	The contractor, Xtreme Waste Inc, sets prices after consultation with the Council.
<b>Huntly and Te Kauwhata Refuse Transfer Stations</b>	The contractor, Recover NZ, sets prices after consultation with the Council.

### TARGETED RATES

The targeted rate is a standard charge set on each rating unit in all urban areas and in rural areas where a refuse collection service is provided. Extensions to the collection service will be considered where the service can be economically provided and where 65% of the ratepayers in the canvassed area have agreed to participate. The service provides for a weekly domestic collection (maximum two bags per household). No service is provided to the commercial sector or to contractors. The targeted rate of \$75.00 for Raglan, and the \$30.00 for Te Mata and Te Uku funds the recycling service.

### RAGLAN – PRE-PAID BAGS

The pre-paid bag system in Raglan will continue, with a fee of \$2.20 per 65-litre bag and \$1.20 per 35-litre bag. (Note that the contractor, Xtreme Waste, sets prices after consultation with the Raglan Community Board and the Council.) This system endorses a waste minimisation and user-pays philosophy.

### RECYCLING

Recycling facilities are available at all Council disposal sites. The charge for refuse disposal will be calculated after materials for recycling are removed.

# RESERVE CONTRIBUTIONS

## DEVELOPMENT CONTRIBUTIONS FOR COMMUNITY FACILITIES

### Fees and Charges (inclusive of GST)

Effective from 1 July 2009

Description of Service		Reserve Contribution
<b>Reserve Contribution</b>	Per additional lot or dwelling house	\$1,814.00

The Resource Management Act 1991 empowers Councils to obtain financial contributions for the development or improvement of reserves and recreation facilities to offset the effects of increased demand generated by the subdivision of land or building of additional dwelling houses. Section 16 of the Proposed Waikato District Plan sets out the Council's objectives, policies, purposes and rules for the imposing of reserve contributions and this section of the District Plan should be referred to for a full explanation of the fee.

The Council will generally take cash in preference to land as an alternative form of contribution.

The reserve contribution fee set in section 16.10 of the Proposed Waikato District Plan is **\$1,612.50 + GST** in year 2009 terms and will continue to be adjusted at the same rate as the Producers Price Index. It is therefore not open for submission as part of the annual planning process and is listed in the Schedule of Fees and Charges for information purposes only.

Description of Service		Development Contribution
<b>Development Contribution</b>	Tamahere Walkway Development Contribution <i>(per additional lot or dwelling house)</i>	\$822.50
	District-wide Community Facilities Development Contribution	\$259.55

### Tamahere Walkway Development Contributions

Council is enabled under the Local Government Act 2002 (LGA) to levy financial contributions under the RMA or development contributions under the LGA, or a combination of both.

Contributions under the LGA are levied in circumstances where the effects of growth require Council to incur capital expenditure acting on behalf of the wider community to provide new or additional services.

Council consulted with the Tamahere Community in 2008 over the introduction of a Tamahere Walkway Development Contribution levied under the LGA.

The development contribution will be used to develop a series of walkways in Tamahere and is only used to fund the growth portion of the work.

### District-wide Community Facilities Development Contribution

This new development contribution will be used to fund the growth portion of District facilities such as libraries, sports fields and pavilions, playgrounds and other community facilities.

Where the facility is deemed to serve only a particular area (catchment) a separate development contribution will be calculated through the structure planning process.

# ROADING CONTRIBUTIONS

## Fees and Charges (inclusive of GST)

Effective from 1 July 2009

### Financial Contributions

The Resource Management Act 1991 empowers Councils to obtain financial contributions for such things as developing or improving the roading network when land development or subdivision is likely to increase usage. Section 16.8 of the Proposed Waikato District Plan sets out the Council's purposes and rules for imposing conditions requiring payment of financial contributions and this section of the District Plan should be referred to for a full explanation of the charges.

The District Plan allows for financial contributions to be imposed on both subdivision and land-use consents.

For subdivision, the assessment of a financial contribution for roading is based on Recognised Equity, which recognises the equity of current allotments and requires new allotments to make an equal contribution.

For land use, frequent use of roads by activities that generate significant increases in heavy vehicle or other traffic volumes can result in the need to increase the vehicle capacity of the roading network.

The formula for the maximum charges which may be imposed is set under section 16.8.5 of the Proposed Waikato District Plan. This means that, while the charge itself is open for submission as part of the annual planning process, the formula for setting it can only be changed as part of a District Plan Variation or Change.

Description of Service	Financial Contribution
<b>Subdivision</b> Equity per additional lot	\$9,239.00
<b>Land Use</b> Impact from activity-related traffic	Calculated on a case by case basis

### Development Contributions

Council is enabled under the Local Government Act 2002 (LGA) to levy financial contributions under the RMA or development contributions under the LGA, or a combination of both.

Contributions under the LGA are levied in circumstances where the effects of growth require Council to incur capital expenditure acting on behalf of the wider community to provide new or additional services.

Contributions for roading are being levied under the LGA in phase I of the LGA implementation for subdivision in the two structure plan areas of Tamahere and Lorenzen Bay. The formulae for the development contributions are contained in the Long Term Council Community Plan.

Description of Service	Development Contribution
<b>Subdivision</b> Tamahere Structure Plan	\$5,110.05
Tamahere Structure Plan – (sub-catchment A)	\$27,508.84
Tamahere Structure Plan – (sub-catchment B)	\$21,923.79
Lorenzen Bay Structure Plan	\$9,526.25

## ROADING - MISCELLANEOUS

### Fees and Charges (inclusive of GST)

Effective from 1 July 2009

Description of Service		Fee
<p><b>Permits</b></p> <p>Applications for permits are generally free, although there may be costs involved with meeting required conditions, eg signs.</p>	<ul style="list-style-type: none"> <li>• Application to erect a bus shelter on road reserve</li> <li>• Application for fire permit</li> <li>• Livestock crossing, moving or droving permit application</li> <li>• Permanent livestock crossing application</li> <li>• Overweight permits (bridge inspection actual costs)</li> </ul>	<p>Free</p>         <p>Actual costs</p>
<p><b>Services charged at hourly rate / actual cost</b></p> <p>Any disbursements (eg public notices, signs) associated with any service will be charged to applicants.</p>	<ul style="list-style-type: none"> <li>• Street/footpath damage: <i>The Council may charge at cost for the repair of any damage to the footpath or street incurred as a result of house relocation, building, demolition or similar activities.</i></li> <li>• Road closures for motor sport events and other sporting and community events (except as allowed by Council resolution for approved community events)</li> <li>• Miscellaneous legal services: <i>Any certificate or other legal document prepared by Council's legal section</i></li> <li>• Stock crossing monitoring: <i>Dealing with non-compliances with stock crossing permit conditions</i></li> </ul>	<p>Hourly rate plus mileage plus actual costs of any disbursements</p>
<p><b>Stock Underpasses</b></p> <p>1 Consent fees for underpasses are included in the Building Control section – see <a href="#">page 1</a></p> <p>2 Owners will also be required to pay a legal fee of \$300 for the preparation of an encumbrance over the property.</p>	<p>Two-yearly structural inspection of stock underpass.</p> <p><b>NOTE:</b> <i>Owners of underpasses are liable for the costs of any necessary repairs to the structure revealed by the inspection.</i></p>	<p>\$120 per inspection</p>
<p><b>Motor Rallies</b></p>	<p>Bond      Sealed roads (maximum \$10,000)</p> <p style="padding-left: 100px;">Unsealed roads (maximum \$40,000)</p> <p>Repairs to road and structures</p>	<p>\$1,000 per road</p> <p>\$1,000 per km</p> <p>Actual costs</p>
<p><b>Unformed (Paper) Roads</b></p> <p><b>NOTE:</b> <i>Applicants are liable for all costs, including legal costs.</i></p>	<p>Licence to occupy - application fee</p> <p>Licence to occupy - rental</p> <p>Requests to purchase – associated costs – deposit</p>	<p>\$120</p> <p>As negotiated</p> <p>\$3,000</p>
<p><b>Road Opening Notice (RON)</b></p> <p><b>NOTE:</b> <i>Opening includes thrust or trench.</i></p>	<p>Application (includes first inspection)</p> <p style="text-align: right;">0 – 99m</p> <p style="text-align: right;">100 – 499m</p> <p style="text-align: right;">500m and over</p> <p>Second and subsequent inspections</p> <p>Penalty – for non-notification</p>	<p>\$130</p> <p>\$200</p> <p>\$350</p> <p>\$160 / inspection</p> <p>\$500</p>
<p><b>Temporary Fences on Formed Roads</b></p>	<p>Application</p> <p>First and second inspections</p> <p>More than two inspections</p>	<p>Free</p> <p>Free</p> <p>\$160 / inspection</p>
<p><b>Vehicle Entraceways</b></p>	<p>Application</p> <p>First and second inspections</p> <p>More than two inspections</p>	<p>Free</p> <p>Free</p> <p>\$160 / inspection</p>
<p><b>Road Reserve</b></p>	<p>Utility installation on road reserve</p>	<p>As negotiated</p>
<p><b>RAPID Number Plates</b></p>	<p>Replacement of lost or stolen plates (over counter)</p> <p>Installation by Council – additional plates</p>	<p>\$15</p> <p>\$40 per site</p>

**NOTE:** Application must be made for all the above activities and authorisations given, whether or not a Council charge is incurred.

## SPORTING AND RECREATIONAL FACILITIES

### Fees and Charges (inclusive of GST)

Effective from 1 July 2009

Description of Service		Per Week	Casual Hireage
<b>Winter Sports</b> (See notes below)	Rugby, Rugby League, Soccer, Hockey, Netball	No fees applicable	No fees applicable
<b>Summer Sports</b> (See notes below)	Cricket, Tennis, Softball, Athletics		
<b>Lake Puketirini</b>	Recreational boating – access key	\$85.00 per season (November-May) \$20.00 refundable on return of key	

### NOTES

Where user groups take responsibility for sports or recreation facilities and no Council input is required, no hire charges apply.

Where current arrangements between Council and sporting groups are working to the satisfaction of both parties, no alteration will be made to those arrangements until such time as existing tenancy agreements or leases expire.

There may be charges for any sports amenity buildings under Council control. These are negotiated on a case-by-case basis.

Keys for boat access to Lake Puketirini are obtainable from the Huntly Office and Library.



# STOCK CONTROL

See also [Dog Control \(page 5\)](#), and [Roading Miscellaneous \(page 36\)](#)

## Fees and Charges (inclusive of GST)

Effective from 1 July 2009

Description of Service	Pound Fee per animal per day	Sustenance per animal per day	Total per animal per day	
	PLUS			
<b>Stock Impounding</b> <i>Impounding Act 1955: sections 14 and 15</i>	Stallion, ass or mule over the age of nine months	\$10.00	\$2.50	\$12.50
	Mare, gelding, colt, filly or foal	\$5.00	\$2.50	\$7.50
	Bull over the age of nine months	\$10.00	\$2.50	\$12.50
	Ox, cow, steer, heifer or calf	\$5.00	\$2.50	\$7.50
	Ram, ewe, wether or lamb	\$3.00	\$1.00	\$4.00
	Goat	\$3.00	\$1.00	\$4.00
	Boar, sow or other pig	\$10.00	\$5.00	\$15.00
	Deer	\$10.00	\$1.00	\$11.00
<b>Stock Callouts</b>	<b>The following charges apply for each impounding occurrence and for stock on roads callouts, whether or not the stock is impounded:</b>  Animal Control Officer \$70.00/hour PLUS any other costs incurred Officers' Mileage 75¢/km Advertising Actual cost Conveyance charges Actual cost Repeated Impoundings Double poundage charges			
<b>Trespass on any paddock or meadow or grass or stubble</b> <i>Impounding Act 1955: section 16</i> <i>These and the following trespass rates are payable to the Council where the stock is impounded in a pound, or direct to the occupier or person having charge of the stock in any other case.</i>	- Horse, mare, gelding, colt, filly, foal, bull, cow, steer, heifer, calf, ass, mule or deer - Ram, ewe, wether or lamb - Goat, or boar, sow, or other pig	<b>Trespass fee per animal per day</b>		
		\$3.00	\$1.00	\$6.00
<b>Trespass on any land having thereon any growing crop or from which the crop has not been removed, or in any cemetery.</b> <i>Impounding Act 1955: section 16</i>	- Horse, mare, gelding, colt, filly, foal, bull, cow, ox, steer, heifer, calf, ass, mule or deer - Ram, ewe, wether or lamb - Goat, or boar, sow or other pig	\$6.00	\$2.00	\$12.00
		\$6.00	\$2.00	\$12.00

## NOTES

The Council pound is situated at Old Taupiri Road, Ngaruawahia. The poundkeeper, appointed pursuant to section 8 of the Impounding Act 1955, is Nicole Collins.

Before stock can be released from the pound, all conveyance, impounding, sustenance and trespass fees must be paid in full, by cash or bank cheque only. Payment may be made at any of the Council's offices or to the poundkeeper.

**URBAN STORMWATER AND RURAL DRAINAGE  
DEVELOPMENT CONTRIBUTIONS  
CONNECTION FEES  
TARGETED RATES**

**Fees and Charges (inclusive of GST)**

**Effective from 1 July 2009**

Description of Service		
<b>Urban Stormwater - Development Contributions for Standard Domestic Connections</b>	Huntly Township	\$57.09
	Ngaruawahia Township (including Horotiu Township)	\$1,187.99
	Raglan Township	\$3,363.18
	Te Kauwhata Township	\$1,521.13
	Tamahere Structure Plan	\$360.28
<b>Rural Drainage – Development Contributions for Standard Domestic Connections</b>	In Council rural drainage districts, development contributions are assessed on a case-by case basis according to the Development Contributions Policy.	
<b>Stormwater - Connection Fees</b>	In all areas all costs are borne by the property owner and stormwater systems are installed by the property owner's contractors to Council standards.	At cost
<b>Stormwater - Targeted Rate</b>	District-wide	\$78.00
	Raglan Urban	\$210.00
	Tamahere Rural	\$13.00
	Tamahere Structure Plan	\$184.97

**NOTES**

**I DEVELOPMENT CONTRIBUTIONS – URBAN STORMWATER**

Development contributions for connection to the existing stormwater infrastructure are payable as per the formula in the Development Contributions Policy. A full explanation of the circumstances and purposes for which a contribution may be required or used is also contained in the Policy.

In simple terms, the Council has resolved that a contribution is to be paid for newly created lots in urban areas on the basis of an estimated average capital cost that would be placed on the system. These additional demands are likely to result in the requirement to upgrade or extend the existing system.

For subdivisions, development contributions will be paid as detailed in the Development Contributions Policy. The subdivider must arrange for a Council-approved contractor to complete the physical connection of the service to each lot created (as a requirement of resource consent).

Ancillary units ('granny flats') are considered to be a permanent addition to the property and as such require a development contribution.

*continued overleaf*

## **2 DEVELOPMENT CONTRIBUTIONS – RURAL DRAINAGE DISTRICTS**

The effects on rural drainage relate closely to increased rates of runoff arising from changes of land use following subdivision. Therefore a development contribution methodology based on the principle of increased runoff is appropriate for rural subdivision.

The purpose of development contributions is to address the cumulative change in drainage standards required as an effect of incremental subdivision. Any lot comprising more than 80% of the area of an original lot is exempt from payment of any rural drainage development contribution.

The development contribution will be calculated on a case-by-case basis in accordance with the formula contained within the Development Contributions Policy.

## **3 CONNECTION FEES**

The term “at cost” means the property owner or developer is liable for the total cost of constructing the connection to the Council system, and is also responsible for the physical work in providing the connection. It is expected that the client’s contractor will complete the connection to the service at the time that site works are carried out and will charge the client direct. The work must be done to Council standards, as specified in the Hamilton City Development Manual (which includes Waikato District supplements), and will be inspected as part of the subdivision or building consent inspection.

### **Approval to Connect**

All connections should be referred to the Water & Facilities Operations Technician for approval to connect.

## **4 TARGETED RATES**

The targeted rate is a standard charge set on each rating unit within the area of a particular system or scheme for the purpose of covering the costs of collection and disposal of stormwater. Targeted rates are payable for rural drainage districts and they are notified in each year’s Long-Term Council Community Plan or Draft Annual Plan, which is set on a differential basis in proportion to the benefit to the land. This enables the individual drainage districts to fund the proposed works for the year.

