



**Postal Address**  
 Private Bag 544  
 Ngaruawahia 3742  
 Phone: 0800 492 452  
[www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)  
 Email: waters@waidc.govt.nz

# Application for Connection to Water Supply

## Section 1: Applicant

**Name:** .....  
 (Please print) Please tick one for preferred method of communication

**Postal address:** .....

**Email address:** .....

**Daytime telephone number:** .....

## Section 2: Connection/s

**Property address:** .....

**Building Consent / Subdivision number:** .....

**Legal description:** .....

Please tick one

**Standard 20mm connection** (max of 3)  How many?.....

Application to request standard 20mm new water supply connection/s installed by Council; these will require the payment of a connection fee and/or a development contribution at the time of application.

*All fees and charges associated with the connection (including development contributions) are to be paid within 20 working days from the invoice date, otherwise, this application will lapse and be cancelled.*

If you are within a **Restricted supply** area per Water Supply Bylaw 2014 (with 2021 amendments) this supply will require a flow restrictor put in with the water meter. This will limit the daily intake to 1.8m<sup>3</sup> at a steady flow rate through the water meter. Customers receiving a restricted flow supply shall make provision for on-site water storage of a minimum volume of 22,000L, or the equivalent of at least 48 hours of average water use where this is greater than 22,000L.

**Relocate existing water connection**  .....Meter Number

**Greater than 20mm connection**  Size .....

Application to request greater than 20mm new water supply connection will generally require the payment of a development contribution at the time of consent approval. Please note per the Council's Fees and Charges, this connection is installed at owner/agent management and cost as is completed privately by owner/agent.

*Water as-built should be provided within 20 working days from when connections are installed to live network.*

Maximum daily demand m<sup>3</sup> per day: .....

The volume of on-site storage: .....

The connection should be completed by an NZ Certificate in Infrastructure Works Level 4 Water and is needed for working on water assets qualified contractor in accordance with the Regional Infrastructure Technical Specifications.

### OFFICE USE ONLY:

Acceptance date: ..... Paid date: ..... Initials: .....

### Section 3: Checklist

Before you submit this application for processing, please make sure you have the following as it cannot be processed without them (these should be showing the existing water supply (if any) and proposed water supply):

Please tick one

- If due to subdivision, must** – attach approved engineer water plan (if one) or approved subdivision plan showing services and **method for the existing meters/network** (if any) – show relocation or disconnection of existing water meters

**or if not due to subdivision**

- Draw/Attach a scalable site plan

- For private installations qualified drain layer or NZ Certificate in Infrastructure Works Level 4 Water of the contractor hired to complete the connection.

### Section 4: Important Information

1. Water supply will not be connected by the Council until all relevant fees and charges have been paid.
2. This application is valid for 20 working days from the confirmed written acceptance date by Council if unpaid after this time, Council will deem as lapsed and cancel.
3. The following ongoing charges will apply.
  - Fixed targeted rate
  - A charge per cubic metre used
4. The development contributions and ongoing charges for water supply are listed in the Council's Schedule of Fees and Charges and can be viewed on [www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz) or you may contact the Council for more information.
5. An approved backflow preventer will be required for all industrial or commercial uses, for residential properties connected to storage tanks, properties in the restricted supply area, properties with fire sprinkler systems, and swimming pools.
6. Acceptance of the water supply signifies acceptance of the Council's conditions of the Water Supply Bylaw and regulations.

### Section 5: Declaration

I declare that the information provided on this form is true and correct.

Signed by the OWNER or AGENT on behalf of and with the authority of the owner.

**Print name:** ..... **Signature:** ..... **Date:** .....

Please return all documentation to:

**Email:** [waters@waic.govt.nz](mailto:waters@waic.govt.nz)

**Post:** Private bag 544, Ngaruawahia 3742, New Zealand

**In person:** 15 Galileo Street, Ngaruawahia