

2. What are you applying to do?

Please tick one option:

- Temporary Discharge – Start _____ End _____
- Proposed New Discharge
- Renewal of a Consent Number _____
- Variation to an Existing Consent:
Nature of Variation: _____
Consent Number _____

Council Connections:

- Council Wastewater Network: Yes / No
- Council Stormwater Network: Yes / No
- Council Water Supply: Yes / No
- Other Source of Water: Yes / No
- Specify: _____

3a. Site and process information - Please attach extra information if necessary

Please describe your company's main process or products, please tick one option:

- Food Premises
- Process/Manufacturing
- Healthcare
- Hair & Beauty Services
- Service Station/Car Wash
- Laundromat/Dry Cleaners
- Tanker
- Leachate/Landfill Wastes

Describe Processes and Main Trade Activity:

Other; Specify: _____

Does the discharge meet the Permitted Characteristics specified in Schedule 1A Waikato District Council? Yes / No

If No, please refer to Section 8.3 – Processing an Application Waikato District Council and provide all the necessary information to address all the items specified in these Sections. Please attach the additional information with this application.

List any substances which are stored, used and/or generated on the premise (e.g. chemicals, oil solvents, waste products, etc.). Attach Material Safety Data Sheets (MSDS) if necessary.

Describe mitigation measures employed to prevent accidental spillages of these substances from entering the public sewer or stormwater systems. Attach additional information if necessary



3. Risk Management

PROPOSED/EXISTING PRE-TREATMENT DEVICES

- Screens Grease Removal System Flow Balance First-flush Diversion pH adjustment Amalgam Separator
 Chemical/Biological Treatment Oil and Grit Interceptor Balance/Holding Tank Complex Filtration System
 Another Pre-treatment:
Specify: _____

SPECIFICATION OF PRE-TREATMENT SYSTEM(S):

- Attach specification of proposed/existing pre-treatment device(s)
Type: _____ Make/Model: _____
Size: _____ (litres)

PRE-TREATMENT SERVICING

Contractor: _____
Contact Phone Number: _____
Frequency of Service: _____

LIQUID WASTE REMOVAL FROM SITE

List all Liquid Wastes(s) removed from site

Contractor: _____
Contact Phone Number: _____
Frequency of Service: _____

REDUCING LIQUID AND SOLID WASTE

List all waste (liquid and solid wastes) minimisation and cleaner production initiatives that will be implemented in the premise; Attach further information if necessary.

3a. Discharge Characteristics - Please attach extra information if necessary

Continuous Discharge OR Batch Discharge

List the maximum volume of trade waste discharged per 24 hours, taken over peak usage periods, for each discharge point ($m^3/24hrs$)

$m^3/24hrs$	$m^3/24hrs$
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List the average volume of trade waste discharged per 24 hours, taken over extended periods of normal production, for each discharge point ($m^3/24hrs$)

$m^3/24hrs$	$m^3/24hrs$
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List the maximum instantaneous flow rate of trade waste discharged for each discharge point (litres per second)

L/sec	L/sec
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List the batch discharge volume (m^3)

m^3

List the frequency of batch discharge (if applicable)

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Please give the company's operating days and hours:

List the company's peak discharge periods (hours/months):

List the regular/annual shutdown periods (hours/months):

Proposed method of flow measurement:

- Permanent installation of Council-approved waste flow measuring equipment
- Based on water usage as measured by a Council meter

Proposed Water Loss Factor: _____

Note: Attach supporting information regarding the calculation of the water loss factor

3b. Trade Waste management plan

Please provide a complete trade waste management plan with this application when the maximum daily total flow exceeds $5m^3$ and/or the instantaneous flowrate exceeds 2.0 L/s or when requested by the Compliance Advisor. For all other applications please ensure the following information is provided and please tick each item to confirm that you have provided the following information:

- What pre-treatment systems are used and how they will be checked and serviced to maintain effective operation and to ensure ongoing compliance with this consent.
- Potential risks that could lead to non-complying wastewater or waste being discharged into our network (e.g. failure of a bulk storage chemical tank)
- Site plans or drawings which clearly show the location of drainage and trade waste pre-treatment systems. Where applicable please ensure location of water meters, trade waste sampling points, and flow measurement/logging points are illustrated.

4. Health and safety

Is there an induction required? Yes / No

Health and Safety (induction requirements, hazard registers, PPE requirements, etc.) requirement(s) for Council staff prior to entering site:

5. Checklist

Please note, this application will not be processed until all the information below is received.

Yes, I have:

- Provided material safety data sheets
- Provided induction requirements, hazard registers, PPE requires etc. for staff to enter site
- Provided a trade waste management plan if required
- Site plans or drawings which include location of treatment devices and drainage
- Completed and signed this application form

Waikato District Council Trade Waste Bylaw and Local Government Act 2002 allow the following:

All Authorised Officers or Authorised Agents of the Council, or any analysts, may enter any premise believed to be discharging trade waste at any time, in order to determine any characteristics of any actual or potential discharge by:

- a) Taking readings or measurements
- b) Carrying out site inspection audits; and/or
- c) Taking samples for testing, of any solids, liquid or gaseous material or any combination or mixture of such materials.

Authorisation

1. I am duly authorised to make this application
2. I declare that the information in this application is true and correct.

Name

Signature

Position

Date

DD / MM / YYYY

Privacy

We may use this information to process your application, update our records or help improve our services. We will not disclose it unless required by law. You have the right to access your information, and you can ask us to correct any errors.