# SWIMMING POOLS

## Huntly and Ngaruawahia

### Fees and Charges (inclusive of GST)

**Effective from 1 July 2009**

Description of Service		Huntly	Ngaruawahia
<b>Public Hours</b> <i>(Fees are charged and retained by the contracted swimming pool operator.)</i>	Children	\$1.50	\$1.50
	Adults	\$3.50	\$3.00
	Seniors and tertiary students	\$2.00	\$2.00
	One lane hire charge	\$9.50/hour	
	Spectators	\$1.50	\$1.50
	Children aged three and under, accompanied by an adult	free	free
	Parents supervising their children	\$2.00	\$1.50

<b>Swimming Clubs, Schools and Special User Groups</b> <i>Two lanes are available at all times for lane swimming at the Huntly pool.</i>	<b>HUNTLY POOL</b>	
	Toddlers' pool or bulkhead pool	\$26.00/hour
	Main pool	\$9.50/lane/hour <i>(maximum 4 lanes)</i>

## OPENING HOURS

### Huntly Pool

The Council swimming pool at Huntly is open to the public from 3 August 2009 to 27 June 2010 during the following hours:

#### August, September, May, June

Monday & Wednesday	1.00 pm – 8.00 pm
Tuesday & Thursday	12.00pm – 7.00pm
Sunday	12.00pm – 5.00pm
Closed Saturdays	

#### October 2009 – April 2010

Monday-Friday	6.30 am – 8.00 pm
Weekends	9.00 am – 6.00 pm

Closed Public Holidays except 2 January

### Ngaruawahia Pool

The Council swimming pool at Ngaruawahia is open to the public from November to March (depending on weather conditions), during the following hours:

School terms:	Monday-Friday	3.00 pm - 5.00 pm
	Weekends	1.00 pm - 5.00 pm

School holidays:	Daily	12 noon - 5.00 pm
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Closed:	Christmas Day, Boxing Day, New Years Day
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**WASTEWATER  
DEVELOPMENT CONTRIBUTIONS  
TARGETED RATES  
CONNECTION FEES  
TRADE WASTE**

**Fees and Charges (inclusive of GST)**

**Effective from 1 July 2009**

Description of Service		
<b>Wastewater - Development Contributions for Standard Domestic Connections</b> See <a href="#">Note 1</a> on page 43	Horotiu	\$311.46
	Huntly	\$468.27
	Matangi	\$196.41
	Ngaruawahia	\$359.31
	Raglan	\$1,747.14
	Tauwhare Pa	\$7,243.10
	Te Kauwhata	\$1,539.02
	Te Kowhai	\$230.96
	Whale Bay	\$22,376.48
	Western Districts	\$140.39

The development contribution payable by commercial or large users will be assessed on a case-by-case basis according to the Development Contributions Policy.

Description of Service		
<b>Wastewater - Targeted Rate</b> See <a href="#">Note 2</a> on page 44	Zone A: Huntly, Ngaruawahia (including Horotiu)	\$288.00
	Zone A: Taniwharau Street	\$704.60
	Zone B: Raglan, Te Kauwhata	\$413.00
	Zone B: Rangiriri	\$413.00
	Zone C: Maramarua, Matangi, Meremere, Te Kowhai	\$546.00
	Zone C: Taupiri	\$546.00
<b>Targeted Capital Rate</b>	Tauwhare Pa	\$2,138.56
<b>Wastewater - Connection Fees</b> See <a href="#">Note 3</a> on page 44	In most areas all costs are borne by the property owner and wastewater connections are installed by the property owner's contractors to Council standards.	At cost
	Rangiriri – fee for scheme installed 2008	\$2,531.25
	Taupiri – fee for scheme installed 2007	\$2,025.00
	Aparangi Village	\$850.50
	Hopuhopu	\$182.85
	Meremere	\$850.50
<b>Springhill Corrections Facility</b>	Minimum charge equivalent to 36,500 cubic meters of wastewater discharge per annum	\$5.74 per m <sup>3</sup>
	Discharge above 36,500 cubic meters per annum	\$1.34 per m <sup>3</sup>
<b>Disconnection Fee</b> See <a href="#">Note 4</a> on page 44	House removal or demolition – disconnection of wastewater	\$238.00

Description of Service		Charges
<b>Disposal of Septic Tank Cleanings</b>	Huntly & Raglan Treatment Plants only	\$16.00 per m <sup>3</sup>
<b>Trade Waste – All areas</b> See Note 5 on page 44	Consent application fee	\$95.00
	Conditional consent annual charge	\$420.00
	Inspection fee	\$100.00
<b>Quantity charge rates for conditional discharges</b>	Daily flow volume – \$/m <sup>3</sup>	\$0.82
	Biochemical oxygen demand treatment – \$/Kg	\$0.68
	Suspended solids treatment – \$/Kg	\$0.57
	Total Kjeldahl nitrogen treatment – \$/Kg	\$0.65
	Total Phosphorus – \$/Kg	\$4.00

## NOTES

### I DEVELOPMENT CONTRIBUTIONS FOR CONNECTIONS TO WASTEWATER

Development contributions provide a source of funding for future capacity upgrading works. These works offset the cumulative depletion of the spare capacity within each network caused by new users. All new users joining wastewater networks, including new lots created by subdivision, pay this contribution. If a lot already has a Council-authorized physical connection and is being charged a targeted rate based on the availability of wastewater service (not connected), then no development contribution is required. However, for new connections for additional houses and ancillary units on the property or for further subdivision of the property, development contributions are required.

Ancillary units ('granny flats') are considered to be a permanent addition to the property and as such require a development contribution.

Note that a property may be liable for more than one catchment's development contribution, depending on its physical location. For example, a property in Horotiu will also pay the Ngaruawahia charge. The Development Contributions Policy includes maps which show where catchments overlap.

For subdivisions, development contributions shall be paid as provided in the Development Contributions Policy - each new lot created within a wastewater reticulation area shall be connected to that particular scheme at the time of subdivision. The subdivider is also to arrange for a Council-approved contractor to complete the physical connection of the service to each lot created (as a requirement of resource consent).

#### Extraordinary Users

Development contributions in accordance with the provisions contained in the Development Contributions Policy will be required for extraordinary users – ie, those users whose wastewater discharge is expected to be higher than that of a standard residential user. The development contribution will be calculated on the relative quantity of such discharge compared to the average residential discharge for the network.

However, in instances where high loadings or concentrations of specific constituents (such as ammonia or phosphorus) are found within the extraordinary user's wastewater, a development contribution may be calculated on the relative strength of such constituents, compared with wastewater from a typical residential dwelling. These charges will be individually assessed on a case-by-case basis.

## **2 TARGETED RATES**

The targeted rate is a standard charge set on each rating unit within the area of a wastewater scheme for the purpose of covering the costs of providing a service for the collection, treatment and disposal of wastewater. A full rate is set on each rateable property that is connected to the wastewater reticulation. Where rateable properties are not built on and are within 30 metres of the reticulation in Horotiu, Huntly, Ngaruawahia, Raglan, Taupiri, Te Kauwhata or Te Kowhai, then a targeted rate of 50% of the cost to connected properties is set. No charge is made if the property cannot be effectively serviced or is situated more than 30 metres from the wastewater reticulation.

For non-rateable properties and hotels, motels and camps a differentiated targeted rate for wastewater is set according to Schedule 3 of the Local Government (Rating) Act 2002. For further information see the Annual Plan.

## **3 CONNECTION FEES**

The term “at cost” means the property owner or developer is liable for the total cost of constructing the connection to the Council main, and is also responsible for the physical work in providing the connection. It is expected that the client's contractor will complete the connection to the service at the time that site works are carried out and will charge the client direct. The work must be done to Council standards, as specified in the Hamilton City Development Manual (which includes Waikato District supplements), and will be inspected as part of the subdivision or building consent inspection.

## **4 DISCONNECTION FEES**

When a building is demolished or removed from a serviced site then a disconnection fee shall be payable to the Council for the existing wastewater connection to be capped and the utilities information recorded on Council's 'as-built' plans.

