

# CPTED checklist for off-licensed premises

| Windows                                                          |                              |                             |                              |
|------------------------------------------------------------------|------------------------------|-----------------------------|------------------------------|
| There is at least 50% transparency in the front of the premises  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| There is good visibility to and from the premises and the street | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

| Lighting                                                        |                              |                             |                              |
|-----------------------------------------------------------------|------------------------------|-----------------------------|------------------------------|
| Internal lighting inside the premises is suitable               | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Lighting allows customers to be seen as they enter the premises | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Lighting allows staff to check IDs etc                          | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Lighting outside the premises is suitable                       | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Lighting outside the premises discourages loitering             | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Car parks and loading bays are well lit                         | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Street lighting is outside the premises and is working properly | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

| Internal Layout                                               |                              |                             |                              |
|---------------------------------------------------------------|------------------------------|-----------------------------|------------------------------|
| The cash register is positioned near the main entrance        | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| The cash register area is raised to improve visibility        | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Safe is out of public view                                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| No stock displays are greater than 1.3 metres                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| The entire premises can be seen by the cashier                | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| There is good visibility into cold stores                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Where there may be blind spots, mirrors or CCTV are installed | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

| Security                                                                 |                              |                             |                              |
|--------------------------------------------------------------------------|------------------------------|-----------------------------|------------------------------|
| Doors and windows are reinforced                                         | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Nothing encourages loitering outside the premises (eg notice boards etc) | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| There are no recessed entrances to the premises                          | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Intruder alarm is installed                                              | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Alarm is monitored by monitoring centre                                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Panic buttons are linked to intruder alarm                               | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

| CCTV                                           |                              |                             |                              |
|------------------------------------------------|------------------------------|-----------------------------|------------------------------|
| CCTV is installed                              | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| CCTV is positioned to monitor vulnerable areas | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Customers are aware of the CCTV system         | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Staff understand its operation                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

| Staff Security                                                          |                              |                             |                              |
|-------------------------------------------------------------------------|------------------------------|-----------------------------|------------------------------|
| There are sufficient numbers of staff to ensure control of the premises | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Two or more workers are on duty after dark                              | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Staff are visible to customers upon entering the store                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Staff greet/acknowledge customers entering the store                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| A door buzzer notifies staff of customers entering the store            | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |