

Additional Information required when lodging your application with Waikato District Council



Subdivision Applications

Please complete the pages below and attach to your application form

Development Contributions

In accordance with Council's [Development Contributions Policy](#) the Local Government Act 2002, please note that the creation of additional titles is likely to result in required development contributions at the time of issue of section 224(c) certificate.

National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health Regulations 2011 (NES)

Payment Method

In accordance with Regulation 6 of the NES every application for subdivision (unless it involves production land remaining as production land) must be accompanied by information determining whether or not any activities or industries that appear on the Ministry for the Environment Hazardous Activities and Industries List (HAIL) are being, have been or are more likely than not to have been undertaken on the land.

One of two methods detailed within the NES **MUST** be adopted for determining whether any HAIL activities are likely to have been undertaken on a site. Please indicate the method used to support the information detailed within this application:

1. **Council Records.** Information may be sourced by using information that is the most up to date information about the area where the piece of land is located that the Territorial Authority holds on dangerous goods files, property files, or resource consent database or relevant registers; or has available to it from the regional council.

Please note - Waikato District Council offers a HAIL reporting service in order to meet the requirements of Regulation 6(2)(a) if required. Please go to [http://www.waikatodistrict.govt.nz/Services/LIMs-and-property-information/Hazardous-Activities-Industries-List-\(HAIL\).aspx](http://www.waikatodistrict.govt.nz/Services/LIMs-and-property-information/Hazardous-Activities-Industries-List-(HAIL).aspx) for further information. There is a ten working day turnaround for this report.

Please also complete and attach a Site History Checklist with your application which can be found at: <https://www.waikatodistrict.govt.nz/your-council/forms> under 'Planning and resource consents'

OR

2. **Preliminary Site Investigation.** This must be undertaken by a suitably qualified and experienced practitioner carried out in accordance with the current edition of the Ministry for the Environment's Contaminated Land Management Guidelines No. 1 Reporting on Contaminated Sites in New Zealand.

All findings must be included in a written assessment within the application specifically addressing the provisions of the NES. If electing council records to determine if a HAIL activity has occurred the assessment should identify all records reviewed to support any conclusion. The assessment should take account of the records and site history information. If a HAIL activity is identified on the site, please also refer to section C.7.a of this application form for information that may be required.

For any further information regarding the interpretation and/or application of the NES please refer to the Ministry for the Environment Users' Guide to the National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health, 2012, available at <http://www.mfe.govt.nz/laws/standards/contaminants-in-soil/>.

The subdivision proposal involves production land remaining as production land and therefore the NES not apply to this application.

Payment Method

The deposit applicable for your application can be found under [fees and charges](#) on the Council website



Payment Options – Please tick - NB: Council’s preferred method of payment is internet banking

Please note: your application will not be processed until the required deposit is received

Internet Banking			
<input type="checkbox"/>	Payment made via Internet Banking – Use the Bill Payment option for your bank, select Waikato DC Resource Consents , quote the property address of the activity, your name/client(s) name and the application number if known		
Date of Payment			
<input type="checkbox"/>	Payment Advice Information attached		
Cheque			
<input type="checkbox"/>			
Council Offices			
<input type="checkbox"/>	Payment made at Council Office	Receipt Number	
Date of Payment			
Invoice Payment NB your application will not be processed until payment is received			
<input type="checkbox"/>			

Number of Copies

Please provide ONE (1) complete electronic version of the application on CD or memory stick or by emailing it to applications@waidc.govt.nz and/or TWO (2) complete hard copies.

Please note that there may be additional charges for printing a hard copy of your application.

It is recommended that you separate your resource consent application/s from any other type of application you may be submitting to Council (e.g. building consent applications). In some instances a combined land use consent and subdivision is acceptable. Please discuss with a Planner prior to lodgement.