## **5 SPECIFIC UTILITY CHARGE — TRADE WASTE**

Council has introduced a Trade Waste Bylaw so that users placing a large demand on the treatment and reticulation system may be charged a fair share of the costs. Any business or industry that discharges liquid waste into Council's wastewater system may need to obtain a trade waste consent from Council. “Permitted” and “Conditional” headings of consents relate to types of trade waste that these businesses produce. Refer to the Council's Trade Waste Bylaw 2008.

# WATER SUPPLY DEVELOPMENT CONTRIBUTIONS CONNECTION FEES TARGETED RATES

**Fees and Charges (inclusive of GST)**

**Effective from 1 July 2009**

Description of Service	Development Contribution <i>See Notes 1 &amp; 2 (page 46)</i>
<b>Water Supply</b>	
Horotiu/Te Kowhai Urban	\$2,569.63
Horotiu/Te Kowhai Rural	<a href="#">See Note 2</a>
Huntly Urban	\$3,686.71
Huntly Rural	<a href="#">See Note 2</a>
Ngaruawahia Urban	\$3,102.57
Ngaruawahia Rural	<a href="#">See Note 2</a>
Raglan Urban	\$69.49
Raglan Rural	<a href="#">See Note 2</a>
Southern Districts Rural (supplied from Hamilton City)	\$1,545.87
Tauwhare Pa Rural (supplied from Hamilton City)	<a href="#">See Notes 1 &amp; 2</a>
Te Akau South Rural	<a href="#">See Note 2</a>
Te Kauwhata	\$4,147.24
Whangamarino/North Waikato Urban	\$4,172.50
Whangamarino/North Waikato Rural	<a href="#">See Note 2</a>

The development contribution payable by commercial or large users will be assessed on a case-by-case basis according to the Development Contributions Policy.

	Targeted Rate <i>See Note 4 (page 47)</i>	Per metre <sup>3</sup>
Gordonton	\$131.00	\$1.34
Southern Districts	\$274.00	\$1.34
Western Districts	\$165.00	\$1.34
Tauwhare Pa	\$448.00	
All other supplies (Connected) <i>See Note 4 on page 47</i>	\$240.00	
All other supplies (Available) <i>See Note 4 on page 47</i>	\$120.00	
All other supplies - metered	\$60.00	\$0.97
North Waikato - metered	\$60.00	\$1.14
All other supplies - commercial non-metered	\$240.00	
Genesis		\$0.97
Spring Hill Corrections Facility		\$1.14

*Note: Spring Hill Corrections Facility is charged a minimum yearly fee equivalent to 36,500 cubic metres at per metre<sup>3</sup> rate for North Waikato – metered.*

*continued next page*



<b>Other Fees</b>		
Water connection fees	20 mm urban residential unmetered	\$750.00
	20 mm urban residential metered	\$850.00
	20 mm rural metered	\$1,850.00
	Hopuhopu/Taupiri Urban	\$1,021.50
	Above 20 mm and commercial	Quote
Service disconnections (see <a href="#">note 5</a> on page 47)	Disconnection from water supply (rural reticulated schemes only)	\$160.00
	Disconnection from water supply upon removal or demolition of a building	\$100.00
Water allocations (rural areas)	Water allocation transfer fee	\$350.00
	Water allocations beyond 1.8 <sup>3</sup> per day – per m <sup>3</sup>	\$1,500.00
Final water meter reading (see <a href="#">note 6</a> on page 47)	Final water meter reading	\$70.00
Water drawn from fire hydrants (see <a href="#">note 7</a> on page 47)	Annual permit to draw water from fire hydrants (mandatory)	\$60.00
	Charge by kilo litre (m <sup>3</sup> ) (by permit holders only)	\$2.20
	Authorised stand pipe hire – per day (maximum one week hire) – per week	\$25.00 \$100.00
Flow restrictor removal (temporary)	Temporary removal and re-installation of flow restrictor	\$100.00

## I URBAN WATER SUPPLIES - DEVELOPMENT CONTRIBUTIONS

Development contributions provide a source of funding for future capacity upgrading works. These works offset the cumulative depletion of any spare capacity within each network caused by new users. All new users joining water supply networks, including new lots not already connected, pay this contribution. The development contribution in the schedule relates to an “equivalent domestic connection” estimated at consumption of 700 litres per day.

If a lot already has a Council-authorized physical connection and is being charged a targeted rate based on the availability of water (not connected), then no development contribution is required. However, for new connections for additional houses and ancillary units on the property or for further subdivision of the property, development contributions are required.

Ancillary units (‘granny flats’) are considered to be a permanent addition to the property and as such require both a development contribution and connection fees.

For subdivisions, development contributions will be paid as provided in the Development Contributions Policy - each new lot created within a water supply area shall be connected to that particular scheme at the time of subdivision. The subdivider is also to arrange for Council to complete the physical connection of the supply to each lot created (as a requirement of resource consent).

Serviced lots not within an urban rating area for water supply pay the development contributions provided under Rural Water Supplies.

## 2 RURAL WATER SUPPLIES CHARGES

Rural water supply charges apply to all new connections to Council services in those rural areas where water is reticulated.

The standard development contribution as shown in the table on [page 45](#) will provide a trickle-feed supply of up to 1.8m<sup>3</sup> per day, called an Equivalent Domestic Connection.

Lot owners receiving a trickle feed supply are required to provide their own storage tank with a minimum capacity of 48 hours’ storage.

In rural areas where a building consent is applied for on an existing property that is not being subdivided, it is not a requirement to connect to the district water supply.

### **3 CONNECTION FEES – ALL WATER SUPPLY SCHEMES**

Connection fees apply to all schemes where work is required to connect the property to a Council service. All connections shall be installed in accordance with the Hamilton City Council Development Manual, which includes Waikato District Council supplements.

If a Council-authorized toby for a water service is already in place then no connection fees apply.

All connections should be referred to the Water & Facilities Operations Technician for approval to connect and non-standard type connections such as industrial and commercial should be referred to the Community Assets Operations Technician for an estimate of cost.

All fees are for standard residential urban or rural water supply connections as detailed in the Hamilton City Development Manual (which includes Waikato District supplements). Where it is deemed that a backflow prevention device is required to be installed in an urban situation, the cost of this device is in addition to the fees noted. A backflow preventer is mandatory for rural connections and is included in the cost of the connection. Non-standard and commercial connections are charged at cost.

### **4 TARGETED RATES**

The targeted rate is a standard charge set on each rating unit within the area of a particular water supply scheme. A full charge is set for each rateable property that is connected to water reticulation. Where rateable properties within the urban water supply areas of Huntly, Ngaruawahia and Raglan, are not built on and are within 100 metres of the reticulation then a targeted (“available”) rate at 50% of the cost to connected properties is set. No charge is made if a property cannot be effectively serviced or is situated more than 100 metres from the water reticulation.

Properties on water by meter are charged a water supply targeted rate at 25% of the cost to connected properties and a water by meter targeted rate.

### **5 DISCONNECTION FEES**

#### **Removal of a Building**

When a house is demolished or removed from a site, Council staff will disconnect the water supply and update the Council’s ‘as-built’ plans noting the location of pipework and valves. The costs of disconnection and final water meter reading, if required, will be charged.

#### **Rural Water Supply Schemes Only**

Council policy acknowledges that consumers may wish to disconnect from a rural reticulated water scheme. A fee is charged to recover the costs of disconnecting the supply and physically removing tobies, meters etc. The ownership of materials when removed remains with the Council.

In this situation no refund will be given, either in whole or in part, of any development or financial contribution already paid, nor will any refund be made of targeted rates already paid. The targeted rate will continue to be charged for the full financial year in which disconnection takes place.

Normal connection fees will apply should the property owner wish to reconnect to the water supply scheme at a later date.

### **6 FINAL WATER METER READING**

When metered houses in rural areas or metered commercial premises are sold, a final water reading is carried out as a condition of sale. A fee to cover Council’s costs for labour, plant and administration is charged.

### **7 WATER DRAWN FROM FIRE HYDRANTS**

Registered tanker water suppliers will be permitted to draw water from Council fire hydrants on payment of an annual fee. Such suppliers will be charged on the amount of water drawn from the hydrant. Only blue coloured metered hydrant standpipes should be used to draw water from hydrants. These standpipes can be hired from the Council on weekly or daily basis. Suppliers can have their own metered standpipes, but these have to be registered with the Council.